

The University of Akron

IdeaExchange@UAkron

The University of Akron Faculty Senate Chronicle

1-3-1975

Faculty Senate Chronicle January 3, 1975

Heather M. Loughney

Follow this and additional works at: <https://ideaexchange.uakron.edu/universityofakronfacultysenate>

Please take a moment to share how this work helps you [through this survey](#). Your feedback will be important as we plan further development of our repository.

This Article is brought to you for free and open access by IdeaExchange@UAkron, the institutional repository of The University of Akron in Akron, Ohio, USA. It has been accepted for inclusion in The University of Akron Faculty Senate Chronicle by an authorized administrator of IdeaExchange@UAkron. For more information, please contact mjon@uakron.edu, uapress@uakron.edu.

AU Chronicle

a report to the faculty of
the university of akron



1974-75, No. 4 (14 pages)

January 3, 1975

SPECIAL DATES

- January 15 Founders Day Faculty Educational Conference, John S. Knight Auditorium, 2 p. m., Dr. C. Grey Austin, Executive Secretary-Treasurer of the National Collegiate Honors Council, will speak, with a discussion by a faculty panel to follow, Dr. Leathers presiding.
- January 16 Regular Meeting of University Council, Business Administration Room 307, 3 p. m.
- January 16-17 Open Hearings on Textbook Selection, in Chestnut "A", Student Center, 2-4 p. m.
- January 30 President's Open Faculty Forum, Kolbe Theater, 3:30 p. m.

UNIVERSITY COMMITTEES

The two new elected committees of University Council which succeed the former Faculty Well-Being, Rights and Responsibilities Committee, with the original terms of office determined by each committee, are announced as follows:

	<u>1974-75</u>	<u>1974-76</u>	<u>1974-77</u>
<u>Faculty Well-Being</u>	G. Atwood M. Moore, ch. S. Stearns	D. Bernstein D. Durst J. Miller	P. Stuyvesant B. Thomas-Moore M. Williams
<u>Faculty Rights and Responsibilities</u>	M. Bauer C. Essner J. Switzer	T. Brittain O. Keister J. Richardson, ch.	R. Clinefelter J. France D. Weis

With the passage of a resolution by University Council endorsing the establishment of a University Honors Program, Dr. Noel Leathers, Vice President for Academic Affairs, has invited the following members of the faculty to constitute a special committee to develop the details of such a program: Dr. John Bee, Speech and Theatre Arts; Mrs. Perry Bomar, Nursing; Dr. Robert Carson, Mathematics; Dr. Theodore T. Duke, Classics; Dr. Michael F. Faron, Chemistry; Dr. Don Gerlach, History; Dr. Theodore T. Herbert, Management; Dr. R. Bruce Holland, English; Dr. Arno K. Lepke, Modern Languages; Dr. Robert Roberts, Engineering; Dr. Frederick Schultz, Education.

Mr. John Musson has been appointed to the Affirmative Action Commission, in succession to Mr. William Sremack, who resigned.

TABLE OF CONTENTS

Minutes of Adjourned Regular Meeting of University Council, (from 11/21/74), December 12, 1974	Page 2
Minutes of Regular Meeting of University Council, December 12, 1974	Page 6
Appendix to University Council Minutes of December 12, 1974:	
Curricula Change Process, adopted December 12, 1974	Page 11
Report on Faculty Research Grants, Fall 1974	Page 12
Curriculum Changes in School of Law, voted Fall 1974	Page 13

MINUTES OF ADJOURNED REGULAR MEETING OF UNIVERSITY COUNCIL (from 11/21/74)
December 12, 1974

The adjourned regular meeting of the University Council (from November 21, 1974) was called to order by the Chairman, Vice President Noel Leathers, at 1 p.m. on Thursday, December 12, 1974 in Business Administration Building 307.

Forty-five of the 64 members of Council were present. Those absent with notice were Mr. R. Adams, Mr. C. Baker, Miss S. DiStefano, Mr. J. Edminister, Dr. D.J. Guzzetta, Dean W. A. Rogers and Mrs. L. Sugarman. Others absent were Mrs. P. Bomar, Dean J. W. Dunlap, Dr. B. Frye, Mr. K. Gwyn, Mr. D. Jenkins, Dean C. Major, Mr. C. Mason, Mr. M. Pernice, Dr. Robert Roberts, Mr. C. Salem, Dean S. Samad and Mr. W. Sremack.

Dr. Dolan, a member of the subcommittee of the Faculty Advisory Committee to the President, announced that open hearings would be held on textbook selection on January 16-17, 1975 from 2 to 4 p.m. in Chestnut "A" of the Student Center.

As the first item on the agenda continued from the adjourned meeting of November 21, Dr. Harry Pinnick, the Akron representative on the Ohio Faculty Senate, reported that only one meeting had been held this fall. It was an organizational session, and the slate of officers was selected, with the president being named from Ohio University—Dr. Edward Sanford. The balance of that meeting was devoted to a discussion with Mr. William Coulter, Vice Chancellor of the Ohio Board of Regents.

Next on the agenda was the consideration of "Old Business", with the first item being the Report on Grievance Procedures by the former Committee on Faculty Well-Being, Rights and Responsibilities, which Dr. Thomas Brittain had chaired. Speaking for Dr. Brittain, who was temporarily delayed in reaching today's meeting, Dr. Merrix suggested that the report should be referred to the new Council Committee on Faculty Rights and Responsibilities.

Dr. Leathers told the Council that the chairman of that committee had now been elected—Dr. J.F. Richardson. The Chair then asked Dr. Bee for a parliamentary ruling on whether Council could accept the report. Dr. Bee substantiated the Chair's interpretation that it could be accepted, and added that Council could do as it wished with the committee's resolutions.

Dr. Gerlach moved that Council accept the changes in the Faculty Manual recommended as Part I in the committee's report, which pertained to the new Sick Leave Policy and Long-term Disability recently approved by the University Board of Trustees. The motion was seconded and carried.

Dr. Gerlach moved that Council adopt the Faculty Grievance Procedures as recommended by the committee. Dr. Sterling seconded the motion.

Dr. Jackson asked who decides the limits of the "six months" as mentioned in the third paragraph of the Faculty Grievance Procedures, under Article II. Procedures. Section 1. Filing of Complaint. He thereupon moved to amend the statement in that paragraph to conclude: "...this date to be determined by the committee." The motion was seconded.

Dr. Poston questioned the legitimacy of giving the committee the power to change the date, and noted that it should be determined whether the date referred to the time the grievance was first known or first filed.

Mr. Shedlarz cautioned the Council in dealing with quasi-legal matters which he felt might precede possible legal hearings, and suggested checking legal sources, such the Ohio Revised Code, etc.

UNIVERSITY COUNCIL MINUTES, ADJOURNED MEETING (from 11/21/74), 12/12/74, continued

It was Dr. Merrix's opinion that the document was intended as an in-house guide, and that the School of Law had not brought forward any suggestions for revised wording. He advocated acceptance or complete rejection of the document, which would mean a new beginning.

Dr. Hart moved to change the amendment to read: "...such date to be determined by the committee, should a dispute about the date arise." The motion was seconded. Dr. Jackson agreed to accept this substitute wording.

Dr. Bee opined that the second amendment was not necessary, but Dr. Jackson wished to preclude outside decisions about the date, stressing his opinion that only the internal committee should have control of the date determination.

The amendment of Dr. Hart was put to a vote and carried.

Dr. Gerlach moved that the amended Grievance Procedures be adopted. The motion was seconded and carried.

The Chair thanked all the members of the original committee which had presented these revised Grievance Procedures for their hard work and patience. The document will now be forwarded to the University Board of Trustees again.

Council proceeded to the next item under "Old Business", which was consideration of pending amendments proposed to University Council Bylaws. Dr. Gerlach moved that these four proposals be taken from the table for consideration and action. The motion was seconded and carried.

Dr. Gerlach moved the adoption of the first pending amendment, citing the rationale of bringing the wording into harmony with Article VI, Section d, previously passed. The motion was seconded and carried by a hand vote. The new provision follows:

Article III. Composition of the Council. Add new Section f, to read: "Chairmen of the University Council's Committees on Faculty Rights and Responsibilities and on Faculty Well-Being, who shall be nonvoting members for reporting purposes only unless they are regularly chosen as members of the Council."

Dr. Gerlach moved the adoption of the second pending amendment, citing the need to clarify "last spring meeting" which could possibly become a June meeting rather than the intended May meeting. The motion was seconded and carried on hand vote. The new provision follows:

Article IV. Elections, Section e, 2). Replace the words, "last spring meeting", with the words, "regular May meeting".

Dr. Gerlach moved the adoption of the third pending amendment, observing that Robert's Rules of Order specified that a quorum could be as low as 20 percent, which he considered too low. However, he noted that 63 of the present 64 members of Council can vote, but the question was whether 63 or 64 should be counted for a quorum. He wanted "total membership" clarified in this regard. The proposed amendment would clarify the two issues. The pending amendment, which was seconded, read:

Article VII. Meetings, Section e. Replace the words, "a majority of the total membership of the University Council", with the words, "forty percent of the membership of the University Council not including those special members who have a voice but no vote."

UNIVERSITY COUNCIL MINUTES, ADJOURNED MEETING (from 11/21/74), 12/12/74, continued

He added that he was not proposing any change which would require any new regulations for amending the Bylaws. He felt that a much higher percentage of the vote would be preferable in that case than in usual business.

Dean Oetjen stated that he saw two distinct questions to be resolved in the motion: one was to clarify the ambiguity on the number of people eligible to vote; and the other to determine the basis for a quorum. Dr. Oetjen moved to amend Dr. Gerlach's motion to read "fifty percent". The motion was seconded.

Dr. Poston reported that he had been asked to research the number of times at recent Council meetings when a quorum had been called for, and he found only three; and these instances were in a series of special meetings, and usually late in the meeting. The meetings always had a quorum at the start.

Dr. Schultz considered it an indictment of a governing body when its members did not take their responsibility seriously enough to attend. Such members should be identified, and might not be re-elected. He deplored this kind of retreat from responsibility. Miss Dobrindt said that the College of Nursing was opposed to Dr. Gerlach's amendment. Mr. d'Amica and Dr. Barker also spoke against the proposal, citing the advantage which a few could have in enacting legislation, etc., with a smaller number for a quorum. Dr. Gerlach suggested that a small number could also hinder legislation.

Dr. Oetjen accepted Dr. Poston's friendly amendment to his amendment, which would read: "...a majority of the voting membership of the University Council". The motion to amend in this way was put to a vote and carried.

The motion to amend Article VII. Meetings. Section e. as amended, was put to a hand vote and carried. It now reads:

"A quorum of any regular or special meeting of the Council shall be a majority of the voting membership of the University Council."

Dr. Gerlach then proposed changing his pending amendment to Article VIII. Amendments, which would add to end of the first sentence: "excluding those persons who are nonvoting members of the Council" to be consistent with the just adopted change in Article VII. Meetings. Section e., so that the first sentence would read (no further changes):

"Amendments to these Bylaws must be approved by a majority of the voting membership of the University Council."

The motion was seconded and carried.

The motion to adopt the amended amendment to Article VIII. Amendments, was put to a hand vote and carried.

Dr. Gerlach thanked the Council for acting to clarify the language of the Bylaws and announced his intention of attempting next year to have the number required for a quorum reduced, if there is further trouble with conducting Council business.

The next item under "Old Business" was consideration of Parts II and III of the Report of the Ad Hoc Committee to Revise the Faculty Manual. In response to Dr. Noble's query as to the status of

UNIVERSITY COUNCIL MINUTES, ADJOURNED MEETING (from 11/21/74), 12/12/74, continued

Part I (the revision of the Faculty Manual per se), Vice President Leathers told the Council that the Reference Committee and Mr. d'Amico had met and given him the copy, which had been today checked for current practices, etc., and would be retyped and circulated to Council by the end of December for consideration at the January Council meeting. Dr. Leathers complimented the Reference Committee and Mr. d'Amico particularly for the conscientious and detailed work on the Faculty Manual manuscript.

It was Dr. Gerlach's suggestion that consideration of Parts II and III be deferred to the January meeting of Council. Dr. Poston pointed out that some of the changes in these proposals would not now be necessary in light of the revisions already incorporated in the latest Faculty Manual draft.

Dr. Bee moved that Council adopt the recommendations of the Ad Hoc Committee in Part II regarding "Recommended changes which have some precedence but are not current practice", and that the "General Recommendations" in Part III be forwarded to the appropriate committee for recommendation and action. The motion was seconded by Dr. Gerlach.

Mr. Hollingsworth asked about practices relative to student participation. Dean Griffin responded that some student representation is different this year and that these changes will be noted. Dr. Bee said that there will always be changes, but the document should be started.

Following additional expressions of concern as to the appropriate committee to consider the proposals, Mr. Hollingsworth moved that Parts II and III be referred to the Academic Policies and Curriculum Committee, to be reviewed in relation to the changes already incorporated in Part I. Dr. Wood seconded the motion.

In answer to Dr. Hart's query as to the possibility of the Academic Policies Committee changing Part I, the Chair said that Part I would stand as presently revised.

The motion to refer Parts II and III to the Academic Policies and Curriculum Committee was put to a vote and carried.

Dr. Gerlach, under "New Business", brought up old business, which he said he had first brought to Council in March 1973, and that Council had then postponed action relative to changing the designation from "Department Head" to "Chairman". Dr. Gerlach now moved that the Reference Committee go through Part I and systematically change every "Department Head" to "Department Chairman" (and never use "Chairperson"). Dr. Jackson seconded the motion.

Dean Oetjen raised the point of possible inconsistency with designations authorized in the Regulations of the Board of Trustees, and deeper implications.

In reply to Dr. Wood's query for the rationale for the proposed change, Dr. Gerlach deferred to Dr. Jackson who didn't recall his original explanation. Dr. Gerlach then explained that he considered "Head" as "inelegant", but that the real reason was that "Head" is "associated with tyrannic and authoritarian regimes and long usage." "Chairman" also has a long and ancient heritage and many think it implies rather "first among equals". He suggested that Council could change the Faculty Manual to use "Chairman" and the Board could continue to use "Head".

Mr. Shedlarz reminded the Council that "Head" means an appointed officer, while "Chairman" implies election. Dr. MacGregor inquired whether Chairman Mao was not dictatorial!

UNIVERSITY COUNCIL MINUTES, ADJOURNED MEETING (from 11/21/74), 12/12/74, continued

Dr. Schultz could see no practical value in making a change here, as the administration must approve the move even if an election is requested.

Dr. Merrix thought it not entirely true that the faculty has the right to name the head, but some departments are getting their committees and following guidelines, begun three years ago. He could see no reason for not extending the democratic process to department "chairmen". Dr. Wood liked the title of "chairperson" in line with Affirmative Action policies.

Dr. Poston urged postponement of any action until the Council has had an opportunity to see the completed Part I, since it includes the new method for selecting the leader of the department. He thought the name not so important as the procedures.

Dr. MacGregor moved to defer action until Part I is reviewed. The motion was seconded and carried. The Chair promised to ask the Procedural Committee to include this on the agenda for the January meeting.

Dr. Bayless, on being called upon to report on the United Fund, said that the final accounting would be announced later.

The meeting was adjourned at 2:25 p.m.

MINUTES OF REGULAR MEETING OF UNIVERSITY COUNCIL, December 12, 1974

The regular December meeting of the University Council was called to order by the Chairman, Vice President Noel Leathers, at 2:35 p.m. on Thursday, December 12, 1974 in Business Administration Building 307.

Forty-six of the 64 members of Council were present. Those absent with notice were Mr. R. Adams, Mr. C. Baker, Miss S. DiStefano, Mr. J. Edminister, Dr. D. J. Guzzetta, Dean W.A. Rogers and Mrs. L. Sugarman. Others absent were Mrs. P. Bomar, Dean J.W. Dunlap, Dr. B. Frye, Mr. K. Gwyn, Mr. D. Jenkins, Dean C. Major, Mr. C. Mason, Mr. M. Pernice, Dr. Robert Roberts, Mr. C. Salem and Mr. W. Sremack.

The minutes of the meeting of University Council of November 21, 1974, were approved as printed in the AU Chronicle of December 3, 1974.

Dr. Leathers announced that there would be no "Remarks of the President" as listed on the agenda inasmuch as Dr. Guzzetta was attending a meeting off campus.

Proceeding to the reports of the Standing Committees, the Chairman called upon Dr. Bee to respond on behalf of the Procedural Committee. Dr. Bee said that, in response to a request at the last Council meeting, he had found only one other instance of a Council member holding membership on two committees, and that like St. Stuyvesant who had resigned upon his election to the Faculty Well-Being Committee, the other faculty member had also resigned from the original committee assignment.

Speaking for the Academic Policies, Curriculum and Calendar Committee, Dr. Poston moved that Council approve the statement on Curricula Change Process which had been presented at the November meeting with action postponed until today's meeting. The motion was seconded.

UNIVERSITY COUNCIL MINUTES, REGULAR MEETING, 12/12/74, continued

Dr. Gerlach expressed concern about changing course descriptions and names without a chance for review and challenge by members of Council. He therefore moved to amend Item 8 to read:

"Approved changes will be submitted to University Council and upon its ratification they shall be published once in the next AU Chronicle."

The motion was seconded.

Dr. Poston reminded the Council of the present practice which considers the proposals approved unless objections are raised after the circulation. This procedure has been followed for some 16 years. The current statement delineates exactly what can be done and has safeguards incorporated. Item 7 provides for any further consideration, and he urged Council to oppose the amendment.

Dr. Barker endorsed the original document and felt that all colleges should act substantially. Dr. Hart and Dr. Wood thought that the individual colleges should be kept in line by University Council from a universitywide standpoint. Dr. Sterling supported the original document and considered the responsibility properly assigned. Dr. Schultz added that it gave the colleges more flexibility and responsibility and should be approved.

Dr. Gwinn, with the thought that the proposed amendment would necessitate more action than now required by Council, moved to amend the proposed amendment to Item 8 as follows:

"Changes approved by the Vice President will be published once in the next AU Chronicle and will be considered final unless objections by members of Council are received by the Procedural Committee within two weeks."

Dr. Jackson seconded the motion.

Dr. Barker noted that one person could hold up the whole curriculum change.

Dr. Gerlach thought that every individual has this right, and Council should take universitywide responsibility, and not give up academic accountability to administration and other faculty.

The question was called, and the motion to adopt Dr. Gwinn's amendment failed.

Dr. Gerlach's motion to amend Item 8 was put to a vote and failed 23 to 14.

Dr. Merrix moved to amend Item 4, with this substitute wording beginning in the second line:

"...circulated to all deans and all departments. Review shall be made by appropriate departmental faculty committees...."

The motion was seconded.

Dr. Poston proposed a slight change in the wording which was acceptable to Dr. Merrix, and Dr. Gerlach had Council's assent to add "University Council members" so that Item 4 would read as follows, with the changes underscored:

UNIVERSITY COUNCIL MINUTES, REGULAR MEETING, 12/12/74, continued

"The proposed change, except where now legislatively exempted by University Council, will be circulated to all University Council members, deans and department heads. Review shall be made by appropriate department faculty committees so that potential interdepartmental and intercollegiate course duplication or other problems will be reported in writing to the Vice President for Academic Affairs within three weeks from the date of circulation."

The motion to amend was put to a vote and carried.

Dr. Noble recalled that in the spring of 1973 University Council had proposed a moratorium on academic course changes. Later the Graduate Faculty thought this policy improper and little moratorium had followed. He felt that Item 7 should be amended so that the power was not solely in the hands of one administrator. He moved to amend Item 7 by changing the wording and eliminating the last sentence so that it would read as follows:

"Within one week following the end of the circulation period, assuming no conflict exists, the Vice President will signify University approval."

The motion to amend was seconded by Dr. Stuyvesant.

Dr. Gerlach opposed this proposal as he considered it too extreme and denies the Vice President the power to approve or disapprove, and destroys the system of checks and balances.

Dr. MacGregor observed that the Vice President represented all the colleges, and universality was needed, but the wording implied a rubber stamp policy. He opposed the motion. Dr. Poston pointed out that the Vice President can send back the proposals if not suitable. Dr. Merrix liked involvement by the Vice President, but also wanted University Council involvement.

Dr. Schultz pointed out that Item 6 provides for committee of Council to review proposed changes. Dr. Barker added that the Academic Policies Committee can act for Council.

Dr. Noble's proposed amendment was put to a vote and failed.

Dr. Jackson moved to amend Item 6 to replace the end phrase, "resolve the issue" with the following:

"...submit a recommendation to University Council for its consideration and action."

The motion to amend Item 6 was seconded by Dr. Gerlach.

Dr. Poston noted that only unresolved conflicts normally go to the Academic Policies Committee and they are often resolved on minor adjustments.

It was Dr. Jackson's observation that it would be commendable to have the chance for appeal without so much paper work and University Council could be the last appeal: the mechanism would be provided even though rarely needed.

Dr. Bee felt that two ideas were being considered: if Council can't resolve, it could be sent back to Academic Policies, although the parent body must make final decision.

UNIVERSITY COUNCIL MINUTES, REGULAR MEETING, 12/12/74, continued

Dean Samad stated that it is the prerogative of University Council to give whatever power it wishes to its own committees. Dr. Bee opined that the present document did not give this power to Council's Academic Policies Committee. Dr. Merrix added that the Council was elected, while the Academic Policies Committee was appointed.

The motion to amend Item 6 was put to a vote and carried.

Dr. Gerlach then referred to the opening statement of the Curricula Change Process, wishing to safeguard major modifications and degree program changes, and moved to amend by deleting in the first line, "adding or". The motion was seconded.

Dr. Poston stated that while one cannot guarantee every safeguard, he had faith in the faculty and colleges and their alertness to proper adding new courses, which may be necessary. Dr. Schultz said colleges cannot carry out their responsibility if they are empowered only to delete.

Dr. Poston moved to cut off debate. The motion was seconded and carried.

The motion by Dr. Gerlach to delete "adding or" was put to a vote and failed.

In response to Dr. Jackson's query as to the effective date of the Curricula Change Process document, Dr. Poston said it was January 1, 1975. Dr. Jackson moved to have this incorporated in the official document. The motion was seconded and carried.

The amended document on Curricula Change Process was then put to a hand vote and carried. [This amended document appears in the Appendix to these minutes.]

Continuing with the reports of the Standing Committees, Dr. Leathers announced that the elected chairman of the new Faculty Rights and Responsibilities Committee is Dr. James Richardson, and the elected chairman of the new Faculty Well-Being Committee is Dr. Marvin Moore.

As chairman of the Research (Faculty Projects) Committee, Dean Griffin announced that 23 proposals had been submitted, and to date this fall 15 were funded. Several of the other proposals were returned for additional information. Of the year's budget of \$35,000, funding has been awarded in the amount of \$12,529.06. [The detailed list appears in the Appendix to these minutes.]

There was no further consideration of the proposed amendment to the ASG Constitution, according to Dr. Leathers, as the students wished to participate in the discussion and could not all be present today, nor had the Student Affairs subcommittee met again since the November Council. This proposal should come up for consideration at the January meeting of Council.

Under "Old Business", Dr. Gerlach moved that University Council concur with the resolution passed by Buchtel College on May 28, 1974. He said that it had been intended for University Council and to be circulated, and not to be referred only to the Academic Policies subcommittee where it had been tabled on October 7. The motion to concur was seconded. The resolution follows:

UNIVERSITY COUNCIL MINUTES, REGULAR MEETING, 12/12/74, continued

Resolution

passed by the Faculty of Buchtel College
of Arts and Sciences, by a vote of 25 to 10, May 28, 1974

WHEREAS the Regulations of the Board of Trustees, Division A, Article III, Sections 1 and 3 make due provision for academic appointments, tenure, and termination of appointments, and

WHEREAS the possible appointment of faculty for any term without the possibility of their qualifying for indefinite tenure runs contrary to those provisions of the Trustees' Regulations, and

WHEREAS such term appointments without eligibility for indefinite tenure would in effect be the equivalent of tenure quotas, and tend to create a "second class citizenship" among faculty and could adversely affect the quality of the faculty thereby recruited,

BE IT RESOLVED by the Buchtel College of Arts and Sciences, That it reject any effort to introduce the practice of term appointments which carry no eligibility for the appointee to qualify for indefinite tenure, and

BE IT FURTHER RESOLVED, That this statement be conveyed to the President, the Vice President for Academic Affairs, and to the University Council with a request for their concurrence.

Dean Samad moved that the resolution be referred to the Academic Policies and Curriculum Committee for study. The motion was seconded.

Following a discussion of the appropriate committee to consider the referral, Dr. Gerlach moved that the motion to concur be postponed to the January 1975 meeting of the University Council. The motion was seconded and carried.

The Secretary of Council, Miss Harrington, announced that the School of Law had approved some curricular changes, and they were thereby being reported to Council and would appear in the Appendix to these minutes.

Mr. Finan raised a question about the representation on University Council, and his uncertainty whether all General Faculty were represented by those elected through the colleges and by other appointees.

The meeting was adjourned on motion at 4:10 p. m.

APPENDIX TO UNIVERSITY COUNCIL MINUTES, December 12, 1974

Curricula Change Process
[Adopted by University Council, December 12, 1974]

The Procedure for adding or deleting courses, for changing course names and/or code numbers, and for changing course descriptions or prerequisites will include the following steps:

1. The department will review and approve or disapprove.
2. The appropriate collegiate body will review and approve or disapprove.
3. The Dean of the college will certify, in writing, to the Vice President for Academic Affairs that the faculty, equipment, library and other resources will be available to effect the proposed change.
4. The proposed change, except where now legislatively exempted by University Council, will be circulated to all University Council members, deans and department heads. Review shall be made by appropriate department faculty committees so that potential interdepartmental and intercollegiate course duplication or other problems will be reported in writing to the Vice President for Academic Affairs within three weeks from the date of circulation.
5. For graduate courses, the Dean of the Graduate School will also conduct an appropriate review and recommend approval or disapproval to the Vice President for Academic Affairs.
6. While the proposed change is circulating, the Vice President for Academic Affairs will take it under advisement, and will assist in effecting any modifications which seem necessary as a result of problems encountered. Unresolved conflicts will be submitted to the Academic Policies, Curriculum and Calendar Committee which shall submit a recommendation to University Council for its consideration and action.
7. Within one week following the end of the circulation period, assuming no conflict exists, the Vice President will either approve or disapprove. If the proposal is returned to the Dean and department head for further study, it may be recirculated as a new proposal.
8. Approved changes will be published once in the next AU Chronicle.

The effective date is January 1, 1975.

The following changes will continue to follow present procedures:

1. Proposals for new, or major modifications of existing degree programs.
 2. Proposals that would change any all-University requirements.
 3. Such other changes as not specifically covered by the above procedure.
-

APPENDIX TO UNIVERSITY COUNCIL MINUTES, December 12, 1974

Projects Approved by the Faculty Research Committee 1974-75
(as of December 4, 1974)

	<u>Amount</u>
Dr. Lascelles Anderson "Fiscal disparities in school finance in Ohio and their implications"	\$ 300.00
Dr. J. Wayne Baker "History and covenant in the thought of Heinrich Bullinger"	600.00
Dr. A. Frederic Banda and Mr. Michael F. Rolph "Working capital management in non-profit hospitals"	456.00
Mr. Nathan F. Cardarelli, Dr. Sebastian Kanakkanatt, Mr. Richard Henry and Mr. Neal Wolfe "Evaluation of select lubricants of extreme hydrophobicity as larvicide carriers for use in Similium control"	660.31
Dr. C. F. Chen "Investigation of acoustic feedback in public address system"	591.25
Dr. H. Roger Grant "The standardized railroad station of the upper Great Plains, 1880-1925"	700.00
Dr. William S. Hendon "A cost/benefit analysis of selected recreation programs"	423.00
Dr. Carl Lieberman "The presidency and American federalism"	1,300.00
Mr. Christopher Meyer "Indoor climbing modules for preschoolers"	350.00
Dr. Allen Noble "Barn types in Columbiana County, Ohio"	363.50
Drs. John A. Popplestone and Marion White McPherson "The growth and function of the pioneer psychological laboratories"	950.00
Dr. James F. Richardson "Politics and public policy in Cleveland, Ohio, 1900-1940"	700.00
Dr. Richard S. Sterne "A comparative analysis of social and physical definition of slum area"	350.00
Drs. Lindon C. Thomas, H. L. Greene, R. A. Mostardi and Richard F. Nokes "Experimental studies of turbulent flow"	1,785.00
Dr. Lloyd J. Watson "Protective action of trace elements selenium and zinc relative to mercury toxicity and subsequent susceptibility to infection"	3,000.00
	<u>\$12,529.06</u>

APPENDIX TO UNIVERSITY COUNCIL MINUTES, 12/12/74

Curriculum ChangesSchool of Law

Pursuant to prior University Council authorization (Minutes, February 19, 1970, page 12, Faculty Bulletin, March 5, 1970 issue), I certify that the following course changes have been duly adopted by the unanimous vote of the Faculty of the School of Law at its November 14, 1974 and December 5, 1974 meetings, and are submitted for filing with the University Council Minutes.

The following changes are effective with the fall quarter 1975 unless otherwise indicated:

Change:

- 920:640 Administration of Criminal Justice. 3 credits.
to
920:640 Administration of Criminal Justice. 4 credits.
- 920:676 Problems in Labor Law. 4 credits.
to
920:676 Seminar in Labor Law. 3 credits. Prerequisite, 920:668. Selected issues in labor law and labor relations such as internal union affairs, union democracy, bargaining in the public sector, discrimination in employment and topical issues.
- 920:687 Federal Income Taxation I. 3 credits.
to
920:687* Federal Income Taxation I. 4 credits.
Note: This course may be taken independently of 920:688.
- 920:688 Federal Income Taxation II. 3 credits.
to
920:688* Federal Income Taxation II. 4 credits. Prerequisite, 920:687.

*Effective Summer Session I, 1975.

Add:

- 920:601 Legislation. 4 credits. No specific prerequisite. A study of legislative process in the context of legislative organization, policy formulation, drafting, statutory construction, constitutional limitations on subject matter and form, and judicial interpretation; illustrative drafting problems to be assigned.
- 920:621 Injuries to Relations. 4 credits. Prerequisites, 920:606 and 618. An intensive study of legal problems related to essentially nonphysical harms as defamation, invasion of privacy, and interference with business, economic and family relations.
- 920:630 Modern Real Estate Transactions. 4 credits. Prerequisite, 920:626. A survey of such real estate transactions as condominiums, cooperatives, sales and lease-backs, high credit leases, leasehold mortgage, construction lending, and syndications, with major emphases on financing and related tax considerations.
- 920:639 Seminar in Corrections and Prisoners' Remedies. 3 credits. Prerequisite, 920:638. A study of theoretical and practical aspects of sentencing, punishment, treatment, release and alternatives thereto; developments in the field of prisoner's rights and remedies.

APPENDIX TO UNIVERSITY COUNCIL MINUTES, 12/12/74, continued

School of Law Curriculum Changes, continuedAdd:

- 920:646 Lawyer as Negotiator. 3 credits. Prerequisite, 920:643. The lawyer's role as negotiator in planning negotiations and determination of strategies to effect objects, weighing legal, economic, behavioristic, ethical, and social factors that condition outcomes.
- 920:651* Securities Regulation. 4 credits. Prerequisite, 920:672. State and federal law and the rules of the Securities and Exchange Commission in the issuance and trading of securities; legal and self-regulatory aspects of the securities industry.
- 920:664 Financing State and Local Government. 4 credits. No specific prerequisite. Planning, programming and budgeting; state and federal aid programs; local property and nonproperty taxes; use of public authorities and special districts; property tax limits and their effects; debt limits; state supervision of local finance.
- 920:669 Labor Arbitration and Collective Bargaining. 4 credits. Prerequisite, 920:668. Law and practice of labor arbitration and collective bargaining, including a study of the grievance arbitration process pursuant to collective bargaining agreements.
- 920:677 Equal Opportunity Law. 4 credits. Prerequisite, 920:686. A study of legal developments, primarily federal, affecting discrimination in employment, housing and public accommodations.
- 920:680 Law and Social Change. 3 credits. No specific prerequisite. An examination and study of the influence of law on society and society on law to illuminate contemporary developments in law and legal institutions.

*Effective Summer Session I, 1975.

Semester Hour Credit Equivalency Notation: In the event of a conversion from a quarter to a semester system, the above courses bearing a 4 quarter hours credit weight will convert to 3 semester hours credit, and those bearing 3 quarter hours credit weight will convert to 2 semester hours credit, without the requirement of further action.

Any comments concerning the contents of AU Chronicle may be directed to the Office of the President or to the Executive Director of University Relations and Development.