

The University of Akron

IdeaExchange@UAkron

The University of Akron Faculty Senate Chronicle

12-3-1973

Faculty Senate Chronicle December 3, 1973

Heather M. Loughney

Follow this and additional works at: <https://ideaexchange.uakron.edu/universityofakronfacultysenate>

Please take a moment to share how this work helps you [through this survey](#). Your feedback will be important as we plan further development of our repository.

This Article is brought to you for free and open access by IdeaExchange@UAkron, the institutional repository of The University of Akron in Akron, Ohio, USA. It has been accepted for inclusion in The University of Akron Faculty Senate Chronicle by an authorized administrator of IdeaExchange@UAkron. For more information, please contact mjon@uakron.edu, uapress@uakron.edu.

AU Chronicle

a report to the faculty of
the university of akron



1973-74, No. 3 (25 pages)

December 3, 1973

GREETINGS FROM THE PRESIDENT

Last September when classes began, we termed the fall quarter 1973 "as heralding, not just for facilities, but for all the people components of the University, a Year of Dedication.

That fall quarter, now nearly concluded, has lived up to its promise, with appropriate ceremonies each month in recognition of the full utilization of splendid new buildings on campus, and with the December Commencement highlighting the academic emphasis.

The successes we have enjoyed provide us with a sound point of departure for further progress in the future, and our Year of Dedication will continue in 1974 with the salute to the restoration of Buchtel Hall on Founders Day, Wednesday, January 9, and the expectation of more significant advances in the teaching/learning process.

Thus we should look toward the Christmas season with thanks and the confidence that the New Year will be a satisfying and productive one.

Best wishes to you and your families for an enjoyable holiday season.

SPECIAL DATES

President's Open Faculty Forum. Wednesday, December 5, 1973, in Kolbe Theatre, 3:30 p.m.

University Council. Regular meeting, Thursday, December 6, 1973 in Business Administration 307, 3 p.m.

Holiday Open House, for Trustees, Faculty, Staff and Students. Friday, December 7, 1973 in Faculty Lounge and Dining Room, Gardner Student Center, 3-5 p.m., hosted by President and Mrs. D. J. Guzzetta.

Midyear ROTC Commissioning. Friday, December 7, 1973, Beech Room, Gardner Student Center, 6 p.m.

Commencement. Sunday, December 9, 1973, Memorial Hall, 3 p.m. Dr. Sidney P. Marland, Jr., President, College Entrance Examination Board, will address the graduates and receive an honorary Doctor of Laws degree. Mr. Louis Lane, Musical Director and Conductor of the Akron Symphony Orchestra, will receive the honorary Doctor of Musical Arts degree. There will be no reception following, because of the reception held December 2 for all graduates, their spouses and parents.

Founders Day. Wednesday, January 9, 1974. Classes will meet at 8 and 9 a.m., and beginning again with the 4 p.m. hour. A convocation will be held in John S. Knight Auditorium at 10 a.m. Akron University Associates will hold its annual luncheon in the Faculty Dining Room at noon. The traditional Faculty Educational Conference will take place in John S. Knight Auditorium at 2 p.m. The customary faculty luncheon will be served in the Hilltop Room of the Gardner Student Center from 11:30 a.m. to 1 p.m. Details will be circulated to the faculty soon.

UNITED FUND CAMPAIGN

The University has again gone over the top for the annual United Fund-Red Cross Campaign, with \$35,455, or \$455 above quota. Dr. Thomas Maxwell was campus chairman, assisted by Dr. Joyce Sullivan and Mrs. Jenny Whorl, co-chairmen. The administration extends sincere congratulations to all those who assisted and who participated.

UNIVERSITY COMMITTEES

Search Committee for C&T Deanship. The composition of this committee has been completed by stipulated election and/or appointment, with Mr. Arthur Pollock being elected chairman: Mr. Ronnie G. Adams, Assistant Professor in C&T; Dr. Coleman Major, Dean, College of Engineering; Mr. Gregory Peden, Student; Mr. Arthur Pollock, Jr., Assistant Professor in C&T; Mrs. Virginia Watkins, Assistant Professor in C&T; and Dr. John Watt, Assistant to the Vice President for Academic Affairs.

University Budget Committee. This committee for 1973-74, with its elected members, is now constituted as follows: Mr. R. W. Duff, chairman; Dr. N. L. Leathers, Dean Coleman Major, Mr. Glen McDonald (undergraduate student), Dr. Allen Noble (Buchtel College), Dr. C. F. Poston, Mr. Blin Scatterday (C&T), President D. J. Guzzetta; Messrs. Henry Nettling and Eugene Wysocki as resource persons.

TABLE OF CONTENTS

President's Message	Page 1
Special Dates	Page 1
United Fund-Red Cross Campaign Report	Page 2
University Committees (C&T Deanship Search; Budget)	Page 2
Minutes of University Council Meetings	
Special Meeting, November 1, 1973	Page 3
Special Meeting, November 8, 1973	Page 4
Regular Meeting, November 15, 1973	Page 5
Special Meeting, November 29, 1973	Page 14
Curriculum Changes approved November 15, 1973	Page 15
Appendix	
Report from Ohio Faculty Senate	Page 21
Report by Ad Hoc Committee re: Ombudsman	Page 22

Any comments concerning the contents of AU Chronicle may be directed to the Office of the President or to the Executive Director of University Relations and Development.

MINUTES OF SPECIAL MEETING OF UNIVERSITY COUNCIL, November 1, 1973

A special meeting of the University Council was called to order by the Chairman, Vice President Noel Leathers, at 3:05 p.m. on Thursday, November 1, 1973 in Business Administration 307.

Fifty-two of the 64 members of Council were present. Those who were absent with notice were Dr. J. W. Dunlap, Dr. Robert Ferguson, Dr. I. R. MacGregor and Dr. R. P. Merrix. Others absent were Mr. R. Adams, Dr. L. Anderson, Dr. H. K. Barker, Mr. A. Farres, Dr. C. Major, Dr. M. Ruebel, Miss S. Traub, Dr. R. Zangrando. President Guzzetta had to leave at 4 p.m. for another meeting.

Dr. Leathers announced that, following the will of Council, the Procedural Committee had met on October 25 and set the dates for two special meetings of University Council for the sole purpose of considering the Report of the Ad Hoc Committee to Revise the Faculty Manual. Today's special meeting will be followed by the second one on Thursday, November 8. He suggested, that barring any objections, it would be understood that discussion each day would conclude by 5 p.m. He suggested that the business be conducted as a committee of the whole so that paper and recording time could be conserved, and that there could be freedom of discussion to facilitate the process.

Dr. Gerlach moved that the meeting resolve into a committee of the whole for the purpose of considering the report on the Faculty Manual. Dr. Coe seconded the motion which was put to a vote and carried.

The Chairman stated that Mrs. R. Clinefelter, Dr. E. Hanten and Mr. C. Lieberman, although not now members of Council, were present and had been given permission to speak while the document was under consideration, as they were members of the ad hoc committee which had prepared the report on the Faculty Manual.

Dr. Leathers noted that the document had been considered at the March 1, 1973 meeting of Council and had been reviewed through page two, and through A. 2.d. on page three. Consideration of the section on Department Heads (A. 2.e.) had been delayed since he did not have the proposed amendment to this section submitted by Buchtel College. It will be put before the Procedural Committee at its meeting on November 2, and will probably be circulated along with the agenda for the regular meeting of Council on November 15. This would give members an opportunity to read it before the November 8 meeting. If Council now had no objections, he continued, consideration of the Report on the Faculty Manual would then proceed with the items following this section, or A. 2.f., at bottom of page three of the report. He asked the Council to feel free to bring up any proposed changes even if such have not been recommended by the committee.

Dr. Gerlach, citing parliamentary procedure, rose to remind the presiding officer that as a committee of the whole, Council should have another chairman. Dr. Leathers thereupon asked Dr. Gerlach, as president pro tem, to take the chair. He did so, and presided during the discussion of the document.

After nearly two hours of consideration of the report, it was moved that the committee rise and report. The motion was seconded and carried.

Resuming the chair, Dr. Leathers called upon Dr. Gerlach to report. Dr. Gerlach noted that the committee of the whole had considered proposed changes on items from A. 2.f. (on page three) through B. 1.a. (on page 10). He hoped that they could be reprinted as changed and made available by the next meeting. Dr. Leathers affirmed this, and also in response to a query said that additional copies of the original report could be picked up in his office if necessary. [The changes recommended in the committee of the whole will be included and printed in the AU Chronicle when the final document is approved by University Council.]

On motion the meeting was adjourned at 4:58 p.m.

MINUTES OF SPECIAL MEETING OF UNIVERSITY COUNCIL, November 8, 1973

A special meeting of the University Council was called to order by the Chairman, Vice President Noel Leathers, at 3:08 p. m. on Thursday, November 8, 1973, in Business Administration 307.

Forty-four of the 64 members of Council were present. Those who were absent with notice were Dr. H. K. Barker, Mr. M. d'Amico, Dr. J. W. Dunlap, Dr. D. Gerlach, Dr. D. J. Guzzetta, Mr. J. Hedrick, Mr. D. Jamison, Dr. R. P. Merrix, Dr. R. A. Oetjen, Dr. C. Poston, Mr. H. P. Schrank, Jr., and Dr. R. Zangrando. Others absent were Dr. L. Anderson, Mr. A. Farres, Dr. R. Ferguson, Dr. C. Major, Dr. I. Pfeiffer, Mr. F. Rogacs, Dr. T. Sumner and Miss S. Traub.

Dr. Leathers announced that, in keeping with the agenda and the procedure determined at its November 1 meeting, the Council would resolve into a committee of the whole for further discussion of the Report of the Ad Hoc Committee to Revise the Faculty Manual beginning with B. 1. b. on page 10. He hoped that everyone had copies of the amended revisions to date which had been circulated to Council, and also copies of the amendment of Division A, Article 2, Section e (Department Heads) proposed by Buchtel College which had also been circulated this week to Council. In response to invitation, Dr. I. R. MacGregor assumed the chair.

After nearly two hours of consideration of the suggested revision of the Faculty Manual, it was moved that the committee rise and report. The motion was seconded and carried. Dr. Leathers resumed the chair and called upon Dr. MacGregor to report for the committee of the whole.

Dr. MacGregor summarized the action as follows:

The Council had approved the addition of "or letter" in the new fifth paragraph in B. 1. a. which had been passed on November 1. The paragraph now reads (with the new words underscored):

Upon appointment every faculty member receives from the Secretary of the Board a certificate or letter of appointment as a regular or part-time faculty, stating the rank or designation appropriate to his status, his annual salary or periodic salary if part-time, and the length of his appointment.

Council had noted that there was a typographical error in the Ad Hoc Committee document on page 10, in B. 1. b. where the reference to "Section 2-f" should have been "Section 2-e".

The Council had then voted to substitute the proposal from Buchtel College for the revisions proposed by the Ad Hoc Committee in Division A, Article 2, Section e on Department Heads for consideration in the Faculty Manual. The Buchtel College proposal was then discussed ad seriatim and/or approved and amended. [These changes will be included and printed in the AU Chronicle when the final document is approved by University Council.]

Dr. Brittain moved that University Council accept the report. The motion was seconded and carried.

Dr. Noble moved that the Council meet on November 29 to continue the consideration of the proposed revisions of the Faculty Manual. Dr. Leathers stated that the Procedural Committee had expected to schedule further meetings for this purpose if the two already concluded had not provided sufficient time to complete discussion of the document from the Ad Hoc Committee. He would therefore speak for the Procedural Committee in scheduling another special meeting for November 29 to consider the Faculty Manual only.

The meeting was adjourned at 5 p. m.

MINUTES OF REGULAR MEETING OF UNIVERSITY COUNCIL, November 15, 1973

The regular meeting of the University Council was called to order by the Chairman, Vice President Noel Leathers, at 3:05 p.m. on Thursday, November 15, 1973, in Business Administration 307.

Fifty-five of the 64 members of Council were present. Those who were absent with notice were Mr. M. Briner, Dr. J. W. Dunlap, Dr. P. Hayes and Dr. D. Rich. Others absent were Dr. L. Anderson, Dr. B. Bayless, Mr. F. Rogacs, Mr. C. Salem and Miss S. Traub.

The minutes of the University Council meeting of October 18, 1973, were approved as printed in the AU Chronicle of November 1, 1973.

Dr. Leathers announced that the three new members of University Council had been assigned by the Procedural Committee to standing committees: Dr. Chandler to the Reference Committee; and Dr. Pinnick and Mr. Salem to Student Affairs. Mr. Salem had been previously appointed to and had been serving on that committee.

The Chairman then called upon Dr. Guzzetta for the "Remarks of the President". Dr. Guzzetta commented on the Student Rights and Responsibilities Statement which the Board's Educational Policy Committee had been considering. The Board had met with students and had then discussed, and invited students to present their views. The sessions had been satisfactory and productive. The Educational Policy Committee will now reconsider this statement in light of the students' presentations at a meeting on November 19 preparatory to the review by the entire Board of Trustees at its meeting on November 28. He observed that this document had been developing over five years. At the same meeting next Monday the Committee will receive the Statement on Affirmative Action, which has had 11 revisions.

The President then told the Council that a message would be sent by Vice President Duff today (November 15, 1973) to all faculty and staff concerning ways the University personnel will be asked to cooperate with the Ohio Board of Regents, the state and nation in meeting the energy crisis. Effective November 19, thermostats in campus buildings will be reduced from 72 to 68, and auto speeds of University-owned vehicles will be reduced. He said these were not too serious adjustments and asked Council members to solicit help from their colleagues in meeting these suggestions.

Dr. Edwin Lively, Dr. Guzzetta continued, has submitted his resignation as Dean of Graduate Studies and Research, to be effective next June, in order that he may return to full-time teaching. This is the second Dean in two months to make this request, and it was accepted with regret. Dr. Guzzetta informed Council that he had met with the Graduate Council yesterday to discuss the selection of a Search Committee. It was agreed that the committee will be comprised of five elected faculty members, one each, from the graduate degree-granting colleges, one Dean (he had named Dr. Robert Oetjen) and one graduate student. He hoped that the elections could be completed in time to have the committee named before Thanksgiving. Continuing with his remarks, President Guzzetta reminded Council that on Sunday the C. Blake McDowell Law Center will be dedicated at a convocation in the Edwin J. Thomas Performing Arts Hall at 3 p.m. to be followed by cornerstone ceremonies and a reception in the Law Center. Mr. Chesterfield H. Smith, president of the American Bar Association, will speak. This will be the last dedication of this academic year. Buchtel Hall will be dedicated on Founders Day, January 9, 1974.

The \$500,000 anticipated from the Ohio General Assembly for library holdings has not been received because of new procedures in effect by the Board of Regents. Although it had been expected that the item would be on the agenda of the Regents meeting November 16, 1973 in Cleveland, it was not on, but might be included in December. Another developing problem is that of the antagonism of

UNIVERSITY COUNCIL MINUTES, REGULAR MEETING, 11/15/73, continued

some Health forces in the state and their efforts to delay development of the Northeastern Ohio Universities College of Medicine and also of the new medical school at Wright State. However, plans are going forward for the swearing in of the NEOCM trustees on November 26, 1973 at Youngstown State University. This successor to MEDCO anticipates receipt of half of the first state allocation of \$250,000 on December 1, and the balance of \$540,000 in the second year of the biennium. Plans are proceeding to name the Provost and to search for a Dean, etc. but progress is not so easy without enthusiastic Regents support. The monthly meeting of the Regents at Cleveland State tomorrow in the afternoon will follow the meeting of the Inter-University Council in the morning. The Council will consider ways to cope with the apparent changes in the direction of the Regents which gives increasing consideration to private colleges. President Guzzetta observed that in the morning of November 16 the Regents will visit Case Western Reserve Medical School. During this academic year the Regents will visit other institutions, public and private, including two-year campuses. The Inter-University Council is looking for an executive secretary to advance its interests in Columbus. Dr. Guzzetta said that initially he had had reservations about assuming the chairmanship of the Council because of its apparent conflict with the Regents' efforts, but he had decided to accept it and now favored having an executive secretary. President Philip Shriver of Miami University is in charge of the search, which they hope to conclude by January 1.

The President referred to the annual salary tabulation report to University Council which is customarily presented at the November meeting in which he normally details the average faculty salaries as well as the median, low and high, in each academic rank. Because of the recent second increase in faculty salaries for this academic year, and which is retroactive to the beginning of the academic year, the necessary adjustments in the yearly contracts have not been finished, and therefore the report will not be ready until the December meeting of Council. By the end of November the faculty should receive new individual contracts to be signed and returned, replacing the ones they had signed last spring for the 1973-74 year.

Following several brief questions and answers on subjects covered above, Item 3 on the agenda was considered. On behalf of Dr. Thomas Maxwell, the 1973 University United Fund Chairman, Dr. Leathers informed Council that the campus had again exceeded its quota. The final figures were \$37,455...or \$455 over. He extended congratulations to Dr. Maxwell, his committee and the University for its excellent record.

Turning to the reports of the standing committees, the chairman called upon Mrs. Sugarman who said the actions of the Procedural Committee had been to schedule the regular and special meetings of Council with no other special business to report. Dr. Poston then stated that the Executive Committee would not meet until next week.

On behalf of the Academic Policies and Curriculum Committee, Dr. Poston referred to the curricular changes today summarized for Council. These were in line with the previously announced program in support of the new doctoral program in Sociology offered jointly with Kent State. Since there had been no objections, these will become a matter of record and effective September 1973. On page 10 of the document presently before Council he observed, however, that item 2 would require special action. He therefore moved that the journalism courses currently in the English Department of the Buchtel College of Arts and Sciences be moved to the Department of Speech and Theatre Arts of the College of Fine and Applied Arts with the corresponding changes in code numbers, to be effective September 1974. The motion was seconded and carried. All of these curricular changes are printed elsewhere in this issue of the AU Chronicle.

UNIVERSITY COUNCIL MINUTES, REGULAR MEETING, 11/15/73, continued

Dr. Poston then moved that the list of candidates for degrees at the December 1973 Commencement, now before Council, be approved pending the satisfactory completion of all requirements and approval by the respective faculties, and the Board of Trustees. The motion was seconded and carried.

The Athletics Committee had not met this month; however Dean Petry wished to remind the faculty that all members and their families are invited to attend the last home football game, this Saturday evening at the Rubber Bowl, admittance free by I.D. card. An invitation had been sent to the University family by special memo from the Athletics Department.

The Faculty Well-Being, Rights and Responsibilities Committee, according to Dr. Brittain, has not met, but two of its subcommittees have been active. One is dealing with fringe benefits; the other with rights and responsibilities is sponsoring hearings November 16, 1973 as well as November 19, 1973 so that faculty could express concerns on the grievance procedures.

Dr. Coe stated that the Library and Learning Resources Committee had not met as a body, but two subcommittees were being convened...one on library policies, and a new one on media (actually a revitalized group).

The regular meeting of the Student Affairs Committee was held November 9, Dean Hansford informed Council. The group recommended that Council grant University recognition to Delta Theta Phi Law Fraternity and The Black American Law Students Association. The former is a professional fraternity open to all students in the School of Law, and BALSA is an association open to any law student interested in helping any minority person to succeed in law. He moved their recognition. The motion was seconded and carried.

In the report of the Akron representative, Dr. Ali Fatemi, on the Faculty Advisory Committee to the Chancellor of the Ohio Board of Regents Council learned that its request for postponement of the target date for comments from the Task Force on Personnel Management had been approved in Columbus and that the specific recommendations would not be due now until January 15, 1974. The members of the Faculty Advisory Committee, meeting prior to their appointment with the Chancellor, he believed, were divided on the necessity for the document. In answer to a query concerning further open hearings on this campus, Dr. Watt recalled that attendance had been poor at the occasions scheduled before, and he hoped that anyone interested would send comments to him.

Dr. Guzzetta left at this point for another meeting.

As the Akron representative on the Ohio Faculty Senate, Dr. Coe summarized the discussion at the October 20 meeting at the Ohio State University Law School and said that the 17 concerns voiced at the meeting would be considered further at its January meeting. He would submit the summary for publication elsewhere in this issue of the AU Chronicle so that the University would be informed.

The first Ad Hoc Committee report was presented by Dr. James Richardson, relative to Council's consideration of a University Faculty Senate. He circulated the proposed Constitution of University Government, noting that there had not been earlier unanimity, but the majority sentiment of the committee was now to submit it to Council for consideration. He pointed out that there were three main sections—the first part being on procedures, the second on revision of University Council, and the third on the University Budget Commission.

UNIVERSITY COUNCIL MINUTES, REGULAR MEETING, 11/15/73, continued

Dr. Fatemi pointed out that there was no provision in the report for Council to act, but only for submission for referendum. He wondered whether Council should discuss, refer to the Board of Trustees or to the faculty.

Dr. Leathers replied that this was an official ad hoc committee of University Council, and it was its duty to report.

Dr. Gerlach moved that the report on the University Faculty Senate be referred to the full-time faculty of the University and that the voting procedures be arranged by the Procedural Committee, and if the vote was favorable, it be transmitted to the Board of Trustees. The motion was seconded.

In response to Dr. Merrix's question, Dr. Leathers verified that if the document was approved, it would lead to immediate implementation.

Dr. Schultz objected to any vote today inasmuch as the document had just then been received and it was too short a time for consideration.

Miss Tovey, who had been a member of the ad hoc committee, argued that the document was in no way ready for action. When asked for the reason for her stand, she said that numerous statements were not clear, such as those on the budget, representation of faculty, selection of students; and that reference to Faculty Well-Being, Rights and Responsibilities should be analyzed and it should be determined whether or not administrators should be included in any review action or discussions of grievances; and in addition she noted that there were discrepancies as to the numbers of students on various committees.

Dr. Gerlach agreed with Miss Tovey, but saw no need to take Council's time to discuss, and felt that the faculty might study the report and vote it up or down.

Dr. Richardson defended the document and cited the committee's intention of having student and administrative members, and of providing review procedures. It had tried to design a document which would not encourage "another debating society" and had "tried to build a structure within which reasonable people could work."

Dean Samad asked why Council should double the risk, and Dr. Schultz considered it unusual to refer a document which would abolish the referring body without at least knowing its contents.

While Dr. Fatemi expressed agreement with Dr. Schultz, he asked what the position of Council would be, and whether this would possibly mean the creation of two Councils. He suggested that it would be unfair of Council not to consider it.

Dr. Fatemi then proposed a substitute motion that the Report of the Ad Hoc Committee to consider a University Faculty Senate be considered at a special meeting of University Council as scheduled by the Procedural Committee. The motion was seconded.

Dr. Schultz observed that if Council approved the report it would have legislated itself out of existence.

The substitute motion of Dr. Fatemi's was put to a vote and carried.

UNIVERSITY COUNCIL MINUTES, REGULAR MEETING, 11/15/73, continued

Vice President Leathers, on behalf of Council, thanked Dr. Richardson and his committee for their efforts in preparing the report.

Speaking for the Ad Hoc Committee to Consider the Need for a University Ombudsman, Dr. Isabel Pfeiffer presented to Council two papers—the rationale for the Office of University Ombudsman, and the detailed proposal. (These documents are printed elsewhere in this issue of the AU Chronicle.)

Dr. Taylor moved that action on the Ombudsman proposal be postponed to the December 6 meeting to give Council an opportunity to consider and discuss (since the material had just been given to Council) and that it be placed on the agenda in the same order (ahead of "New Business") as on today's agenda. The motion was seconded and carried.

Again, on behalf of Council, Dr. Leathers expressed appreciation to Dr. Pfeiffer and her committee for their work in preparing the report.

Proceeding to "New Business"—proposed Amendments to University Council Bylaws, the Chairman of Council read Article IX from the Council Bylaws:

Amendments to these Bylaws must be approved by a majority of the Council membership. Proposals for such amendments must be on the agenda of a Council meeting and may be discussed, but they must be placed on the table for action at the next meeting of the Council. Such amendments are in all cases to be reported by the President to the Board of Trustees.

An amendment shall be proposed by a member of Council as follows:

- 1) It shall be in writing.
- 2) It shall be filed with the Secretary of Council at least two full academic weeks prior to a regular meeting at which it is to be introduced.
- 3) It shall have been distributed by the Secretary of Council to the Procedural Committee which shall have placed it on the agenda and shall have caused its distribution to be made to members of the Council and the faculty.

Dr. Leathers then entertained discussion on the first item—a. which was as follows:

Article II. Power and Duties. (submitted by D. L. Jackson)

Add a second sentence, "Legislative action of the University Council will be forwarded to the Board of Trustees and will be considered as approved by the Board of Trustees unless the Board returns said legislation to the Council with recommendations for revision within 45 calendar days of the date of transmittal to the Board."

UNIVERSITY COUNCIL MINUTES, REGULAR MEETING, 11/15/73, continued

Dr. Fatemi thought that this proposal could be considered and voted upon today since it had been on earlier agendas. It was pointed out by Dr. Gerlach and Dr. Leathers that although circulated, a motion to adopt had never been formally made. According to the Bylaws, it would have to be brought to the floor and then it could be tabled until the December meeting.

Dr. Jackson moved the adoption of item a., which he had proposed. The motion was seconded. He went on to explain the purpose of the proposed amendment which was an effort to get an efficient and prompt mechanism for communication with the Board of Trustees. He was not sure now how items would be transmitted to the Board. Dr. MacGregor expressed concern about the time limit of 45 calendar days, especially in the summer when the Board might not meet for two months.

Dr. Jackson volunteered to change the "45" to "90" days, and this stipulation was accepted by consensus of Council as substitute language. The proposed amendment to Article II now reads:

Add a second sentence, "Legislative action of the University Council will be forwarded to the Board of Trustees and will be considered as approved by the Board of Trustees unless the Board returns said legislation to the Council with recommendations for revision within 90 calendar days of the date of transmittal to the Board."

Dean Petry stated that he thought Council has no right to tell the Board its procedures. He felt that Council should "request" the Board act.

Dr. Gerlach opined that Council would only be asking the Board to approve its proposal, and that it was then the Board's prerogative to accept or reject any statement.

It was Dean Samad's opinion that Council should rather urge the Board to adopt a resolution outlining its procedures for handling messages transmitted. He considered this a more felicitous way to approach the Board than using wording such as in this proposed amendment which he thought encouraged confrontation.

Dean Lively added that the intent was obscured in the proposed amendment. He interpreted it to mean that Council wished the Board to know of its concern that things of import to it should not disappear or not be considered. He suggested that when Council wished to transmit items, it might also request a progress report. He reminded the Council that things could be discussed for a year on Council floor and it was unrealistic to expect the Board to give an immediate response. He saw nothing wrong with asking the Board for periodic progress reports, but resented the implication of "demands".

Dr. Jackson averred that there was no intention to challenge the Board, and suggested amended wording if Council was concerned. It was also recommended that a possible resolution for the Board might be substituted, with special thought to the manner of presentation and content. It was further pointed out that Council in earlier years had seldom asked to transmit to the Board, and that the President, who is the sole intermediary, would naturally present things properly. Following further pros and cons, Dr. Gerlach moved to lay the proposal on the table until the next meeting. The motion was seconded and carried.

UNIVERSITY COUNCIL MINUTES, REGULAR MEETING, 11/15/73, continued

Dr. Gerlach then moved that Council adopt item b. which he had proposed:

Article III. Composition of the Council. Section b. Delete the words from the last two lines: "plus three other administrators whom the President wishes to appoint." and change the comma (,) following the words "Dean of Student Services", to a period.

The motion was seconded. He explained that the purpose of the proposed amendment was to emphasize the elected representation on Council. He felt that administrative officers were more than adequately represented in 16, and that three more (the present 19) is too many, with all due deference to those presently serving in an appointive capacity.

Dean Hansford observed that he could see some justification for this change if Council's powers were restricted by the Board to only academic matters. But as of now, Council needed the wide and comprehensive views and counsel.

Dean Barker stated that he was on Council, not as an administrator, but to represent his College. He was elected by his College to be its choice for Dean and he acted in Council on behalf of his entire College.

Dr. Gerlach moved that the action on item b. be tabled. The motion was seconded and carried.

In consideration of item c. which he had proposed:

Article VI. Procedural Committee of Council. Section d.
Insert the words, "University Budget;" in line ten between the word "Athletics;" and the words, "Campus Facilities Planning;"
At the end of Section d. add the following, "At least two-thirds of the membership of the University Budget Committee shall be elected members of the University Council."

Dr. Fatemi said that last spring President Guzzetta had changed the membership of the Budget Committee to include more elected faculty members and in light of this welcome development he would withdraw the proposal.

Dr. Gerlach expressed surprise by Dr. Fatemi's action, and then moved that item c. be adopted. The motion was seconded.

Dr. Gerlach explained that with due respect to the President, University Council should have a Budget Committee, and the President could have his own if he chose.

Dr. Noble, who was recently elected by Buchtel College to the Budget Committee, detected a changing attitude on the campus about budgeting and would encourage any "non-confrontation change". He was opposed to the proposal with the thought that additional changes were possible.

Dr. Fatemi suggested that this amendment proposal now espoused by Dr. Gerlach should go to the Procedural Committee since he had withdrawn it as original sponsor after the faculty members had been elected to the Budget Committee. He also asked whether this proposal would authorize two budget committees, only one of which would probably have the facts.

UNIVERSITY COUNCIL MINUTES, REGULAR MEETING, 11/15/73, continued

Dr. Gerlach said he didn't know that Dr. Fatemi had contemplated this reversal, and that if his motion to adopt the amendment were not in order, then Council could not consider the one originally proposed by Mr. Moldea who was no longer on Council.

Dr. Gerlach observed that in his judgment, the intent of the proposal was to legislate a budgeting body which would be a part of and responsible to University Council, whereas the President's group was not responsible to Council, nor would it provide Council with facts.

Dr. Noble, in praising the President's "liberalized stance", promised to relay as much information as possible to his colleagues. He felt that passage of this proposed amendment might jeopardize more faculty involvement.

The Chair ruled that the proposed amendment was in order.

Dr. Gerlach moved to lay it on the table, for action on December 6. The motion was seconded. On a hand vote, the motion was defeated by 25-26 to 20.

Dean Oetjen asked for more detail as to what kind of a committee this proposed Budget one would be. He noted that the University Budget Committee has some 30-40 meetings with departments in the spring, and he also wondered what the relationship of the new one would be to the current Budget Committee, and if it would be a replacement.

Dr. Fatemi moved that the motion to adopt item c. be indefinitely postponed. The motion was seconded.

Mr. Kerr and Dr. Gerlach expressed the opinion that Robert's Rules of Order could not apply in this instance since the Council Bylaws (which mandate a tabling action) would supersede.

Dr. Gerlach argued that Council could define the functions of the committee, but it could be done after the vote on December 6. Dr. Brittain insisted that action to postpone was out of order in this instance because the business relates to the Council Bylaws.

The Chair then ruled that the Council Bylaws required a motion to table. Another vote on tabling was taken, which carried.

Dr. Fatemi moved that item d. (proposed by Dr. James Richardson) be adopted. The motion was seconded. It reads:

Article VII. Executive Committee. Delete. Renumber existing Articles VIII and IX as VII and VIII respectively in accordance with this change. The Board of Trustees is requested to amend its Regulations in conformity with this amendment. Article II, Section 6 of Division A, would be eliminated and subsequent Sections renumbered, and the phrase, "of the Executive Committee", struck from Article IX, Section 1a of Division A.

Dean Sandefur asked what would happen during the summer if there were no Executive Committee to act in emergencies when it might be impossible to get a quorum of Council. Dr. Gerlach could not envision a situation when a quorum probably could not be assembled, and said he did not know of any instance in the past decade when action was needed and a Council meeting could not have been called.

UNIVERSITY COUNCIL MINUTES, REGULAR MEETING, 11/15/73, continued

Dr. Fatemi recalled that Student Disciplinary Procedures had been voted in the summer, but emergencies could always be handled by the President anyway. He said the trend was in this direction and the Administrative Committee had already been abolished by the President; moreover the Executive Committee appeared to be considerably diminished and makes no reports any more and is less effective. The President has his own cabinet, and why should a body like the present Executive Committee, which is chosen by him anyway, act for University Council.

Dean Hansford corrected the statement by Dr. Fatemi relative to the Student Disciplinary Procedures, which he observed were handled only temporarily in the summer, and later amended and subsequently approved in the fall by Council.

The motion to lay item d. on the table was put to a vote and carried.

Mr. Kerr moved to adopt item e. (proposed by Mr. D. Moldea) and lay it on the table. The motion was seconded. Item e. reads as follows:

Article III. Composition of Council. Section d. Delete the present Section and substitute the following: "Twenty-eight student representatives comprising twenty-one from the undergraduate enrollment without regard to college or day-evening status. Of the undergraduate representatives, ten will be elected during special mid-winter quarter elections, eleven will be elected during the General Elections held during spring quarter. Undergraduate seats are to be filled over a period of not less than two and one-half years, nor more than three years from the date of adoption of this amendment and in a manner agreeable to both University Council and Associated Student Government. There shall be four students selected from the Graduate Student Council in a manner agreeable to that Council. Full representation of graduate students shall be achieved on University Council not less than one year nor more than two years from date of adoption of this amendment, and in a manner agreeable to both University Council and Graduate Student Council. There shall be three students selected from the Student Bar Association in a manner agreeable to that Association. Full representation of the Student Bar Association shall be achieved on University Council not less than one year nor more than two years from the date of adoption of this amendment, and in a manner agreeable to both University Council and the Student Bar Association. At the end of three years after the adoption of this amendment, student membership on University Council shall not fall below 30 percent of the total number of seats on University Council, nor exceed 35 percent of the total number of seats on University Council."

The motion to adopt and lay on the table was put to a vote and carried.

Dr. Gerlach moved to adopt item f. (which he had proposed). The motion was seconded. It reads:

Article IV. Elections. Section b. Add a second sentence, "No person who sits in University Council by virtue of administrative appointment or of administrative office shall be entitled to vote in the elections of elected members of Council."

UNIVERSITY COUNCIL MINUTES, REGULAR MEETING, 11/15/73, continued

Dr. Gerlach said he would comment on this when it is discussed in December. The motion was put to a vote and carried.

Dr. Gerlach then moved that it be tabled until December. The motion was seconded and carried.

The meeting was adjourned at 4:50 p. m. with Dr. Leathers wishing Council members a pleasant Thanksgiving.

MINUTES OF SPECIAL MEETING OF UNIVERSITY COUNCIL, November 29, 1973

A special meeting of the University Council was called to order by the Chairman, Vice President Noel Leathers, at 3:08 p. m. on Thursday, November 29, 1973, in Business Administration 307.

Forty-one of the 64 members of Council were present. Dr. Ali Fatemi and Dr. D. J. Guzzetta were absent with notice. Others absent were Dr. L. Anderson, Dr. H. K. Barker, Mr. M. Briner, Dr. J. Coe, Mr. E. Corneille, Dr. J. W. Dunlap, Mr. J. Edminister, Mr. A. Farres, Dr. R. Ferguson, Mr. D. Jamison, Mr. D. Jenkins, Mr. E. Kerr, Dr. C. Major, Mr. L. Ridley, Mr. F. Rogacs, Mr. C. Salem, Dr. S. A. Samad, Dr. Ray Sandefur, Dr. T. Sumner, Mr. J. Thatcher and Miss S. Traub.

Dr. Leathers announced that, in keeping with the agenda and the procedure determined at its November 1 special meeting, and hearing no objections, he would declare the meeting resolved into a committee of the whole for further discussion of the Report of the Ad Hoc Committee to Revise the Faculty Manual, beginning with B. 1. b. on page 10. He then called upon Dr. Don Gerlach, as president pro tem, to preside.

Following a long discussion of the changes proposed, Dr. Noble moved that the committee rise and report. The motion was seconded and carried. Dr. Leathers resumed the chair and called upon Dr. Gerlach to report for the committee of the whole.

Dr. Gerlach stated that amendments to the Faculty Manual had been considered and approved beginning with Item 1 on page 10 through Item 4 on page 12, and that the records would show what had been accepted as amendments for future consideration. He moved that the report be accepted, and it was, on consensus. [These changes will be included and printed in the AU Chronicle when the final document is approved by University Council.]

Dr. Noble moved that the Ad Hoc Committee to Revise the Faculty Manual be charged with examination of sections 1a, 3 and 4 under Article B, with a view to reconciling statements on appointment, reappointment, tenure, etc., and to report at the next special meeting to consider the revision of the Faculty Manual, if possible. The motion was seconded. Since there was some uncertainty about the active status of the original Revision Committee, it was agreed to refer to the Reference Committee. The motion was put to a vote and carried.

The Council again resolved into a committee of the whole for consideration of further proposed revisions of the Faculty Manual, and Dr. Gerlach assumed the chair.

After discussion of the recommended amendments through page 13 of the report, Dr. Poston, noting that there was no longer a quorum, moved that the committee rise and report. The motion was seconded and carried, and Dr. Leathers again presided.

Since there was not a quorum to hear Dr. Gerlach's report, Dr. Poston moved that the meeting adjourn. The motion was seconded and carried, with the meeting concluding at 5:15 p. m.

[Note: Dr. Gerlach's report of action at the committee of the whole could be expected at the next special meeting (date to be determined) of University Council for the purpose of further consideration of the report on the proposed revision of the Faculty Manual.]

CURRICULUM CHANGES (Approved November 15, 1973)BUCHTEL COLLEGE OF ARTS AND SCIENCESDepartment of Economics (Effective September 1973)

Add: 325:487 Urban Economics: Theory and Policy. 4 credits. Prerequisite, 325:410. This course is concerned with theoretical and empirical analyses of allocation, growth, and structure in the urban economy. Some attention will be paid to the spatial dimension in economic analysis along with discussions of metropolitan land markets and urban growth models. Attention is also focused on specific urban problems like housing, urban transportation, education and manpower policy and the evaluation of public programs. Special attention will be given to resource allocation in the urban public sector.

Department of Sociology (Effective September 1973)

Change: 385:404/504 The Family. 4 credits. Prerequisite: 9 hours of Departmental credit to
385:325 The Family. 4 credits. Prerequisite: 100 or permission.

Analysis of the Family as a social system; historical, comparative, and contemporary sociological approaches examined in relation to a family structure and functions.

Add: 385:646 Family Interaction. 4 credits. This course will focus on treating the family as "a unity of interacting personalities." After exploring the various conceptual frameworks through which family sociology can be approached, it will concentrate on symbolic interactionism. Socialization within the family and for family roles will be viewed within a life cycle perspective, from early years of marriage, through parenthood and child socialization, to post-parental years.

385:647 Seminar in the Sociology of Education. 4 credits. Prerequisite, permission. Selected problems in the sociological analysis of educational systems. Emphasis on contemporary research on family, social stratification and race as determinants of learning, on school contexts and subcultures and on the dynamics of school and classroom as social systems.

*388:630 Social Psychology. 4 credits. An intensive examination of Social Psychological theory and research, both classic and contemporary. Provides students with a background and working knowledge of the social psychological aspects of social phenomena.

388:631 Research in Social Psychology. 2 credits. Prerequisite, 388:630. The design and development of a research project oriented to empirically examining selected concepts in social psychology or to testing selected propositions in social psychology.

*No. 388 is new code to designate joint doctoral program with Kent.

CURRICULUM CHANGES, continued

- 388:640 Social Organization. 4 credits. An in-depth treatment of theories of social organization and their applications at both the micro and macro levels including bureaucracy, complex organizations, social control and power relations in organizations and societies. Special emphasis is placed on the various structuring components and their interrelationships as treated by contemporary theoretical schools.
- 388:641 Research in Social Organization. 2 credits. Prerequisite, 388:640. The design and development of a research project oriented to empirically examining selected concepts in social organization or to testing selected propositions in social organization.
- 388:655 Human Ecology. 4 credits. Selected problems in the sociological analysis of interactions between physical environments and human behavior. Emphasis on social institutions and environmental design, theories of urban form, environmental and physical constraints upon urban dynamics, social area analysis, and theories of residential differentiation.
- 388:656 Research in Human Ecology. 2 credits. Prerequisite, 388:655. Intensive research on a selected aspect of human ecology by individual students with previous training in this area. Topic to be arranged between student and instructor.
- 388:666 Research in Deviance and Disorganization. 2 credits. Prerequisite, 388:665. This course provides for an analysis of research problems in deviance and disorganization and for the development of a research project in the above area.
- 388:703 Advanced Conceptual Analysis. 4 credits. A critical examination of those concepts held fundamental and widely used in sociological diagnoses. Evaluation of these concepts from logical, semantical and operational perspectives. Assessment of the utility of these concepts to the development of sociological theories.
- 388:709 Special Topics in Sociological Theory. 2-4 credits. An open course to cover a content area not readily subsumable under other headings. Content of the course to be determined by the instructor.
- 388:719 Advanced Techniques in Research. 2-4 credits. Prerequisite, permission. Selected topics in advanced, multivariate statistical analysis and in strategies of sociological research. Emphasis on current trends and innovations in research techniques.
- 388:729 Contemporary Issues in Social Change. 2-4 credits. Prerequisite, 388:620 or permission. A special subject seminar focusing on current research and theory related to significant contemporary issues, or to recent advances in the study of social change. Course content will vary each quarter and will be reported sufficiently in advance of each offering.

CURRICULUM CHANGES, continued

- 388:739 Contemporary Trends in Social Psychology. 2-4 credits. Prerequisite, permission. A special subject seminar focusing on an analysis of current social psychological theory and research related to significant contemporary issues, or to theoretical and methodological development of the field. Course content and focus will vary for each quarter in which it is offered. Sufficient advanced notice on content will be provided.
- 388:749 Special Topics in Social Organization. 2-4 credits. An open course to cover a content area not readily subsumable under other headings. Content of the course to be determined by the instructor.
- 388:764 Issues in Urban Analysis. 2-4 credits. A special topics seminar designed to allow the content to vary according to the interest and needs of both faculty and students. Current and special interests in urban process will be dealt with.
- 388:765 Special Topics in Deviance and Disorganization. 2-4 credits. Designed to meet the needs of students with interest in selected topics in deviance and disorganization.
- 388:899 Dissertation. 1-15 credits. (Must be repeated for a minimum of 45 credits). Dissertation.
- 388:608 Seminar in Sociological Theory. 4 credits. (Same as 385:614.)
- 388:607 Sociological Theory Construction. 4 credits. (Same as 385:603.)
- 388:611 Sociological Research Methods. 4 credits. (Same as 385:600.)
- 388:612 Research Design. 4 credits. (Same as 385:601.)
- 388:613 Theory and Measurement of Social Attitudes. 4 credits. (Same as 385:602.)
- 388:620 Social Change. 4 credits. (Same as 385:616.)
- 388:621 Research in Social Change. 2 credits. (Same as 385:617.)
- 388:633 Personality and Social Systems. 4 credits. (Same as 385:611.)
- 388:634 Sociology of Communication. 3 credits. (Same as 385:612.)
- 388:642 Sociology of Work. 3 credits. (Same as 385:606.)
- 388:643 Family Structure and Theory. 3 credits. (Same as 385:624.)
- 388:657 Urban Sociology. 4 credits. (Same as 385:633.)
- 388:661 Population. 4 credits. (Same as 385:620.)

CURRICULUM CHANGES, continued

- 388:665 Deviance and Disorganization. 4 credits. (Same as 385:638.)
- 388:680 Race Relations. 4 credits. (Same as 385:628.)
- 388:650 Family Interaction. 4 credits. (Same as 385:646.)
- 388:651 Sociology of Education. 4 credits. (Same as 385:647.)
- 388:600
(Kent 600) Fundamentals of Sociology. 4 credits. Prerequisite, graduate standing. Principles of sociology for students with little or no background. This course or its equivalent is a prerequisite for all other courses in graduate sociology.
- 388:606
(Kent 611) Contemporary Theories. 4 credits. Prerequisite, 600 or equivalent. A critical evaluation of modern sociological conceptual frameworks. Required of all graduate majors in sociology.
- 388:610
(Kent 594) Quantitative Techniques. 4 credits. Prerequisite, 600 or equivalent. Intermediate statistical procedures.
- 388:614
(Kent 659) Computer Applications in Social Sciences. 4 credits. Prerequisite, elementary statistics course or permission of instructor. An introduction to computers and their applications in the social sciences.
- 388:632
(Kent 665) Small Groups Analysis. 4 credits. Examines current small group theory and research, emphasizing interpersonal dynamics, group structure, sociometric and related measures of interaction, and guided intervention.
- 388:644
(Kent 661) Political Sociology. 4 credits. Role of power and politics in social organizations and societies; social revolution and internal violence; international social systems.
- 388:645
(Kent 664) Complex Organization. 4 credits. Organizations as social systems; their effect on individuals. Problems of professionals in bureaucracies.
- 388:646
(Kent 667) Social Stratification. 4 credits. Seminar dealing with social class and castes with special reference to the American social structure.
- 388:647
(Kent 676) Sociology of Education. 4 credits. Sociological analysis of the educational institution.
- 388:660
(Kent 657) Research in Community and Area Problems. 4 credits. Special investigation of community, area, or regional problems; design and execution of small projects.
- 388:662
(Kent 646) Urban Ecology. 4 credits. Time and space as social variables in urban communities, with emphasis on the effects of population, physical environment, and technology.

CURRICULUM CHANGES, continued

- 388:667
(Kent 682) Juvenile Delinquency: Theory and Research. 4 credits. Prerequisites, one undergraduate course in juvenile delinquency or permission of instructor. An analysis of theories of delinquency: ecological, class structural, subcultural, etc. A review of relevant research also presented.
- 388:668
(Kent 684) Sociology of Criminal Behavior. 4 credits. Prerequisite, one undergraduate course in criminology or delinquency; or permission of instructor. Criminal behavior from sociological and legal point of view.
- 388:669
(Kent 686) Sociology of Corrections. 4 credits. Prerequisites, one undergraduate course in corrections or permission. An analysis of the correctional institution as a social system; their formal structure and informal dynamics. Analysis of the present state of corrections research.
- 388:681
(Kent 670) The Afro-American. 4 credits. Seminar in the culture of the Black American.
- 388:682
(Kent 674) Research Seminar in Negro Studies. 4 credits. A joint, interdisciplinary, history and sociology research seminar, focusing on selected aspects of the life of the black community.
- 388:685
(Kent 662) Conflict. 4 credits. Prerequisites, 600 and permission of instructor. Current conceptions of human conflict. Discussion of vital concepts and principles for understanding conflict phenomena. Power, values, ideology, riots, revolution and war.
- 388:686
(Kent 653) Critique of Mass Communications Research. 4 credits. Prerequisite, one undergraduate course in public opinion and mass communication, or permission of instructor. The systematic evaluation of theoretical, methodological and empirical aspects of significant studies of mass communication.
- 388:687
(Kent 679) Social Gerontology. 4 credits. Prerequisite, one undergraduate course in social gerontology or permission of instructor. The impact of aging upon individuals and society. The reactions of individuals and society to aging.
- 388:692, 693, 694
(Kent 691, 692, 693) Individual Investigation. 3 to 5 credits. Prerequisites, one quarter of graduate work, permission of the instructor and the Director of Graduate Education. Readings and/or research supervised by a member of the graduate faculty.
- 388:705
(Kent 618) General Systems Theory. 4 credits. Prerequisite, 388:607. An analysis of general systems theory as the basis for a model of society and as a heuristic framework for theory and research.

CURRICULUM CHANGES, continued

COLLEGE OF FINE AND APPLIED ARTSDepartment of Speech and Theatre Arts (Effective September 1974)

Change: 331:201 News Writing. 3 credits.
 to
 780:201

331:203 Radio and Television News Writing. 3 credits.
 to
 780:203

331:204 Editing. 3 credits.
 to
 780:204

331:206 Feature Writing. 3 credits.
 to
 780:206

331:209 Publications Production. 3 credits.
 to
 780:209

331:335 Publications Supervision. 3 credits.
 to
 780:335

APPENDIX TO UNIVERSITY COUNCIL MEETING, November 15, 1973

Report of Akron Representative to the Ohio Faculty Senate—Dr. John W. Coe.

The Ohio Faculty Senate met in Columbus on Saturday, October 20, at the Ohio State Law School. The major portion of the meeting was devoted to discussions of what the OFS will have to say about a number of issues that the task force on Higher Education will examine. Seventeen issues were identified and appear below under the appropriate committee heading.

Missions Committee

1. State-wide goals of a state system of higher education—1970 statement of basic policies.
2. The relations of enrollment trends and manpower needs.
3. The public understanding of and response to higher education.
4. The role of research at the schools (Query: Do we support a concept of budgeted research built into the appropriations bill as a line item?)
5. The role of the state in promoting innovative curricula.
6. Affirmative action and reasonable access to different kinds of students.
7. External degree programs for proprietary schools.
8. Academic calendars (I intend to invite Del Snider of Miami to speak to that one!).
9. The need for special support services.

The Governance Committee

1. The future role of the Ohio Board of Regents.
2. The relationship between two-year/four-year institutions.
3. The structure of the "two-year system" (You might be interested in obtaining a copy from the Regents office entitled, "A Policy Statement on Formation of State General and Technical Colleges")
4. Regional planning possibilities between public and private schools.
5. 1202 Commissions.

The Finance Committee

1. A consideration of alternate plans of financing higher education as we feel the pinch of a growth-based model in a no-growth situation.
2. The arrangements to be made for financing private schools.
3. Student financial aid program.

The next meeting of the OFS will be on January 12, 1974.

APPENDIX TO UNIVERSITY COUNCIL MEETING, November 15, 1973

Report of Ad Hoc Committee To Consider Need for University Ombudsman—
Dr. Isobel Pfeiffer.Rationale
Office of University Ombudsman

Administrators, faculty, students and staff agree that communication is a major problem in the university as well as other organizations. Size and complexity tend to increase communication barriers. The University of Akron with its current enrollment of approximately 20,000 and with its non-credit, technical, undergraduate, graduate, professional, day and evening programs presents a diverse and complicated structure. Efficient administration, dedicated faculty and sincere students cannot eliminate all frustrations and impersonality of institutional hierarchy.

The ad hoc committee, after a study of the literature, interviews with the ombudsmen on several Ohio campuses, consideration of information from this campus, and open hearings, unanimously recommends that the position of University Ombudsman be established at The University of Akron. The position, auxiliary to existing structure, should establish additional lines of communication between segments of the University. Alienation and isolation felt by some members of the University community would be reduced. These individuals, often unsure of procedures and confused by the diffusion of authority, should have a visible and available source of information and assistance separate from established authority.

Ad Hoc Committee to Study the Concept of a University Ombudsman:

Professor John P. Finan
Miss Susan Hamilton
Mr. James Macak
Mr. Mike Mason
Dr. Allen G. Noble
Dr. Isobel Pfeiffer (Chairman)
Dr. Howard Taylor
Mr. Tramontte Watts
Mr. Charles V. Blair (ex officio Resource Person)

Office of University Ombudsman*

The University Council is urged to recommend to the President and the Board of Trustees the establishment of an Office of University Ombudsman, as soon as possible. The following procedures and guidelines are recommended by the Committee:

1. The University of Akron shall have an Ombudsman to serve the University community. The Office of the Ombudsman shall be one of high prestige, accountable only to the President, and working as independently as possible of formal administrative control.
2. The functions of the Ombudsman shall be:
 - a. to provide general information about all University policies, practices and procedures;

*Ombudsman is used generically. The Committee expects that both men and women shall be eligible for this position.

APPENDIX TO UNIVERSITY COUNCIL MEETING, November 15, 1973, continued

Report of Ad Hoc Committee To Consider Need for University Ombudsman--
continued

- b. to advise members of the University community whom to consult and what procedures to follow in order to pursue whatever business or complaint they may have;
 - c. to receive, investigate, and attempt to resolve at the request of members of the University community (i.e., faculty, students, administration, and staff), any grievances that may arise against the University or against anyone in the University exercising authority;
 - d. to bring his findings and recommendations to the attention of the appropriate authority by the most expeditious means possible, and to the University community to the extent this seems to him beneficial;
 - e. to participate in a "rumor clinic" during campus emergencies and provide additional and special information services as he believes appropriate and within the resources and competence of his office;
 - f. to advise the appropriate legislative body when procedures are found to be inadequate to protect substantive rights; to provide interim relief pending the adoption of procedures necessary to assure procedural due process; and to advise appropriate officials when there is a failure to implement the due process mechanisms already established.
 - g. to bring to the attention of those in authority and, if necessary, the entire University community, any gaps and inadequacies in existing University procedures. He shall make recommendations and publicize, to the extent that seems necessary, the need for the formulation of new procedures and the improvement of inadequate ones;
 - h. to honor all reasonable requests for information pertinent to the functions and purposes of the office and look actively for the answers to all such inquiries and provide them to the inquiring parties and, where it seems desirable, to the University community at large.
3. The Ombudsman shall have access to such official files and information as he feels is required to fulfill his functions. Any requests from him for information must receive the highest priority from every member of the community. He shall also have efficient means for communicating with the University community whenever he sees fit.

APPENDIX TO UNIVERSITY COUNCIL MEETING, November 15, 1973, continued

Report of Ad Hoc Committee To Consider Need for University Ombudsman—
continued

4. While the Ombudsman is authorized to function in the widest possible context and with a minimum of constraints:
 - a. he shall, of course, exercise no powers that are beyond the legal authority of the University, although he may make recommendations concerning the authority of the University or of its constituent parts;
 - b. he shall not himself make University policy or replace established legislative or judicial procedures, although he may investigate any and all of these, raise questions about them, and make such recommendations as he feels proper for their improvement and efficient functioning;
 - c. he shall use information from individual personal and personnel records only when he has written permission from the subject of the record for releasing the information;
 - d. while he has wide latitude in making public his findings and recommendations, he must respect the requests of complainants that their anonymity be preserved.
5. Operations of the office:
 - a. He shall keep suitable records of complaints, findings and recommendations. In order to protect the anonymity of the complainants and the confidentiality of the complaint, these shall be accessible only to members of the staff of the Office of the Ombudsman. At the end of a particular Ombudsman's term, that Ombudsman, after consulting with a University archivist, shall decide which records shall remain for his successor, which shall be destroyed. In addition, that Ombudsman shall describe the conditions under which persons shall have access to the various records of that office stored in the Archives.
 - b. While he may make exceptions at his discretion with respect to matters of major importance, he and his office will normally function in terms of first come, first served.
 - c. He shall make an annual report to the University community and such special reports as he may deem useful from time to time.
 - d. The Office of University Ombudsman may be evaluated and reviewed by University Council at any time after one full year of operation.

APPENDIX TO UNIVERSITY COUNCIL MEETING, November 15, 1973, continued

Report of Ad Hoc Committee To Consider Need for University Ombudsman—
continued

- e. The Office of University Ombudsman may be abolished at any time by the majority vote of the University Council upon recommendation of the President of the University.
 6. A selection committee shall be composed of the Academic Vice President, two faculty members (to be elected by the faculty at large), five student representatives comprising two students from the undergraduate day enrollment selected in such manner as determined by Associated Student Government, one undergraduate evening student selected in such a manner as determined by the Evening Student Council, one student selected from the Graduate Student Council in a manner agreeable to such Council, and one student selected from the Student Bar Association in a manner agreeable to such Association, and one staff member to be appointed by the Director of Staff Personnel. The Committee shall solicit nominations from the University community, evaluate nominees, and present the names of up to three candidates to the President. If none is acceptable, the Committee shall submit additional names.
 7. The President shall appoint the Ombudsman for a term of two years. With the recommendation of the President and a majority vote of the members of University Council he may be reappointed. A selection committee shall be chosen whenever needed.
-

THE UNIVERSITY OF CHICAGO

DEPARTMENT OF CHEMISTRY

RESEARCH REPORT

NO. 1000

BY

JOHN E. HILL

AND

ROBERT H. MORGAN

AND

JOHN F. MCGEE

AND

JOHN F. MCGEE