3-2-2017

Faculty Senate Chronicle for February 2, 2017

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SENATE ACTIONS

• Approved curriculum proposals brought forward by the Curriculum Review Committee.

• Approved a proposal for amending University Rule 3359-20-05.1.

• Approved courses for inclusion in the forthcoming General Education program.

• Approved a resolution affirming support for international members of the University community.
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MINUTES OF THE FACULTY SENATE MEETING OF FEBRUARY 2, 2017

The regular meeting of the Faculty Senate took place Thursday, February 2, 2016 in room 201 of the Buckingham Center for Continuing Education. Vice Chair Linda Saliga called the meeting to order at 3:04 pm.

Of the current roster of 57 senators, 42 attended the meeting. Senators Kidd, Rich and Veillette were absent with notice. Senators Gatzia, Haas, Hariharan, Hreno, Klein, Li, Matejkovic, Mitchell, Quinn, Samangy and Soucek were absent without notice.

I. Adoption of Agenda
Senator Gatzia moved to adopt the agenda as distributed. Vice Chair Saliga proposed several changes to the agenda. The agenda as amended was adopted without dissent.

II. Adoption of Minutes of December Meeting
Senator Randby moved to adopt the minutes as distributed. Senator Randby requested the correction of an error on page 9. The minutes as amended was adopted without dissent.

III. Remarks of the Vice Chairman
Vice Chair Saliga read a selection from Chair Rich’s email to the Senate, reporting his absence for illness and including the following remarks:

“In my remarks, I had planned to address, among other things, the impact of President Trump’s Executive Order propagandistically entitled “Protecting the Nation from Foreign Terrorist Entry into the United States,” and the University’s response to it.

“I agree with and fully support the statement President Wilson issued on Sunday but, as he knows, I believe the University needs to go farther to assure international students (and faculty) that the University will protect the privacy of their immigration-related information and that, although the University will comply with all applicable legal requirements, neither its police department nor any other part of the University will otherwise participate in the enforcement of immigration laws.

“I am aware that Senator Feltey has been working on a resolution that she plans to introduce under New Business this afternoon. I want you to know that I support it.

“A few days ago (before I knew I wouldn’t be present) I invited my law faculty colleague Elizabeth Knowles to attend this afternoon’s Senate meeting. She is an expert on immigration law. I invited her in anticipation of possible questions that might arise in the meeting that she could help to answer. She graciously agreed to attend and will be there as a resource for you. I am grateful to her for doing so.”

Vice Chair Saliga had no further remarks.

IV. Special Announcements
Vice Chair Saliga announced:

Thomas M. Besch, Professor Emeritus of Surveying and Mapping Technology, died November 30 at the age of 70.

Mr. Besch joined the University in 1992 as a part-time lecturer in the Department of Engineering, Science Technology. After full-time appointments as a visiting instructor and instructor, he became an assistant professor of surveying and construction engineering in 1996. He was promoted to associate professor in 2001 and full professor in 2004.
Professor Besch held several academic degrees, including a Bachelor of Science in Technical Management from the University of Maryland, which he received in 1992, and a Master of Arts in Geography, which he received from this University in 1995.

His survivors include his wife, Ann M. Besch, who is a senior lecturer in the Department of Engineering and Science Technology.

Lisa M. Temsey, Coordinator of Online Learning in the College of Health Professions, died December 7 at the age of 44.

After teaching at East Canton High School, Ms. Temsey joined the University of Akron in 2015.

Ms. Temsey earned a Bachelor of Science in Elementary Education in 1994 and a Master of Arts in Educational Foundations in 2013, both from this University. She also earned a Master of Gifted Education, Intervention Specialist, at Kent State University in 2002. At the time of her death, she had nearly completed a doctorate in secondary education at this University.

Dr. Howard L. Stephens, Professor Emeritus of Polymer Science and Chemistry, died January 24 at the age of 97.

Dr. Stephens, who served in the U.S. Army during World War II, went on to enroll in the University of Akron, where he earned a Bachelor of Science and a Master of Science, both in Chemistry, and, in 1960, a Ph.D. in Polymer Chemistry.

He joined his alma mater in 1950 and worked in the Department of Chemistry and the Institute of Rubber Research early in his career. He served as Head of the Department of Polymer Science from 1978 to 1982, the year he retired. In 1980 he was received the G. Stafford Whitby Award for Teaching from the Rubber Division of the American Chemical Society.

V. Report of the Executive Committee

Secretary Miller reported:

The Faculty Senate Executive Committee (EC) has met five times since the last regular meeting in early December.

On the 15th of December, the EC met for regular Senate business and to prepare for its monthly meeting with the President and the Provost. We certified the election of Lori Kidd and Michele Thornton for the College of Health Professions, made committee appointments, and looked at current and upcoming vacancies. We also prepared an agenda for our monthly meeting with the President and Provost that same day. At this meeting, the EC discussed the possible buyout; the state and importance of academic advising; the status of dean searches; and the immediate future of the University’s relationship with Ernst & Young.

On Wednesday the 18th of January, the EC joined representatives of the AAUP, the University Council, and the Chairs for a presentation on the administration’s updated transformation plan.

On Thursday the 19th, the EC met for regular Senate business and to prepare an agenda for the monthly meeting with the President and Provost. We certified the election of Clayton Fant for the the Part-Time Faculty and made committee appointments.

At the later meeting with the President and the Provost, the EC expressed disappointment with the BOT’s rejection of the Tiger Team recommendation that the shared governance bodies be represented on certain Board committees. We also discussed possible changes in undergraduate financial aid (scholarship) policy, the cost of intercollegiate athletics, possible
changes in the allocation of stipends and tuition waivers for graduate students, and the status of the various dean searches.

On Thursday the 26th, the FSEC met to prepare the agenda for today’s regular Senate meeting. We also discussed the recent deliberations of the Graduate Council about graduate assistantships; issues before the Academic Policies Committee; and the upcoming Board of Trustees information session.

This concludes my report.

VI. Remarks of the President

President Wilson welcomed several members of the Board of Trustees—Roland Bauer, Joseph Gingo, Warren Woolford, Olivia Demas, and student trustee Zack Michel—and expressed appreciation of their spirit of openness and cooperation. He noted that the Board has announced information sessions, the first of which will take place on Monday, February 6th.

President Wilson updated the Senate on our progress with respect to enrollment. In the fall we were down 8% overall, including a downturn in new freshman enrollment of 20%. As of the recent census, however, we are down 6.7% for Spring, which the President described as beating expectations and showing an improvement, given the number of graduating seniors.

President Wilson noted that applications are up from last year. Seat deposits have increased between 40% to 50% at this early stage. He reminded the Senate that retention will be as important as ever, given our small freshman class. He reported as well on additional funding provided to the University from the John S. Knight Foundation for recruiting efforts. He also shared news and expressed appreciation for the good work of Kevin Smith, Andy Platt, Chris Horne, and Kyle Kutichief in the creation of promotional gift boxes in the style of Unbox Akron for direct admits in the College of Business. Encouraged by the success of this project, the President has asked Chris Horne to create another 2,700 boxes.

President Wilson reported on the hiring of Jolene Lane as Chief Diversity Officer, who will begin work at UA later this semester.

President Wilson expressed his excitement for the University's ongoing diversity programming, including Rethinking Race, a Black Male Symposium, and the Black Male Summit to be held the last weekend of September. He reported that Dr. Ransom has been at work on preparing another Black Male Summit Academy as well.

Turning to the issue of international students, President Wilson reminded the Senate that recruiting additional international students is an important part of the current plan to stabilize and grow the University's enrollment. He reported on the hiring of international recruiters and the creation of residence hall arrangements especially for international students. He shared that over one hundred people responded to his request for information about the campus community's international connections. He reported that his two recent international forums brought in about 115 faculty and staff.

Also on the international stage, he noted, there has been a change to immigration policy. He described how this particular change in immigration policy affects us immediately. The University will hold an informational session to educate the campus community about this, led by President Wilson and Professor Knowles. He reported that at least two of our graduate students are currently in Iran and unable to return from break, and the University has engaged in congressional outreach to solve the related problems. Both students had personal needs that the University has assisted with, as well. Reporters have asked President Wilson if we would scale back our international goals, and he reported that he has responded not at all.
President Wilson commented on Governor Kasich’s recently released budget. He noted it includes a 1% increase in state support, a freeze on all tuition and fees, and a mandate that the University include all textbooks as part of the cost of instruction. The legislation allows for the addition of a $300 fee, but the details of this are not yet clear. He reported that Provost Ramsier would have more to say about this.

President Wilson reported on the progress of the current transformation plan and expressed appreciation for the hard work of our bare-bones administration. He also thanked the Faculty Senate, its executive committee, and the faculty and staff in the University Council.

He reported that the community consistently expressed good feelings for the direction of the University, and he thanked everyone for their work to make this so.

He encouraged the Senate to support efforts to offer more evening, online, and hybrid programming in response to the needs of our students.

He reported that a full report on the plan for revising the structure of the scholarship system would be going to the Budget Committee of the University Council and a Senate committee. This report will include projections modelled by Ernst & Young. He noted that the new scholarship grid would need to be completed by the end of the semester.

He spoke of the better job that we can do in attracting, recruiting, retaining, and graduating students. He reminded us that our number of graduates is the top factor in the calculation of state support. He described our graduation rate as not anywhere near where it needs to be. He expressed concern about graduation and retention and explained how revision to the scholarship policy might help here. He related anecdotes of how students are discouraged from persistence when they lose their scholarship funding. He explained that we can guarantee the scholarships if we reduce them a bit on the front end. He described a system of guaranteed upgrades as likely to help with persistence and graduation. He shared a story about dining with his wife at a sorority holiday party and the feedback he received on this. He noted that too many students avoid rigorous classes out of fear of losing their scholarship. He also noted that he’s unaware of any other University in the country that has done this, and he invited us to report precedents if we know of them. Ernst & Young has been modelling this and they believe it will work well financially. He imagined how great it would be to offer incoming students an Akron Guaranteed scholarship later this month.

President Wilson raised the matter of graduate assistantships. He noted that our spending here is “really out of whack” compared to schools across the state and that we need to make adjustments to avoid involuntary layoffs of full-time staff or faculty. He expressed confidence that this could be fixed. He cited the policy of allowing students taking additional credits beyond what’s needed for the degree as something to re-examine, telling an anecdote of a graduate student who has taken every course offered at the graduate level in the College of Education. He also explained that we could hire full-time employees for perhaps every two graduate assistantships that we stop.

President Wilson next turned to the voluntary buyout forthcoming, noting that Towers Watson has been retained to help the university to do this right. He described it not as a retirement package but as a voluntary buyout package.

President Wilson then made himself available for questions.

Senator Clark asked how high school principals might help us to better prepare students for college and thus help with retention.

President Wilson reported that, in general, high school principals are pleasantly surprised when a university president visits. He has invited high schools to send their own administrators
to visit the University to better understand what we do, and he reported that two high schools have done so. But he also noted that the high schools are generally preoccupied with their testing. He also reported that some Knight Foundation monies would be used to bring in high school principals.

Senator Randby asked for an update on Bits and Atoms and the news that they have rejected the proposed space allocated for them in the Polsky building.

President Wilson reported that his conversations from the start have focused on the greatness of the city's and the community's support for Bits and Atoms, but there was not a complete discussion of the cost of providing such space and the $8M price tag for 40,000 square feet. He repeated that they have been offered 18,000 square feet on the first floor of Polsky—the early college space. He reported that he has not heard anything further since his offer about the University's offer of 15-18,000 square feet on the first floor and the basement.

Senator Randby reported that what he heard yesterday must have been a rumor.

Senator Elliott ventured three related questions. He asked what the President would do if he was digging a big hole. He asked about the buyout proposal and advanced math to argue that the buyout would not save us money. He also questioned the expense for Ernst and Young's consulting services, comparing their work to Rudy Fichtenbaum's $5,000 report prepared last year.

President Wilson welcomed faculty who would be interested in quitting their full-time jobs and coming to work in administration eighty hours a week. He reminded Senator Elliott that the job of faculty is teaching, advising, creating relationships with students, researching, and writing grants. He invited Senator Elliott to initiate a private conversation with him if he was interested in giving this up to work in administration.

Senator Randby asked about meal plans and the contract that requires we purchase so many meal plans.

President Wilson described the contract with Aramark as running ten years and requiring them to invest in the campus food service infrastructure. He further explained that they pay us $3 million a year. Because we did not have enough students in the residence halls, we were going to owe them $1 million of that $3 million. He explained that making $2 million was likely better than we'd be doing if we were running the dining halls ourselves. He praised Nathan Mortimer for proposing that we purchase meal plans with the additional $1 million. He explained that he is using these meal plans to feed students in dire need and to improve faculty-student relationships by sponsoring lunches at which they can talk.

**VII. Remarks of the Senior Vice President and Provost**

Provost Ramsier reported that the site team for the HLC visit will be here a week from the coming Monday. He noted that the various groups on the itinerary will be receiving invitations. He urged faculty to make themselves available if possible, to answer questions and be honest, and to assure the visit team that the information we have provided is accurate. He explained that everyone knows the University has issues, but we can also demonstrate progress and continuous improvement on these issues. He reported that he feels good about where we are now and he believes our assurance argument was solid. One chink in our armor, he reported, was the Federal Compliance Review, which involves a separate panel that reviews what we submitted on paper and provides a report that the HLC team will then use to supplement their work while they are here. This review team asked for syllabi for particular courses, and he reviewed them as well, as he has been an HLC team chair in the past. He expressed his disappointment with the disagreement among syllabi about learning objectives for different sections of the same course.
He noted that the Deans will be tasked with reviewing our syllabi to help improve this situation. He urged faculty to be more involved in making sure that the learning outcomes for each course are consistent, independent of mode of delivery or location.

He reported that the Provost’s office has been working hard to get the RTP letters out in time for approval at the April meeting.

He reported that he has reviewed and will recommend professional development leaves for fourteen of thirty applicants, and that these recommendations will go to the Board of Trustees at the February meeting.

He described a piece in the state budget about competency-based education. He explained again that Ohio’s community college network has made a deal with Western Governors, an online institution with competency-based programming, for community college students to finish their four-year degree. The Inter-University Council Provosts disapprove of this plan, he reported, and he will serve on a writing team to articulate their position to Columbus.

He also described the textbook mandate in Governor Kasich’s proposed budget as a big problem to which the IUC Provosts will respond.

VIII. Committee reports

A. Curriculum Review Committee — Provost Ramsier
   Provost Ramsier presented a motion from the CRC to approve the list of curriculum proposals (see Appendix A). The motion passed without dissent.

B. Academic Policies Committee — Vice Chair Minocchi
   Vice Chair Minocchi brought forward a proposal for revision to University Rule 3359-20-05.1 (“Grading system, discipline, academic probation and dismissal,”), referring to both the report of the APC and the proposed revision to the rule (see Appendix B). The motion was adopted without dissent.

C. Ad hoc General Education Implementation Committees — Janet Bean
   Janet Bean presented for the committee a list of courses (see Appendix C) to be approved for the new General Education program. The motion was adopted without dissent.

D. Athletics Committee — Chair Nicholas
   Chair Nicholas praised Athletics Director Larry Williams for his focus on academics and tendered a written report (see Appendix D).

   Senator Coffey questioned the report’s assertion that the University gained a $13.7 million “nationwide exposure” benefit from our participation in a bowl game. He noted that no one from Political Science makes such claims if they appear on C-SPAN or NPR in the course of their work for the University.

E. ad hoc Interdisciplinary Initiatives Committee — Elizabeth Erickson
   Senator Erickson reported that this committee has met, and that she has been elected Chair. She also reported great interest and enthusiasm among the many committee members for the future of this committee.

IX. Report from Graduate Council Representatives — Senators Allen and Sterns

   Senator Allen brought forward a set of resolutions from the Graduate Council (see Appendix E). Senators Quinn, Barrett, Elliott, Cutright, Willits, and Coffey, as well as Dean Midha and President Wilson, participated in deliberations over these resolutions (see Transcript).

   Senator Coffey moved that the Senate call another meeting for the subsequent Thursday to continue deliberations. This motion passed without dissent.
X. Report of University Council Representatives — Representatives Roy & Allen  
Senator Allen had no report on University Council.

XI. New Business  
Senator Feltey moved a resolution supporting international members of the University community (see Appendix F). The motion was adopted.

XII. Good of the Order  
There was nothing for the good of the order.

XIII. Adjournment  
The meeting was adjourned at 5:27 p.m.

Signed, Jon Miller, Secretary.

Questions and comments about the minutes can be emailed to mjon@uakron.edu or called in to x6202.
## Curriculum Proposals for February 2017 Faculty Senate

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<td>Cross-Cult Negotiation-Asian</td>
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<td>ENGR-CIVILE-15-13513</td>
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<td>SUMM-ENGRSCI-16-17545</td>
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<td>SUMM-ENGRSCI-16-17580</td>
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Academic Policies Committee met on December 5th and January 31st to discuss clarifying and amending University Rule 20-05.1 regarding withdrawal from courses. APC agreed, without dissent, on edits found in the accompanying document. Of primary concern was amending references to “receiving dean” to reflect that decision-making authority regarding withdrawal resides with the dean of the student’s degree-granting college, or in cases in which a student is not yet admitted to a degree-granting college, with the dean of the student’s intended degree-granting college.

In addition, language was inserted to allow for partial withdrawal, after the deadline, for documented extraordinary, non-academic reasons at the discretion of the dean of the student’s degree-granting college or intended degree-granting college as indicated above. Partial withdrawal after the deadline but during the semester, although not explicitly allowed in the current University Rule, has been utilized on an infrequent basis at the University of Akron. Committee members agreed that narrow but valid reasons do exist to allow for partial withdrawal and that decision-making authority ought to lie with the deans of the degree-granting colleges.
3359-20-05.1  Grading system, discipline, academic probation and dismissal.

(A) Faculty grade records.

(1) The faculty member is expected to maintain a careful and orderly record of each student's academic performance in each class. The records may be maintained in grade books provided by the university and all such records are the property of the university. When a faculty member leaves the employ of the university, or accumulates grade records no longer needed, these records should be surrendered to the department chair for disposition.

(2) The faculty member's grade records must be legible, understandable, and complete, as they are the ultimate information in case of questions concerning a student's or a former student's academic performance.

(B) Reporting grades.

(1) By the end of the fifth week of classes in normal academic semesters (pro-rated for summer sessions), faculty members teaching one hundred-level and two hundred-level classes will assign satisfactory or unsatisfactory performance indicators to all students. Such indicators will be assigned in the system used by the university registrar, and will be based on the faculty members' overall assessment of the students' classroom performance to-date. The system will in turn notify students of any unsatisfactory indicators and direct them to seek the advice of their faculty and/or academic adviser in order to improve their classroom performance.

(2) At the time for reporting final grades, the university registrar provides each faculty member with appropriate instructions for the reporting of grades.

(C) Grading system.

(1) Grades, as listed below, are used to indicate academic performance. Overall scholastic averages are computed on a quality point ratio basis, wherein the sum of the quality points earned is divided by the sum of the credits attempted. The quality point value per credit for each letter grade is shown in the following table:

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<thead>
<tr>
<th>grade</th>
<th>quality points</th>
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<td>A-</td>
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symbol | quality points | key
-------|----------------|-------------------------|
I      | 0.0            | Incomplete             |
IP     | 0.0            | In progress             |
AUC    | 0.0            | Audit                   |
CR     | 0.0            | Credit                  |
NC     | 0.0            | No credit               |
WD     | 0.0            | Withdrawn               |
NGR    | 0.0            | No grade reported       |
INV    | 0.0            | Invalid grade reported  |
PI     | 0.0            | Permanent incomplete    |

(2) Incomplete "I" means that the student has done passing work in the course, but some part of the work is, for good and acceptable reason, not complete at the end of the term. Failure to complete the work by the end of the following semester (not summer session, except in engineering) converts the incomplete "I" to an "F." When the work is satisfactorily completed within the allotted time, the incomplete "I" is converted to whatever grade the student has earned.

It is the responsibility of the student to make up the incomplete work. The faculty member should submit the new grade to the university registrar's office on a change of grade form, which is available from each dean's office. If the instructor wishes to extend the "I" grade beyond the following term for which the student is registered, the instructor should submit an incomplete extension form, which is available from each collegiate dean's office, before the end of the semester.

(3) In progress "IP" means that the student has not completed the scheduled course work during the semester because the nature of the course does not permit completion
within a single semester, such as work toward a thesis. An "IP" grade should be assigned only in graduate courses.

(4) Credit "CR" means that a student has shown college level competence by satisfactorily pursuing a regular university course under the credit/noncredit registration option. An undergraduate student who has completed at least fifty percent of the work toward a degree, or a postbaccalaureate student, may register for selected courses on a credit/noncredit basis. The student should consult his/her academic adviser for details.

Noncredit "NC" is assigned if the work pursued under this option is unsatisfactory. The student may secure information about this option from an adviser or from the university's "Undergraduate Bulletin."

(5) Permanent incomplete "PI" means that the student's instructor and the instructor's dean may for special reasons authorize the change of an "I" to a "PI."

(6) No grade reported "NGR" indicates that at the time grades were processed for the current issue of the record, no grade had been reported by the instructor.

(7) Invalid "INV" indicates the grade reported by the instructor of the course was improperly noted and thus unacceptable for proper processing.

(D) Dropping courses - applicable to undergraduate and graduate students.

(1) It is the responsibility of the student to determine the impact of dropping from courses on matters such as financial aid (including scholarships and grants), eligibility for on-campus employment and housing, athletic participation, and insurance eligibility.

(2) Students may drop a course through the second week (fourteenth calendar day) of a semester or proportionally equivalent dates during summer session, intersession, and other course terms. No record of the course will appear on the student's transcript. For purposes of this policy, the course term for a course that meets during a semester but begins after the beginning of a semester and/or ends before the end of a semester begins when its class meetings begin and ends when its class meetings end.

(3) Dropping a course shall not reduce or prevent a penalty accruing to a student for misconduct as defined in the code of student conduct.

(4) Degree-granting colleges may supplement this policy with more stringent requirements.

(5) This policy shall take effect at the beginning of the fall 2011 semester for all newly enrolled undergraduate students. In addition, this policy shall take effect at the
beginning of the fall 2013 semester for all currently and previously enrolled undergraduate students who have not graduated prior to the start of the fall 2013 semester.

(E) Withdrawing from courses - applicable to undergraduate and graduate students.

(1) It is the responsibility of the student to determine the impact of withdrawing from courses on matters such as financial aid (including scholarships and grants), eligibility for on-campus employment and housing, athletic participation, and insurance eligibility.

(2) After the fourteen-day drop period, and subject to the limitations below, students may withdraw from a course through the seventh week (forty-ninth calendar day) of a semester or proportionally equivalent dates during summer session, intersession, or other course terms. A course withdrawal will be indicated on the student’s official academic record by a grade of "WD."

(3) This policy shall take effect for all students at the beginning of the fall semester of 2011.

(F) Withdrawing from courses - applicable to undergraduate students only.

(1) Undergraduate students may not withdraw from the same course more than twice. If a student attempts to withdraw from a course after having withdrawn from it twice before, he or she will continue to be enrolled in the course and will receive a grade at the end of the semester.

(2) Full-time undergraduate students who need to withdraw from all courses for documented extraordinary, non-academic reasons (e.g., medical treatment or convalescence, military service) must obtain the permission of the dean of their college. For purposes of this paragraph,

(a) Students are considered full-time if they were enrolled as full-time students at the beginning of the term; and

(b) Courses for which the student has completed all requirements are excluded.

(3) Undergraduate students who withdraw from two courses either before they have earned thirty credits, or after they have earned thirty credits but before they have earned sixty credits, are not permitted to register for additional courses until they have consulted with their academic adviser. The purpose of this consultation is to discuss the reasons for the course withdrawals and to promote satisfactory academic progress by helping students develop strategies to complete their courses successfully.

(4) Except as otherwise provided below, undergraduate students may not withdraw from more than four courses before they have earned sixty credits. Students who attempt
to withdraw from more than four courses will continue to be enrolled in those courses and will receive grades at the end of the semester.

(5) Undergraduate students who need to withdraw from all courses for documented extraordinary, non-academic reasons (e.g. medical treatment or convalescence, military service) may, after consulting with their adviser, submit a written petition to the dean of their college requesting that these courses not be counted toward the four-course withdrawal limit. The dean may grant this permission if, in the dean's judgment, it is consistent with the best academic interests of the student and the best interests of the university.

(5)(6) After the withdrawal deadline, undergraduate students may submit a written petition to the dean of their degree-granting college requesting partial withdrawal for documented extraordinary, non-academic reasons (e.g. medical treatment or convalescence, military service). If the student is not yet admitted to a degree-granting college, the withdrawal request must be submitted to the dean of the student's intended degree-granting college or, if the student has not declared a major, from the deans of the degree-granting colleges offering the courses. The dean may grant this permission if the dean finds that the withdrawal is necessitated by circumstances beyond the student's control and is consistent with the best academic interests of the student and the best interests of the university.

(6) Undergraduate students who have reached the four-course withdrawal limit as noted above may, after consultation with their adviser, submit a written petition to the dean of their college seeking permission to withdraw from one or more additional courses. The dean may grant this permission if the dean finds that the withdrawal is necessitated by circumstances beyond the student's control and is consistent with the best academic interests of the student and the best interests of the university.

(7) Withdrawing from a course shall not reduce or prevent a penalty accruing to a student for misconduct as defined in the student code of conduct.

(8) Degree-granting colleges may supplement this policy with more stringent requirements.

(9) This policy shall take effect at the beginning of the fall 2011 semester for all newly enrolled undergraduate students. In addition, this policy shall take effect at the beginning of the fall 2013 semester for all currently and previously enrolled undergraduate students who have not graduated prior to the start of the fall 2013 semester.

(G) Changing grades.

(1) A faculty member who, because of an error, wishes to change a final grade already awarded to a student must submit a written request on the change of grade form for that change to his/her dean. The dean notifies the faculty member and the university
registrar of the decision.

(2) Re-examination for the purpose of raising a grade is not permitted.

(H) Retroactive withdrawal.

(1) A retroactive withdrawal may be granted only when a student has experienced unforeseen, documented extenuating medical or legal circumstances that he/she could not have reasonably expected.

(2) The student must submit all retroactive withdrawal requests within one calendar year of resuming coursework at the university of Akron.
(3) The student must initiate the withdrawal request by providing written documentation of the circumstances, a current university of Akron transcript, current contact information, and a cover letter of explanation addressed to the dean of the college in which he/she is enrolled.

(4) Upon receipt of required materials from the student, the receiving dean of the student's college will discuss the request with the instructor(s) of record, relevant chair(s), and other deans (if the student is requesting retroactive withdrawal from courses in other colleges). Based on these discussions, a coordinated joint response regarding the request will be formulated by the receiving dean. If approval of the request is recommended by the receiving dean, the university registrar will initiate the retroactive withdrawal. The receiving dean will notify the student of the action taken. If the student is not yet admitted to a degree-granting college, the withdrawal request must be submitted to the dean of the student's intended degree-granting college or, if the student has not declared a major, from the deans of the degree-granting colleges offering the courses.

(5) Requests that have been denied can be appealed to the office of the provost.

(6) This process addresses academic changes to a student's record only. Once the academic record changes have been made, the student has the right to submit an appeal for tuition and/or fee changes.

(I) Course credit by examination.

(1) Qualified students may obtain credit for subjects not taken in a course by passing special examinations. The grade obtained is recorded on the student's permanent record and counts as work attempted whenever quality ratio calculations are made.

(2) Any student desiring to take special examinations for credit, before beginning to study for the examination and before asking the course instructor for direction, must first receive permission from both the student's dean and the dean under whose jurisdiction the course is listed. After permission is granted, the student prepares for the special examination without faculty assistance. Faculty members may describe only the objectives of the course and the work to be covered. The examination must be comprehensive and demand more from the student than is expected on a regular final examination in the course. The faculty member will file copies of the examination and the student's answers with the faculty member's dean.

(3) Credit by examination is not allowed during a student's last semester before graduation.

(J) Exemption from required courses.

Qualified students may be exempted from courses by examination, testing, or other means approved by the college faculty in which the course is offered.
(K) Faculty tutoring.

If a faculty member tutors a student in a credit course, the student's examination and other performance in the course must be planned and evaluated by another faculty member or by an approved faculty member from another university.

(L) Repeating courses.

Any course may be repeated twice by an undergraduate student subject to the following conditions:

(1) To secure a grade ("A" through "F") a student may repeat a course in which the previously received grade was a "C-," "D+," "D," "D-" or "F," "CR," "NC," or "AUD." Registrations under the "CR/NC" option are subject to the restrictions in the "CR/NC" policy.

(2) To secure a "CR," a student may repeat a course in which the previously received grade was a "NC." Registrations under the "CR/NC" option are subject to the restrictions in the "CR/NC" policy.

(3) To secure a grade ("A" through "F"), "CR," "NC," a student may repeat a course in which the previously received grade was an "AUD." Registrations under the "CR/NC" option are subject to the restrictions in the "CR/NC" policy.

(4) A graded course ("A" through "F") may not be repeated for a grade of "AUD."

(5) A course taken under the "CR/NC" option may not be repeated for a grade of "AUD."

(6) With the dean's permission, a student may substitute another course if the previous course is no longer offered. Courses must be repeated at the university of Akron.

(7) Grades for all attempts at a course will appear on the student's official academic record.

(8) Only the grade for the last attempt will be used in the grade point average.

(9) All grades for attempts at a course will be used in grade point calculation for the purpose of determining graduation with honors and class rank if applicable.

(10) For purposes of this section, credit for this course or equivalent will apply only once toward meeting degree requirements.

(M) Approbation, probation, and dismissal.

(1) An undergraduate student who carries twelve or more credit hours during a semester and earns a quality point average of 3.50 or better is listed on the dean's list of the student's college.
(2) An undergraduate student who carries twelve or more credit hours during a semester and earns a quality point average of 4.00 is listed on the president's list of the university.

(3) An undergraduate student who fails to maintain a total quality point ratio of 2.0 is on academic probation and is subject to such academic discipline as may be imposed by the dean of the student's college.

(4) Probation is a warning to the student whose academic record is unsatisfactory and who is in danger of being dismissed from the university. A student may, however, be dismissed without having previously been placed on probation.

(5) Students dismissed from the university are not eligible to register for any credit courses. They may, however, enroll for noncredit work. Readmission may be granted by the office responsible for readmission after consultation with the dean of the college from which the student was dismissed. If the student wishes to re-enter a college other than the one from which the student was dismissed, the office responsible for readmission must also consult with the dean of that college before a readmission decision is reached.

(6) Students dismissed from the university for reasons other than failure to meet academic standards are readmitted by action of the president only.

(N) Auditing courses.

A student choosing to audit a course must elect to do so at the time of registration. The student pays the enrollment fee and may be expected to do the work prescribed for students taking the course for credit, except that of taking the examination. Any faculty member may initiate withdrawal for a student not meeting these expectations.

(O) Scheduling field trips.

The university encourages faculty members to arrange worthwhile field trips which they believe will add substantially to the course they teach. Before scheduling a field trip which is not listed in the university "Undergraduate Bulletin" as an integral part of the course, faculty members should receive approval from their dean. The request for approval should state the name and number of the course, the number of students and faculty members making the trip, the nature of the trip, the destination and the time required for the trip. If students will miss other classes, they must consult their instructors so that work missed because of an approved trip can be made up. Faculty members should contact the purchasing department about insurance coverage.

(P) Dealing with academic misconduct.

(1) The university reserves the right to discipline any student found responsible of academic misconduct in accordance with the code of student conduct. The student's faculty member shall refer the matter to the office of student conduct and
community standards or a designated representative of that office to investigate the alleged misconduct and determine the outcome.

(2) A faculty member who has evidence that a student has cheated in any term papers, theses, examinations or daily work shall report the student to the department chair who in turn shall report the matter to the student’s dean. Faculty members should be familiar with the student disciplinary procedures in order to protect the rights of students who have been alleged of academic dishonesty or other misconduct.

(3) All tests and examinations shall be proctored except in colleges of the university with honors systems which have been approved by the faculty senate.

(4) Members of the faculty of the school of law should consult with their dean as to procedures under the honor system of that school. Faculty members should become familiar with the student disciplinary procedures and the school of law honor system.

Replaces: 3359-20-05.1
Effective: 02/01/2015
Certification: ______________________________
Ted A. Mallo
Secretary
Board of Trustees
Promulgated Under: 111.15
Statutory Authority: 3359
Rule Amplifies: 3359
Prior Effective Dates: 11/27/89, 07/20/90, 05/22/91, 07/31/92, 09/16/96, 02/01/03, 02/22/03, 03/20/03, 06/25/07, 06/13/08, 06/30/11, 07/30/11, 02/14/13, 05/23/13, 07/05/13, 05/09/14
Appendix C

To: Faculty Senators  
From: Janet Bean, Coordinator of General Education  
Date: January 26, 2017  
RE: General Education Course Approval

The General Education Implementation Committees have approved these courses and submit them to Faculty Senate for final approval. Course proposals are available for review on the General Education Curriculum site, which you can access from your Springboard Home page.

**Natural Science**
- 3650:130 Descriptive Astronomy
- 3650:133 Music, Sound, & Physics
- 3650:137 Light

**Complex Systems Affecting Individuals in Society**
- 3230: 460 Field Methods in Cultural Anthropology
- 3370: 421 Coastal Geology
- 3370: 452 Geology & Environmental Science Service Learning
- 3580: 308 Spanish Composition: Health Professions and First Responders
- 3600: 361 Biomedical Ethics
- 3600: 365 Environmental Ethics
- 3850: 342 Sociology of Health and Illness

**Domestic Diversity**
- 3350: 350 Geography of the United States & Canada
- 3400: 250 U.S. History to 1877
- 3400: 251 U.S. History since 1877
- 7750: 270 Diversity and Social Work

**CORRECTIONS**
The following courses were approved at the December Faculty Senate meeting under incorrect numbers. The correct numbers are:

- 3230: 358 Native North Americans
- 3580: 307 Spanish Conversations for Health Professions
- 7800: 264 Playscript and Performance Analysis
- 7800: 467 Multicultural Theatre
The Faculty Senate Athletic Committee met twice since the last report on November 9, 2016 and on December 7, 2016 at 2:00 PM.

In the November meeting, Anne Jorgensen was the representative from the Director of Athletics office. She shared a message from AD Larry Williams which was that the Department of Athletics stand with the rest of the campus regarding the budget situation and that they are committed to keeping the cost of athletics in line with other University spending.

Further discussion ensued about head injuries to athletes and adopting a University wide policy. This was prompted by issues regarding a cheerleader who recently suffered a head injury.

Also at the November meeting, Faculty Athletic Representative to the NCAA, Dr. Deb Owens was in attendance to discuss the Student Athletic Improvement committee that was formed to help the Department of Athletics improve academic performance and to ensure compliance with the NCAA academic standards. The committee includes two member of the Faculty Senate Athletics Committee.

Some of the topic presented were: The current sports team’s GPA rankings were shared. The graduation rates were also shared and student athletes graduation a significantly higher than other students by a margin of 66% to 42%. Athletics pilots often become practice for the rest of the university. Grades First is one example.

The report from the December 7, 2016 meeting follows:

Director of Athletics, Larry Williams, provided a synopsis of fall sports and provided some insight as to what to expect for each sport moving forward. The discussion then segued into a discussion of budget and how to better engage the academic side of the University. He understands that we are an academic institution first and that athletics are ancillary to the mission of the University. A frank discussion ensued between the FSAC and Mr. Williams. The talk segued into a discussion of the value of the football program. Mr. Williams share the results of a study conducted by the Mid-America Conference. The results of that study determined that the value of the visit to the Famous Idaho Potato Bowl was $13.7 million in national exposure. The discussion then moved to the academic success rate of the student-athletes. Anne Jorgensen reported that UA is one of the schools to be recognized for 75% graduation rate of student-athletes and that 750 student athletes registered for spring semester.

All other matters were tabled until the February 3, 2017 meeting as this discussion consumed the allotted time for the meeting.
Motions Approved by the Graduate Council, January 30, 2017

1. The Graduate school will no longer fund stipends for RAs.

2. For community/industrial grants the tuition waiver cannot exceed the value of the stipend and these students will be considered as in-state tuition paying students.

3. Stipend and tuition waiver will not exceed the required number of credit hours. Exceptions will be reviewed on a case-by-case basis.

4. The Graduate Council recommends that approximately 30% of the current funding will be maintained in support of a new model for terminal MS funding. This is subject to annual review of the funding.

*Hold for Further Discussion*
When possible grant writers should include tuition coverage.

The following table presents the savings measures recommended by the Graduate Council.

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<tr>
<th>University's Transformation Plan</th>
<th>Graduate School Savings Focus Areas</th>
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<td>as approved unanimously by the Graduate Council January 30, 2017</td>
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<tr>
<td><strong>Focus Area</strong></td>
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<td>Graduate Research Assistantships</td>
<td>Stipend</td>
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<td>Tuition Charged to Grants</td>
<td>Hold for Further Discussion</td>
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<tr>
<td>Restricting Credit Hours to Degree Requirements</td>
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<td>New Funding Model for Master's Students</td>
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Appendix F

RESOLUTION OF FACULTY SENATE
February 2, 2017

BE IT RESOLVED THAT the Faculty Senate of the University of Akron join President Wilson and government and business officials in the Akron community, in affirming our support for international members of the university community and beyond. We see the executive order, Protecting the Nation from Foreign Terrorist Entry into the United States, and associated statements issued by the Trump administration selectively denying admission of people from seven Muslim-majority nations to the United States as disruptive, discriminatory, and unacceptable.

As an institution of higher education, we benefit from international and domestic diversity among our students, faculty, and staff. Our curriculum requirements reflect our goal of educating for citizenship in a global society. Our stated goal to expand international programs and student recruitment makes clear we are committed to continuing in this direction. The current crisis created by the executive order calls for a response and statement of intent. We appreciate President Wilson’s timely statement released Sunday. We ask that the University of Akron administration commit to the following on behalf of the university community:

- The university will continue to honor its commitments to all our current and future Deferred Action for Childhood Arrivals (DACA) undergraduate and graduate students. While it is still unclear how the DACA program will be affected by Trump administration decisions, our commitments to these students remain firm.

- We will continue to protect the privacy of our student information and records from unauthorized or unlawful intrusion. While University of Akron representatives will comply with lawfully issued subpoenas and warrants, the university will not function as an agent of the federal government regarding enforcement of federal immigration laws.

- The University of Akron Police Department will not seek immigration status information in the course of law enforcement activities and responsibilities.