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Faculty Senate Chronicle March 4, 1975

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AU Chronicle

a report to the faculty of
the university of akron



1974-75, No. 6 (31 pages)

March 4, 1975

SPECIAL DATES

- March 7-9 University Theatre, "She Stoops to Conquer", Kolbe Theatre, 8:15 p.m.
March 9 Concert by University Orchestra, Thomas Hall, 8:15 p.m.
March 11 Qawwali Music from Pakistan, Thomas Hall, 8:15 p.m.
March 13 Adjourned regular meeting of University Council (from February 20 and 27, 1975),
Warren W. Leigh Hall, Room 307, 3 p.m.
March 14-15 Chamber Ballet, Thomas Hall, 8:15 p.m.
March 18 Akron Symphony and Chorus, Thomas Hall, 8:15 p.m.
March 20 Regular March meeting of University Council, Leigh Hall, Room 307, 3 p.m.

ACTION BY UNIVERSITY BOARD OF TRUSTEES

The Board of Trustees at its February 26, 1975 meeting approved the amendments proposed by the University Council to the Council Bylaws:

Article III. Composition of the Council. Add new Section f.

Article IV. Elections. Section 2. e).

Article VII. Meetings. Section e.

Article VIII. Amendments.

The Board also revised the wording in Article VI. of the Regulations of the Board of Trustees relating to the University Research Council renaming two of the institutes so that the four are now the Institute of Polymer Science, the Institute for Technological Assistance (formerly the Institute of Science and Engineering Research), the Institute of Civic and Educational Research, and the Bureau of Organizational Development (formerly the Institute of Business and Economic Research). The Council is still comprised of the Dean of Graduate Studies and Research (chairman), the Coordinator of Research and the four individual directors of the institutes and bureau. [These revisions will be incorporated in updated pages for the Faculty Documents Handbook and distributed at a later date.]

The Board approved University Council's sanction to change the Constitution of the Associated Student Government to amend Article IV. Section 3 to read: "Recommend to the President of the University the recognition, denial of recognition, or withdrawal of recognition for all day undergraduate student organizations in the form of Senate bills through the legislative channel outlined in Section 11 of this Article."

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MINUTES OF REGULAR MEETING OF UNIVERSITY COUNCIL, February 20, 1975

The regular February meeting of the University Council was called to order by the Chairman, Vice President Noel Leathers, at 3:07 p. m. on Thursday, February 20, 1975, in Leigh Hall (Business Administration Building) 307.

Fifty-nine of the 66 members of Council were present. Those absent with notice were Dr. I. MacGregor and Dr. R. Zangrando. Others absent were Mr. C. Baker, Dr. B. Bayless, Dr. B. Frye, Mr. W. Sremack, and Miss S. Taipale.

In consideration of the minutes of the meeting of January 16, 1975, as printed in the AU Chronicle of February 1, 1975, Dr. Merrix wished to correct the statement attributed to him in the fourth paragraph on page 5 by adding a sentence following the first one, to read: "He thought it also inappropriate that the present committee not have any students or administrators." Dr. Gerlach noted that on page 9, the ninth paragraph concluded with "but was ruled out of order by the Chair", observing that a person could not be ruled out of order, only a motion. With these corrections, the minutes were approved on motion.

The Chairman then called upon Dr. D. J. Guzzetta for the "Remarks of the President". The first item in his comments concerned the preparation of the 1975-76 budget. He said that it was a very trying time in Ohio because of the disparity between the budget proposed by the Regents and the smaller one submitted by Governor Gilligan and the one subsequently offered by the Ohio General Assembly as H. B. 155. However, it is understood that Governor Rhodes will also present a budget by March 10. The Ohio university presidents will meet in Columbus February 24 for legislative hearings on H. B. 155. Although the smaller allocations in the current bill would create a definite hardship for the universities, The University of Akron will not alter its initial salary adjustment program for next year. This year we received nearly \$20 million from the state, and under the Regents' budget we would have received \$26 million. H. B. 155 provides approximately \$22 million. He promised to keep the Council advised as to the direction the budget goes, and said that considerable time in the next weeks would be spent with legislators, officials and Regents.

Dr. Guzzetta then referred to the bond issues for capital improvements which are being suggested by Governor Rhodes. He said that our academic priority has been for a new chemistry building, and then a health sciences building. However, our physical education facilities are woefully outgrown and this might be added under the Governor's plans as part of the City of Akron's urban development. He cautioned against too early optimism for immediate implementation. He did advocate, though, that the assignments for these improvements throughout the state be given alphabetically!

The President then informed the Council that the first students would be enrolled in the medical school (Northeastern Ohio Universities College of Medicine) next September. A special Admissions Committee, comprised of five members of our faculty and five area physicians, is screening the more than 200 applicants for the 13 places Akron will have at the beginning of the program. The two other institutions of the consortium are following the same procedure. With the third year the combined enrollment will use the facilities of the central campus. The plans are going well, and the central complex will include a library, administrative offices and basic sciences.

Dr. Guzzetta said that the round trip to China will entail his leaving March 27 and returning April 23. There will be 22 members of this group from the American Association of State Colleges and Universities, and he is the only one from Ohio. The University of Akron would have been the largest institution represented except that Chancellor Kibbee of City College of New York has been added to the roster. Their three-week tour of China will include visits to five cities with visits to educational institutions, businesses, industries, communes, etc. He said he was looking forward to going and returning.

MINUTES OF REGULAR MEETING OF UNIVERSITY COUNCIL, 2/20/75, continued

Following an opportunity to Council to ask any questions, the President left for another meeting.

Proceeding to the reports of the Standing Committees, the Chairman called upon Miss Harrington who stated that the Procedural Committee had met on February 6 to draft the agenda for today's Council meeting. She then read two communications sent to the Secretary of University Council from Dr. I. R. MacGregor as Secretary of the Board of Trustees:

January 22, 1975

Dear Miss Harrington:

The Board of Trustees of The University of Akron, meeting on January 22, 1975, took the following actions relative to recommendations of the University Council:

1. Referred to the Educational Policy Committee the proposed amendments to University Council Bylaws dealing with the following:
 - a) Article III, Composition of Council, add new Section f.
 - b) Article IV, Elections, changes in Section e.2.).
 - c) Article VII, Meetings. Section e.
 - d) Article VIII, Amendments.
2. Approved recommendation of the Educational Policy Committee that the proposed Faculty Grievance Procedure be approved as adopted by University Council on December 12, 1974.

Respectfully submitted,

/S/ Ian R. MacGregor

January 24, 1975

Dear Miss Harrington:

On Tuesday, January 14, 1975, the Educational Policy Committee of the Board of Trustees of The University of Akron met in the Trustees' Room of the Gardner Student Center. One of the items on the agenda was a reintroduction of the University Council proposed "Guidelines for Academic Retrenchment Due to Financial Exigency." The Committee had considered that document in March 1974 and the Chairman noted that no action had been taken by the Committee at that meeting either to accept or reject the statement.

MINUTES OF REGULAR MEETING OF UNIVERSITY COUNCIL, 2/20/75, continued

During discussion of the proposed Guidelines the Committee expressed five concerns:

1. The document is lengthy and may be too complicated in some aspects.
2. The document does not include a clear definition of what is meant by the term "financial exigency."
3. Since the responsibility for the financial welfare of the University is that of the Board of Trustees, the faculty committee referred to in the document should be advisory to the administration and not be a decision-making body.
4. The document superimposed another grievance committee and grievance procedure on top of the grievance procedure approved by the Committee today (January 14, 1975). This appears to be proliferation of grievance procedures.
5. The predominant use of the principle of seniority as the criteria for releasing personnel in the event of financial exigency may be contrary to the best interests of the University.

Another troublesome concern of the Committee was Section VIII, "Rights and Benefits for Full-time Faculty Members Released because of Financial Exigency." The Committee went on to state: "The proposed rights and benefits, when applied at the point at which the University found itself in a condition of financial exigency, would worsen the situation by placing an even greater demand on the financial assets of the University. If a financial exigency did not exist before these benefits were applied, the faculty benefits would create a financial exigency."

The faculty and University Council were represented by Mrs. Ruth Clinefelter and Mr. J. A. Edminister who responded to questions from the Board.

A copy of the minutes of the Educational Policy Committee meeting is available to the committee of University Council who are working on the financial exigency document. If they would like a copy of the minutes, they should contact me.

Sincerely yours,

/S/ Ian R. MacGregor

Miss Harrington also acknowledged the receipt of a letter from Mr. Michael Pernice, President of Associated Student Government, dated February 5, 1975: "Please find attached a proposed amendment to the Statement of Student Rights and Responsibilities. I would like this to appear on the University Council Agenda as soon as it is procedurally possible." The proposal will be considered at the next meeting of the Procedural Committee for placement on the agenda of the next meeting.

MINUTES OF REGULAR MEETING OF UNIVERSITY COUNCIL, 2/20/75, continued

Mr. Edminister asked that Council have copies of the January 14, 1975 minutes of the Educational Policy Committee meeting of the Board at which the Financial Exigency statement was considered and the Committee's concerns delineated. He felt it important that all of his colleagues have access to the document, and not just the members of the Faculty Well-Being Committee. Dr. Leathers said that a report on this subject would be made available and distributed to Council.

Dr. Jackson opined that the statement belonged to the Faculty Rights and Responsibilities Committee since matters of tenure were involved, rather than to the Faculty Well-Being Committee.

Dr. Moore responded that his Faculty Well-Being Committee had put in considerable time on the statement. Dr. Leathers said it had been referred to the Faculty Well-Being Committee in order to avoid delay and get through Council and to the Board as early as possible.

Dr. Gerlach thought that communications from the Board should go directly to Council and not just to the Procedural Committee to be sure that Council was completely aware of items, and that it should have a chance to review. He wondered if both Faculty committees perhaps should review and consider. Dr. Leathers agreed with Dr. Gerlach on giving the matter directly to Council today.

Dr. Merrix suggested that each of the two Faculty committees might appoint subcommittees to meet together and discuss.

Chairman Leathers pointed out that Council had previously approved the separation of the Faculty Well-Being, Rights and Responsibilities Committee into two committees because one committee could not handle all the work. He would not therefore recommend referring the matter to both committees. He said Council would follow the format established by the Board of going through Board Committees and then Council.

Dr. Brittain moved that Council accept the report of the Procedural Committee. The motion was seconded and carried.

Speaking for the Academic Policies and Curriculum Committee, Dr. Poston noted the summary of recommendations of the committee, all changes being effective September 1975, unless otherwise indicated, and a matter of record. However, certain specific actions were necessary. All changes will be detailed in the Appendix to these minutes. He moved that the change in degree requirements in the Department of Chemical Engineering be approved. The motion was seconded and carried.

Dr. Poston moved the approval of the addition of course 570:662 and the permit option in the Department of Educational Administration. The motion was seconded and carried.

Dr. Poston moved that the addition of courses 650:361 and 362 in the Department of Management be effective with Summer Session I, 1975. The motion was seconded and carried.

Dr. Poston moved that the degree and program designation of Bachelor of Technology (Electronic) be changed to Bachelor of Science in Electronic Technology, and the changes in requirements pp. 6-8 (on summary sheet) be approved. The motion was seconded and carried.

MINUTES OF REGULAR MEETING OF UNIVERSITY COUNCIL, 2/20/75, continued

Dr. Poston moved that the following policy be adopted regarding a change in requirements for the Dean's List:

"Any student who completes 12 quarter credit hours in any particular quarter, or any part-time student who completes 12 quarter credit hours in two succeeding quarters, with a quality point grade, i. e., A, B, C, D, F and obtains a 3.5000 quality point average will appear on the Dean's List of the College in which he is enrolled."

The motion was seconded.

Dr. Wood moved to table for a month the motion on the Dean's List eligibility change and also the change in Drop Policy (at the end of the summary sheet circulated today from Academic Policies Committee) until next month. The motion was seconded but failed by 16 to 22 on hand vote.

The proposed Drop Policy follows:

On the initiative of the instructor, a student may be withdrawn from a course by his/her dean, after the latter has consulted with the student and the instructor, for the following reasons:

The student's attendance is violative of the standards of attendance established by the instructor

or

The student's conduct in the classroom is disruptive

or

When such withdrawal is recommended by competent medical authority.

Dr. Jackson said that only those on the Academic Policies Committee would have seen these proposals in advance but most on Council were today seeing the recommendations for the first time. He felt they should see them at least an hour before voting!

Dr. Leathers pointed out that the Council Bylaws provide that the agenda has to be out by a certain deadline (seven days prior to the meeting), and the earliest that any recommendations from the Academic Policies Committee could be circulated would be two days before Council meets, if that would be helpful to the members.

Mr. Edminister noted that class changes are routine, but other matters like the 3.5 Dean's List requirement, etc., need more deliberation as there are variations within the Colleges regarding eligibility. Engineering, for instance, would prefer a percentage basis.

Dean Barker moved to postpone debate until the next meeting. He said he was on the committee and originally voted for the change, but now felt it needed more consideration. The motion was seconded and carried.

Dr. Poston circulated the calendar for the 1975-76 academic year. He said it represented a series of compromises, and since it could not be presented until this meeting, although later than usual, he would not ask a vote until the customary month following its presentation to Council.

MINUTES OF REGULAR MEETING OF UNIVERSITY COUNCIL, 2/20/75, continued

Dr. Gerlach rose to make a minority report from the meeting of February 13 on the question of requirements in the Commencement program for graduating with honors, the motion having lost 10 to 11 in the Academic Policies Committee, to raise the grade point average requirement. He moved the acceptance of the report.

Dr. Leathers stated that, according to Dr. Bee as parliamentarian, the report could be accepted, but no vote could be taken on it unless it substitutes for the majority report.

Dean Samad seconded Dr. Gerlach's motion to accept the minority report.

Dr. Poston thought that we may be in a cyclical swing and that the number on Dean's lists and those graduating with honors might go down, as it has in other schools across the country in the last two years. Dean Major observed that there has been a leveling off recently at 17 percent, after rising from 10 percent. Mr. Pernice felt it was a faculty responsibility, and students should not be blamed. He asked why faculty didn't tighten up standards.

Dr. Leathers asked Council if it wished to accept the minority report. It voted to accept.

Dean Major pointed out the inconsistencies in the Dean's List proposal which provided for higher averages than to graduate with honors. He felt the Dean's List should be meaningful in the College, and in his College a possibility might be the upper 10 percent. He could not see how there could be an absolute grading system in such diversified environment. He advocated reconsideration.

Dean Major moved that Council accept the minority report as substitute report. The motion was seconded. (The majority report was void on this subject... Dr. Jackson asking how they could vote on a report which they had not read? The curricular changes had been voted separately and would therefore not be considered as this phase of the majority report from the Academic Policies Committee.)

The motion to accept the minority report as a substitute report was put to a vote and carried. (This minority report is in the appendix to these minutes.)

Council voted to postpone further debate.

Dr. Poston inquired whether this meant that there could always be a minority report brought possibly by only one person. Dr. Leathers remarked that the committee could make this determination.

Miss Dobrindt asked why it was necessary to postpone the vote on the University calendar inasmuch as it was important for future scheduling and contracts to have these dates firmed.

A discussion ensued concerning the question of legal holidays, possible action by the Ohio General Assembly to permit the former substitutions in academic scheduling, the possibility of starting quarters in the middle of the week, the effect on science laboratories, etc.

Mr. d'Amico moved that Council adopt the 1975-76 calendar as presented. The motion was seconded.

MINUTES OF REGULAR MEETING OF UNIVERSITY COUNCIL, 2/20/75, continued

Dr. Bee, as a former member of the Calendar Committee, realized the problems in scheduling and the need for compromise and advocated an attitude of making it "as happy an experience as possible for everyone". He moved to postpone debate. The motion was seconded and failed.

Dr. Gerlach moved a substantive amendment so that the fall 1975 quarter would begin on Thursday, September 18. The motion to amend was seconded.

Discussion included anticipated problems in scheduling labs, favoring the motion because it would counteract the days lost at Thanksgiving, the problems always in reconciling calendar proposals (three were considered this time), etc.

The motion to amend was put to a hand vote and failed 20 to 25.

The motion to adopt the 1975-76 University calendar was put to a vote and carried. This appears in the appendix to these minutes.

On behalf of the Athletics Committee, Dean Barker said that the President had met with the Committee and discussed the future of Athletics, and he assured them there was a future!

Dr. James Richardson, chairman of the Committee on Faculty Rights and Responsibilities, reported that the committee had organized at its first meeting on January 6, 1975, selecting terms of office by lot. A grievance was received and assigned file No. 1975-1. The committee has completed its consideration and has rejected the complaint. The committee wishes to call attention to the Faculty Grievance Procedures adopted by Council on December 12, 1974. After providing for an initial inquiry to determine whether a complaint seems worthy of investigation, the procedures call for the chairman to appoint an investigating committee. The procedures then state (Sec. II. 3): "The appointed committee members shall consider copies of whatever records, documents, or other written materials that appear relevant to the controversy. All issues shall be clarified and all information material to the grievance shall be made available to the committee at this time."

Dr. Richardson continued that the committee understands this language to mean that department heads, deans, or other University members who have relevant information must make available to committee members all of the files in their possession pertinent to the grievance. It is the responsibility of the committee to preserve the confidentiality of material such as letters of recommendation or outside evaluations of publications or manuscripts. To this end on behalf of the committee, he moved that the following resolution be adopted:

"All members of the University community shall cooperate with the Committee on Faculty Rights and Responsibilities by making available to committee members appointed to serve as an investigating subcommittee all material pertinent to a faculty complaint that the committee has deemed worthy of investigation. In no case will a faculty member from the same college as the complainant be appointed to serve on an investigating subcommittee. In reporting to the full committee, the investigating subcommittee will take all necessary precautions to preserve the confidentiality of material reviewed."

The motion was seconded.

Mrs. Sugarman moved to postpone debate. The motion was seconded and carried.

MINUTES OF REGULAR MEETING OF UNIVERSITY COUNCIL, 2/20/75, continued

It was requested that this proposed resolution be circulated to Council.

Dr. Marvin Moore, chairman of the Faculty Well-Being Committee, reported that the most recent meeting was held February 14, 1975. The Subcommittee on Faculty Pay and Job Security was working on revised Guidelines for Academic Retrenchment due to Financial Exigency, and the subcommittee had discussed such guidelines with Vice President Leathers on January 24. Dr. Williams had reported that his Subcommittee on Faculty Fringe Benefits had scheduled a meeting with Vice President Duff to discuss the University's medical insurance plan. Dr. Stuyvesant indicated that his Subcommittee on Faculty Working Conditions had examined the Regents Personnel Management Manual and found it to be, in its present form, a reasonable and unobjectionable document. He recommended, however, that the Faculty Well-Being Committee periodically review the document to ensure that amendments to the same were consistent with the welfare of University faculty. Dr. Moore added that he had referred to Dr. Williams and his subcommittee a suggestion from President Guzzetta that the Faculty Well-Being Committee consider the desirability and feasibility of having the University make available to older faculty members a program to enable them to adjust better to retirement. Dr. Williams plans to discuss this suggestion further with the President. The committee will meet again on March 14 at noon in Chestnut A, Student Center.

Dr. Pfeiffer, on behalf of the Library and Learning Resources Committee said that the group had met and was working out procedures about contested recommendations on serials.

Dean Hansford announced that the fourth regular meeting of the Student Affairs Committee this year was held February 14, 1975. The Committee recommended that University Council give official recognition to three organizations: The Chinese Martial Arts Club, the Chapter of Student Affiliates of the American Chemical Society (formerly the Chemistry Club), and the Marketing Action Council (a collegiate chapter of the American Marketing Association and formerly known on campus as the Marketing Club). He moved that Council approve their recognition. The motion was seconded and carried.

As the Akron Representative on the Faculty Advisory Committee to the Chancellor of the Ohio Board of Regents, Dr. Fatemi reported on the meeting held in Columbus January 12, 1975. He said that those on the committee feel strongly in favor of maintaining the Board of Regents and point to its importance to higher education in the state. He said it would be difficult to dispose of it since it is created by legislative action. He hoped that its constituents would give support to its continuation. Although Dr. Fatemi's report appears in the appendix to these minutes, he did cite the change to the semester system by Miami University, and said that he was making these reports available to department heads. If the members of Council had any questions, they could be referred to Dr. Pfeiffer or to him.

Dr. Leathers commented on the semester vs. quarter situation, by noting that the Regents hoped any change would be uniform within a region. Youngstown is studying the semester system again, and if Kent could be persuaded, then Akron might resume this preferred schedule.

Dr. Pinnick, Akron Representative on the Ohio Faculty Senate, said that there had been no recent meeting of the group.

Dr. Jackson referred to a letter from the Faculty Senate at Bowling Green inviting other Faculty Senates to a conference at Bowling Green May 9-10 with President Hollis Moore's support. He moved that Akron be represented by its regular and alternate representatives, Dr. Pinnick and Dr. Pfeiffer. The motion was seconded and carried. Dean Samad inquired whether this was one occasion or an ongoing commitment. He was told it was one occasion.

MINUTES OF REGULAR MEETING OF UNIVERSITY COUNCIL, 2/20/75, continued

Dr. Gerlach moved that any business on Council's agenda today which was unfinished by 5 p. m. should be considered at the adjourned meeting to be scheduled for Thursday, February 27, at 3 p. m. The motion was seconded and carried.

The Council then proceeded to the first item under "Old Business", which was consideration of the revised draft of the Faculty Manual, dated January 6, 1975.

Dr. Leathers mentioned that Dr. Wood had submitted some additional suggestions for amending the Faculty Manual which had arrived too late for inclusion in the summary of proposed amendments dated February 11, 1975 and circulated to Council. He asked Council to correct the spelling of "paucity" on page 4 of the proposed Amendments, and to add these words which had been omitted at the bottom of page 3, to the proposed changes in lines 8 and 9 submitted by Mr. Finan: "his or her employment status terminates."

It was moved and seconded that the first item, under "General Objectives", page 2 of the Faculty Manual, be adopted, as submitted by Dr. MacGregor. The motion was carried. The second paragraph from the bottom of page 2 of the revised Faculty Manual, would then be changed to read, with the changes underscored:

The University encourages intellectual discrimination but discourages any form of discrimination against persons or groups of persons. It does not sanction the holding... (no further change).

Relative to the proposed change in the Faculty Manual, on page 5 of the revised draft, A.2.c.1), Mr. Pernice asked who recommends the student member of the Search Committee to the President. There was a discussion, with the students declaring that ASG was not really close enough to the colleges to make as valid a recommendation as someone in its own faculty.

There followed a discussion of the proposal for adding two student representatives an another amendment to the same section, and questions as to the reconciliation of the two proposals by the Reference Committee, etc. The College of Nursing felt that two students would be out of proportion to the number of faculty. Community and Technical College felt student participation could be active and valuable. Finally Mr. Pernice moved that the paragraph be amended to add the words at the end, "from the college". The motion was seconded and carried. Mr. Hollingsworth then withdrew his proposed amendment requesting two student representatives. The amended Section A.2.c.1). now reads, with new words underscored:

A Search Committee is established consisting of representatives elected by the full-time faculty of the college, a representative from the administration appointed by the President, a representative from the college student body appointed by the President from recommendations to him from the college.

Dr. Mravetz asked about the date of the next regular meeting of University Council since it is scheduled during exam week. Dr. Leathers said that if it were advanced to March 27 it would come between quarters. It was determined that the decision would be made at the continuation of this meeting on February 27 whether to hold the regular March Council meeting on March 13 or March 20.

At 5 p. m. the meeting was adjourned until Thursday, February 27, at 3 p. m.

MINUTES OF ADJOURNED REGULAR MEETING OF UNIVERSITY COUNCIL (from February 20, 1975), February 27, 1975

The adjourned regular meeting of the University Council (from February 20, 1975) was called to order by the Chairman, Vice President Noel Leathers, at 3:07 p.m. on Thursday, February 27, 1975, in Leigh Hall (Business Administration Building) 307.

Fifty-one of the 66 members of Council were present. Those absent with notice were Dr. H. K. Barker, Dr. B. Bayless, Dr. D. J. Guzzetta, Dr. C. J. Major, Dr. Ray Sandefur and Mr. R. Shedlarz. Others absent were Mr. C. Baker, Miss DiStephano, Dr. B. Frye, Mr. D. Jenkins, Mr. C. Salem, Dr. F. Schultz and Mr. W. Sremack. There were no reports due from the chairmen of the Faculty Rights and Responsibilities Committee and of the Faculty Well-Being Committee, and Drs. M. Moore and J. Richardson (ex officio members of Council) were not present. Due to an election in the Graduate Student Council, the new vice president, Mr. Dave Dilley, replaces Miss Senia Taipale.

Dr. Leathers distributed to the Council, as promised on February 20, a summary of the minutes of the January 14, 1975 meeting of the Educational Policy Committee of the University Board of Trustees which reported the discussion and reactions of the Board to the "Guidelines for Academic Retrenchment Due to Financial Exigency". He also announced that additional copies of the proposed Honors Program were available.

The first item on the agenda was consideration of the Revised Draft of the Faculty Manual, dated January 6, 1975, and beginning with No. 3.a. at the top of page 2 of the proposed Amendments. This pertained to page 7 of the revised Faculty Manual, A.2.e.1), the suggested additional wording being "It shall also include two students selected by the appropriate governing body."

Dr. Roberts moved that action on this proposal No. 3 on page 2 for A.2.e.1) on page 7 and the following one, No. 4 on page 2, which pertained to the Faculty Manual, A.2.e. on page 8, be postponed until the regular March meeting of Council. He explained that the department heads, whom he represented on Council, were concerned about the wording, and would have a meeting on March 13 to discuss the matter further. The motion was seconded.

Dr. Sterling noted that there were other amendments concerning department heads on later pages and perhaps they should be considered at the same time.

Drs. Wood and Hart spoke against the motion, opining that there had been sufficient time for this consideration and that if it were necessary, the question could be raised again when the entire Faculty Manual came up for acceptance as a whole. Dean Samad observed that the proposed amendments had only been circulated since February 11.

The motion was put to a vote and carried by 21 to 18 for postponement.

Dr. Gerlach moved that Item 6. d. under "Old Business" on today's agenda—"Report of University Honors Committee", be discussed at 4 p.m. today if it had not already been reached on the agenda. The motion was seconded and carried.

The consideration of the amendments to the revised draft of the Faculty Manual was continued, beginning with No. 5 on page 2 of the amendments, pertaining to page 20 of the revised draft of the Faculty Manual, B.1.a., first paragraph. It was suggested the present wording, "Part-time faculty members are appointed by the Board for a particular session only." be replaced with "Part-time faculty are appointed by the Board, for a particular session, upon recommendation of the full-time faculty of the department and approval of the Dean of that college." (Submitted by Drs. Jackson and Noble.)

UNIVERSITY COUNCIL MINUTES, ADJOURNED MEETING (from 2/20/75), 2/27/75, continued

Dr. Carrino informed the Council that it would be impossible to get this kind of approval in time for all of his Evening College part-time lecturers. He was not implying that faculty should not be consulted, in fact he could see merit in the suggestion, but as a problem in mechanics it presented insurmountable difficulties. He urged defeat of the proposal.

Dean Samad emphasized the great differences between full-time and part-time, as the part-time were not on a tenure track, did not compete for promotion, etc. He opposed amendment.

Dr. Jackson asked who would protect the students from poor teaching under these circumstances. He said Dr. Carrino claimed that the full-time faculty are consulted already. If so, then this information should appear in the Faculty Manual. He proposed that it might help if the words, "full-time faculty" were stricken from the pending amendment.

Dr. Hart considered it the duty of the full-time faculty to guard the standards for quality teaching. Now, he thought, there were no safeguards, and quality was the issue.

Mr. Jamison wondered about the assignment of the many lecturers teaching the multiple courses in the General College, such as "Effective Speaking" and "Senior Seminar". What faculty would check these, since they are not necessarily assigned to an upper college department. Dr. Noble thought that part-time could compete with full-time if there were a financial exigency.

Dean Samad declared that it was now clear what the purpose of the proposal meant: an effort to choke off part-time faculty. He felt that the University could not survive without part-time faculty. What relief would there be if some department refused to approve the employment of any part-time faculty.

Dr. Leathers pointed out, with Dr. Carrino's concurrence, that all part-time lecturers in Evening are referred to the Evening Dean from the academic Deans. He also reminded the Council that the department head may consult with his faculty.

Dr. Jackson moved that his proposed amendment be changed to read:

"Part-time faculty are appointed by the Board, for a particular session, upon recommendation of the head of the department and approval of the Dean of that college." [B.1.a., first paragraph, lines 10-11]

The motion was seconded and carried.

Dr. Roberts moved that consideration of the two proposals by Dr. Wood on his list of suggested amendments (which arrived after the official proposed amendments list was circulated) relative to page 7 of the revised Faculty Manual, be postponed until the March meeting of the Council, because of the meeting of Department Heads on March 13, as they deserved a voice in the consideration. The motion was seconded and carried. The proposed wording follows:

First paragraph, following second line, add: "The majority of the faculty members of the department, the Dean of the college and . . ."

Under Item 4), add at end of sentence: "for one additional term".

UNIVERSITY COUNCIL MINUTES, ADJOURNED MEETING (from 2/20/75), 2/27/75, continued

Dr. Wood then asked that the next two of his recommended amendments, on pages 15 and 16 be held for later discussion with the consideration of the ASG proposals. His suggested changes were:

Page 15: Last line after Student Services, delete: "plus three other administrators whom the President wishes to appoint"

Page 16: Change fourth line from "eight students" to "eleven students."

Dr. Wood proposed a change on page 19 of the revised draft of the Faculty Manual which would delete the last sentence of the second paragraph:

"Such activities should only be undertaken with the full understanding and approval of the Dean of the college in the case of faculty members, or the individual's administrative superior in the case of staff members."

Dr. MacGregor reminded Council that this can only be the prerogative of the Board of Trustees and should go, if approved, as a recommendation from Council to the Board.

Dr. Leathers said this would be referred to the Procedural Committee for inclusion in the next Council agenda for possible recommendation to the Board. Dr. Leathers said that Dr. Wood's recommendation relative to page 34 would also fall into the same category, and would be included with the page 19 referral to the Procedural Committee. The page 34 proposal read:

Next to last paragraph, "Publications", delete these words: "including graduate and undergraduate theses shall not be published without the authorization of the President of the University or his designee." Then insert before the first word: "The publication of the", and add after the word "project": "shall be accomplished which protect both the rights of the University and the researcher."

Council next considered page 20 of the revised draft of the Faculty Manual, Item No. 5.b. Dr. Sterling asked to have his original proposal changed as follows:

B.1.a., second paragraph, line 2, add, after "department head":
"after following the guidelines established by the department,
division or college involved."

It was moved and seconded that the amendment be adopted. The motion carried.

The next proposal, also page 20, No. 5.c., read:

B.1.a., third paragraph, line 4, add, after "department head":
"shall discuss reasons for this action with the department mem-
bers and then . . ."

Dr. Oetjen objected that this does not reflect recent practice. It was suggested by Dr. Hart that it might be helpful to both faculty and Dean if they understood reasons. Dr. Leathers said that all appointments have faculty concurrence, but that the wording might be improved.

The motion to adopt the proposed change above was carried 14 to 12 with many abstentions.

UNIVERSITY COUNCIL MINUTES, ADJOURNED MEETING (from 2/20/75), 2/27/75, continued

Item 6.a.1 pertained to Faculty Manual, page 23, B.3. and proposed that the beginning of the first line at the top of the page be stricken:

"After at least one year of service at The University of Akron those"
and add as the beginning of the second line: "Faculty . . ."

Dr. Gerlach emphasized that this change would not indicate the Board's statement on page 8 of the Regulations of the Board of Trustees, Section 1.c. which explains: ". . .appointed. . .for an initial period of one year."

Since this would entail a change in the Board's Regulations, Mr. Finan moved that this proposal be referred to the Procedural Committee for inclusion on the next agenda with intent of making the recommendation by Council to the Board of Trustees. He hoped that the Board would change its own Regulations. The motion was seconded and carried.

Also, on page 23 of the Faculty Manual, in the first paragraph in B.3., the following proposed changes by Mr. Finan were referred to the Procedural Committee for inclusion on the Council agenda for possible recommendation to the Board of Trustees:

Line 3: instead of "they should be appointed", read "they are appointed"

Line 5: instead of "Professor shall be granted tenure not later", read
"Professor may not be granted tenure later".

Lines 8-9: strike the following words, "he or she shall be given notice of dismissal to take effect" and add "his or her employment status terminates"

The Council then considered Item 6.b. which concerned page 23, B.3., first paragraph, lines 10-11, and which proposed replacing words as follows:

"according to professorial status or by recommendation of the President"
to be replaced by "in a department through the process outlined in the appropriate departmental or division and college guidelines."

Dr. Poston stated that this conflicted with the Board Regulations, which in III. Section 1.c. provides that ". . .others at the discretion of the Board may be appointed to indefinite tenure. . ."

Dr. Jackson asked whether "academic" included administrators. Dr. Leathers replied that administrators usually have academic rank and the rank is the determining factor in tenure, not just an administrative position.

Dean Samad thought that tenure should definitely be interpreted as meaning Universitywide tenure, and not departmental or collegiate.

It was moved that that the entire last sentence in the first paragraph at the top of page 23 be deleted (amending the proposed shorter amendment).

"Administrative officers designated by the Board are granted indefinite tenure according to professorial status or by recommendation of the President."

UNIVERSITY COUNCIL MINUTES, ADJOURNED MEETING (from 2/20/75), 2/27/75, continued

The motion to amend was seconded and carried. Then the amendment to delete was put to a vote and carried.

Dr. Brittain asked if this would deny tenure to administrative officers. Dr. Leathers opined that it would not; it just eliminated any reference in the Faculty Manual.

Since it was now 4 p.m., according to the earlier vote in Council discussion temporarily was terminated on the revisions in the Faculty Manual, and attention was turned to consideration of the report of the Honors Program Committee.

Dr. Gerlach moved that Council 1) receive and accept the report of the Honors Program Committee; 2) have it circulated to all members of the faculty as an appendix to the minutes of today's Council meeting, printed in the March issue of the AU Chronicle; and 3) any proposed changes be referred to the original faculty committee for possible redrafting for final form. The motion was seconded. He explained that by doing it this way, it would be easier for the committee to incorporate any substantive changes and save Council's time. He stated that the Committee had followed the mandate of Council, designing a program from freshman year through the senior year, and with emphasis on quality, and it had been submitted for the February meeting as requested.

There was a request to consider the proposal ad seriatim.

Mr. Hollingsworth moved to amend the motion to provide that the Honors Program proposal be referred to the Academic Policies Committee which would hold open hearings and report back to Council. The motion to amend was seconded.

Mr. Pernice told Council that the students were promised an opportunity for input since they had no representatives on the ad hoc committee to draw up the program, and he felt this was an appropriate way to provide their participation.

In response to Mr. Jamison's question, Dr. Leathers said that the original committee could continue to serve if Council referred the matter back to it.

Dr. Roberts thought there would be no occasion for further discussion today if the matter is to be referred to the Academic Policies Committee.

Mr. Edminister observed that the Academic Policies Committee was already overburdened and he urged defeat of the proposed amendment, and have any open meetings sponsored by the original committee.

It was Dr. Bee's opinion that the students could schedule their own open hearings and report back to Council. He endorsed Mr. Edminister's statement, and added that the ad hoc committee had been formed as the most appropriate means to accomplish this objective and was to assist the Academic Policies Committee.

Mr. Mason agreed that the ad hoc committee had done its work and reported to the Council, but the AU Chronicle wasn't circulated to students. He thought the Academic Policies Committee had responsibility for courses, which would include this Honors Program.

Dean Samad didn't feel overworked as a member of the Academic Policies Committee and thought that the proposal needed a fresh approach.

UNIVERSITY COUNCIL MINUTES, ADJOURNED MEETING (from 2/20/75), 2/27/75, continued

Dr. MacGregor wished to amend Mr. Hollingsworth's proposed amendment to include circulation of the pending Honors Program in the Buchtelite also. Mr. Hollingsworth thought it would be impossible to find room for its inclusion in the Buchtelite, which statement elicited some exclamation from the members of Council.

Dr. Gwinn suggested that the report be "received" and not "accepted", to resolve some apprehensions about "accepting" the entire document at this time.

Dr. Leathers called on the Council to vote to "receive" the report. Council voted to receive the report on the Honors Program.

Mr. Hollingsworth moved to refer the report to the Academic Policies Committee. The motion was seconded.

Dr. Wood moved the question, which failed on vote.

Dr. Jackson moved to amend Mr. Hollingsworth's motion by adding "and to report at the regular March meeting of University Council", so that the business could be completed during this academic year.

Mr. Mason asked if this was the first University Honors Program, and Dean Oetjen replied that there had been departmental programs for years. Mr. Mason then wondered why the haste when time should be taken to be sure it was a good program. Dr. Jackson pointed out that the Council would be reconstituted at its May meeting, and the program should be adopted soon to be implemented next fall.

Dr. Gerlach reminded the Council that the program had been scrutinized and developed, and now there seemed effort to defer and delay and not come to grips with the matter. He felt that the Buchtelite could have printed this as well as other comments. He opposed referrals without including a timetable.

The motion to refer to the Academic Policies Committee to hold hearings and report back at the March meeting was put to a vote and carried.

Dr. Poston moved that any comments on the Honors Program should be made in writing to the Chairman of the Academic Policies Committee. The motion was seconded and carried.

Dr. Leathers suggested that it was possible for the Council to meet now as a Committee of the Whole and expedite discussions on the Honors Program. There was no motion to proceed in this matter.

The Council then resumed its consideration of the amendments proposed for the revised draft of the Faculty Manual.

On page 4 of the proposed amendments, Item 6 d. concerned the first line of B.4. on page 23 of the Faculty Manual, proposing to add, after "department head":

"after following the guidelines established by the department, division of college involved."

It was moved, seconded and carried, to adopt the above.

UNIVERSITY COUNCIL MINUTES, ADJOURNED MEETING (from 2/20/75), 2/27/75, continued

Also on page 23, B.4., to add, before "Evaluations", the word, "Departmental". This was approved on motion. (This is similar to provision on page 8 of Board's Regulations.)

The proposal to amend the footnote at the bottom of page 23 of the Faculty Manual, by adding: ", and detailed in the appropriate department or division and college guidelines", was approved on motion.

Mr. Finan then withdrew his proposal to add "except as follows" in B.8. first line, after "sabbatical leaves" on page 25 of the Faculty Manual, following Dr. MacGregor's observation that the University does not have any sabbatical leaves.

Mr. Finan moved that on page 25 of the Faculty Manual, the following sentence should be added to the end of the first paragraph under B.8.:

"Every effort will be made to obtain funds which may be used; however, because of the paucity of such funds, it is not expected that sabbaticals will be available without documentation of substantial benefit to The University of Akron."

Mr. Finan thought that these leaves would be possible if funded elsewhere, but Mr. Jamison asserted that the Faculty Manual should reflect present policy, and not the policies the faculty would prefer.

Dr. Poston recommended that the word "sabbaticals" be replaced by "leaves" since the University does grant leaves of absence, but not sabbatical leaves. Mr. Finan accepted this change.

Following a discussion as to the meaning, intent and/or necessity for the proposed amendment, the question was called. Mr. Finan's motion was put to a vote and failed.

Dr. Hart moved that the meeting adjourn to two weeks from that day, March 13, to continue the agenda, at 3 p.m. It was noted that the department heads meeting was scheduled for that day, and that any report from that group would be made at Council at its regular meeting March 20. The motion was seconded and carried at 5 p.m.

Any comments concerning the contents of AU Chronicle may be directed to the Office of the President or to the Executive Director of University Relations and Development.

APPENDIX TO UNIVERSITY COUNCIL MINUTES, February 20, 1975

CURRICULUM CHANGES

Approved February 20, 1975. Effective September 1975 unless otherwise noted.

COLLEGE OF ENGINEERINGUndergraduate Curriculum

The following course is added as a required course in all Engineering curricula:

345:118 Pre-Calculus Mathematics. 4 credits.

Department of Chemical Engineering

Change in the degree requirement for the Bachelor of Science in Chemical Engineering by removing 430:301 Engineering Mechanics I, 4 credits (4-0), and substituting 430:201 Statics, 4 credits (4-0).

COLLEGE OF EDUCATIONDepartment of Educational Administration

Add: 570:662 Field Experience for the Elementary Administrator, 3 credits. This course will entail supervised, on the job, administration experience, in each of the administrative task areas: staff personnel, pupil personnel, curriculum, community relations, finance and physical facilities.

Permit Option: Upon approval of a student's major advisor, 570:662 may be substituted for 590:699 Research in Education, as a program requirement for the Master's Degree in Elementary Administration.

COLLEGE OF BUSINESS ADMINISTRATIONDepartment of Accounting

Change: 620:430-431/ Taxation, 5 credits. Change title only to
530-531 Taxation I and II, 5 credits.

620:270 Managerial Accounting, 4 credits. Change prerequisite and course description to read as follows: Prerequisite 222 and either 325:246 or 325:201. For non-accounting majors only. (Accounting Majors will not receive credit toward graduation for this course.) Accounting as an information system that provides the significant financial data needed by management for decision-making, planning and control as well as for reporting to outside interests.

APPENDIX TO UNIVERSITY COUNCIL MINUTES, CURRICULUM CHANGES, 2/20/75, continued

Add: 620:410 Taxation for the Non-Accountant. 5 credits. No prerequisite. Open to all students in the University except accounting majors. (Accounting majors will not receive credit toward graduation for this course.) This course is designed to provide a basic knowledge of the structure and applications of both individual and business income taxation, as well as their significance for managerial and personal decision making. Topics include taxation of individual income, capital gains and losses, income averaging, gift and estate taxation, taxation of corporations and partnerships.

Department of Management

Drop: 650:301 Work System Design. 3 credits.
650:303 Motion and Time Study. 3 credits.
650:363 Production Management. 4 credits.

Add: *650:361 Production and Systems Management. 5 credits. Prerequisite, 650:348, 325:202. This is a basic course for management majors and is structured to be a terminal course in production for other Business Administration students or for students in related disciplines. Emphasis on the design and analysis of operations systems, utilizing scientific decision-making methodology and examining the information needs. Includes management's use of time estimation, sampling, breakeven and marginal analysis, payoff matrices and capital considerations. Students will take part in a non-classroom project involving the solution of a meaningful management problem associated with the operation of an organization. Cases, exercises and problems supplement classroom discussion.

*650:362 Production and Operations Management. 5 credits. Prerequisite, 650:361, 650:372, and any computer course, such as 445:201 or 650:340. This course is a continuation of 650:361, Production and Systems Management. The course introduces the use of models to deal with problems of production scheduling, materials management, quality control, distribution and project management. Models introduced will include linear programming, PERT and simulation. Classroom discussion will be supplemented by extensive use of cases, exercises and problems requiring the use of canned computer programs for analysis.

*Effective Summer Session I, 1975.

COMMUNITY AND TECHNICAL COLLEGEBachelor of Technology (Electronic) Program

Change: 286:356 Circuit Analysis. 3 credits (3-0) change to
286:350 Circuit Analysis. 4 credits (4-0). Prerequisites, 286:225, 202:336. Analysis of linear electric circuits in both frequency and time domains. Loop analysis by matrix methods, Fourier analysis of non-sinusoidal waveforms. Laplace transformations, power and power-factor correction, polyphase systems.

APPENDIX TO UNIVERSITY COUNCIL MINUTES, CURRICULUM CHANGES, 2/20/75, continued

Change:	286:351	<u>Industrial Electrical Systems.</u> 4 credits (4-0). change to
	286:351	<u>Industrial Electrical Systems.</u> 3 credits (3-0). Prerequisite, 286:350. Power systems including single-phase and three-phase analysis, balanced and unbalanced systems, fault calculations, symmetrical components with industrial applications.
	286:352	<u>Digital Systems.</u> 4 credits(4-0). change to
	286:352	<u>Digital Systems.</u> 4 credits (3-1). Prerequisites, 286:226 and 350. Study of design of digital systems. Topics include development of the system with time and space iteration, timing considerations, reduction techniques, and medium-scale integration.
	286:353	<u>Instrumentation and Control.</u> 4 credits (4-0). change to
	286:353	<u>Control Systems.</u> 4 credits (3-1). Prerequisites, 202:336, 286:253 and 350. Laplace transform and frequency response methods of analysis. Control of industrial process variables such as pressure, temperature, flow, liquid level, and position.
	286:410	<u>Technology Project.</u> 1 credit. change to
	286:410	<u>Technology Project.</u> 1 to 3 credits. Prerequisite, Senior standing. A detailed study of a problem typically encountered in industry. Includes problem definition, literature search, comparison of solutions, and formal report. Course must be taken for at least one credit but may be expanded to 2 or 3 credits depending on the complexity of the problem and the depth of study.
	286:251	<u>Communication System.</u> 4 credits (3-1). change to
	286:251	<u>Communication Circuits.</u> 4 credits (3-1).
Add:	286:360	<u>Network Analysis.</u> 3 credits (3-0). Prerequisite, 286:350. Application of Norton, Thevenin and superposition theorems to four-terminal networks, network conversion, electrical wave filter analysis and synthesis, and pole-zero analysis.
	286:400	<u>Data Acquisition and Interpretation.</u> 4 credits(3-1). Prerequisites, 445:206, 347:251. Survey of data analysis and experimental design techniques including distribution, regression, correlation, analysis of variance, programming, canned programs.
	286:402	<u>Inspection Trips.</u> 1 credit(0-1). Prerequisite, Senior standing. Guided tours through area industrial plants and technical facilities. Written reports on observations and processes.
	286:406	<u>Communications Systems.</u> 4 credits (3-1). Prerequisites, 286:251, 286:350. Antennas, transmission lines, matching networks, modulation systems, propagation, noise, radar and microwaves. Problems encountered in communication systems.

APPENDIX TO UNIVERSITY COUNCIL MINUTES, CURRICULUM CHANGES, 2/20/75, continued

COMMUNITY AND TECHNICAL COLLEGE, continuedChange in Degree Designation

Bachelor of Technology (Electronic)
to
Bachelor of Science in Electronic Technology

Change in Description of Program

Bachelor of Technology (Electronic) Program
to
Bachelor of Science in Electronic Technology Program

Realignment of Courses in Bachelor of Science
in Electronic Technology ProgramChange in Program Requirements only

Drop:	650:348	<u>Quantitative Business Analysis I.</u> 4 credits.
	284:102	<u>Intro. Chemistry II.</u> 4 credits.
	440:345	<u>Illumination.</u> 3 credits.
	292:401	<u>Inspection Trips.</u> 1 credit.
Add:	286:360	<u>Network Analysis.</u> 3 credits.
	286:400	<u>Data Acquisition & Interpretation.</u> 4 credits.
	286:402	<u>Inspection Trips.</u> 1 credit.
	286:406	<u>Communications Systems.</u> 4 credits.
	347:251	<u>Intro. to Statistics I.</u> 3 credits.

Revised Bachelor of Science in Electronic Technology Program
(Third and Fourth Year)Technical Required CoursesCredits

286:350	<u>Circuit Analysis</u>	4
286:351	<u>Industrial Electrical Systems</u>	3
286:352	<u>Digital Systems</u>	4
286:353	<u>Control Systems</u>	4
286:360	<u>Network Analysis</u>	3
286:400	<u>Data Acquisition & Interpretation</u>	4
286:402	<u>Inspection Trips</u>	1
286:406	<u>Communications Systems</u>	4
286:410	<u>Technology Project</u>	1
		<u>28</u>

continued

APPENDIX TO UNIVERSITY COUNCIL MINUTES, CURRICULUM CHANGES, 2/20/75, continued

COMMUNITY AND TECHNICAL COLLEGE, continuedRevised Bachelor of Science in Electronic Technology Program
(Third and Fourth Year), continuedTechnical Electives Credits

7 credits to be selected from offerings listed	7
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Mathematics

202:336	<u>Math for Tech. Appl.</u>	4
347:251	<u>Intro. to Statistics I</u>	3
		7

Computer Programming

445:206	<u>Fortran Programming</u>	3
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Chemistry

284:101	<u>Intro. Chemistry I</u>	4
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Management

292:310	<u>Econ. of Technology</u>	5
650:361	<u>Production and Systems Management</u>	5
650:362	<u>Production and Operations Management</u>	5
		15

Humanities & Social Sciences

110:111	<u>English Composition</u>	4
110:112	<u>English Composition</u>	4
110:33-	<u>Eastern Civilizations</u>	3
110:33-	<u>Eastern Civilizations</u>	3
110:317	<u>Western Cultural Trad.</u>	4
110:318	<u>Western Cultural Trad.</u>	4
110:319	<u>Western Cultural Trad.</u>	4
110:205	<u>Types of Literature</u>	4
110:108	<u>Effective Speaking</u>	4
110:401	<u>Senior Seminar</u>	2
		36

Note: 202:242 to be taken during second year

Electives

0

Total Hours

100

APPENDIX TO UNIVERSITY COUNCIL MINUTES, CURRICULUM CHANGES, 2/20/75, continued
COMMUNITY AND TECHNICAL COLLEGE, continuedBachelor of Science in Electronic Technology Program

For the first and second years, see Associate Program in Electronic Technology.

<u>Third Year</u>		<u>Credits</u>	<u>Prerequisite</u>
<u>First Quarter</u>			
110:317	<u>Western Cultural Traditions</u>	4	
202:336	<u>Math Tech. Applications</u>	4	202:234
110:111	<u>English Composition</u>	4	
284:101	<u>Introductory Chemistry I</u>	4	
		16	
<u>Second Quarter</u>			
110:112	<u>English Composition</u>	4	110:111
110:318	<u>Western Cultural Traditions</u>	4	
286:350	<u>Circuit Analysis</u>	4	286:225, 202:336
445:206	<u>Fortran Prog. for Engineers</u>	3	202:336
110:33-	<u>Eastern Civilizations</u>	3	
		18	
<u>Third Quarter</u>			
110:319	<u>Western Cultural Traditions</u>	4	
110:205	<u>Types of Literature</u>	4	110:112
286:360	<u>Network Analysis</u>	3	286:350
347:251	<u>Intro. to Statistics I</u>	3	College Level Algebra
110:108	<u>Effective Speaking</u>	4	
		18	
<u>Fourth Year</u>			
<u>First Quarter</u>			
286:351	<u>Indust. Electrical Systems</u>	3	286:350
292:310	<u>Econ. of Technology</u>	5	Junior standing
286:400	<u>Data Acquisition</u>	4	445:206 and 347:251
286:353	<u>Control Systems</u>	4	286:253 and 286:350
286:402	<u>Inspection Trips</u>	1	Senior Standing
		17	
<u>Second Quarter</u>			
110:33-	<u>Eastern Civilizations</u>	3	
650:361	<u>Production & Systems Mgmt.</u>	5	347:251, 202:247
*	<u>Technical Electives</u>	7	
		15	
<u>Third Quarter</u>			
286:352	<u>Digital Systems</u>	4	286:226 and 286:350
286:406	<u>Communications Systems</u>	4	286:251 and 286:350
650:362	<u>Production & Operations Mgmt.</u>	5	650:361 and 445:206
286:410	<u>Technology Project</u>	1	Final quarter
110:401	<u>Senior Seminar</u>	2	
		16	

Total Credits (including Associate Degree Program) 202

* Technical Electives

284:102	<u>Intro. Chemistry II</u>	4	298:241	<u>Strength of Materials</u>	5
292:249	<u>Applied Thermal Energy</u>	4	440:345	<u>Illumination</u>	3
292:251	<u>Elem. Fluid Mechanics</u>	4	445:306	<u>Intro. to Assembly</u>	
298:125	<u>Statics</u>	5		<u>Language Programming</u>	3

APPENDIX TO UNIVERSITY COUNCIL MINUTES, February 20, 1975

Report of Akron Representative on Faculty Advisory Committee to the Chancellor of the Ohio Board of Regents—Dr. Ali Fatemi

On Tuesday, January 21, 1975, the Faculty Advisory Committee met with Dr. James A. (Dolph) Norton, Chancellor, in Columbus. Chancellor Norton had asked to change the time of the meeting from the usual afternoon session to 11:15 a.m. in order that he might appear before the House Education Committee in the afternoon. In spite of suffering from a very bad cold, Chancellor Norton fully answered all questions. The following items were discussed during the course of the meeting:

Supplementary Appropriation

Discussion began with the FTE formula. As several schools had not received full funding for their enrollments, the Chancellor was asked if there was any chance of a supplementary appropriation from the legislature. The Chancellor stated that the Ohio Board of Regents is exploring with the Senate Finance Committee a request for \$86,000,000 in supplementary funds for 1974-75. Of this, \$80 million would be to offset the force of inflation and \$6 million to cover mandated civil service pay hikes. He saw no chance of securing funds for the auxiliary services.

Ohio University

The second question had to do with public statements that the Ohio Board of Regents intended to limit Ohio University to an enrollment of 10,000 students. Chancellor Norton replied at some length on this very complicated problem. Because of declining enrollments, Ohio University has been the beneficiary of \$8,500,000 in extra subsidy over the past four years. The Ohio Board of Regents has asked Ohio University to estimate the size of school it thinks it can operate. Quite frankly, the Ohio Board of Regents believes Ohio University will level off at 10,000, possibly 12,000. There is no ceiling, according to Chancellor Norton, but the Ohio Board of Regents will provide subsidy for only one more year—1975-76. Beyond that year Ohio University will be funded for the number of students it enrolls, no more. The Ohio Board of Regents will have to "buy out" some fixed Ohio University debts (for example, that portion of its dormitory debt that is owing to a dormitory capacity beyond that required for a school of 10,000). Chancellor Norton feels that because of the location of Ohio University and the availability of students, Ohio University is not likely to exceed 10,000. This will require a restructuring of the University, not just a trimming of personnel. Chancellor Norton did feel that Ohio University could still sustain graduate programs if it were to enroll no more than 10,000 students.

Semester Issue

With respect to the action of the Ohio Board of Regents in December authorizing an early semester as an alternative to the present quarter system, Chancellor Norton stated that except for Miami, which will change to the semester system in September, 1976, he does not know which schools will change. He did indicate that no special restrictions or limitations were placed on other schools which might want to change.

Budget

The Ohio Board of Regents budget was discussed. The big problem is with revenue estimates. The present guess is that a sharp drop in revenues is to be expected between now and mid-year. Thereafter a slow recovery is expected. This has much bearing, of course, on the ability and willingness of the legislature to appropriate funds. Within the Ohio Board of Regents budget, Chancellor Norton indicated that the student-based subsidy rate was the most important single item.

APPENDIX TO UNIVERSITY COUNCIL MINUTES, 2/20/75, continued

Report of Akron Representative on Faculty Advisory Committee to the Chancellor of the Ohio Board of Regents, continued—Dr. Ali FatemiBudget, continued

The question was asked how the proposed Ohio Board of Regents budget compared with that of ex-Governor Gilligan. The figures follow:

<u>Enrollment-Based Subsidies</u>			
<u>Year</u>	<u>Adjusted Appropriations</u>	<u>Regents' Proposal</u>	<u>Gilligan's Proposal</u>
1974-75	\$311 million		
1975-76		\$447 million	\$368 million
1976-77		\$524 million	\$430 million

The Ohio Board of Regents is working with Governor Rhodes' office with regard to the executive budget, but there is no indication of the figures.

Future of the Board of Regents

With respect to the future of the Ohio Board of Regents, and the reports from Governor Rhodes as to the abolition of the Board of Regents, Chancellor Norton observed that the Board of Regents was created by legislation—the action of the legislature and the Governor. There are many legislators who believe that an agency overseeing Higher Education and not under the direct supervision of the executive branch is needed. The Board of Regents' position is that the future of the Board of Regents is up to the legislature.

University of Cincinnati

A question was raised respecting the future of Cincinnati. Chancellor Norton indicated he preferred that the University of Cincinnati not become full state-supported at present. He was aware that as the subsidy rates changed, Cincinnati gets less and less support from the state. Yet in view of other obligations, the Board of Regents would reject incorporating the University of Cincinnati fully into the state system during the coming biennium.

General Fee Increase

A final question focused on the charges of the General Fee being increased by \$25 per quarter. Chancellor Norton indicated that the Ohio Board of Regents will support permissive legislation allowing the higher fee, but it wouldn't mandate a higher fee. He did not foresee opposition on this point from the legislature.

Next Meeting

The next meeting will be held February 24, 1975. At that time the Faculty Advisory Committee will be talking with Mr. James L. Sublett, Executive Director of the State Teachers

APPENDIX TO UNIVERSITY COUNCIL MINUTES, 2/20/75, continued

Report of Akron Representative on Faculty Advisory Committee to the
Chancellor of the Ohio Board of Regents, continued—Dr. Ali FatemiNext Meeting, continued

Retirement System. We will be discussing a number of things with Mr. Sublett, among which are: possible reduction of years from 32 to 25; an application of the 2% formula to 25 years instead of the present 32; the cost of a full cost-of-living adjustment to State Teachers Retirement System retirees. If you have any questions for Mr. Sublett or for Chancellor Norton please give me a call or drop me a note.

APPENDIX TO UNIVERSITY COUNCIL MINUTES, February 20, 1975

Minority Report from Academic Policies, Curriculum and Calendar
Committee Meeting of February 13, 1975 (submitted by Dr. Don Gerlach):

A. The following grade scale to be adopted as the grading scale for the University:

A	4.0	C	2.0
A-	3.7	C-	1.7
B+	3.3	D+	1.3
B	3.0	D	1.0
B-	2.7	D-	0.7
C+	2.3	F	0.0

B. The following changes to be made in the requirements for graduation with honors (as stated in the University General Bulletin):

A student who is receiving a baccalaureate degree and has completed 96 or more credits at The University of Akron will be 1) graduated "summa cum laude" if he has a quality point average of 3.800 or higher; 2) graduated "magna cum laude" if he has a quality point average between 3.650 and 3.799; 3) graduated "cum laude" if he has a quality point average between 3.500 and 3.649.

A student who is receiving a first associate degree and has completed 48 or more credits at The University of Akron will be graduated "with distinction" if he has a quality point average of 3.500 or higher.

In determining a student's quality point average for honors designation, all attempts at a course will be used in the calculations. Refer to the "Repeating Courses Policy" for further details.

APPENDIX TO MINUTES OF ADJOURNED REGULAR MEETING OF UNIVERSITY COUNCIL
(from February 20, 1975), February 27, 1975

UNIVERSITY HONORS PROGRAM—Draft Proposal

The Draft Proposal of the University Honors Program was received by University Council on February 27, 1975, from the Faculty Committee on Planning a University Honors Program: Dr. Don Gerlach (chairman), Dr. John Bee, Mr. Michael Bezbatchenko, Mrs. Perry Bomar, Dr. Robert Carson, Dr. Theodore Duke, Dr. Michael Faron, Dr. Theodore Herbert, Dr. R. Bruce Holland, Dr. A. K. Lepke (secretary), Dr. Robert W. Roberts, and Dr. Frederick Schultz.

The University Council has requested that any comments on this proposal should be directed to the Chairman of the Academic Policies, Curriculum and Calendar Committee, Vice President Noel L. Leathers, in writing by March 12. This Committee will report at the next regular meeting of University Council on March 20.

University Honors Program
Draft Proposal

I. Purpose and Definition of the University Honors Program

The purpose of the University Honors Program shall be to encourage and assist exceptionally talented students to achieve high distinction in academic work from freshman through senior levels. The program is intended, further, to foster respect and appreciation for superior intellectual achievement.

University "honors" work encompasses, in its broadest conception, all departmental, collegiate, and inter-collegiate honors courses in the University. Drawing from honors courses already in existence and upon others to be added, the "University Honors Program" shall be a special program for designated "University Scholars." The emphasis of this program shall be upon advanced studies leading to the baccalaureate degree.

Other collegiate and departmental honors programs may be developed within the general spirit and framework of the University Honors Program.

II. Administration of the University Honors Program

A Master of the University Honors Program, who shall report to the Vice President for Academic Affairs and be included in the Council of Deans, shall administer the program and serve as member and executive secretary of the University Honors Council.

The University Honors Council shall be composed initially of seven full-time faculty members including the Master of the Program and at least one member from each of the colleges participating in the University Honors Program. The Vice President for Academic Affairs shall appoint the members of the Council and may invite honors students to serve as advisers to it in such matters as admission

APPENDIX TO MINUTES OF ADJOURNED REGULAR MEETING OF UNIVERSITY COUNCIL
(from February 20, 1975), 2/27/75, continued

UNIVERSITY HONORS PROGRAM, Draft Proposal, continued

to the program and its periodic evaluation. The Honors Council shall report at least annually to the Vice President for Academic Affairs and to the University Council who shall from time to time review the progress of the Program.

The Honors Council shall be responsible for such administrative procedures as passing on faculty proposals for honors courses; reviewing and passing on existing honors courses; introducing additional and innovative options to the program which are academically sound and appropriate; assisting the Master in planning and scheduling honors colloquia; establishing rigorous standards for selecting honors students; interviewing and admitting students to the program (which duty includes considering late entries to the program and waiving certain requirements in exceptional cases); approving or rejecting the individual student's program as proposed by the student and his Preceptor; counseling and advising those honors students who do not immediately choose a major; reviewing the student's academic progress at least annually to determine whether the student should be retained in the program; determining in consultation with the student's Preceptor the measure by which the student's foreign language proficiency shall be judged; and approving the selection of a committee (that may include extra-mural examiners) which shall evaluate the student's senior project.

Every department and division which offers honors work shall select at least one honors Preceptor who shall counsel and advise University Scholars who choose to major in that department or division. In addition, the Preceptor shall help the student select a Sponsor for a senior project, and assist the Honors Council in determining the student's distribution requirement and the measure of foreign language proficiency.

III. Admission to the University Honors Program

At the initiation of the program, not more than fifty students per year may be selected as University Scholars. They shall be identified as such on the basis of their academic talents and promise at admission to the University. The requirements for admission to the Honors Program shall be a high school grade point average of 3.5 or better, scores on the Scholastic Aptitude Test (SAT) or American College Test (ACT) which place the student in the 90th percentile or higher of freshmen college norms in the field of interest, recommendations from high school principals, teachers, or counselors, and approval of the University Honors Council. In exceptional cases where the applicant is able to demonstrate extraordinary academic promise, the high school grade point average and the SAT or ACT requirements may be waived by the Honors Council. Students desiring to enter the Honors Program after they have been enrolled at the University may make application to the Honors Council. Each University Scholar shall be a full-time student and receive full tuition remission in order to preclude the necessity of employment that would adversely affect his academic performance.

Students not enrolled in the Honors Program may enroll in individual honors courses with the permission of the instructor.

APPENDIX TO MINUTES OF ADJOURNED REGULAR MEETING OF UNIVERSITY COUNCIL
(from February 20, 1975), 2/27/75, continued

UNIVERSITY HONORS PROGRAM, Draft Proposal, continued

IV. Courses Offered in the University Honors Program

A University Scholar's course work shall consist of, for the most part, regular and honors courses in the degree granting colleges. All honors courses shall be suitably identified in the University's General Bulletin, and on transcripts. Generally, the honors label shall not be affixed to elementary or introductory survey courses, although departments shall have the option of establishing sections principally for honors students in the courses suited to meet the distribution or group requirement discussed below. Honors colloquia, one per year for three years, shall provide an opportunity for all honors students to meet together to explore the breadth and interrelations of academic studies. These one-quarter, two-credit colloquia shall be suitably scheduled over the span of the academic year. Not more than twelve students shall be enrolled per section. The Master, assisted by the Honors Council, shall determine the sequence in which these colloquia shall be offered and at what point each of them should be incorporated in the individual student's program. Honors students may be enrolled in graduate courses by permission of the instructor and their Preceptors, and they may likewise attend classes or lectures for which they are not formally enrolled.

V. Counseling and Advising in the University Honors Program

Immediately upon admission to the University Honors Program the University Scholar shall be assigned to a departmental or divisional Preceptor for counseling and advising. Any University Scholar who does not immediately choose a major shall be assigned to the Honors Council for counseling and advising. By their senior year, when they begin a senior honors project, the honors students together with their Preceptors shall select a faculty Sponsor under whose direction each student shall carry out a senior project.

VI. Retention in the University Honors Program

A University Scholar must maintain a minimum cumulative grade point average which would qualify the student for graduation cum laude. The Honors Council shall review each honors student's record at least annually for this purpose.

VII. Graduation Requirements and Recognition in the University Honors Program

First, the honors student shall have earned the normal total of credit hours required for the baccalaureate degree. (The "credit by examination" provision offers acceleration to qualified students; however, any "bypassed prerequisite credits" acquired via such examinations, or completed course work, or special testing shall not apply to required degree credits. Also, the "credit/non-credit" provision shall apply only to free elective credits.)

APPENDIX TO MINUTES OF ADJOURNED REGULAR MEETING OF UNIVERSITY COUNCIL
(from February 20, 1975), 2/27/75, continued

UNIVERSITY HONORS PROGRAM, Draft Proposal, continued

Second, the honors student, in lieu of the General Studies requirements (except for Physical Education), shall satisfy a distribution requirement pertaining to four groups of disciplines.)

For example:

<u>Group I</u>	<u>Group II</u>	<u>Group III</u>	<u>Group IV</u>
Classics	English	Economics	Biology
History	Modern Languages	Political Science	Chemistry
Philosophy	Art	Psychology	Physics
	Music	Sociology	Geology
	Drama		Mathematics
	Speech		

The Honors Council in consultation with the student's Preceptor shall determine a distribution among each of these groups which it deems reasonable and appropriate to the student's academic program.

Third, in addition to satisfying the regular distribution requirement above, the honors student shall attend one colloquium drawing upon the disciplines in Groups I and II, a second colloquium drawing upon the disciplines in Group III, and a third drawing upon those in Group IV.

Fourth, every honors student must complete the requirements of a departmental or divisional major.

Fifth, because the honors student should have access to non-English materials with which to pursue his studies and because he should be sensitive to the influence of languages in human endeavors, he shall demonstrate an ability to use a language other than English according to a measure determined by the Honors Council and the student's Preceptor.

Sixth, if honors work exists in the student's major department, he shall be expected to complete at least one of the departmental honors courses.

Seventh, every honors student shall complete a senior honors project, i.e., a Senior Honors Thesis or an original or creative work appropriate to the student's area of interest and meeting high standards of scholarship. (In the accomplishment of the senior honors project, study abroad or field experience may be recognized as part of that project; appropriate academic credit hours shall be determined by the Honors Council for the project.)

Eighth, departmental and collegiate requirements may include a qualifying examination before the student proceeds to a senior honors project.

Students completing the University Honors Program shall have this noted on their transcripts and diplomas, and they shall be appropriately recognized at Commencement Exercises as being University Scholars.

THE UNIVERSITY OF AKRON

UNIVERSITY CALENDAR 1975-76

Fall Quarter 1975 (48 Instructional Days)

September 1, Monday	Labor Day Observance—Holiday
September 22, Monday	Day and Evening Classes Begin
November 26, Wednesday, 5 p.m.	Final Instructional Day
November 27-28, Thursday-Saturday	Thanksgiving Recess (November 27— Thanksgiving Day Observance)
December 1-6, Monday-Saturday	Final Examination Period
December 14, Sunday	Commencement
December 25, Thursday	Christmas Day Observance

Winter Quarter 1976 (50 Instructional Days)

January 1, Thursday	New Year's Day Observance
January 5, Monday	Day and Evening Classes Begin
January 14, Wednesday	Founders Day Ceremonies
March 13, Saturday, 5 p.m.	Final Instructional Day
March 15-20, Monday-Saturday	Final Examination Period

Spring Quarter 1976 (49 Instructional Days)

March 29, Monday	Day and Evening Classes Begin
May 21, Friday	May Day
May 31, Monday	Memorial Day Observance—No School
June 5, Saturday, 5 p.m.	Final Instructional Day
June 7-12, Monday-Saturday	Final Examination Period
June 13, Sunday	Commencement

Summer Session I, 1976 (24 Instructional Days)

June 21, Monday	Day and Evening Classes Begin
July 5, Monday	Independence Day Observance—No School
July 23, Friday	End of Summer Session I

Summer Session II, 1976 (25 Instructional Days)

July 26, Monday	Summer II Classes Begin
August 27, Friday	End of Summer Session II

Fall Quarter - 48 Instructional Days + Examination Week
 Winter Quarter - 50 Instructional Days + Examination Week
 Spring Quarter - 49 Instructional Days + Examination Week

Approved by University Council on February 20, 1975.

