

The University of Akron

IdeaExchange@UAkron

The University of Akron Faculty Senate Chronicle

10-7-1999

Faculty Senate Chronicle October 7, 1999

Heather M. Loughney

Follow this and additional works at: <https://ideaexchange.uakron.edu/universityofakronfacultysenate>

Please take a moment to share how this work helps you [through this survey](#). Your feedback will be important as we plan further development of our repository.

This Article is brought to you for free and open access by IdeaExchange@UAkron, the institutional repository of The University of Akron in Akron, Ohio, USA. It has been accepted for inclusion in The University of Akron Faculty Senate Chronicle by an authorized administrator of IdeaExchange@UAkron. For more information, please contact mjon@uakron.edu, uapress@uakron.edu.



TABLE OF CONTENTS

	<u>Page</u>
Faculty Senate Membership	1
Faculty Senate Executive Committee Members	2
Faculty Senate Committees	2
Senate Members of other University Committees	7
Minutes of Faculty Senate Meeting of October 7, 1999	9
Appendices to Minutes of Faculty Senate Meeting of October 7, 1999	21
A. Report of <i>Curriculum Review Committee</i>	21
B. Report of <i>Student Affairs Committee</i>	26
C. Amendments to Faculty Senate Bylaws	45

Any comments concerning the contents in The University of Akron Chronicle may be directed to the Secretary, Dr. Gary Oller (+1910).
FacultySenate@UAkron.Edu

FACULTY SENATE MEMBERSHIP

(Update: 11/1/99)

College of Arts & Sciences (16)		Community & Technical College (5)	College of Education (4)
S. Baranowski, 00 Lindgren Chyi, 00 Annabelle Foos, 01 Frank Griffin, 01 Ali Hajjafar, 02 David Louscher, 02 Bill Lyons, 02 Chand Midha, 01	C. Monroe, 02 Tim Norfolk, 00 Gary Oller, 00 R. Pope, 02 P. Sakezles, 02 H. Sterns, 01 S. Stevenson, 00 Jerry Stinner, 00	Fred Baldwin, 01 John Edgerton, 01 Lawrence Gilpatric, 01 Elizabeth Kennedy, 01 Richelle Laipply, 02	Susan Clark, 02 Huey-Li Li, 02 Timothy Lillie, 01 John Weaver, 02

College of Engineering (4)	College of Fine and Applied Arts (8)	College of Business Administration (5)	University Libraries (2)
Wieslaw Binienda, 02 Jack Braun, 01 Helen Qammar, 02 Dan Sheffer, 01	Laura Gelfand, 01 Barbara Heinzerling, 02 Lucinda Lavelli, 02 James Lynn, 00 Deborah Marino, 02 Marc Ozanich, 00 David Ritchey, 01 Ralph Turek, 00	Susan Hanlon, 01 John Hebert, 02 Il-Woon Kim, 02 Emeka Ofobike, 01 David Redle, 02	Jeffrey Franks, 02 Mary Konkel, 00

College of Nursing (4)	Polymer Science/ Engineering (2)	Wayne College (2)	Contract Professionals (2)
Elaine Fisher, 01 Mary Agnes Kendra, 02 Elizabeth Kinion, 02 Karen Schwarz, 02	Ali Dhinojwala, 01 Avraam Isayev, 02	Jennifer Holz, 02 Tyrone Turning, 02	Claire Purdy, 02 Charlene Reed, 02

Part-Time Faculty (2)	Students (3)	School of Law (2)	SEAC (2)
B. Filer-Tubaugh, 00 Peggy Richards, 01	Scott Hubble, 00 Joy Malek, 00 Brian Mormino, 00	William Rich, 00 Brant T. Lee, 02	Dolli Markovich, 00 Sue Frank, 02

Note: Term expires in year listed.

Members - 63

**THE UNIVERSITY OF AKRON
1999-2000**

EXECUTIVE COMMITTEE MEMBERS

Mrs. Barbara Heinzerling, Chair
Dr. Dan Sheffer, Vice-Chair
Dr. Gary Oller, Secretary
~~Dr. Steve Aby~~
~~Dr. Timothy Norfolk~~
~~Mr. William Rich~~
~~Mrs. Peggy Richards~~

SENATE COMMITTEES

* designates Senator

Boldface designates Chair

Term expires in year listed.

ACADEMIC POLICIES AND CALENDAR COMMITTEE

E. Mancke, 00
 G. Oller, 00*
S. Stevenson, 00*
~~N. Stokes, 00~~
 R. Turek, 00*
 D. Frampton, 01

C. Midha, 01*
 E. Ofobike, 01*
 P. Richards, 01*
 C. Gigliotti, 02
 R. Scavuzzo, 02

CURRICULUM REVIEW COMMITTEE

S. Baranowski, 00*
 C. Clemons, 00
 R. Clinefelter, 00
 M. Jalbert, 00
 J. Welch, 00
 E. Fisher, 01*
 T. Lillie, 01*

A. Foos, 01*
 D. Redle, 02*
 T. Turning, 02*

Ex officio member, Dr. Jean Blosser, Assoc.
 Provost

Ex officio non-voting member, Martha Booth,
 University Registrar

ATHLETICS COMMITTEE

J. Braun, 00*
 D. Brink, 00
D. Canary, 00
 N. Clark, 00
 B. Filer-Tubaugh, 00*
TBA, 00*
 T. Norfolk, 00*
 V. Rostedt, 00
 L. Saliga, 00
 B. Mormino, 00*

J. Zipp, 01
 F. Baldwin, 02*
 K. Butler, 02*
 D. Louscher, 02*
 J. Lynn, 02*
 J. Sahl, 02*

Ex officio members, Mr. David Jamison, NCAA
 Faculty Representative

Mr. Dennis Helsel, Athletic Director, or designee

UNIVERSITY LIBRARIES COMMITTEE

K. Hinckley, 00
P. O'Connor, 00
M. Ozanich, 00*
N. Ranson, 00
J. Edgerton, 01*
M. Savage, 01
E. Sotnik, 01
TBA, 01*
L. Gilpatric, 02*
J. Hebert, 02*

B. Heinzerling, 02*
J. Holz, 02*
H. Richter, 02
J. Weaver, 02*

Ex officio members, Delmus Williams, Dean of University Libraries, or designee

Mr. Paul Richert, Law Librarian

Ex officio, non-voting member, Director, Information Services

REFERENCE COMMITTEE

D. Chlebek, 00
J. Harris, 00
W. Pelz, 00
S. Hanlon, 01*
W. Rich, 01*
P. Richert, 01*

C. Reed, 02*
P. Sakezles, 02*

Ex officio member, Dr. Gary Oller, Secretary, Faculty Senate

Ex officio, non-voting member, Mike Sermersheim, Deputy General Counsel

CAMPUS FACILITIES PLANNING COMMITTEE

D. Buchthal, 00
 L. Chyi, 00*
 E. Erickson, 00
 W. Yoder, 00
 J. Drummond, 01
 K. Dunning, 01
 R. Huff, 01
 P. John, 01
 J. Kline, 01
 E. Laughner, 01
 D. Markovich, 01*
 D. Ritchey, 01*
 H. Sterns, 01*

S. Frank, 02*
 A. Isayev, 02*
 M. Kendra, 02*
 L. Lavelli, 02
 C. Monroe, 02*
 H. Qammar, 02*

Ex officio member, Mr. Ramesh Vakamudi, VP for Administrative Support Services, or designee

Ex officio, non-voting members: Kathie Ruther, Mgr., Telecommunications, and Tom Bennett, Dir., AV Services

STUDENT AFFAIRS COMMITTEE

J. Buchanan, 00
 S. Hubble, 00*
 M. Konkel, 00*
 D. Laconi, 00
 P. Linberger, 00
 J. Malek, 00*
 T. Connell, 01
 T. Jolly, 01
 R. Laipply, 02*

Deborah Marino, 02*
 C. Purdy, 02*

Ex officio members, Dr. Thomas Vukovich, Asst. VP Enrollment Services, or designee

Mr. Doug McNutt, Director, Student Financial Aid

COMPUTING & COMMUNICATIONS TECHNOLOGIES COMMITTEE

J. Marquette, 00
 B. Vijayaraman, 00
 M. Cheung, 01
 A. Dechambeau, 01
 A. Dhinojwala, 01*
 S. Johnston, 01
W. Rich, 01*
 J. Franks, 02*

F. Griffin, 02*
 A. Hajjafar, 02*
 F. Kinsinger, 02
 H. Li, 02*
 K. Schwarz, 02*

Ex officio member, Director, Network Services,
 or designee

FACULTY RESEARCH COMMITTEE

K. Endres, 00
 J. Hawes, 00
 P. Henriksen, 00
 G. Jones, 00
 D. Sheffer, 00*
 K. Calvo, 01
 L. Gelfand, 01*
 M. Graham, 01
 E. Kennedy, 01*
 P. Schmidt, 01
 S. Aby, 02
 W. Binienda, 02*
 S. Clark, 02
 J. Karns, 02

I. Kim, 02*
 E. Kinion, 02*
 E. Klosterman, 02
 B. Lyons, 02*
 R. Pope, 02*
 D. Prochazka, 02
 J. Stinner, 02*
M. Tausig, 02
TBA, 02*

Ex officio member, Dr. Edwin Wilson, Assoc.
 Provost for Research, or designee

SENATE MEMBERS OF OTHER COMMITTEES**FACULTY RIGHTS AND RESPONSIBILITIES COMMITTEE**

David Durst, 00
 Harold Foster, 00
 Elizabeth Kinion, 00*
 Wayne Mattice, 00
 Lloyd Anderson, 01
 Tim Norfolk, 01*
 Victoria Schirm, 01

Tirumalai Srivatsan, 01
 Nancy Stokes, 01
 Michael Jalbert, 02
 Lynn Smolen, 02
 Paul Weinstein, 02
 David Witt, 02

UNIVERSITY WELL BEING COMMITTEE

Kevin Butler, 00
~~Laura Conley, 00~~
 Marlene Huff, 00
 W.S. Jordan III, 00
 Joseph Larose, 00
 Alvin Lieberman, 00
 Erol Sancaktar, 00
 Elizabeth Erickson, 01

Ray Sibberson, 01
 Valentina Remig, 02
 Douglas Woods, 02
 Wieslaw Binienda, 02*
 Gayle Workman, 02

Steven Bunn, 02

PLANNING AND BUDGETING COMMITTEE

David Louscher *	Arts & Sciences
Lawrence Gilpatric *	Community & Technical
John Weaver *	Education
Helen Qammar *	Engineering
James Lynn *	Fine & Applied Arts
Susan Hanlon *	Business
Jeffrey Franks *	Library
Elizabeth Kinion *	Nursing
Ali Dhinojwala *	Polymer Science/Engr.
Jennifer Holz *	Wayne
Charlene Reed *	Contract Professionals
Peggy Richards *	Part-time Faculty
William Rich *	Law
Brian Mormino *	Students
Dolli Markovich *	SEAC

MINUTES OF THE FACULTY SENATE MEETING OF OCT. 7, 1999

The regular meeting of the Faculty Senate was called to order by Chair Barbara Heinzerling at 3:02 p.m. on Thursday, October 7, 1999, in Room 201 of the Buckingham Center for Continuing Education.

Fifty-two of the sixty-three members of the Faculty Senate were in attendance. Senators Baldwin, Baranowski, Hanlon, Norfolk, and Purdy were absent with notice. Senators Braun, Dhinojwala, Griffin, Hebert, Redle, and Turek were absent without notice.

SENATE ACTIONS

- * PASSED TWO SPACE RECOMMENDATIONS FROM THE CFPC (A THIRD REGARDING A FACULTY/STAFF DINING AREA IN THE NEW STUDENT CENTER WAS FORMALLY ACCEPTED BY THE PRESIDENT ON THE FLOOR OF SENATE).**
- * REFERRED BACK TO THE STUDENT AFFAIRS COMMITTEE FOR REVISION THEIR RECOMMENDATIONS FOR CHANGES TO THE STUDENT CODE OF CONDUCT.**
- * APPROVED AMENDMENTS TO THE FACULTY SENATE BYLAWS.**

I. APPROVAL OF AGENDA - The Chair asked for any amendments to the agenda. When there were none, Senator Peggy Richards moved that the circulated agenda be approved, and this was seconded by Senator Bonnie Filer-Tubaugh. The Senate then voted its approval of the agenda.

II. APPROVAL OF THE MINUTES OF SEPTEMBER 2 - Secretary Gary Oller first wanted to point out that if Senators had noticed that the descriptions of the committees were not quite right, this was because the Executive Committee was still in the process of finalizing those lists with people who had not yet been elected before the September 2 meeting. These lists would appear again in the October Chronicle with everything the way it was supposed to be. He had one minor correction which, as a classicist, embarrassed him to point out. On page 10, second paragraph, it read, "The Chair wanted to introduce Dr. Don Gerlach, who was professor "emeriti." Obviously, that should have been professor "emeritus" in the singular. However, those members who knew Dr. Gerlach and were looking at him today (he was dressed in a kilt) could perhaps understand why one could have been thinking of him in the plural ("the royal we"). That was the only correction which he had.

Since there were no other corrections, Senator Mary Konkell moved for the approval of the amended minutes, and this was seconded by Senator Richards. The body then gave its approval.

III. CHAIR'S REMARKS - The Chair knew that a number of the Senators had been fortunate enough to attend the strategic thinking meeting that had occurred last week. Many were talking about being out of the box, except that she wanted to say that a certain cartoon was circulating that showed a kitten, and the person is saying "think in the box, not out of the box." So one should be careful when saying "think out of the box."

She thought the consensus was that the meeting had been very stimulating for all who were there. Many had already begun talking to colleagues and others about it, and there was a real desire for the momentum to continue and the planning to go forward for things to materialize. This was also an exciting time because next week we would be having a new experience with inauguration week. It would not just be a single event. She was already trying to figure out how to fit in some of those great sounding lectures along with her regular teaching schedule and appointments. She hoped that many of the members would be able to attend because the committee had worked very hard, and it was an exciting time for the University.

IV. SPECIAL ANNOUNCEMENTS - The Chair did have a few announcements. There were a couple of new Senators joining the body, which was why the committee assignments had not yet been finalized. She then introduced the new members: From Arts and Sciences - Bill Lyons and Robert Pope; from Education - Susan Clark, Huey-li Li, and John Weaver; from Law - Brant Lee; from Students - Joy Malek; from Contract Professionals - Claire Purdy; and from SEAC - Sue Frank. She asked for a round of applause, which the body gave.

Mrs. Quillin had received the names of the newly elected committee chairs, but there were still one or two committees that had not yet elected officers. The Executive Committee really wanted to have a meeting with all of the new chairs some time this month.

The Chair's last announcement, unfortunately, was to note the deaths of two members of the University community. On June 7, Mr. Bernie Lann, who had been only 47 at the time and a member of the University community since March 1973, had passed away. He had served the University for almost 26 years, and when he died, he was a building maintenance supervisor on campus. On September 29, Dr. Stephen Castle, former chairman of the marketing dept. at the University, had passed away. He had received his MBA at the University of Michigan and his Ph.D. from Michigan State, and before coming to the University he had taught at Rutgers Graduate School of Business and had been dean of the School of Business at Kentucky State. She asked the body to rise for a moment of silence, and it did so.

V. REPORTS

REMARKS OF THE PRESIDENT OF THE UNIVERSITY - The Chair introduced President Luis Proenza, who made the following remarks:

"Thank you, Madame Chairperson. First, colleagues, let me echo Barbara's remarks because I think indeed we found last Wednesday and Thursday to be an exciting time for nearly 170 of our colleagues to come together and think actively about the future of The University of Akron. Many of you were there, and all of our colleagues were asked to talk to at least ten other individuals within the

University community and to ask them to talk to others to reinforce the fact that we want each and every member of the campus community to be involved. Indeed, the issue is now to get some projects underway.

You will be getting a report of the retreat in the next few days. We'll be establishing a website; a video is available for those of you who would like to either hear part of that or see part of that, as you might. Of particular importance is the fact that we did invite the active participation of faculty, staff, and students. I see that at least two of the students who were there are here today. Scott Hubble, the President of ASG, took a leadership role in one of our breakout groups and indeed became one of the presenters of the summary of the discussion; and, Scott, you did us proud. Thank you all, indeed, for the role that you played. I'm asking everyone as we move forward to be sure that in each and every one of the endeavors we undertake that we have students, faculty, and staff involved because that is what defines our University community. Thank you, Mrs. Heinzerling, for your remarks.

As I begin my own general remarks, I owe your Executive Committee an apology for not being able to be with you on Monday. An apology also demands an explanation; this is not by way of a rationalization, just so you understand the circumstances in life that make it difficult sometimes for us to attend to our responsibilities. As Dave Louscher can tell you, he and I have boats on Lake Erie, and Lake Erie is a little bit low this year. His marina has a little bit more water under the keel than mine does, and it was literally necessary for me to wait until the marina called me that the wind was from the right direction to pile water into the southern end of the lake and for me to drive up there and hope it wouldn't drop before we got the boat around to where we needed to haul it. So between about 10:00 in the morning and 6:30 in the afternoon when the boat was finally in the water, was where I was. Again, my apologies, and I'll address some of your questions in a moment.

First, a couple of points that I have to tell you about and address the questions that you have. Your Executive Committee posted some questions to me in my absence which I therefore feel are important for me to address. As you know, the North Central Association will be with us next year; specifically, on April 18 and 19 of the year 2000, as a follow-up to their last visit and in preparation ultimately for the complete comprehensive. In any case, part of that visit will focus on the progress that we have made in regard to planning and budgeting, and as you know, we are very much in the midst of orienting ourselves to how we do planning and how we do budgeting. This has been my first year with you, and as you also know, we had a rather late budget opportunity because the legislature did not conclude its work in this regard until well beyond the time that I am certainly accustomed to doing this business at any other institution. That said, we need to examine the entire planning and budgeting process, and the nature of the committees within the University and of the Faculty Senate that advise me and recommend to me in this matter.

I have therefore asked my staff, in conjunction with the relevant individuals from the Senate, to examine just where we are in the implementation of rules and bylaws from very brief discussion with the staff. About three or four years ago, we had a set of committees that were authorized by the Board and then we combined two committees and perhaps we've not made all of the required requests of the Board to approve this change. One thing I certainly have to review is that in one document it suggests that I chair a committee that would then be advisory to me; obviously, that's not possible.

So I would graciously and respectfully decline that role, but in all other respects will work with you very closely and very actively.

Secondly, you asked about the faculty area in the new student union, and my colleague, Harvey Sterns, tells me that he will be introducing a resolution. Let me assure you that the voice of the faculty has been heard; there are plans indeed in the architect's hands to include such an area. The only thing that's in question is whether there will be a la carte service in the sense of table service versus a la carte in the sense of some selected group of offerings that you would have available. What is not in question is that this will be separate and nicer and particularly in concert with what you've been used to, and that you would be able to bring a lunch bag if you prefer not to purchase your food, and I hope that basically covers the major elements. If I've missed any, I'd certainly be happy to try to address them. But that is in the bank, or at least in the planning documents.

You also asked about the appointment of Mr. Nettling as Vice President for Finance. The Board rules allow under mutual consent and under conditions of business necessity for people who have declared an intent to retire, to be asked to consider staying on. Because of the fact that we're in a major administrative transition as you might expect, and because we're in the largest financing situation that the University ever found itself in, we asked Mr. Nettling to remain on for a short period of time. This is not indefinite; the final date for Mr. Nettling is June of 2002. We are going to initiate a search as soon as we complete the current cycle of vice presidential searches, so I would expect to begin a search for the new vice president for finance perhaps as early as the fall of 2000 in order to allow that individual to serve concurrently with Mr. Nettling for a period of time. I hope that takes care of that situation.

You also asked about University policies and legal issues relating to demonstrations on campus such as, and I won't use any adjectives, the demonstration regarding anti-abortion that occupied for two days the area in front of the Martin fountain and Buchtel statue. Let me say that I think not only do we need to review some things there, but we also need to do better. We should've thought about advising the campus community that this was about to happen, more openly in the sense of what to expect, because we certainly were advised. The group that held that demonstration is exceptionally well organized; they travel with an attorney and know their rights. Because we're a public institution that has not had a policy to exclude outsiders in the context of a public forum, rather we welcomed President Clinton and many other political figures and other forms of demonstration of public issues, we were defacto not in a position to in any way, shape, or form to have any legal recourse to deny this organization access to our campus. The only thing we could work with them on, and there are three words - time, place, and manner. The negotiations that took place suggested two days - in that place and in that manner was the best we could do. We certainly owe ourselves time to review these issues, although we have been an open forum in the past, to decide whether we wish to continue in that framework recognizing that if we decide not to be, it rules out certain kinds of activities that in the past we've welcomed. If we decide that, it will allow us in the future to potentially decline access by groups such as that. You recognize that these are issues of free speech and that that is not a matter in which our country is fully agreed upon, except to say that that has been the foundation of our freedom. We continue, however, to struggle with what the rationale and reasonable limits are. My favorite so far is the approach that the University of Wisconsin has taken, and I urge you to look at that framework if you so like.

I have just a couple of other remarks. It's important for me, in the context of what we learned last week at the retreat, to tell you about our enrollment situation for this year. Following my arrival, we instigated some beginning discussions toward increasing our enrollment, because as you well know, our budget is dependent for 93 percent of the revenue on elements related to enrollment. On the one hand, tuition revenue is directly proportionate to enrollment, and on the other, state appropriations by formula are directly related to enrollment. We were anticipating from the state, as you now know all too well, a 0.1 percent increase based on our recent level of increase of enrollment, and we prevailed on getting them to help us more broadly and achieved 1.2 percent in addition to the success challenges. Be that as it may, the point that needs to be driven home is that 93 percent of our budget derives directly from enrollment. That said, our projections had been given the number of applications and the interest expressed that we might be enjoying a slight increase this fall. That, ladies and gentlemen, did not materialize and I'll speak to that in a moment. Rather, our student head count declined by 1 percent; our student credit hr. production declined by 0.2 percent; our undergraduate enrollment by 1.5 percent; our graduate enrollment increased by 1.2 percent; the undergraduate credit hr. production itself increased marginally by 0.3 percent; and our graduate and professional credit hr. production decreased by 3.1 percent. Fundamentally, what this says is that we are flat. These are very small changes, and we don't therefore enjoy the possible benefits of the projected increase that we included in a budget but did not allocate because we couldn't allocate it until we knew whether we were going to realize that revenue. We are not going to realize that revenue, so I'm sorry to tell you that we can't allocate those dollars; they're not there. That's a lesson in simple economics - if you don't have money to spend, you can't spend it.

More importantly, however, it does call to our attention that we must all be very active participants in managing our enrollment. Because of that, a few months ago I had requested of the office of Student Affairs and Tom Vukovich in particular that we begin to develop a strategic enrollment management process. Dr. Vukovich and his colleagues have begun that process, and he reported to us this morning in the senior staff meeting, and Dr. Vukovich will now start talking throughout the campus. I expect that we'll be asking him to please address the Senate in the near future, but fundamentally, ladies and gentlemen, we have not had an enrollment management strategy, an enrollment management process, and as such, most of the predictions we've made in the past are nothing more than sheer guesses. That's not good enough for this University in this time and place, when 93 percent of our revenue is related to enrollment issues. It also says and I've said it very clearly but need to repeat it, that yes, we do need to increase our enrollment if we're going to be able to allocate salary raises, if we're going to be able to fulfill strategic initiatives that we'd like to fulfill. But this is not a strategy of just 'stack em deep and teach em cheap,' to use a quaint phrase that is perhaps easy to remember. That's not our strategy. Our strategy is to do the best we can to get the very best student we can into the University. We as a public university, and all public universities have that responsibility to give under-prepared students an opportunity; we do that through our University College. But the University is an open-admissions university, as Ohio State is an open-admissions, and this myth that we're the only open-admissions university needs to be understood. We do give students an opportunity through the University College; if they measure up, then obviously they go forward. But our enrollment strategy, as Dr. Vukovich will tell you in more detail, needs to be comprehensive.

The most important thing that I need to leave you with is that all of us need to be involved. We probably need to make phone calls, need to go out to the high schools, need to visit with parents, and not assume that the student admissions office is the only one that has a role in that. You are the

very best people to talk to students about your programs. Our student government colleagues are the best people to tell our students about what life is like and what opportunities are here, and I can't tell you how many good things I have heard from students. Yet there are a few glitches here and there where somebody isn't friendly, and believe me, nothing spreads more quickly than someone who has been treated badly who goes around and says, 'don't go there.' So it's our responsibility; retention and recruitment are our duty.

Barbara has already commented on the strategic 'thinking' retreat, and thank you for using that word. She also mentioned to invite you to next week's activities, and it is important perhaps for me to tell you that it is an exciting week not because of the investiture - and we're going to wear business suits, not caps and gowns. I've asked the planning committee at the request of the Board of Trustees to focus as little attention on the person of the president as possible. Therefore, of the whole week, only one hour is devoted to the investiture itself, and of that hour approximately 10 minutes are devoted to that part of the ceremony. I am truly delighted with the quality of the visitors and guests we're going to have. Some exemplary colleagues from across the country and across the world are going to join us.

The President of the National Association of State Universities and Land Grant Colleges, Dr. Peter McGraw, will be with us for the investiture itself and will deliver a brief message on behalf of the national family of colleges and universities to which we belong. As you know, John Morgridge, the Chairman of Cisco Systems, will be giving a keynote address that morning at a policy forum. We have two colleagues from the Council on Competitiveness, Alan Magazine, and Deborah Wince-Smith. Deborah was a former undersecretary of commerce. Alan was the founding president of the Council on Competitiveness, and more recently had been president of the Health Industry Manufacturing Association, previously with the Business Higher Education Forum of the ACE. I'm not going to spend a lot of time; the list is there. Please review it, take advantage of it. There's some tremendous conversations - the conversation on teaching with Byron Pipes former president of Rensselaer Polytechnic Institute and a visiting professor to our university. Charles Glassick, senior associate, Carnegie Foundation. Among many others - Juan Roederer, a geophysicist, talking about why we academics do such a lousy job in communicating with the public, and secondly, a lecture on the psychophysics and physics of music. I'm excited, I'm going to be busy, I'm going to be worn out, and hope you can join me in the exhaustion as well as the fun. Thank you, Madame Chair."

There were no questions for the President. The Chair thanked him for responding so quickly to the questions of the Executive Committee. He apologized again for having to attend to that situation, and she replied that we had all been in those kinds of situations, maybe not with boats, but with kids or something. The President said that the boat was his kid.

EXECUTIVE COMMITTEE - Secretary Oller reported that the Committee had met on September 14 and 28 to discuss a variety of issues and to set the agenda for today's meeting. The body had already heard from the President about the meeting which the Committee had had with Executive Assistants Joe Walton and Becky Herrnstein due to the President not being able to be there.

CURRICULUM REVIEW COMMITTEE - Associate Provost Jean Blosser, the Chair, had a written report (**Appendix A**). The Committee had met in September, and she wanted to highlight three points from the written report. The first was that the Committee was interested in trying to make the system more efficient and user friendly. To that end, she suggested that members begin an email campaign to her or other committee members with suggestions on how to improve the system. In typing the report

today, she had noticed that not even the address made sense. We needed to start with the basics, but it was a good system for keeping it in the visibility of the entire community. We needed to preserve what was good about it but also to start considering aspects of it for improvement. For example, it now was stated that anything that we wanted to implement for September of 2000 had to be in by November 19, 1999. That was in the rules and did leave a lot of time for reviewing materials. However, it also made the statement that if you wanted to make changes, you were going to have to wait until next year to do that. She thought that what we wanted to look at was how this could be a much more responsive system. Should we be considering doing something different about the process?

CAMPUS FACILITIES PLANNING COMMITTEE - Senator Harvey Sterns, newly elected for the fourth time in his life as Chair, reported that the Committee had met on September 16 and October 5. In addition to his being elected Chair, Dr. Elizabeth Erickson had been elected as vice chair. In order to clarify the role and purview of the committee, the Faculty Senate bylaws of the Committee had been reviewed and discussed. The Committee members thought that it was important to remind the Faculty Senate of the Committee's responsibilities. They were as follows: reviews the future construction needs of the University; the status of current capital projects; the status of space assignments; provides faculty and students advice and information to the planning department on priorities assigned to the construction and facilities needs of the University; the changes in space assignments for academic research and residential facilities; utilization of current facilities; the naming of campus buildings and lastly, reports findings and actions to the Faculty Senate along with the necessary and appropriate recommendations. For those who had wondered why the Committee kept deliberating on certain issues, these were the reasons. He wanted to reaffirm these as the Committee's responsibilities.

The Committee had further deliberations regarding the faculty and staff dining area. One option that had been proposed would designate the second floor coffee house as a faculty and staff dining area and would put the coffee house in the "a la carte" dining area. Another option might be to divide the "a la carte" dining area into two distinct areas and designate one as the faculty and staff dining area. Since there had still been ambiguity regarding the final outcome, the Committee thought that a formal resolution was necessary to reflect the desire of faculty and staff. Although the Senate had just heard from the President in this regard, the recommendation had been prepared before the conversation had taken place. He still wanted to introduce the following resolution on behalf of the Committee: **The Campus Facilities Planning Committee recommends that the Faculty Senate support the formal designation of a faculty and staff dining area in the new Student Center to be available for full and part-time faculty and staff, professional and graduate students and other guests. Such a designated area promotes multidisciplinary professional interaction among faculty, staff and students. This dining area is seen as an important meeting ground contributing to the further development of a campus community.**

Since this had come from the Committee, it required no second. The Chair opened the floor for discussion of the motion.

President Proenza asked that in the interest of time the record show that this resolution was accepted by the President happily and enthusiastically. Senator Sterns said that one could not ask for more than that. Since the Chair did not desire a vote, Senator Sterns moved on to his next item.

His second item related to a resolution regarding the demolition of Simmons Hall. The Committee had reviewed a document dated August 26, 1999 which had been supplied by Associate Provost Blosser and had come up with the following resolution: **The Faculty Senate supports the planned moves associated with the demolishing of Simmons Hall, including moving the Department of Psychology to the Polsky Building; Counseling, Testing and Career Center to Schrank North; College of Engineering Minority Student Study to Shrank North, and University College Orientation Office relocation to Carroll Hall.**

The Chair said that this resolution was now on the floor for discussion.

Senator Tim Lillie wondered where in Carroll Hall the University College Orientation office relocation would be. Senator Sterns responded that it would be in 55 Carroll Hall.

Since there were no further comments, the Senate voted its approval of resolution.

As an item of information, Senator Sterns reported that the Committee had reaffirmed the long-standing principle that at the time moves were approved as part of the university planning process, the sources of funds to cover the cost of the move had to be identified and budgeted accordingly.

The last resolution from the Committee involved a request from A. Bradley McClain for redesignation of space in Leigh Hall for the McNair Scholars Grant. Suite 309, currently assigned to Math Science, would now have the College of Education using E and F; Math would continue to use A, D and J, and the rest (C, D, G, and H) would go to the McNair Scholars Grant. All parties involved had concurred. Thus, he presented the following resolution: **The Faculty Senate supports the redesignation of 309 C, D, G and H for the McNair Scholars Grant.** The Senate voted its approval.

Senator Sterns continued his report by stating that Ramesh Vakamudi had presented to the Committee the current plan for the Student Recreation Center. The Committee would be discussing this further at its next meeting. Finally, he noted that the Committee was requesting that a formal presentation of the Campus Development Guide Plan be arranged as a joint presentation for the CFPC and the Faculty Senate as soon as possible. It had been his pleasure as the liaison to the Board of Trustees from the Committee to hear that presentation, and he thought that we all would gain immeasurably from hearing a very exciting plan. For those people like him who had been involved in campus and facilities planning for over a decade, it was good to see that we were now doing what we had needed to do for so long. We should all share in seeing what the outcome was.

The Chair thanked Dr. Sterns for his report and said that she would certainly forward the request.

President Proenza commented that this request was most appropriate. This kind of presentation would be taken to a wide variety of audiences because this was indeed very exciting for the University and the community. This was a tremendous time of opportunity for the University of Akron, which was spending \$200 million in its physical transformation. At the Senate's last meeting, he had mentioned the nature of this report in his remarks, but we needed to tell the story in two or three different ways, and it was important for the Senate to begin to hear it. The master plan and the construction schedule had been rolled out under the auspices of three themes, one of which was a new landscape for learning. We meant by that not just a physical transformation of the campus, but the

beginning of our own planning process that would engender a new community, a new sense of campus. When this plan was finished, we would have one of the most beautiful metropolitan campuses in the country. He didn't know of another one that would be as lovely in its totality when it was finished. The concept of a new landscape for learning, which perhaps some had seen advertised on television, now needed programmatic and academic meaning. The purpose of the retreat had been to begin that process which would now be continuing. We could not stop when we generated one, two, three or four ideas; it just needed to keep building.

The other thing that was stated at the rollout of the master plan and at the retreat was that there was a lot more to celebrate at The University of Akron than he had ever been led to remotely believe. What was more surprising was that certainly Akron did not know it, and even some of the University community did not know it, although each and every one had expressed to him a lot of pride in a variety of things about the University. There were a lot of challenges, but we had to tell that story. The little TV spot was just the beginning. Working with the deans and department chairs, a draft of superlatives was shared at the retreat. He invited the Senate to add to that and thought that this draft should be shared with the Senate at its next meeting. Building on the first little TV spot, we would be working on a series of other spots which talked about the excellence that was in this University. We were the leading university in northern Ohio despite those who advertised something else.

STUDENT AFFAIRS COMMITTEE - Dr. James Buchanan, the Chair, reported that about three weeks ago the Committee had met to entertain a revision of the student code of conduct. That document had been sent to the Senators (**Appendix B**). There had been no negative feedback, and on behalf of the Committee he recommended that the body approve the revised code. Ms. Heather Mattos, Assistant to the Dean of Student Conduct, was present to answer any questions which might arise.

Senator Elizabeth Kennedy wondered whether the document the body had received was the final version because it contained some typos. Dr. Buchanan replied that it was the final version, and he was sure that there were typos in it, but that was a detail.

Senator William Lyons said that he had found mistakes more significant than typos. He had a question regarding the listing of race, class and gender which was listed on five separate pages and each time the list was different. He suggested that the language should be consistent each time unless there had been a reason for it not to be. If we couldn't discriminate according to a certain list of categories, then in no cases were we allowed to discriminate according to those categories.

A discussion then ensued in light of questions raised by Senator Richards and Lillie regarding exactly what the Student Affairs Committee's motion to revise had covered - the entire document or just those places cited in section 4 of page 1 (the cover sheet) relating to Code A and B offenses. Dr. Buchanan said that it was just the revisions listed in section. 4. The Chair noted that Senator Lyons might want to send the document back to the Committee to work on the consistency in the phraseology and any other errors that might have arisen. Senator Malek, a member of the Committee, wanted to know whether there were any of the things which Senator Lyons was concerned about in those revisions of section 4. If there were not, then it was okay to accept these recommended revisions. If there were, then she agreed that it should go back to the Committee.

Senator Lyons noted that the first revision listed for pages seven and eight redefined discrimination, which was one of the five times one found that list, and the list was now inconsistent with the other four times.

Senator Malek wondered whether the Senate was contemplating sending something back to the Committee that it could change. If it was not one of the proposed revisions, could the Committee change it? The Chair said that they could.

Senator Konkel asked whether that meant that the document would have to go back to the various bodies that had already approved this, which included Legal Counsel and the others listed on the cover sheet.

The Chair asked the body for permission to allow Vice President Ted Mallo to respond to that question. The body gave its approval.

Vice President Mallo thought that ultimately Legal Affairs would review the document before it went to the Board of Trustees for their approval. Currently, it was a document that had been approved by the Board, so his office would probably review it after it had gone through this body for submission to the Board.

Senator Lyons moved to send this back to committee to make revisions consistent with the remainder of the document. This was seconded. The body then voted its approval.

VI. UNFINISHED BUSINESS - The Chair stated that the first item of unfinished business was the election of a representative for the Ohio Faculty Council. She opened the floor for nominations. Senator Laura Gelfand nominated Mr. Robert Huff, and this was seconded. She reminded the Senate that Robert Huff was a former member of the body and had served on the Ad Hoc Committee on Conflict of Interest and the Campus Facilities Planning Committee. Senator Dolli Markovich nominated Dr. Jesse Marquette from the Office of Institutional Research. This was seconded.

Since there were no further nominations, it was moved that the nominations be closed and this was seconded. Ballots were passed out and the body voted.

While the ballots were being counted, the Chair asked Secretary Oller to present the second item of unfinished business, changes to the Faculty Senate bylaws (**Appendix C**). These had waited the required 30 days. There were essentially four amendments, and she asked him to review them, and then she would ask the body whether it wanted to take them separately or vote on them as a unit of four.

Secretary Oller said that the first three under section I related to changing the representative from the old Faculty Advisory Committee to the Chancellor of the Ohio Board of Regents to the new Ohio Faculty Council. Section II added to the description of the duties of the Chair of the Faculty Senate that the Chair also served on the Ohio Faculty Council along with the Senate's representative. Section IV.B. dealt with adding to the University Well-Being Committee a member from the non-bargaining unit staff elected by a vote of the Staff Employee Advisory Committee members. There had been a representative at the moment serving on that body, but it had not been formally put into

the bylaws, so the body needed to do that. It was important for SEAC to have a representative on University Well-Being. Section V. just listed a number of ex officio members to some of the different committees of the Senate. These people were there as resource persons and also individuals who might want to know what these committees were working on to be able to better facilitate interaction and communication. The last section related representation from SEAC on the Senate. That representation had existed for a couple of years now, but it had never formally been put into the bylaws. The sections also described what their appropriate electorate was and how they conducted their elections. Since we were already doing these things, they needed to be added to the bylaws.

The Chair asked for a motion to either take them as a group or item by item. Senator Sheryl Stevenson moved that they be taken as a group, and this was seconded. The body gave its approval to that motion, and then voted on the amendments. They were passed unanimously.

VII. NEW BUSINESS - There was none.

VIII. GOOD OF THE ORDER - The Chair recognized Vice Chair Dan Sheffer in order to address the body on the status of conflict of interest document. Vice Chair Sheffer said that when the document had come back from Dr. Peter Dunn at Purdue, an ad hoc committee had been asked to review that document - conflict of interest, conflict of commitment, and the intellectual property policy - make suggestions and forward them on to the President. That Committee had finished its work yesterday, and as soon as the changes had been made and after Vice President Mallo had given the Committee some advice on questions it had, then the policy would go forward to the President. He (Senator Sheffer) had been asked to put the policy on the web so that all members of the University community could see it. That address would probably be given in the Faculty Senate website. There would also be an announcement on email so that everyone could find out where the site was. Comments or reactions would be made directly to President Proenza. The committee had finished its charge and was going home.

Interim Associate Provost G. Edwin Wilson asked for permission to address the body, which was given. He wanted to clarify that the report which the Ad Hoc Committee was sending back to him was supposed to be provided to the Faculty Senate for its review and then come back and go to the President. It would also be reviewed by the General Counsel office.

Senator Sheffer responded that those were not the directions which the Ad Hoc Committee had been given before it started nor had it been their understanding. They were to make corrections, send it on to General Counsel and then on to the President and Associate Provost Wilson at the same time for comments.

Associate Provost Wilson said that the proposal he had made to the President regarding the conflict of interest policy had been that it be reviewed by an ad hoc committee and be reviewed by the Faculty Senate.

The Chair asked Senator Sheffer whether or not it was true that we were under a deadline of November 1. Senator Sheffer replied that this was correct. As soon as he got the corrections and as

soon as Vice President Mallo reviewed it, (since some of the questions might relate to things which could not be changed), he would be putting this up on the web for faculty and staff to see.

The Chair stated that this meant there would have to be another meeting of the Senate this month since there was a November 1 deadline. She asked the Senators to tentatively leave the next couple of Thursdays available for meetings.

Senator Lillie was curious to know whether any of the people who had served on the Faculty Senate appointed ad hoc committee on conflict of interest were on this ad hoc committee. Senator Sheffer did not believe that there were any former members.

Since there were no further questions on this, the Chair announced that Mr. Robert Huff had won the election for Ohio Faculty Council representative (Huff- 29; Marquette - 17). He would be notified immediately since his first meeting would be tomorrow morning. She had taken the liberty of sending both the potential nominees the schedule, so they had known that they might have to be in Columbus tomorrow.

IX. ADJOURNMENT - The Chair asked for a motion to adjourn. Senator Richards so moved, and this was seconded by Senator Edgerton. The body gave its approval, and the meeting ended a 4:11 p.m.

Transcript prepared by Marilyn Quillin

APPENDIX A

CURRICULUM REVIEW COMMITTEE

SUMMARY REPORT TO FACULTY SENATE

OCTOBER 7, 1999

The Curriculum Review Committee held its first meeting in late September. At that time, the committee reviewed the revised curriculum review procedures approved by Faculty Senate at its May, 1999 meeting.

We often hear requests to make the curriculum review system more timely, responsive, efficient, and user-friendly. The committee is interested in determining ways to do so. Suggestions and recommendations may be submitted to any of the committee members or Interim Associate Provost Jean Blosser: [jblosser@uakron.edu].

Following is a summary of the proposals that have been submitted to date. They may be accessed for review via the University of Akron home page. Go to the index, find Curriculum Proposal System or go to the following address: [www.uakron.edu/provost/proposal] – *[As a start toward improving the usability of the system, we will be changing the web address to one that makes more sense.]*

The deadline date for submission of 1999 proposals is November 19, 1999 (the 12th Friday of the Fall semester). According to our present procedures, only proposals with the status "Approved for University-Wide Review" on November 19, 1999 can be guaranteed review in time for Fall 2000 implementation. *[Question for the university community: Should we consider ways to change this aspect of the process?]*

Hard copies of the proposals will be located in the Reserve Section of Bierce Library.

1999-2000 Curriculum Review Committee

YEAR	FIRST	LAST	UNIT	DEPARTMENT	E-MAIL	FAX	WORK	ZIP+4
2000	Shelley	Baranowski	AS	History	sbarano	f 5840	w 7081	+ 1902
	Martha	Booth		Registrar	mbooth	f 6097	w 7957	+ 6208
2000	Curtis	Clemons	AS	Math & Comp Sci	cclemons	f 374-8630	w 8353	+ 4002
2000	Ruth	Clinefelter	UL	UL Collection Management	rclinefelter	f 6383	w 6010	+ 1707
	Roger	Durbin	UL	UL Dean's Office	rogerdurbin	f 5106	w 7226	+ 1701
2001	Elaine	Fisher	NU	Nursing	efisher	f 5737	w 6974	+ 3701
2001	Annabelle	Foos	AS	Geology	afoos	f 7611	w 7991	+ 4101
2000	Michael	Jalbert	CT	Associate Studies	mikej	f 7785	w 7712	+ 6105
2001	Timothy	Lillie	ED	Couns & Special Education	tlillie	f 5292	w 6746	+ 5007
2000	Sue	Rasor-Greenhalgh	FA	Fam & Cons Science	sue	f 4934	w 6046	+ 6100
2002	David	Redle	BA	Finance	dredle	f 6588	w 6329	+ 4803
2002	Tyrone	Turning	WC	Speech- Wayne	tturning	f 8989	w 8722	+ 8901
2000	John	Welch	EN	Electrical Engineering	jwelch	f 6487	w 6526	+ 3904

Proposal Under development

Arts & Science

Proposal Number	Dept.	Proposal Title
<u>AS-00-01</u>	Sociology	
<u>AS-00-04</u>	Chemistry	B. S. in Chemistry with Polymer Option
<u>AS-00-05</u>	Sociology	Sociology Ph.D Program change
<u>AS-00-06</u>	Sociology	Sociology Ph.D Program change
<u>AS-00-07</u>	Sociology	Proseminar in Sociology
<u>AS-00-08</u>	History	3400:301 , Revolutionary China
<u>AS-00-09</u>	History	Imperialism in East Asia, 19 th and 20 th centuries
<u>AS-00-10</u>	History	3400:392, Internships in History
<u>AS-00-11</u>	Chemistry	Change in the Requirements for the Bachelor of Science and Bachelor of Arts Degree program
<u>AS-00-12</u>	Sociology	Sociology Ph.D Program Change
<u>AS-00-15</u>	Chemistry	Revision of the Requirements for the Bachelor of Arts Program in Chemistry
<u>AS-00-16</u>	Chemistry	Ph.D. in Chemistry: Interdisciplinary Option in Chemical Physics
<u>AS-00-17</u>	Biology	Biology-Ecology/Evolution specialization
<u>AS-00-18</u>	Biology	BA in Biology
<u>AS-00-19</u>	Biology	Freshwater Ecology, plus Laboratory
<u>AS-00-20</u>	Biology	Immunology 3100:437
<u>AS-00-21</u>	Biology	Applied Aquatic Ecology, 3100:426/526
<u>AS-00-22</u>	Biology	Advanced Ecology
<u>AS-00-23</u>	Biology	Aquatic Ecology
<u>AS-00-24</u>	Biology	Community/Ecosystem Ecology
<u>AS-00-25</u>	Biology	Advanced Immunology
<u>AS-00-26</u>	Biology	Herpetology
<u>AS-00-27</u>	Biology	Principles of Systematics
<u>AS-00-28</u>	Poli. Sci.	Political Science MA Program Change
<u>AS-00-29</u>	Poli. Sci.	Addition to MAP electives
<u>AS-00-30</u>	Math	Program Change for Computer Science
<u>AS-00-31</u>	Math	Delete Business Option (Computer Science, Option II)
<u>AS-00-32</u>	Math	Computer Science Course Additions
<u>AS-00-33</u>	Math	Course Description Change - Applied Systems Programming
<u>AS-00-34</u>	Math	Applied Mathematics Master of Science Program
<u>AS-00-35</u>	Mod	
<u>AS-00-36</u>	Mod Lang	German major
<u>AS-00-37</u>	Geology	Caves and Reefs
<u>AS-00-38</u>	Envir	Field/Lab Studies in Environmental Science
<u>AS-00-39</u>	Geography	Master of Arts in Geography (Thesis Option)
<u>AS-00-40</u>	Geography	Master of Science in Geography (Nonthesis Option)
<u>AS-00-41</u>	Geography	Master of Arts in Geography/Urban Planning (Nonthesis Option)
<u>AS-00-42</u>	Geography	Environmental Planning (415/515)

<u>AS-00-43</u>	Geography	History of Urban Design and Planning
<u>AS-00-44</u>	Geography	Development of American Planning
<u>AS-00-45</u>	Geography	Methods of Planning Analysis I
<u>AS-00-46</u>	Geography	Methods of Planning Analysis II
<u>AS-00-47</u>	Biology	Field Ecology
<u>AS-00-48</u>	Poli. Sci.	Addition of Law and Society Course to undergraduate contract
<u>AS-00-51</u>	English	New Minor in Popular Literature and Film
<u>AS-00-52</u>	English	M.A. in English Composition
<u>AS-00-53</u>	English	Autobiography as Literature
<u>AS-00-54</u>	English	Autobiographical Writing
<u>AS-00-55</u>	Canad	Independent Study in Canadian Studies
<u>AS-00-56</u>	Geography	Introduction to Planning
<u>AS-00-58</u>	Geography	Master of Arts in Geography (Nonthesis Option)
<u>AS-00-59</u>	Geography	Master of Science in Geography (Thesis Option)
<u>AS-00-60</u>	Geography	Master of Arts in Geography/Urban Planning (Thesis Option)
<u>AS-0004</u>	Chemistry	B.S. in Chemistry with Polymer Option
<u>AS-0049</u>	Poli Sci	Addition to Certificate in Applied Politics Electives List
<u>A50050</u>	Sociology	
<u>As-00-10</u>	History	3400: 392, Internships in History

Business Administration

<u>BA-00-01</u>	Marketing	Certificate in Global Sales Management
<u>BA-00-02</u>	Marketing	Minor in Global Selling
<u>BA-00-03</u>	Marketing	Certificate in Global Sales Management
<u>BA-00-04</u>	Marketing	MBA Program change- Concentration in Global Sales Management
<u>BA-00-05</u>	Marketing	Change Sales Management Major- Add Global Selling as elective
<u>BA-00-06</u>	Marketing	Sales Management 6600-580 prerequisite change
<u>BA-00-07</u>	Marketing	Professional Selling Certificate - Add elective
<u>BA-00-08</u>	Marketing	Sales Management Minor - add elective
<u>BA-00-09</u>	Marketing	International Business Minor - Add elective
<u>BA-00-10</u>	Marketing	International Business Certificate - Add elective
<u>BA-00-11</u>	Marketing	Retail Marketing Certificate
<u>BA-00-12</u>	Marketing	Marketing Management Major
<u>BA-00-13</u>	Marketing	Consumer Marketing Minor
<u>BA-00-14</u>	Marketing	6600:390 - Supply Chain Mgmt (previously Marketing Channels)
<u>BA-00-15</u>	Marketing	6600:440 Product and Brand Mgmt (previously: Product Planning)
<u>BA-00-16</u>	Marketing	6600:350 Integrated Marketing Communications (old: Advertising)
<u>BA-00-17</u>	Marketing	6600:540 - Product and Brand Management (Old: Product planning)
<u>BA-00-20</u>	Accounting	6200:301 Costing Accounting
<u>BA-00-21</u>	Accounting	6200:320 Accounting Cycles and Financial Statements
<u>BA-00-22</u>	Management	6300:301 Entrepreneurial Management and

		Operations
<u>BA-00-23</u>	Management	6300:330 Financing New Ventures
<u>BA-00-24</u>	Management	Business Plan Development
<u>BA-00-25</u>	Management	Change - Minor in Entrepreneurship
<u>BA-00-26</u>	Finance	Corporate Financial Management Program - new course
<u>BA-00-27</u>	Finance	Financial Services Program - new course
<u>BA-00-28</u>	Finance	Minor in Financial Services for Non-Bus Major - new electives
<u>BA-00-29</u>	Management	6500:435 Quality Mgmt and Control
<u>BA-00-30</u>	Marketing	Joint IB/Mechanical Engineering Program Change
<u>BA-00-31</u>	Marketing	Joint IB/Chemical Engineering Program Change
<u>BA-00-32</u>	Management	MBA Program Revision
<u>BA-00-33</u>	Management	Graduate Certificate in E-Business
<u>BA-00-34</u>	Management	MBA Concentration in E-Business
<u>BA-00-35</u>	Finance	6400:633 Name Change: Mgmt of Financial Institutions
<u>BA-00-36</u>	Finance	6400:647 Name Change: Derivatives

Community & Technical

<u>CT-00-08</u>	Eng. & Sci.	Surv. & Cost. Engin. Tech. AAS (E&S Tech.)
<u>CT-00-09</u>	Eng. & Sci. Tech	B.S. Degree in Surveying & Mapping Technology (BSSMT)
<u>CT-00-10</u>	Eng. & Sci.	BS, Construction Engineering Technology ,Eng. & Sci. Tech. Dept
<u>CT-00-11</u>	Eng. & Sci.	Certificate in Surveying Technology (E&S Tech.)
<u>CT-00-12</u>	Eng. & Sci. Tech	General Technology (Eng. & Sci. Tech.)
<u>CT-00-13</u>	Eng. & Sci	AAS Electronic Engineering Technology
<u>CT-00-14</u>	Eng. & Sci	B.S., Mechanical Engineering Technology
<u>CT-00-15</u>	Eng. & Sci. Tech	B.S. Automated Manufacturing Engineering Technology
<u>CT-00-18</u>	Publ	Criminal Justice
<u>CT-00-19</u>	Publ	Advanced Officer Training Option (Criminal Justice Technology)
<u>CT-00-20</u>	Publ	Current Topics in Criminal Justice
<u>CT-00-21</u>	Publ	Community-Based Corrections
<u>CT-00-22</u>	Publ Svc Tech.	Educational Technology
<u>CT-00-23</u>	Publ Svc Tech.	Community Services Technology: Alcohol Services Option
<u>CT-00-24-</u>	Publ Svc Tech.	NEW Certificate Program name: ADDICTION SERVICES
<u>CT-00-25</u>	Publ Svc Tech.	In Minor Areas of Study, add Addiction Services
<u>CT-00-26</u>	Publ	General Option (Criminal Justice Technology)
<u>CT-00-27</u>	Publ Svc Tech.	Security Administration Option (Criminal Justice Technology)
<u>CT-00-28</u>	Publ	American Sign Language Interpreter Education Program
<u>CT-00-29</u>	Publ Svc Tech.	Public Service Technology (Criminal Justice)
<u>CT-00-30</u>	Assc Studies	Introduction to Technical Math
<u>CT-00-31</u>	All	Surgical Technology Program

Fine & Applied Arts

<u>FAA-00-17</u>	Art	Museology
------------------	-----	-----------

Provost Office

<u>PR-00-01</u>	Women Stds.	Minor in Women's Studies
<u>PR-00-02</u>	Women Stds.	Revision to Women's Studies Certificate Program

Engineering

<u>EN-00-03</u>	Chem. E	Fluid Dynamics and Heat Transfer
-----------------	---------	----------------------------------

Proposals Collegiate Status Approved**Fine & Applied Arts**

<u>FAA-00-01</u>	Art	Deletion to restructure assessment of level of student work
<u>FAA-00-02</u>	Art	Crafts Portfolio Review- Deletion
<u>FAA-00-18</u>	Art	Introduction to Sculpture New Prereq to 7100:131

Nursing

<u>NU-00-01</u>	Nursing	International Nursing course name change
<u>NU-00-02</u>	Nursing	International Nursing course name change

Proposals Approved for University wide Review**Fine & Applied Arts**

<u>FAA-00-11A</u>	Art	Deletions to restructure studio course offerings
<u>FAA-00-13</u>	Communi	Media History Minor
<u>FAA-00-14</u>	Communi	News Minor
<u>FAA-00-15</u>	Communi	Mass Media Production Minor
<u>FAA-00-16</u>	Communi	Mass Communication Minor
<u>FAA-00-20</u>	Communi	Interpersonal and Group Communication Minor
<u>FAA-00-21</u>	Communi	Organizational Communication Minor
<u>FAA-00-22</u>	Communi	Public Relations Minor
<u>FAA-00-23</u>	Communi	Public Communication Minor
<u>FAA-00-24</u>	Communi	Change in Entrance Requirements/School of Communication

**Office of Student Conduct
Proposed Conduct Code Revisions
Fall 1999**

Rationale

The Office of Student Conduct believes that the proposed revisions to the current document make the code of conduct easier to understand, outlines the process so students understand their rights and responsibilities, and allows for tighter interpretation of the rules and regulations to help avoid potential legal ramifications. They also allow for greater consistency in sanctioning between the offices of Student Conduct and Residence Life and Housing who, at the current time, struggle with two very diverse systems (although changes are being implemented to facilitate consistency).

Research

A committee was created during the fall semester 1998 to assist in the revision and consisted of the Assistant to the Dean for Student Conduct, the Associate Director for Residence Life and Housing and two Residence Life Coordinators. The goal was to formulate a code of conduct that students could understand, outline the process and procedure for judicial sanctioning, and succinctly delineate student rights and responsibilities within the process. Student Codes of Conduct were reviewed from several colleges and universities around the country with similar demographics. Particular attention was paid to colleges and universities in Ohio. Agreement was reached that the revisions for The University of Akron would closely emulate conduct codes from Miami of Ohio, and The Ohio University.

I. Expectations from Changes

It is expected that, if approved by the Board of Trustees, these changes will decrease potential legal ramifications from misinterpretation or misunderstanding of the current rules and regulations. Also, the offices of Student Conduct and Residence Life and Housing will be able to combine judicial efforts into one cohesive, consistent system. Finally, student misinterpretation, misunderstanding and procedural ignorance may be lessened, if not eliminated.

V. What Needs Approval

The following items are changes to the current rule (3359-41-01) established by the Board of Trustees and need approval:

Student Disciplinary Procedures

- Code A and Code B Offenses (page 7, 8) are a re-write with some additions from the current code (pages 11 and 12 in currently used document).
- Sanctions (page 9) are an addition to the code but are critical to full disclosure to students involved in the judicial process.
- Disciplinary process (page 10) is an addition but critical to full disclosure to students in the judicial process.
- Page 12 - Letter H, #3, the Hearing Board Agenda is added to aid in outlining student expectations for the process.
- House Bill 1219 (page 14) has been added. This procedure has never been outlined for students and is a very serious procedure that needs disclosure to aid students in understanding their rights and procedures for this type of hearing.

Why make changes?

It is felt by the committee that The University of Akron may be leaving itself open to potential legal ramifications should students question the current code of conduct and its lack of specifics regarding procedure and its broadly interpretable code of conduct. It is important that the University make all procedures available to students as well as clearly outline their rights and responsibilities as students of the institution. The current document in use omits some of these critical elements thus leaving the University open to question and litigation.

Who has approved the document so far?

The following groups or persons have approved these changes:

- Associated Student Government (April 22, 1999)
- Office of General Counsel (Spring 1999)
- Dan Newland, Dean of Students (Spring 1999)
- Tom Vukovich, Associate Provost for Student and Enrollment Services (Spring 1999)
- Office of Residence Life and Housing (Spring 1999)

THE UNIVERSITY OF AKRON MISSION STATEMENT

The University of Akron, a publicly assisted metropolitan institution, strives to develop enlightened members of society. It offers comprehensive programs of instruction from associate through doctoral levels; pursues a vigorous agenda of research in the arts, sciences, and professions; and provides service to the community. The University pursues excellence in undergraduate and graduate education, and distinction in selected areas of graduate instruction, inquiry, and creative activity.

A CIVIL CLIMATE FOR LEARNING: STATEMENT OF EXPECTATIONS

The University of Akron is an educational community of diverse peoples, processes, and programs. While all of us have our individual backgrounds, outlook, values, and styles, we all share certain principles of personal responsibility, mutual respect and common decency. Our campus culture requires that we maintain and extend those principles, for without them we cannot thrive as a humane and worthwhile university. To keep ourselves aware of these shared principles, this statement articulates some of the expectations and responsibilities of a civil climate for learning on our campus.

Principles of Our Campus Culture

Our campus culture acknowledges the importance of all in our community for their participation in our common enterprise as a university. We value the contributions and respect the needs of students, faculty, contract professionals, staff, administrators, maintenance and service personnel, and everyone else whose work and dedication enables us to pursue our individual and collective academic goals.

Together we maintain an **intellectual culture** that is accessible, disciplined, free, safe, and committed to excellence.

By our behavior with one another we endorse a **culture of diversity**, celebrating the uniqueness of the individual and developing our understanding and tolerance of differences in gender, ethnicity, age, spiritual belief, sexual orientation, and physical or mental potential.

We take responsibility for sustaining a **caring culture**, nurturing growth and fulfillment in one another and in the larger communities of which we are a part.

We insist on a **culture of civility**, united in our rejection of violence, coercion, deceit, or terrorism. We work to increase collaboration, cooperation, and consensus within rational dialogue characterized by mutual respect and consideration.

Ours is a **responsible culture**. We expect each member of our community to carry out responsibly his or her duties for preserving the integrity, quality, and decency of our environment and our discourse.

Expectations and Responsibilities

To preserve and propagate the culture of The University of Akron, everyone must engage in certain specific behaviors. Anyone new to this campus must be aware of the expectations we have of each other and be committed to fulfilling his/her responsibility in maintaining our culture.

Inside the classroom

Inside the classroom, faculty are expected to respect the sanctity of the teaching/learning process by honoring their commitment to students in terms of time, fairness, and enthusiasm. It is the responsibility of faculty to set and enforce the classroom rules of conduct. Faculty members are expected to treat men and women, persons of all colors and ethnicity, and persons with varying abilities, spiritual preference, or sexual orientation with equitable respect and consideration. Faculty should value and pursue excellence in teaching as well as research. Faculty shall not engage in sexual or other forms of harassment or engage in inappropriate dual relationships with students. Faculty must not tolerate academic dishonesty nor discrimination of harassment from students to other students.

Students are expected to respect the sanctity of the teaching/learning process by expressing respect for the faculty member as the organizer and guide through this learning experience, as well as for fellow students. Disruptive, disrespectful, discriminatory, harassing, violent and/or threatening behavior is explicitly prohibited. Academic dishonesty will not be tolerated. Students are expected to take responsibility for their own learning and, in return, can expect responsible teaching from the faculty member. Students should report unprofessional behavior on the part of faculty members. Students have the right to expect that they will not be sexually or otherwise harassed, intimidated or threatened.

On the campus

On the campus, everyone is expected to respect and protect the dignity and freedom of each other. There must be the opportunity to expression of all points of view, free from name-calling or ridicule. All members of the University family are expected to be civil and tolerant of others. It is the responsibility of each member of the University community to express dissatisfaction with anyone who fails to meet the responsibility of civility and to request that they do so. In the event that cooperation can not be attained, proper authorities must be involved to insist upon these minimum expectations. Only by campus-wide compliance to these expectations can we achieve a clear sense of our campus culture and, accordingly, a sense of mutual pride.

Students can expect that all representatives of all departmental and administrative offices will treat them with respect, a sense of cooperation and with concern for their welfare. Students can also expect appropriate coordination of services among departments.

Everyone is expected to respect the campus environment by behaving in ways that protect the safety, order, and appearance of all campus facilities. Each person must take steps to preserve the ecological and aesthetic aspects of the campus.

Additional Behavioral Expectations

All members of the University community are required to abide by all laws and regulations of The University of Akron, the City of Akron, the State of Ohio, and the Federal Government. Students are expected to abide by the Student Code of Conduct and the University Disciplinary Procedures. Faculty, contract professionals, administrators, and staff are expected to abide by all University regulations and procedures.

Preamble

The University of Akron exists for the discovery, preservation, transmission, and enlargement of knowledge, the pursuit of truth, the development of the intellect character and personality of students, and the enhancement of the general well being of society.

Freedom to teach and freedom to learn are inseparable facets of academic freedom. These freedoms depend upon appropriate opportunities and conditions in the classroom, on the campus, and in the larger community. All members of the University community share the right and responsibility to secure and to respect general conditions conducive to enjoyment of these freedoms, which are inalienable.

As members of the academic community, students, in exercising their freedom, have the responsibility of preserving the freedom of others and working for the good of the entire community. The following statement of student rights and responsibilities provides for standards of academic freedom, which are essential to any community of scholars.

I. Access to Education

Within the limits of its facilities, The University of Akron shall be open to all applicants who meet its admissions requirements. No applicant will be denied admission on the basis of age, race, creed, sex, national origin, sexual orientation, or political beliefs. The University of Akron and its colleges shall publish and make available their admission enrollment, retention, transfer, and degree requirements. By enrolling at The University of Akron, the student signifies his/her willingness to adhere to University rules and regulations pertinent to his/her status as a student. However, the student shall be free as possible from imposed limitations that have no direct relevance to the student's education. The University has an obligation to promote the welfare of each of its students, and each student has an obligation to promote the welfare of the University.

II. Academic Coursework

At The University of Akron, students have both the right and the responsibility to engage in free inquiry and expression when relevant to the subject under discussion. Students are responsible for learning the content of any course of study for which they are enrolled, and they shall comport themselves in a mature, responsible manner. They shall be held responsible for maintaining established standards of academic performance. Such standards include avoiding plagiarizing the words or ideas of another and avoiding, aiding, or abetting the commission of plagiarism by another student.

Students have the right to expect effective instruction and to have their performance evaluated solely on an academic basis. Students should be informed by each instructor at the beginning of each course of the procedures and standards including class attendance requirements, etc., by which they will be graded. Any student who believes unfair treatment has been received in the classroom has the right to seek and receive from the instructor the reason for the instructor's action. If the student still questions the fairness of this action, the student has the right to appeal in turn to the Head of the Department or Division, the Dean of the College in which the course is given, and the Senior Vice President and Provost.

The faculty have the responsibility to students that transcends the classroom. Students have the right to expect reasonable access to members of the faculty. Faculty members shall maintain office hours and establish alternate means of communication which are reasonable and convenient both for themselves and for the students whom they teach.

Students shall be informed of these arrangements at the beginning of each course of study.

III. Academic Advisement

All students are entitled to sound academic advisement and should be provided with competent academic counseling whenever the need arises.

Trained counselors in the Office of Academic Advising shall conduct academic advisement and counseling for the University College and Community and Technical College students. Referral will be made to a faculty member for advice in the area of the student's intended major when requested by the student or suggested by the advisor.

Each student in an Upper College or the Graduate or Professional School has the right to have an academic advisor who is a faculty member in the department or school in which the student is enrolled. The student may, upon request, be assigned another advisor by the Head of the Department or by the Dean of the College or School.

The student shall periodically confer with the advisor to review academic progress and to be informed of those courses, which the student must complete in order to fulfill the collegiate or school degree requirements. The College or School shall publish and make available its specific requirements.

The advisor or department shall provide information about requirements for graduation and shall advise the student with regard to electives and number of credit hours carried per semester. With regard to free electives not stipulated in the degree program, the student shall have freedom of choice.

IV. Student Records (Rule 3359-11-08)

The Registrar's Office maintains the official record of the student's academic performance. To minimize the risk of improper disclosure, academic and disciplinary records are separate, and the conditions of access to each are set forth in explicit policy statements. Transcripts of academic records shall contain only information about courses, grades, and notations of academic status. These statements shall reflect only the student's academic performance and academic action taken by the University. Only when required by law shall a notation of nonacademic disciplinary action appear on the academic record. These academic records may be examined by the student in the Office of the Registrar in the presence of an authorized official of the University.

V. Student Affairs

The terms for recognition of a student organization is supplemented by the guidelines available in the Office of Student Development, Gardner Student Center Room 104.

A. Freedom of Association, Inquiry, and Expression

Students are free to organize and join associations to promote their common interest. A student organization, which seeks University recognition, shall petition The Office of Student Development, whose recommendation shall be voted upon by the Associated Student Government with final approval from the Associate Provost for Student and Enrollment Services. The Student Affairs Committee of Faculty Senate shall have the right to confirm all new student groups. Recognition may be granted

by The University of Akron; however, this recognition does not necessarily constitute an endorsement of the organization or of the expressions of the organization by the University.

The terms for recognition of a student organization shall include the following:

1. The purpose, objectives, and activities of the proposed organization shall be consistent with the objectives, rules, and regulations of the University and with municipal, state and federal law.
2. The organization shall not discriminate on the basis of race, creed, or national origin in the selection of its members or in its programs. Further, there shall not be any discrimination on the basis of sex or age unless some compelling reason related to the objective of the organization can be demonstrated.
3. Each organization shall manage its own finances but shall do so according to the rules and regulations of the University.
4. The organization shall maintain a current constitution and list of officers with the Office of Student Development. Membership lists shall not be required.

Before receiving University recognition, the organization shall seek the consent of a full-time faculty/staff member to serve as its advisor.

The recognition of a student organization may be suspended or terminated upon evidence of violation of the terms of its recognition or upon failure to adhere to its constitution or bylaws.

Students and student organizations are free to examine all questions of interest to them and to express opinion publicly and privately. They are free to support causes of their choosing by lawful and orderly means, including peaceful assembly and advocacy. In their public expressions and demonstrations, the students or student organizations have a responsibility to make it known that they do not necessarily speak for or act on behalf of the University. The University has the inherent right and responsibility to protect individuals and property and to assure the continuity of the educational process.

All student organizations may invite and hear speakers of their choosing. Students are expected to follow procedures prescribed by the University it requesting and using University facilities for their programs. These procedures shall be designed to insure that there is orderly scheduling of facilities and adequate preparation for the event. University authorities will not use their control of facilities as a device for censorship. The appearance of a speaker on campus in no way indicates agreement with the speaker's views or endorsement of the speaker's position by the University or the sponsoring student organization. The sponsoring group has the responsibility to make reasonable efforts to make this fact known to the academic and larger community.

B. Student Participation in University Governance

Students are free individually and collectively to express in a peaceful and orderly manner their views on matters of University policy and on matters of general interest to the student body. Students shall be provided the opportunity to participate in the formulation and implementation of University policy, both academic and non-academic, in accordance with the rules and regulations of the Faculty Senate and the Board of Trustees.

C. Student Publications

The University of Akron regards student publications, campus radio stations and other student news media as necessary aids in establishing and maintaining an

atmosphere of free and responsible discussion and intellectual exploration on campus. They are a valuable means of providing campus communication, of bringing student concerns to the attention of the University community, and for formulating student opinion on campus issues and community and world affairs.

If the University provides the funds or facilities or lends its name to the various news media, it may have to bear legal and financial responsibility for the content and operation of the publications and of the programs of the radio stations. Within the restriction imposed by this responsibility, the University is committed to freedom of expression in accordance with the following statements of professional ethics: Criteria of a Good Newspaper – Associate Press Managing Editors Association; Canons of Journalism – American Society of Newspaper Publishers; Statement of Ethical Responsibilities – International Conference of The Student Press; Radio, T.V. Code of Good Practices – National Association of Broadcasters; and by the rules and regulations of the Federal Communications Commission which proscribe libel, slander, obscenity, undocumented allegations, and the techniques of harassment and innuendo. WZIP-FM is governed by regulations imposed by the Federal Communications Commission.

To ensure the editorial freedom of student publications and campus radio stations, the University, to the extent that its legal obligations permit, subscribes to the following safeguards:

1. The media should be free of censorship, advance approval of copy, and/or programs to be published or aired. The media managers should be free to develop their editorial policy and news coverage.
2. Editors and managers of student news media shall be protected from arbitrary suspension and removal because of student, faculty, administration or public disapproval of their editorial policies or content. Only for proper and stated causes shall editors and managers be subject to removal and then only by orderly and prescribed procedures. These procedures shall be carried out by the appointing authority and include the right of appeal.

All student news media must explicitly state that the opinions expressed are not necessarily those of the University or its student body.

VI. Off-Campus Rights and Responsibilities

University students are both citizens and members of the University community. As citizens they enjoy the same rights such as freedom of expression, peaceful assembly, right to petition, and the same obligations as other citizens. As members of the University community, they are entitled to the privileges and subject to the responsibilities, which accrue to them by virtue of this membership. University authority shall not be employed to inhibit the exercise of rights of citizenship; either on or off campus, but neither do students have special rights when in violation of the law. Students shall recognize that away from campus while attending a University associated event, their conduct may reflect upon the University as well as upon the individual.

Students who violate the law may incur penalties prescribed by civil authorities; but University authority should never be used merely to duplicate the function of general laws. Only where the University's interests as an academic community are distinctly and clearly involved should its special authority be asserted. When the authority of the University is so asserted, the student shall be provided with the procedural safeguards contained in the Student Disciplinary Procedures. The student who incidentally violates

University regulations in the course of student's off campus activity should be subject to no greater penalty than would be normally imposed. University action must be independent of community pressure.

VII. Enactment and Amendments

The statement of Student Rights and Responsibilities is the instrument of the Board of Trustees of the University and is enacted pursuant to the sole and exclusive authority of the Board of Trustees to carry on the operation of the University. Nothing contained therein shall be construed to be a delegation of authority vested in the Board of Trustees to do all things necessary for the continuous and successful operation of the University. The Board may be approached with proposed changes and amendments to this instrument through channels outlined in its Bylaws.

STUDENT DISCIPLINARY PROCEDURES

(UA Rule 3359-41-01)

Disciplinary Power of the University

The disciplinary power of the University is inherent in its responsibility to protect its educational purposes and processes through the setting of standards of conduct and scholarship for its students and through the regulation of the use of its facilities. The established standards of conduct apply to a student whenever he/she is on property owned, leased, operated, or affecting persons or property of the University. A student is also expected to abide by applicable federal, state, and local laws. The University assesses penalties for violation of its own regulations; however, the student is subject to public laws which the University Police officers (among other law enforcement agencies) are empowered to enforce on property owned, leased, or operated by the University. Such public laws include the Revised Code of the State of Ohio and ordinances of the City of Akron which contain regulations relating to disorderly conduct, theft, assault, arson, damaging property, sex offenses, the use of drugs, hazing, and mob action.

Student Code of Conduct

The following acts are defined by The University of Akron to be unacceptable. Code A Offenses are considered serious violations of the Student Code of Conduct. Code B Offenses are considered less serious but violations do carry sanctions. A student who commits several offenses at one time will have one hearing.

Code A Offenses

A student found to have violated any of the following regulations will be subject to a maximum sanction of dismissal, or any sanction not less than a warning. Being under the influence of drugs and/or alcohol does not diminish or excuse a violation of the Student Code of Conduct.

1. **Academic Misconduct** – Includes cases of cheating and plagiarism. Cheating implies dishonesty or deception in fulfilling academic requirements. Plagiarism involves the presentation of some other person's work as if it were the work of the presenter. A faculty member has the authority to grant a failing grade in cases of academic misconduct as well as referring the case to the Office of Student Conduct.
2. **Dishonesty** – a) Furnishing false information to the university by forgery, alteration, or misuse of, among other things, university documents or records; b) furnishing a written or oral false statement to the university; c) furnishing false identification to a university official.
3. **Violation of Disciplinary Probation** – Violation of the Student Code of Conduct while on disciplinary probation, or violation of the terms of that probation.

4. **Disruption/Obstruction** – Obstructing or interfering with university functions or any university activity.
5. **Civil Disturbance** – Any conduct which involves disturbing the peace of the university and/or the City of Akron community during or in conjunction with a civil disturbance. Disturbing the peace under such circumstances can be defined as, but is not limited to, disorderly conduct, failure to comply with the directives of law enforcement or university officials, failure to comply with an order of dispersal and other such conduct which can reasonably be construed to involve disturbing the peace and good order of the University and the City of Akron community during such an occurrence.
6. **Mental or Bodily Harm*** - Acts covered by this section include but are not limited to: a) intentionally inflicting mental or bodily harm upon any person; b) taking any action for the purpose of inflicting mental or bodily harm upon any person; c) taking any reckless, but not accidental, action from which mental or bodily harm could result to any person; d) causing a person to believe that the offender may cause mental or bodily harm; e) sexual assault; f) any act which demeans, degrades, disgraces any person, e.g., hazing; g) abuse of alcohol or other drugs in a manner which contributes to mental or bodily harm. (*"any person" as used in this section may include one's self)
7. **Discrimination** – Intentional unequal treatment of a person on the basis of race, age, sex, creed, religion, national origin, disability, or sexual orientation.
8. **Destruction of Property** – Intentionally or recklessly, but not accidentally, damaging, destroying, defacing, or tampering with university property or the property of any person or business.
9. **Theft** – Theft of property or services of the university, or any other person or business.
10. **Possession of Stolen Property** – Possessing property known to be stolen that may be identified as property of the university, or any other person or business.
11. **Entry to Trespass** – Unauthorized entry into, or use of, university facilities.
12. **False Report of Emergency** – Causing, making or circulating a false report or warning of fire, explosion, crime or other catastrophe.
13. **Misuse of Safety Equipment** – Unauthorized use or alteration of fire fighting equipment, safety devices, or other emergency safety equipment.
14. **Possession of Dangerous Weapons or Materials** – Unauthorized possession of a dangerous weapon or material of any type or description, including, but not limited to, firearms, compressed air guns, pellet guns, BB guns, illegal knives, explosive devices, incendiary devices, fireworks, ammunition, or any other dangerous "ordinance" as defined by the Revised Code of the State of Ohio and ordinances of the City of Akron.
15. **Manufacture, Distribution, Sale, Offer for Sale, or Possession of Drugs, Narcotics, or Drug Paraphernalia** – The manufacture, distribution, sale, offer for sale, or possession of any illegal drug or narcotic, including barbiturates, hallucinogens, amphetamines, cocaine, opium, heroin, or marijuana and drug paraphernalia except as defined by Section B6. (see Rule 3359-47-02)
16. **Violation of Criminal Law** – Offenses defined as felonies or misdemeanors under the Revised Code of the State of Ohio and ordinances of the City of Akron.
17. **Aiding and Abetting** – Helping, procuring, or encouraging another person to engage in the violation of a Code A offense.
18. **Misuse or Abuse of Computers and Information Media** – Misuse or abuse of any computer, computer system, service, program, data, network, cable television network, or communication network including voicemail, e-mail and telephone service.
19. **Unauthorized Use of Alcoholic Beverages in Large Quantities or Continued Abuse** – Incident involving excessive quantities (kegs, beerballs) of alcohol or continued B7 violations. (see Rule 3359-47-01)

Code B Offenses

A student found to have violated any of the following regulations will be subject to a maximum sanction of suspension, or any sanction not less than a statement of concern. Being under the influence of drugs and/or alcohol does not diminish or excuse a violation of the Student Code of Conduct.

1. **Unauthorized Use of Property or Service** – Unauthorized use of property or services or unauthorized possession of university property or the property of any other person or business.
2. **Disorderly Conduct** – Disturbing the peace and good order of the university by, among other things, quarreling, or being intoxicated.
3. **Failure to Comply or Identify** – Failure to comply with directives of university officials, police, or any other law enforcement officers acting in performance of their duties, or to identify one's self to these persons when requested to do so.
4. **Unauthorized Use of University Keys** – Unauthorized use, distribution, duplication, or possession of any key(s) issued for any university building, laboratory, facility or room.
5. **Misuse of Identification** – Transferring, lending, borrowing, or altering University identification.
6. **Suspicion of Drug Activity** – Possession or suspicion by smell of marijuana when such activity would constitute a minor misdemeanor. (see Rule 3359-47-02)
7. **Unauthorized use of Alcoholic Beverages** – Failure to comply with state or university regulations regarding the use or sale of alcoholic beverages to include consumption, possession and distribution. (see Rule 3359-47-01)
8. **Violation of Rules Regarding Residence Halls and Dining Facilities** – Violation of the Housing Contract or published rules and regulations of University residence halls and dining facilities, including visitation and quiet hours.
9. **Aiding or Abetting** – Helping, procuring, or encouraging another person to engage in a Code B offense.

SANCTIONS**Definitions:**

1. **Statement of Concern:** This statement may be issued, without a hearing, to a student for a violation of a Code B Offense. Such statements will be placed in the student's official disciplinary file and may be the basis for further disciplinary referrals.
2. **Warning:** The student is officially notified that his/her behavior is in violation of the Student Code of Conduct.
3. **Probation:** The student is warned that his/her behavior has resulted in a sanction close to suspension and that further incidents of misconduct will result in suspension or dismissal. Disciplinary restrictions may also be imposed on the student.
4. **Suspension:** The student is prohibited from attending The University of Akron for a specified period of time.
5. **1219 Dismissal:** Pursuant to House Bill 1219, if a student is found responsible for an offense of violence the student is prohibited from attending The University of Akron for a period of one year. Readmission is at the discretion of the Board of Trustees.
6. **Dismissal:** The student is prohibited from ever attending The University of Akron.
7. **Other Sanctions:** Hearing authorities may impose appropriate sanctions with or without probation, including restrictions on right of access to campus facilities, monetary payment for purposes of restitution because of damage or misappropriation of university or university community member's property, disciplinary room changes, letters of apology, written papers, etc.

Disciplinary Process

1. Report originates from University faculty or staff, University students, University Police Department, Office of Residence Life and Housing, or off campus governmental law enforcement agencies.
2. The student shall be requested to come to the Office of Student Conduct for an informal hearing to answer to the alleged violation of the Student Code of Conduct.
3. At the informal hearing the student will be notified of the report that alleges the violation of the Student Code of Conduct.
4. The student will be requested to make a statement concerning the alleged violation with the understanding that he/she does not need to make a statement, any statement made may be used in further disciplinary proceedings, and that he/she has the right to counsel (as limited herein).
5. The University prefers to develop responsible student conduct through counseling, guidance, admonition, and example. It prefers, therefore, to proceed carefully but informally whenever possible. However, if the student so desires, he/she may bring an advisor or an attorney with him/her to any discussion or investigation in which the student is informed of the charge of alleged misconduct.
6. Upon completion of the informal hearing the following outcomes may be determined:
 - A. **NO ACTION**
 1. The student denies the alleged misconduct, **and**
 2. Based on the evidence presented, the Student Code of Conduct was not violated. The student will be notified that the matter is closed with no prejudice to him/her or his/her record.
 - B. **SANCTIONS DETERMINED**
 1. Informal hearing and investigation reveals that there is probable cause that the student has violated the Student Code of Conduct as alleged **and**
 2. The student admits involvement in the incident and thus the violation of the Student Code of Conduct.
 3. The Office of Student Conduct imposes sanctions against the student in accordance with standards applicable to the offense.
 - C. **CASE REFERRED TO THE UNIVERSITY HEARING BOARD**
 1. Student denies the alleged involvement.
 2. The investigation and evidence presented reveals that there is probable cause that the student has violated the Student Code of Conduct.
 3. The procedures of the Hearing Board shall be described to the student.
 4. The student shall be informed that the University Hearing Board will meet to hear the case at a date not to exceed 30 days from the date of the informal hearing.
 5. A case may also be referred to the Hearing Board if the student and the Office of Student Conduct cannot agree upon sanctions.
7. If the student fails to respond to the summons to appear in The Office of Student Conduct for the implementation of the informal hearing and fact-finding procedures, and if the investigation reveals that there is probable cause that the student had violated the Student Code of Conduct as demonstrated by the facts, the Office of Student Conduct will refer the matter to the University Hearing Board.

- **Procedure for Assessment of Minor Penalties Relative to Minor Incidents of Academic Dishonesty.**

A student alleged to have committed a minor incident of academic misconduct may, if the student so desires, have the matter resolved in a confidential session with the respective faculty member and/or department head. The resolution and penalty assessment shall be reduced to writing and executed by the student and department head of the respective area. However, in the event the student denies the alleged misconduct or a resolution cannot be reached on the department level the matter shall be resolved in accordance with the regular student disciplinary procedures.

STUDENT PROCEDURAL RIGHTS

Educational institutions have a duty and the corollary disciplinary powers to protect their educational purpose through the setting of standards of conduct for the students who attend them and through the regulations of the use of institutional facilities. When issues of student misconduct arise proper procedural safeguards shall be observed to protect the student from the unfair imposition of serious penalties.

The following procedural rights shall be maintained for all cases where formal sanctions may be prescribed:

- A. Proceedings are instituted only for violation of the Student Code of Conduct as established in this document and published in a means accessible to students. Penalties imposed for a violation must bear reasonable relationship to the violation.
- B. University officials have the right to enter property owned, leased, or operated by the University including housing occupied or used by recognized University student groups for the purpose of inspecting cleanliness, orderliness, safety, and maintenance. For cases involving suspicion of misconduct as defined in this document, student premises and possessions shall not be searched unless appropriate authorization has been secured and probable cause shown to the designated University authority. Application for this permission shall specify the reasons for the search and the objects or information being sought. The student should be present, if possible, during the search.
- C. University officials who are investigating or arresting individuals for alleged violations of the Student Code of Conduct shall inform students of their rights. In conducting investigations, University officials shall respect the right of the individual to refuse to testify against himself/herself.
- D. Pending action on the charges, the status of the student shall not be altered or his/her right to be present on campus and to attend class suspended except for reasons relating to his/her physical or emotional safety and well being. If the President deems the student to be a threat to the campus community he/she may delegate authority to suspend the student immediately (Presidential Suspension):
 1. When in the judgement of the President the safety and well-being of students, faculty, staff, or University property is endangered, it shall be the duty of the Office of Student Conduct to convene the Hearing Board to provide the suspended student with a hearing as soon as practicable.
- E. Prior to the hearing, the Office of Student Conduct shall inform the student in writing of the reasons for the proposed disciplinary action with specific information and in sufficient time to ensure the student the opportunity to prepare for the hearing.

- **Hearing Board Guidelines for Advisors:**

The student appearing before the University Hearing Board shall have the right to have an advisor of his/her choice present under the following guidelines:

- An advisor may be present to protect the rights of the student charged with misconduct in anticipation of a criminal trial. Such presence shall not be for the purpose of gathering information for use before or during the criminal trial.
- An advisor may be present with the charged student in the hearing room. However, the student shall speak and act on his or her own behalf. Questions asked or testimony given by the charged student shall be limited to elements directly related to the alleged violations.
- Should the advisor desire to object to the proceedings or any other relevant issue he/she may raise a continuing objection that will be noted by the presiding member of the University Hearing Board.

F. The presiding member of the Hearing Board will assure an orderly hearing process in order to observe fairness and due process. The presiding member is authorized to exclude persons from the hearing who are disruptive, or may postpone the hearing due to such disruption.

Upon request of the Hearing Board, a University attorney, if available, may be present to advise the Hearing Board. However, the role of such attorney shall be limited as provided under Hearing Board Guidelines for Advisors.

G. If the accused student refuses a meeting in the Office of Student Conduct or fails to attend a scheduled hearing with the University Hearing Board, he/she may be tried in absentia and a penalty imposed in accordance with the findings.

H. The University Hearing Board shall follow the procedures as outlined below:

1. Hearing Board is convened

- Composition: The University Hearing Board shall be composed of four members as follows:
 - Two faculty members appointed by the Office of Student Conduct from a Hearing Board pool elected by all full-time members of the faculties of the respective colleges in the same manner and proportion as their elected representation on Faculty Senate. Elections for this pool shall be held in conjunction with the annual Faculty Senate elections.
 - Two student members appointed by the Office of Student Conduct from a Hearing Board pool of students. These students are appointed by the Associated Student Government or, in the case of a graduate student charged with misconduct, the Graduate Student Government.
 - No member of the University shall be party to prior investigation of the case against the student, nor shall he/she be placed in a position of developing or presenting the case. If any member is unavoidably involved, he/she must be excused from the Board for that particular hearing.
 - Each Hearing Board will select its own presiding member.
 - A representative from the Office of Student Conduct shall attend all meetings of the Hearing Board.

2. Introduction of Hearing Board members and all individuals present

3. Student is offered the option of:

- a) Open or closed hearing
- b) Challenge of any Hearing Board Member

The accused student also has the right to exclude a member of the Hearing Board, for good cause; and, at the discretion of the Office of Student Conduct, the challenged member may be excused and a substitute member appointed.

4. Charges
 - a) The Presiding Member reads the list of charges against the student.
 - b) The student is asked to plead to the charges:
 1. Student admits responsibility to the charges, Presiding Member explains that sanctions will be determined.
 2. Student denies responsibility for the charges, the hearing proceeds.
5. Opening remarks are made by the University representative
6. The student makes opening remarks.
7. Presentation of evidence by University representative
 - a) Student may question witnesses/evidence presented.
 - b) Board members may question witnesses/evidence presented.
8. Presentation of evidence by student.
 - a) University representative may question witnesses/evidence presented.
 - b) Board members may question witnesses/evidence presented.
9. Summation by University representative
 - a) Representative may include recommended sanctions.
10. Summation by student.
11. Closed deliberation proceedings.
 - a) Findings: Student is responsible for violation of the Student Code of Conduct.
Student is NOT responsible for violation of the Student Code of Conduct.
 - b) Hearing Board completes report for submission to the Office of Student Conduct for formal notification to student.
12. Student notified in writing of decision of Hearing Board and process for appeal.
 - The decision of the Hearing Board is final, subject only to the student's right of appeal to a Review Board.
 - The accused student shall have ten (10) days from the receipt of the Hearing Board decision in which to petition the Review Board for a review. Under compelling circumstances, the ten-day period for filing an appeal may be extended by the Office of Student Conduct.

- I. In the instance where the student appeals the decision of the University Hearing Board the University Review Board shall follow the procedures as outlined below:
 1. If the student files for appeal, the sanctions issued by the Hearing Board are held in abeyance pending the appeal
 2. The appeal shall be in writing and shall explain the grounds for appeal. This request shall be directed to the Office of Student Conduct, which shall initiate the formation of the Review Board.
 3. Review Board is convened within twenty (20) days of receipt of written request:
 - Composition: The University Review Board shall be composed of six members as follows:
 - Three faculty members from the Hearing Board pool other than those who served on the Hearing Board.
 - Three student members from the Hearing Board pool other than those who served on the Hearing Board.
 - A representative from the Office of Student Conduct has the right to attend all meetings of the Review Board as a nonparticipating observer.
 4. When presented with an appeal, the Review Board reviews all information presented at the original Hearing Board along with the request from the accused student indicating the grounds for appeal.

5. Upon review of all materials the Review Board may:
 - a) Uphold the decision of the Hearing Board.
 - b) Order a new hearing by a newly empanelled Hearing Board should circumstances appear to warrant it.
 - c) Order a dismissal of charges on the following grounds:
 - aa) That the University Hearing Board lacked jurisdiction over the offense or over the person accused;
 - bb) That there is no substantial evidence to support finding the student responsible for the violation;
 - cc) That the findings of the Hearing Board are against the manifest weight of the evidence;
 - dd) That the accused has been denied a hearing consistent with the substantive and procedural safeguards provided in this document;
 - ee) That irregularity, misconduct, abuse of discretion, or passion or prejudice on the part of the Hearing Board prevented the accused from having a fair hearing;
 - ff) That new evidence was discovered tending to substantiate that the accused was not responsible for the violation which, with reasonable diligence, he/she could not have discovered and produced at the time of the hearing.
 - gg) That false testimony was given by a witness against the accused which ordinary prudence could not have anticipated or guarded against.
 - The Review Board may, at its discretion, modify, revise, or diminish sanctions, but in no case shall it increase the penalty or the severity with which it works upon the accused student.
7. The Review Board shall act by majority vote. The Presiding Member shall participate in the balloting.
8. The Review Board shall render a decision within ten (10) days of the beginning of its review.
9. The Review Board reports its decision to the Office of Student Conduct for formal notification to the student.
 - In case of suspension or dismissal, the student shall be informed of the procedures for seeking readmission.

HOUSE BILL 1219

According to Ohio House of Representatives Bill 1219, Section 3345.22 of the Revised Code of the State of Ohio, any college student, staff or faculty member arrested for a crime of violence as listed in ORC 38085 is to be afforded a hearing; suspension; appeal.

1. Any student, staff or faculty member arrested for an offense of violence shall be afforded a hearing to determine if he/she should be suspended from the institution.
2. Such hearing shall be scheduled within five days of arrest, subject to reasonable continuances for good cause, which continuances shall not exceed a total of ten days.
3. The hearing shall be before a referee appointed by the Ohio Board of Regents.
4. Hearing shall be adversary in nature, and shall be conducted fairly and impartially, but the formalities of the criminal process are not required.
5. The individual has the right to be represented by counsel, but counsel need not be provided.
6. The individual has the right to question all witnesses against him/her, to testify, and to present testimony of witnesses and evidence on his/her behalf.
7. The testimony of a person, whose suspension is being considered, shall not subsequently be used in any criminal proceedings against him/her.

8. If the referee finds that by a preponderance of evidence that the individual committed the cited offense, he/she shall order the person suspended.
9. A suspension under this code is in effect until the person is acquitted or convicted of the crime for which he/she was arrested. If convicted the individual is dismissed from the institution. If acquitted or upon any final determination not resulting in conviction of the charges for which the person was suspended, the suspension automatically terminates and the person shall be reinstated and the record of the suspension expunged from the University record.
10. An order of the referee may be appealed on questions of law and fact to the court of common pleas of the county in which the college or university is located, within twenty days after the date of the order.
11. Any person afforded a hearing pursuant to this section who does not appear at the hearing shall be declared suspended by the hearing referee.

ASSEMBLY REGULATIONS

(UA Rule 3359-44-01)

The University of Akron recognizes and encourages the exercise of rights consistent with the Constitution of the State of Ohio and of the United States of America. In this regard, The University of Akron also recognizes that the First Amendment of the Constitution of the United States of America imposes upon state universities three propositions:

1. Expression cannot be prohibited because of disagreement of or dislike for its content.
2. Expression is subject to reasonable nondiscriminatory regulation of time and manner.
3. Expression can be prohibited if it takes the form of action that materially and substantially interferes with the normal activities of the institution or invades the rights of others.

The University of Akron is mindful of its responsibility to assure the pursuit of educational programs and to accommodate the needs and rights of all members of the University. To achieve this, certain assembly* procedures have been established to guarantee the fulfillment of the University's mission:

- A. The sponsoring group or person of any assembly shall register the same with the University Calendar Office, Gardner Student Center. Registration must be made at least 48 hours prior to the event, except that the President of the University or his/her designee may waive the 48-hour requirement when unusual conditions exist.
- B. Assemblies deemed by the President of the University or his/her designee to materially and substantially interfere with the normal and scheduled activities of the University are prohibited.
- C. Assemblies or activities by individuals or members of a group that invade the constitutionally protected rights of others are prohibited. Persons in violation of this regulation are subject to disciplinary sanctions, including immediate suspension.
- D. Assemblies shall be restricted to an area appropriate for the activity as determined by the President of the University or his/her designee. Normally, these areas will be restricted to Lee R. Jackson Field and Memorial Hall gymnasium, provided that they are not otherwise in use. If the facilities mentioned above are in use, the normal and regular business of the University may go forward without interruption or disturbance. Failure of individuals or members of a group to respond to a request by an authorized University official upholding this regulation will result in disciplinary action under Section A4 of the Student Code of Conduct.
- E. The sponsoring group or person of any assembly is responsible for all normal costs incurred by the University as well as any unusual costs to insure the peaceful accomplishment of the event.

- F. The sponsoring group or person of any assembly is responsible for making necessary arrangements with other offices and personnel as directed by the University Calendar Office.
 - G. The University Calendar Office shall administer registration procedures, scheduling of facilities, location of set-up arrangements, etc. Sound equipment may be restricted in locations, which are in close proximity to classrooms, laboratories, offices or University residence units.
 - H. Persons present at any assembly or public display who violate University regulations or who might be considered unruly or unlawful will be deemed participants if they fail to remove themselves when ordered by an authorized University official. At a time when such assemblies might be considered unruly or unlawful or become disruptive of any University process or in violation of any University regulation, bystanders and participants will be ordered to leave and will be subject to disciplinary sanctions including immediate suspension and/or arrest if they do not. This regulation is intended to make it clear that spectators by their very presence contribute to the dimensions of the problems encountered in mass gatherings and that no student is immune from due process of law enforcement when in violation as an individual or as a member of a crowd.
 - I. The use of University facilities for any purpose is subject to hour regulations as established by the University.
 - J. Individuals participating in any assembly are reminded that they are responsible to local, state and federal laws as well as to University regulations.
- *Any mass meeting, parade, demonstration, assembly, rally, or other form of expression consistent with the civil liberties expressed in the First Amendment to the United State Constitution shall be termed an "assembly" when referring to the same in this Code.

TRESPASS REGULATIONS

(UA Rule 3359-45-01)

Pursuant to Ohio Revised Code, Section 3345.21, the University of Akron is required to "regulate the use of grounds, buildings, equipment, and facilities of such college or university and the conduct of the students, staff, faculty, and visitors to the campus so that law and order are maintained, and the college or university may pursue its educational objectives and programs in an orderly manner".

In implementing this legislation the University of Akron deems the following:

- 1. Each member of The University of Akron Police Department is designated as a "special police officer" with all the duties and powers enumerated under Ohio State Law.
- 2. The following officials of The University of Akron, or any one of them, are authorized to seek the assistance of appropriate law enforcement officers to enforce the regulations of the University and to enforce laws for the preservation of good order on The University of Akron campus and to prevent the disruption of the educational functions of the University: the President, the Vice President for Administrative Support Services, the Assistant Provost and Dean of Students, and the Chief of the University Police Department.
- 3. The Trespass Regulations set forth below shall be invoked when the President of the University or his/her designee determines that a situation exists on The University of Akron campus which threatens the maintenance of law and order thereon or which impairs the pursuit of its educational objectives and programs in an orderly manner. These regulations shall come into effect immediately upon publication of the same by the President or his/her designee. Upon posting in several conspicuous locations on the campus and when local news media have been notified, the regulations shall come into effect. The President or his/her designee shall determine the procedure for the issuance of Visitor's Passes and shall publish this procedure along with the Trespass Regulations. Trespass Regulations are as follows:

- a. No person, other than members of the Board of Trustees, faculty members, employees, and students of The University of Akron with currently valid University of Akron identification cards and persons carrying valid Visitor's Passes may be on University grounds or in its facilities.
- b. No person in possession of a Visitor's Pass shall be present on University grounds or facilities except at the time and destination designated on the pass.
- c. No person, except authorized personnel of The University of Akron in possession of a valid University identification card shall be on University grounds or facilities which have been previously designated as being limited to authorized personnel only.
- d. Every person on University owned grounds or facilities shall be required to present upon request by University officials a valid University of Akron identification card or Visitor's Pass issued to such person.
- e. Violators of these regulations shall be deemed a trespasser and shall be subject to immediate removal from University grounds or facilities and will be arrested for trespassing.

STATEMENT OF POLICY ON SEXUAL HARASSMENT

(UA Rule 3359-11-13)

In accord with Section 703 of Title VII of the Civil Rights Act of 1964 as amended, The University of Akron reaffirms its commitment to the maintenance of work and study environments free of inappropriate and disrespectful conduct and communication of a sexual nature and sexual harassment in any form. This statement of policy is adopted in conformance with appropriate EEOC guidelines.

Definition

Sexual harassment is the exercise or attempt to exercise by a person using the authority and power of his/her positions to control, influence, or affect the employment or academic status of another employee or student or prospective employee or student in exchange for sexual favors. Sexual harassment refers to unwelcome behavior which is personally offensive and which interferes with the work or academic productivity of another person. Unsolicited sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute harassment when:

1. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic fulfillment.
2. Submission to or rejection of such conduct by an individual is used as the basis for employment or academic decisions affecting such individual.
3. Such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive working or academic environment.

Regulations

1. It is a violation of University policy for any member of the University community, regardless of rank or position, to engage in sexual harassment as defined above.
2. It is a violation of University policy if retaliatory action is precipitated against another for exercising his/her right to due process regarding sexual harassment complaints. Retaliation will not be tolerated at The University of Akron.

Responsibility

All University administrators, including vice presidents, deans, directors, department heads, and other supervisory personnel, have the responsibility to actively implement and oversee the sexual harassment policy. It is the responsibility of the Affirmative Action Office to facilitate the

University's policy consistent with the procedures of The University of Akron's Affirmative Action Commission as may be amended from time to time hereafter.

Procedures

The University of Akron will not tolerate harassment of any form. The following procedures should be followed for anyone, employee or student, who believes he/she has been a victim of sexual harassment:

1. **DON'T DELAY IN LETTING SOMEONE KNOW.** Contact one of the following: immediate supervisor, department head, manager, dean, appropriate vice president, union representative, any member of the Affirmative Action Commission, Women Studies Program, Counseling, Testing and Career Center, any University Sexual Harassment Victim Assistance Volunteer (current list available in the EEO/AA Office), or someone you trust.
2. When you contact one of the above sources, your complaint will initially be addressed in an informal way and sincere effort will be attempted to have the unwelcome, inappropriate behavior or conduct stopped or the issue resolved at the lowest possible level. At this stage, the interviewer may take notes, ask questions, or provide you with other options/alternatives for resolve. No official written record will be kept at this stage. The initial discussion between the complainant and the grievance officer should be kept confidential with no written record.
3. You have the right to file a formal charge of sexual harassment with the University. The Affirmative Action Officer will assist you in writing and filing your complaint. A person of your choice may accompany you. A formal complaint must be in writing and, depending on the type and severity of harassment, submitted to one or more of the following:
 - a. The Affirmative Action Commission through the Affirmative Action Office
 - b. The University Police
 - c. Appropriate union, faculty/administrative grievance committee, or the University Appointing Authority.
4. You have the right to file your complaint with an appropriate external governmental compliance/enforcement agency such as the Ohio Civil Rights Commission or the Equal Employment Opportunity Commission. If you think a criminal offense has been committed, you also may report it to law enforcement authorities.
5. Violations of the University's sexual harassment policy may lead to a variety of remedies, sanctions, or penalties including referral for counseling, written or oral reprimands, suspension with or without pay, termination, or referral to the criminal justice system. Offending students also may be dismissed from the University.
6. File complaints as soon as possible (filing limitations vary according to agency).
7. All allegations of sexual harassment shall be investigated and acted upon promptly. Every effort will be made to stop the harassment and provide the faculty, staff, or student victim with an environment more conducive to productive academic/employment efforts.
8. If the complainant, after an initial meeting with the grievance officer, decides to proceed, the complainant should submit a written statement to the grievance officer. Cases involving sexual harassment are particularly sensitive and demand special attention to issues of confidentiality. Dissemination of information relating to the case should be limited in order that the privacy of all individuals involved is safeguarded as fully as possible.

Due Process

Any faculty, staff, or student accused of sexual harassment has the right to due process. The Faculty Manual, Staff Employee Handbook, Affirmative Action Program, and Collective Bargaining Agreement(s) list some of these procedures.

APPENDIX C**AMENDMENTS TO FACULTY SENATE BYLAWS**

- I.G.1. The Senate shall elect the Senate Representative to the ~~Faculty Advisory Committee to the Chancellor, Ohio Board of Regents~~ OHIO FACULTY COUNCIL, WHO SERVES IN THAT CAPACITY ALONG WITH THE CHAIR OF THE SENATE.
- I.G.4. (Delete entire sentence - ~~An alternate shall also be elected by the same procedures described above.~~)
- I.G.5. Renumber to make it I.G.4.
- II.B. Duties of the Chair. - The Chair of the Senate presides over regular meetings of the Senate, calls special meetings of the Faculty Senate, acts as or designates the official spokesperson for the Faculty Senate in all of its external communications, SERVES ON THE OHIO FACULTY COUNCIL, administers the budget of the Senate, serves as Chairperson of the Executive Committee of the Senate, forwards to the President all legislation and recommendations passed by the Senate and undertakes such tasks as are directed by the Senate.
- IV.B1. (University Well-Being Committee) This Committee shall concern itself with matters relating to health and well-being, such as fringe benefits, insurance, pensions and leaves. The Committee shall be composed of one member of the full-time faculty from each of the degree-granting colleges, elected by its full-time faculty and one full-time faculty member from the University Libraries, elected by its full-time faculty, one member of the contract professionals, elected by their members, ONE MEMBER OF THE NON-BARGAINING UNIT STAFF, ELECTED BY A VOTE OF STAFF EMPLOYEE ADVISORY COMMITTEE MEMBERS, one member from the part-time faculty currently employed by the University elected by members of the part-time faculty.
- V.C. The following permanent committees shall have ex officio members as indicated: Athletics, the Athletic Director or said person's designee and the NCAA Faculty Athletics Representative (appointed by the President); Campus Facilities Planning, the vice President for Administrative Support Services or said person's designee, THE MANAGER OF TELECOMMUNICATIONS, THE DIRECTOR OF AUDIOVISUAL SERVICES, THE MANAGER OF ENVIRONMENTAL HEALTH AND OCCUPATIONAL SAFETY, AND THE UNIVERSITY CHIEF OF POLICE; University Libraries, the Dean of University Libraries or said person's designee, AND THE DIRECTOR OF INFORMATION SERVICES; Research (~~Faculty Projects~~), the Associate Vice President of Research and Graduate Studies or said person's designee; and Student Affairs, the Vice President for Student Affairs or said person's designee, and the Director of Student Financial Aid, THE MANAGER OF ENVIRONMENTAL HEALTH AND OCCUPATIONAL SAFETY, AND THE UNIVERSITY POLICE CHIEF; Computer and Communications Technologies, the Associate Vice President of Information Services or said person's designee; Curriculum Review, the Senior Vice President and Provost or said person's designee. If not already a member of the Senate, the Chair shall become an ex officio for reporting purposes only. Ex officio members shall be nonvoting unless they are members of the Senate. Additional nonvoting members may be appointed to any permanent committee by committee approval.

- VII.A. (Eligibility) Members of the Faculty Senate shall be elected from the members of the regular faculty of The University of Akron, excluding Deans and other primarily administrative officers with faculty rank; from the part-time faculty; from the contract professionals, excluding those with decanal rank or higher; FROM THE NON-BARGAINING UNIT STAFF; and from students.
- VII.D. (Electorate) add 5. THE ELIGIBLE ELECTORATE FOR THE NON-BARGAINING UNIT STAFF MEMBERSHIP ON THE FACULTY SENATE CONSISTS OF ALL MEMBERS OF THE STAFF EMPLOYEE ADVISORY COMMITTEE.
- VII.F. (Elections) add 6. CONDUCT OF NOMINATIONS AND ELECTIONS TO THE SENATE FROM THE NON-BARGAINING UNIT STAFF WILL BE THE RESPONSIBILITY OF THE STAFF EMPLOYEE ADVISORY COMMITTEE.

