

The University of Akron

IdeaExchange@UAkron

The University of Akron Faculty Senate Chronicle

12-2-1993

Faculty Senate Chronicle December 2, 1993

Heather M. Loughney

Follow this and additional works at: <https://ideaexchange.uakron.edu/universityofakronfacultysenate>

Please take a moment to share how this work helps you [through this survey](#). Your feedback will be important as we plan further development of our repository.

This Article is brought to you for free and open access by IdeaExchange@UAkron, the institutional repository of The University of Akron in Akron, Ohio, USA. It has been accepted for inclusion in The University of Akron Faculty Senate Chronicle by an authorized administrator of IdeaExchange@UAkron. For more information, please contact mjon@uakron.edu, uapress@uakron.edu.



1993-94, No. 5

45 Pages

December 2, 1993

TABLE OF CONTENTS

	<u>Page</u>
Minutes of the Faculty Senate Meeting of December 2, 1993	1
Appendix to the Minutes of the Meeting of Faculty Senate of December 2, 1993	16
A. Report of <i>Executive Committee</i>	16
B. Report of <i>University Well-Being Committee</i>	17
C. Report of <i>Vice Chair Graduate Council</i>	19
D. Report of <i>Academic Policies, Curriculum, and Calendar Committee</i>	20
E. Report of <i>Campus Facilities Planning Committee</i>	22
F. Report of <i>University Libraries Committee</i>	24
G. Report of <i>Research (Faculty Projects) Committee</i>	25
H. Report of <i>Computer and Communications Technologies Committee (CCTC)</i>	28
I. Sexual Harassment Policy	29
J. Apportionment Cost of Faculty Senate Budget	35
K. Proposed Amendments to Bylaws	36
L. Teaching Faculty Salaries for 1993-94	37
Curriculum Changes	38

Any comments concerning the contents in The University of Akron Chronicle may be directed to the Secretary, Mr. David Brink (+1707).

would come through the capital budget in June, and her meeting with them just before she came continued her optimism.

B. Executive Committee (Appendix A)

C. Faculty Rights and Responsibilities Committee (No Report)

D. University Well-Being Report (Appendix B)

E. Graduate Council (Appendix C)

F. Academic Policies, Curriculum, & Calendar Committee - Dr. Walton said a report had been distributed. (Appendix D). There were two action items on that report. Senator Oller moved that Senate consider these action items from the Academic Policies, Curriculum, & Calendar Committee. Seconded by Senator Glaser. Motion carried. The first item was the adoption or approval of the curriculum changes as promulgated. Motion carried. The second item was approval of the permanent calendar for 1994-95 and the Preliminary one for 1995-96. Motion carried.

G. Athletics Committee (No Report)

H. Campus Facilities Planning Committee (Appendix E)

I. University Libraries Committee (Appendix F) - Senator Cheung said he wanted to report on one matter, and that was that the Committee had noted with some satisfaction that the Library had been spared in the latest round of necessary budget reductions and that would almost certainly mean that there would not need to be another cut in periodicals this year.

J. Reference Committee (No Report)

K. Research (Faculty Projects) Committee (Appendix G) - Senator Newman reported that there were 8 proposals submitted, 7 were accepted. The Committee would also like to thank this body for allowing the committee to be expanded to a larger number.

L. Student Affairs Committee (No Report)

M. Computing & Communications Technologies Committee (Appendix H)

N. Shared Governance Council and Subcommittees (No Report)

O. General Studies Advisory Committee (No Report)

ITEM NUMBER 7 - UNFINISHED BUSINESS - Chairman Gerlach stated that item B on the agenda had been dealt with at the previous meeting.

A. Sexual Harassment Policy - He noted that the Sexual Harassment Policy had been laid over after it had been duly moved for adoption.

Senator Green said that since the last meeting, several questions of language had been resolved. At this point, if there were technical changes in the language of a minor sort, with the consent of the other members of the committee, he would be happy to accept them as friendly amendments. If there were more substantive changes, he would be happy to entertain a substantive amendment which the body could vote on.

Senator Aupperle asked if the issue of definition with a slight modification could be addressed. In the middle of item B on the first page, there was a statement that said, "by the means of unwelcome sexual behavior which is personally offensive." That seemed to him to perhaps not reflect what society would view as offensive and he thought that, "society at large would find to be offensive" would fit the situation better. He said that he might find something personally offensive that would be very different from Dr. Green or Dr. Elliott. When "offensive" was defined, he thought it should be by society at large rather than from the individual's own perspective.

Senator Harris said that the definition was based upon prior legal cases that had come down. Sexual harassment was an individual and personal thing. It was not a society-originated thing. What, of course, might be harassment to one might not be to another, but it was a personal situation so it must be individualized as to what was personally offensive.

The motion carried without dissent. (Appendix I)

C. Changes to Bylaws II and X and

D. Changes to Bylaw VI - Chairman Gerlach observed that items C & D were so closely related that they should be considered together.

Senator Marquette said that as one of the people who worked on the creation of the Bylaws last year, he wanted to avoid confusion about who was who. He knew that Chair might refer to a piece of furniture but at least it was clear as to whom was being referred. So at this point he was not sure the titles needed changing. There had been some things that needed to be touched up but this was not one of them.

Senator Fowler noted that the Chair had been referred to as the President of the Senate several times. In fact, he thought he heard President Elliott say that a few minutes ago. So, he thought it might be wise to make the discrepancy between the two. If the Chair was referred to as the President by those here at the University, maybe the title should be officially changed to President of the Senate.

Chairman Gerlach noted that everybody communicating to him had done that. He reminded the Senate that he was not going to be president forever or chairman forever, and it would seem that it would be a much more dignified and decent title. It was gender neutral. He understood that the presiding officer of the Kent State Faculty Senate and every other Senate that he had ever head of was called President, and he did not see why Akron's Senate was not so called.

Senator Perry urged his colleagues against these amendments because the President, in his mind, seemed to indicate someone who derived his office in that body independently. The President of the United States, for example, derived his office independently, but the President of the United States

APPENDIX A

Executive Committee

The Executive Committee met on November 12 and 23. The Committee considered an amendment to the Bylaws regarding run-off elections; made committee appointments; corresponded with Senators regarding their interest in serving on committees of the Shared Governance Council; selected a secretary for the Faculty Senate; considered times for a special meeting of Senate, if necessary; set a time for its next meeting (January 14, 1994, at 10 a.m.); and set the agenda for today's meeting.

Respectfully submitted by David Brink, Secretary

APPENDIX B *Times 12*

University Well-Being Committee

November 19, 1993

Times 11
The entire meeting was devoted to the issues raised by the report from the Task Force on Part-Time Faculty Concerns. We discussed the possibility of allowing part-time faculty to buy into the health benefits package-research will be done for the next meeting. These recommendations were made to be placed under New Business.

1. We recommend that the following be referred concurrently to APCC due to workload implications:

Recommendation 1: That Section 3359-20-03 (A) (1) (c) (iii) be amended by replacing the present section with:

(iii) **Lecturers**

Lecturers are faculty members appointed to carry out teaching responsibilities dictated by enrollment demand.

Lecturers may be appointed by the board upon recommendation of the dean of a college for specified terms of services.

(A) **Auxiliary Lecturers:** Part-time faculty appointed on a semester-to-semester basis to teach two course sections or fewer per semester.

(B) **Limited Term Lecturers:** Part-time faculty appointed for terms of no less than one and no more than three-year renewable terms to teach no more than the equivalent of eighteen credits per academic year.

(C) **Renewable Term Lecturers:** Faculty appointed for terms of no less than one and no more than three-year renewable terms to teach nineteen to twenty-one credits per academic year.

Rationale: This revision would clarify the distinction between limited service part-time faculty (a) and those persons who are engaged on a regular basis and whose service may best be assured by more than a one-semester appointment (b). It also provides for the regularization of term appointments (c).

Recommendation 2: No more than 33% of the credit hours taught in a division/department should be taught by part-time faculty holding Auxiliary and Limited Term Lectureships combined.

APPENDIX B (cont.)

2. We recommend that the following be referred concurrently to Budget and Planning Coordination Committee due to it being a salary issue.

Recommendation 1: That the lecturer designation and pay rates be adjusted as shown below. Compensation rates should be recommended by the department head/division chair and/or dean and by the provost.

Lecturer I pay range from \$500-\$650 per credit hour
Lecturer II pay range from \$600-\$750 per credit hour
Lecturer III pay range from \$700-\$850 per credit hour

Persons appointed as renewable-term Lecturers will be compensated only at the Lecturer III rate.

Colleges will be responsible for developing criteria to permit pay assignments and step increases within the limits set forth in Recommendation I above.

Respectfully submitted by Barbara Bucey, Chair

APPENDIX C

**Report of the Vice Chair
Graduate Council**

The Graduate Council met four times during Fall 1993 semester. September 13 was devoted to organizational matters. On September 27, October 25 and November 22, regular business of Council was conducted.

Officers of Graduate Council for 1993-94 are Ralph Darr (Education), Vice Chair, and Paul Kuzdrall (Business Administration), Secretary. Chairs of standing committees are Monte Turner (Biology), Membership; Sue Hardin (Psychology), Curriculum; Diana Reep (English), Student Policy.

Interim Dean Charles Dye reviewed the function and status of the Committee for the Enhancement of the Research Environment. It was his recommendation to abolish that committee in light of its inactivity for the past three years. Graduate Council voted to approve the recommendation.

The Council agreed that the Grievance Procedures for Graduate Students, with the minor editorial revisions recommended by the University's Legal Counsel, did not need to return to the Graduate Faculty for reapproval.

The Curriculum Committee received 58 curriculum proposals and has approved 45 to date.

The Membership Committee approved 27 faculty for new or continuing Graduate Faculty status.

The Student Policy Committee had no business to report for Fall 1993 semester.

Respectfully submitted by Ralph F. Darr, Jr., Chair

APPENDIX D

Academic Policies, Curriculum, and Calendar Committee

The Academic Policies, Curriculum, and Calendar Committee met on Tuesday, November 23, 1993 at 3 p.m. in the Board of Trustees Room of the Gardner Student Center. The following actions were approved for recommendation to the Faculty Senate:

1. Curriculum Changes

CT-94-02	CT-94-03
CT-94-07	CT-94-09

ED-94-02

FAA-94-03	FAA-94-04
FAA-94-05	FAA-94-06
FAA-94-08	FAA-94-28

WC-94-01	WC-94-02
----------	----------

2. Proposed Permanent 1994-95 Academic Calendar and Proposed Preliminary 1995-96 Academic Calendar (See Attachment)

APCC recommends adoption of these items.

ACADEMIC CALENDAR

	<u>1994-95</u>	<u>Preliminary 1995-96</u>
<u>FALL SEMESTER</u>		
Day & Evening Classes Begin	Mon., August 29	Mon., August 28
*Labor Day (Day & Evening)	Mon., September 5	Mon., September 4
Veterans Day (Classes Held, Staff Holiday)	Fri., November 11	Fri., November 10
**Thanksgiving Break	Thurs.-Sat., November 24-26	Thurs.-Sat., November 23-25
Classes Resume	Mon., November 28	Mon., November 27
Final Instructional Day	Sat., December 10	Sat., December 9
Final Examination Period	Mon.-Sat., December 12-17	Mon.-Sat., December 11-16
Commencement	Sat., December 17	Sat., December 16
Spring Intersession	Mon.-Fri., January 2-13	Tues.-Sat., January 2-13
<u>SPRING SEMESTER</u>		
*Martin Luther King Day	Mon., January 16	Mon., January 15
Day & Evening Classes Begin	Tues., January 17	Tues., January 16
*President's Day	Tues., February 21	Tues., February 20
Spring Break	Mon.-Sat., March 20-25	Mon.-Sat., March 18-23
***May Day	Fri., May 5	Fri., May 3
Final Instructional Day	Sat., May 6	Sat., May 4
Final Examination Period	Mon.-Sat., May 8-13	Mon.-Sat., May 6-11
Commencement	Sat., May 13	Sat., May 11
Commencement/Law School	Sat., May 20	Sat., May 18
Summer Intersession	Mon.-Fri., May 15-June 9	Mon.-Fri., May 13-June 7
<u>SUMMER SESSION I</u>		
First 5 and 8 Week Sessions Begin	Mon., June 12	Mon., June 10
*Independence Day	Tues., July 4	Thurs., July 4
First 5-Week Session Ends	Fri., July 14	Fri., July 12
<u>SUMMER SESSION II</u>		
Second 5-Week Sessions Begin	Mon., July 17	Mon., July 15
8-Week Session Ends	Fri., August 4	Fri., August 2
Second 5-Week Session Ends	Fri., August 18	Fri., August 16
<u>FALL SEMESTER</u>		
Day & Evening Classes Begin	Mon., August 28	Mon., August 26

* Classes canceled

** Classes canceled from Wednesday at 5 p.m. through Monday at 7 a.m.

*** Classes canceled from noon to 5 p.m.

APPENDIX E

Campus Facilities Planning Committee

November 5, 1993

The meeting was called to order by Dr. Harvey Sterns. Introductions were made and Dr. William K. Guegold (College of Fine & Applied Arts/School of Music) was elected chair.

Dr. Marquette was introduced and presented a plan for the expansion of the Assessment Office into the conference room next to their current offices. Motion was made to grant this expansion by Sterns and seconded by Dr. Lyle Dye to accept this request. In the discussion that followed such matters as the moving of classes to Polsky's and need for equipment were examined. Motion passed. The move will take place in time for the beginning of Spring Semester 1994. Permanent space will need to be found in the not-too-distant future as the work of this office increases.

The minutes from the October 6 meeting were approved.

Additional discussion ensued including the following:

- Kolbe and Leigh Halls have a good deal of "temporary" occupants who will need to be moved again while construction in these buildings take place in the next two years.
- The cost of rental space for the university in the new Convention Center is being discussed by the legal departments of both groups.
- The committee hopes to set definite long-terms goals for the campus and solicit more faculty input. It was explained to the new members that the process to open a new building takes about six years from concept to turning over the keys.
- A long discussion took place concerning Polsky's coming online and, in particular, the fact that the facility will be about 800 parking spaces short of projected need. The committee strongly believes that there must be some form of transportation support for the facility. Metro wants approximately \$200,000 per year to implement additional bus lines with special student/faculty passes. The idea of a double-decker trolley would cost a total of \$150,000 with the university's portion \$50,000. The committee questioned whether the students would use either of these options based on current driving habits.

Adding two additional levels to the Polsky parking deck would cost \$4-\$4.5 million. No state support is available for parking facilities. Barry Barker of Metro and Joel Hampton will be invited to a future meeting to bring us up to date on these issues.

The committee decided that the parking situation on campus would be a top priority for future discussion and action.

APPENDIX E (cont.)

- A request from the Geology Department to use Crouse Hall, Room 214 for additional lab space was next on the agenda. It was decided that this decision required more study. The remodeling would necessitate a move of twenty sections to Polsky's, while the Geology Department would be moving in only two sections. It was felt that careful consideration must be made of all requests requiring a shifting of class space to the west campus. Representatives from the Geology Department will be invited to our next meeting to present their case directly to the full committee.
- The committee expressed its unanimous support for having representatives from the Registrar, Provost, and Facilities Offices attend each meeting.
- Some concern was expressed at the high cost of renovating offices for the Faculty Senate when, in fact, they would be used for only one year.

The meeting was adjourned at 11:00 a.m.

Respectfully submitted by William Guegold, Chair

APPENDIX F

University Libraries Committee

The Committee met at noon on 19 November 1993 in Bierce 161. Present were committee members: Drs. Gerlach, Sterling, Canda, Erickson, Williams and Cheung, and Mrs. Patton. Absent with notice were Dr. Fleming and Mrs. O'Connor. Also present was Mr. Paul Richert, Law Library.

A correction to the data in last year's committee report, pointed out by Mrs. O'Connor, was noted. Dean Williams elaborated on the category "other" in last year's data indicating that it was composed of: (1) student wages, ~267k\$, (2) OCLC costs, ~65k\$, and (3) computer maintenance costs, ~100k\$. The committee felt that the best course of action to get started with identifying this years critical task was to obtain updated data, perhaps for the last 10 years, and to attempt to identify performance based measures of the Libraries' performance. A sampling of the available data will be compiled for the committee's examination with the assistance of Dean Williams.

A discussion ensued about how best to characterize the effects of diminished resources on the Libraries. Problem areas arising from diminished resources include: cataloging backlogs, limited outreach (such as educating the University population on the resources available over Internet, as an example), and a degraded physical plant & environment (presently on 1/4 of design lighting capacity in Bierce is utilized to save money). It appears that we are getting a great deal of services by "volunteerism" on the part of the Library staff (i.e., people doing more than we can rightfully expect of them) and that the Libraries have "no reserves" (i.e., they are just meeting their customers' needs).

The committee accepted Dean Williams' kind offer to arrange for preparation of a transcript of future committee meetings.

Last, the committee noted that the Libraries have been spared in the latest round of budget reductions.

The meeting was adjourned at 1 p.m.

Respectfully submitted by Michael Cheung, Chair

APPENDIX G**Research (Faculty Projects) Committee**

November 15, 1993

The meeting began at 9 a.m. in the McCollester Room of Buchtel Hall. Members present were: Ms. Virginia Berringer, Ms. Eleanor Klosterman, Dr. Jeffrey Dilts, Dr. Nick Ranson, Ms. Christina DePaul, Dr. Dan Sheffer, Dr. Isadore Newman, Dr. Dolores Bower, Dr. Gary Frank, Dr. Robert Liang, Dr. Brian Leonard, and Dr. Lazarus Macior.

Dr. Newman explained the Faculty Senate added 12 members to this Committee at the Senate's November 7, 1993, meeting making the total of 23 members. These new people had not been contacted by the Senate as of yet; however, Dr. Newman did notify them by a memo dated November 10, 1993, explaining the circumstances. Those new members were not required to take on the task of reviewing the eight proposals submitted for the Fall 1993 competition as they would have had only a few days to do so and it was considered unreasonable. The new members were welcome to come to this meeting. These new members will be required to review the Summer 1994 proposals at the December 13, 1993 meeting. The additional new members are: Drs. William McGucken, History (Senator); Dale Borowiak, Math; Thein Kyu, Polymer Engineering; Claire Tessier, Chemistry; Brian Leonard, Mechanical Engineering; Peter Henriksen, Physics/Chemistry; Gerald Young, Math; Alan Gent, Polymer Engineering/Physics; Nancy Somerick, Communication; Lazarus Macior, Biology; J. Clayton Fant, Classics/History; and Ms. Charmaine Streharsky (Ex officio, non-voting), Research Services & Sponsored Programs.

The purpose of this meeting was to evaluate the eight proposals submitted for the Fall 1993 competition. It was explained to this new Committee that scoring will be done by secret ballot with number one ranking the highest through number four, and a vote of number five is considered ineligible. There would need to be three votes of number five before the proposal would be considered ineligible.

There were 8 proposals submitted for the Fall 1993 competition. All eight proposals were reviewed and ranked.

There were <u>7</u> proposals awarded:	Arts & Sciences	2 - Chemistry
	"	1 - History
	"	1 - Biology
	Engineering	1 - Chemical Engineering
	Fine & Applied Arts	1 - Communication
	Polymer Science & Polymer Engineering	1 - Polymer Science

The total for these seven awards is \$21,595.

APPENDIX G (cont.)

Dr. Ranson questioned whether a score of 3.27 was acceptable for funding since there were only eight proposals submitted--was there a "specific pool" of money available. Dr. Sheffer reminded Dr. Ranson this "pool" had to include the upcoming Spring and Summer 1994 proposals. Dr. Sheffer explained that a proposal is considered unacceptable for funding with a score of 3.

With regard to the October 15, 1993 memo from the Faculty Senate to determine which members would serve one-, two-, and three-year terms and report this decision to the Senate Secretary, David Brink, the RFP Committee voted to wait until this meeting to address this action item (found in 10/15/93 minutes). It was decided to draw the 23 members' names from a basket. The first seven names (drawn by individual members of the RFP Committee) reflected those who would serve one year; the next seven names determined those who would serve two years, and the remaining nine would serve three years.

One-Year Term	
Alan Gent	Peter Henriksen
Robert Liang	Lazarus Macior
William McGucken	Isadore Newman (Chair)
Nick Ranson	
Two-Year Term	
Dale Borowiak	J. Clayton Fant
Gary Frank	Thein Kyu
Brian Leonard	Dan Sheffer
Gerald Young	
Three-Year Term	
Virginia Berringer	Dolores Bower
Christina DePaul	Jeffrey Dils
Eleanor Klosterman	Nancy Somerrick
Claire Tessier	G. Edwin Wilson
Chairmaine Streharsky	(Ex officio member)
(Ex officio, non voting)	

Ms. Streharsky, in absentia, requested the Committee give some thought to the Committee being sensitive to the fact that the "hard science" members have overlapping terms. The Committee agreed to be aware of this and act on that issue at the end of each year. The terms will be for a fiscal year. Therefore, the one year term will be from July 1, 1993 through June 30, 1994; the two-year term will be July 1, 1993 through June 30, 1995; and the three-year term will be from July 1, 1993 through June 30, 1996.

Seeking the Committee's permission, Dr. Newman explained he would like the primary reviewer of the unfunded proposal to explain why the proposal was not funded and to give additional information to help achieve a future successful proposal. Dr. Sheffer explained the award letters and "form letters of rejection" will be sent out at the

APPENDIX G (cont.)

same time. The form letter of rejection will be similar to those as sent out from foundations. In the form letter of rejection, the PI will be instructed to call the primary reviewer or the Chair with their questions. Dr. Newman further explained that when talking with the PI, it is the intent of this Committee to be facilitative not punitive--our intent is to help them obtain funding. The award letters will explain to the principal investigator the comments and/or suggestions that were brought up and the PI is to contact the primary reviewer or the Chair if the PI has any concerns. The principal investigator will initiate the contact to the primary reviewer regarding their proposal for any further clarification.

It was brought to the Chair and the co-chair's attention by Cindy Angerstien, the recording secretary of the RFP Committee, there is a problem which is not covered by any rule in the Guidelines (The Guidelines as stated in 5.e. under Restrictions and Conditions of Award state: "A final report (generally one page) must be submitted...at the end of the funded period."; and as stated in 5.h.: "If the Faculty Research Grant account becomes overdrawn, it is the responsibility of the faculty member of his/her department to cover the overage.") She explained that a faculty member received a grant from this Committee. The grant ended, and the faculty member turned in their report as required by this Committee; however, a deficit remained (over \$1,000). The faculty member turned in a new proposal for a new round of funding while the previous expired RFP grant was in a deficit. Dr. Newman pointed out that those who receive RFP grants do receive printouts of their award, therefore, they are aware of where their grants stand. Dr. Newman explained to this Committee if there is a deficit in a previous RFP grant this Committee will not permit funding of a new RFP grant. These RFP grants are not intended to pay off any other grants. Ms. Angerstien further explained these RFP grants do not have a "grants coordinator/accountant assigned by the Controller's Office or the Budget Office to 'police' for deficits. However, other external grants are issued a grants coordinator."

Dr. Newman posed a motion that this Committee WILL NOT REVIEW OR FUND any RFP proposals in which the PI is in deficit on a previous RFP grant and these RFP funds will not be used to pay off any grant(s) that are in a deficit. The Committee was unanimously in favor and the motion passed. The passed motion will appear in the RFP Guidelines under the section titled "Restrictions and Conditions of Award" as item 5.i.

ACTION: The Committee will ask Dr. Ed Wilson, Acting Vice Provost for Research & Graduate Studies, to approach Mr. Hank Nettling and explain the RFP grants should be assigned a grant coordinator/accountant, therefore, giving the grants coordinator/accountant the authority to deal with any RFP deficit and advise the RFP Committee of same.

A question was raised asking if an RFP Committee member is permitted to submit a proposal to this Committee. Dr. Newman replied that when the RFP Committee member's proposal was to be reviewed, the person simply left the room while their proposal was reviewed and voted upon. That person was permitted then to return to the Committee to review and vote on any remaining proposals.

The next meeting will be December 13, 1993, at 9 a.m. in the McColleston Room, Buchtel Hall, to discuss the Summer 1994 Fellowships.

Meeting adjourned at 11 a.m.

Respectfully submitted by Cindy Angerstien, Secretary to the Research (Faculty Projects) Committee

APPENDIX H

Computer and Communications Technologies Committee (CCTC)

The CCTC has met and elected its Chair, Ray Sibberson of the Community & Technical College. The committee has appointed three subcommittees to address a variety of areas related to relevant areas. The Committee is working on a five-year plan, which hopefully will be brought before the Senate in Spring Semester.

The CCTC will meet again on December 7, 1993 to continue its mission.

Respectfully submitted by Ray Sibberson, Chair

Sexual Harassment Policy

A) Statement of Policy

The University of Akron reaffirms its commitment to an academic, work, and study environment free of inappropriate and disrespectful conduct and communication in any form. All students, faculty, and staff shall be protected under the guidelines of this policy.

A copy of this policy shall be incorporated into all employee handbooks. It shall also be included in student orientation materials, including those distributed to students in professional schools. It shall also be published in scheduling materials each semester. Copies of this policy shall be available at appropriate University offices, **including the office of the Deans of each college, the University Library, Vice President for Student Services, the Affirmative Action Office, the Department of Human Resources, all other administrative offices, and other places specified by the Vice President for Administrative Support Services.**

B) Definitions

Sexual harassment is a violation of state and federal laws and the policies of The University of Akron. Such conduct is defined as the exercise or attempt to exercise the authority and power of one's position to control, influence, or affect the employment or academic status of another employee, student, or prospective employee, by the means of unwelcome sexual behavior which is personally offensive, creates a hostile environment, interferes with the work or academic productivity of another person, or otherwise upsets or threatens an individual. **Unwelcome and uninvited** sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute harassment when:

- (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic fulfillment; and/or
- (2) submission to or rejection of such conduct by an individual is used as the basis for employment or academic decisions affecting such individual; and/or
- (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive working or academic environment.

Sexual harassment encompasses any sexual attention that is **unwelcome and uninvited**. Examples of the verbal or physical conduct prohibited include, but are not limited to:

- (a) physical sexual assault or other inappropriate physical conduct including but not limited to patting, pinching or fondling, pulling at clothes, intentional brushing against a person's body, cornering or blocking a person's movement;
- (b) direct or implied threats that submission to sexual advances shall be a condition of employment, work status, promotion, grades, academic progress, or letters of recommendation;
- (c) direct propositions of a sexual nature;
- (d) subtle pressure for sexual activity, an element of which may be conduct such as repeated and unwanted staring or leering;
- (e) a pattern of conduct (not legitimately related to the subject matter of a course) intended to discomfort or humiliate, or both, that includes comments of a sexual nature, such as sexually explicit statements, questions, jokes, or anecdotes;
- (f) a pattern of conduct that would cause discomfort or humiliate, or both, a reasonable person at whom the conduct was directed that includes one or more of the following: (a) unnecessary touching or hugging; (b) remarks of a sexual nature about a person's clothing or body; or (c) remarks about sexual activity or speculations about previous sexual experience.

C) Retaliation

It is a violation of University policy if retaliatory action is precipitated against another for exercising his or her rights under this policy regarding sexual harassment complaints.

Under this policy, retaliation is defined as the undertaking of adverse action against students or employees for the exercise of rights under this policy, or for having brought forward a charge of discrimination or sexual harassment, testified, assisted, or participated in any manner in an investigation or hearing or other proceeding under this policy or pursuant to procedures provided by law. The exercise of such legally protected rights shall not reflect upon an individual's status or affect future employment, grades, or assignments.

Retaliation shall not be tolerated at The University of Akron and could result in disciplinary actions up to and including termination.

When a student alleges or complains of sexual harassment by an

instructor of a class in which the student is enrolled, the instructor's department head, or the department head's designee, shall monitor the student's progress and participation in the class thru timely and frequent consultation with the student throughout the term to ensure against retaliatory action.

D) Responsibility

- (1) **All persons affiliated with the University have a responsibility to actively oversee and implement this policy. The Affirmative Action Officer shall facilitate and administer this policy consistent with the terms set forth herein and consistent with the state and federal rules, regulations, and laws governing this institution.**
- (2) **Any person who believes he or she has been the victim of sexual harassment by an employee, student, or visitor of the University, or any third person with knowledge or belief of such conduct, should report the alleged acts immediately to a University official listed in Section E below.**
- (3) **Employees and students should make clear through affirmative conduct an/or verbal statements to an alleged harasser that such conduct is unwelcome and uninvited and should cease immediately. However, the employee's or student's inability to do so does not, in itself, negate the validity of the offensiveness of the conduct alleged.**

E) Reporting and Investigating Procedures

Persons who believe they are the victim of sexual harassment have the right to file a complaint. Such complaints should be filed as quickly as possible, **but not later than one hundred and twenty (120) days after the incident in question, utilizing either the informal or formal procedures outlined below.**

However, any sexual conduct defined as criminal conduct in accordance with Title 29 of the Ohio Revised Code shall be handled by the formal procedures outlined herein. The University reserves the right to refer such complaints to the appropriate external agency, including the prosecutor, police, or other appropriate investigative agency.

Informal Procedures

- (1) **Any complainant may contact knowledgeable persons within the University community with whom he or she feels comfortable to seek information regarding the definition of sexual harassment and the informal and formal procedures available for filling a complaint. It is recommended that the complaint contact a University representative such as counseling personnel, academic advisors, residence hall staff, department heads, coordinators of academic programs, vice presidents or the Department of Affirmative**

Action/EEO.

- (2) Any complainant who is an employee should contact his or her immediate supervisor, or if the supervisor is the alleged perpetrator or unavailable, the Vice President or head of the administrative unit.
- (3) Any complainant who is a student should contact immediately the Dean of the student's college or the Assistant Vice President of Student Support Services.
- (4) The complainant may also contact the Affirmative Action Officer directly.
- (5) Third persons referenced in Section D(2) above should contact any of the above listed officials.
- (6) University personnel contacted about an incident or informal complaint of sexual harassment must report the incident/complaint to the Affirmative Action Officer as soon as possible. The Affirmative Action Officer shall be appraised of patterns of incidents or complaints as they may develop.
- (7) The Affirmative Action Officer shall attempt to resolve the complaint in cooperation with the University representative originally contacted when appropriate.

Formal Procedures

- (1) Should informal procedures not produce a resolution satisfactory to the complainant, the complainant has the right to file a formal written complaint with the Affirmative Action Officer. The Affirmative Action Officer shall then refer the complaint to the Affirmative Action Commission. (OH Admin. Code 3359-38-01)
- (2) Upon receiving a formal complaint, the Affirmative Action Officer shall inform the alleged offender of the allegation and of the identity of the complainant. A written statement of the complaint shall be given to both parties. The Affirmative Action Commission shall then conduct an investigation. The complainant shall be fully informed of steps taken during the investigation. The Affirmative Action Commission shall report its findings to the Affirmative Action Officer.
- (3) An investigation of a formal complaint shall be initiated only with the complainant's written consent. However, in the absence of written consent, the Affirmative Action Officer, in consultation with the General Counsel, may recommend that the Affirmative Action Commission undertake an investigation if a clear pattern of incidents or complaints against the alleged harasser is evident.

F) Resolution of a Complaint

- (1) **There shall be an aggressive effort on the part of all parties involved to resolve informal or formal complaints promptly.**
- (2) **Resolution of an informal complaint by the appropriate administrative person and/or the Affirmative Action Officer shall occur within thirty (30) calendar days of submission of complaint. A formal complaint shall be referred to the Affirmative Action Commission within thirty (30) calendar days of receipt of complaint by the Affirmative Action Officer. The Commission shall report its findings within sixty (60) calendar days.**
- (3) Any faculty or staff person accused of sexual harassment is entitled to due process as specified in the faculty or staff manual or applicable collective bargaining agreement. Any student accused of sexual harassment is entitled to due process in accordance with established University disciplinary procedures applicable to students.
- (4) **If the Affirmative Action Commission finds probable cause for seeking sanctions against a person accused of sexual harassment, the Affirmative Action Officer shall forward the Commission's findings immediately to the President of the University.**
- (5) Violators of this policy may incur a variety of sanctions which may include, **but are not limited to**, referral for counseling, written or oral reprimands, suspension with or without pay, termination, or referral to the criminal justice system.
- (6) Nothing contained herein shall be deemed to restrict or otherwise prohibit the complainant from filing a complaint with an appropriate external governmental agency, nor shall this policy be deemed as discouraging individuals from seeking legal counsel. It shall, however, be the responsibility of such individuals to meet any agency filing deadlines.
- (7) In the event allegations are not substantiated, reasonable steps shall be taken to ensure that the accused suffers no damage to his/her reputation which may have been caused by the proceedings. Any complainant found to be dishonest in making allegations or who has been found to have made them maliciously shall be subject to University disciplinary action.

G. Confidentiality.

All complaints of sexual harassment shall be considered confidential and only those persons necessary for the investigation and resolution of the complaint will be given information about them. The University will respect the confidentiality of the complainant and the individual against whom the complaint is filed as much as possible consistent with the University's legal obligations to protect the rights and security of its employees and students.

Equal Employment Opportunity/Affirmative Action Office, BROD #209, #210, #212 (972-7300)

(As approved at the Faculty Senate meeting of December 2, 1993)

APPENDIX J

Bylaw IX. Support

A. Material Support

1. The Faculty Senate shall have suitable office space, budget for appropriate expenditures, and at least one full-time secretary for support of its activities.
2. Beginning with the 1994-95 academic year, the Faculty Senate shall be allocated a regular University general fund account through the normal budgeting process. For budgetary purposes, the Faculty Senate shall be treated as an independent administrative unit.
3. The Chair of the Faculty Senate shall be responsible for the administration of the Faculty Senate account. The ~~Chair~~ EXECUTIVE COMMITTEE shall make regular reports concerning the account to the Senate and to the relevant University budgetary authorities according to regular budgetary procedures.
4. The Executive Committee of the Faculty Senate shall prepare a budget request for each academic year and present it to the Senate for approval in a timely fashion, consistent with the regular University budgetary process.
5. Once approved by the Senate, ~~the Chair of the Senate will submit~~ the budget WILL BE SUBMITTED BY THE CHAIR OF THE SENATE through the regular University budgetary process, where it will be considered along with budget requests from other administrative units of the University.

(As approved at the Faculty Senate meeting of December 2, 1993)

APPENDIX K

Proposed Amendments to Bylaws

Amendment to Bylaw VII. Membership, B. Apportionment

3. The Contract Professionals shall elect two representatives from their membership, NOT TO INCLUDE THOSE WITH DECANAL RANK OR HIGHER.

Amendments to Bylaw VII. Membership, F. Elections

2. Each winning candidate must secure at least a majority of votes cast. In the event no candidate receives a majority there will be a run-off election BETWEEN THE TWO HIGHEST VOTE GETTERS.
3. In elections with more than one seat at stake, the winning candidate will be decided in order of total votes cast for each candidate until all seats are filled. In the event there are seats unfilled and the remaining candidates did not achieve at least a majority of votes cast, there will be a run-off election among the ~~remaining candidates~~ HIGHEST VOTE-GETTERS (TWO PER UNFILLED SEAT.)
4. In the event of a tie vote ~~there will be a run-off election among the tied candidates~~ THE ELECTION ~~WILL BE~~ SHALL BE DECIDED BY LOT.

Amendment to Bylaw VIII. Amendments, C. Majority Amendments require the concurrence of sixty percent of the ~~ballets~~ VOTES cast by members of the Faculty Senate.

THE UNIVERSITY OF AKRON
TEACHING FACULTY SALARIES FOR 1993-94
(Akron Campus)

	Professors		Assoc. Profs.		Asst. Profs.		Instructors	
	<u>1992-93</u>	<u>1993-94</u>	<u>1992-93</u>	<u>1993-94</u>	<u>1992-93</u>	<u>1993-94</u>	<u>1992-93</u>	<u>1993-94</u>
<u>Minimum</u>								
Salary	\$36,818	\$37,859	\$29,402	\$29,000	\$26,984	\$22,440	\$27,450	\$28,293
Comp.	\$47,927	\$49,792	\$38,354	\$36,648	\$34,085	\$28,981	\$34,650	\$35,938
<u>Median</u>								
Salary	\$53,882	\$55,336	\$41,183	\$42,533	\$36,261	\$36,865	\$32,650	\$33,619
Comp.	\$67,145	\$69,869	\$52,964	\$54,086	\$44,418	\$49,014	\$43,546	\$45,242
<u>Average</u>								
Salary	\$56,806	\$57,732	\$43,100	\$44,787	\$38,088	\$38,698	\$31,671	\$32,651
Comp.	\$70,270	\$71,783	\$54,340	\$56,652	\$48,471	\$49,708	\$40,720	\$42,099
<u>Maximum</u>								
Salary	\$106,080	\$107,406	\$71,353	\$73,494	\$60,690	\$59,740	\$36,083	\$36,993
Comp.	\$128,339	\$130,514	\$87,006	\$90,065	\$72,647	\$74,150	\$44,604	\$45,994

THE UNIVERSITY OF AKRON
TEACHING FACULTY SALARIES FOR 1993-94
(Wayne Campus)

	Professors		Assoc. Profs.		Asst. Profs.		Instructors	
	<u>1992-93</u>	<u>1993-94</u>	<u>1992-93</u>	<u>1993-94</u>	<u>1992-93</u>	<u>1993-94</u>	<u>1992-93</u>	<u>1993-94</u>
<u>Minimum</u>								
Salary	\$40,596	\$49,500	\$32,691	\$42,500	\$29,376	\$34,000	\$30,600	\$30,266
Comp.	\$48,699	\$59,851	\$43,076	\$54,974	\$39,755	\$42,504	\$39,825	\$38,195
<u>Median</u>								
Salary	\$45,186	\$54,000	\$35,521	\$45,000	\$30,000	\$35,500	\$30,800	\$32,100
Comp.	\$53,948	\$68,306	\$45,723	\$57,802	\$40,393	\$47,437	\$40,045	\$41,923
<u>Average</u>								
Salary	\$45,016	\$53,833	\$35,812	\$46,340	\$30,518	\$35,333	\$30,800	\$31,622
Comp.	\$54,683	\$66,686	\$45,841	\$58,683	\$40,156	\$46,136	\$40,045	\$40,826
<u>Maximum</u>								
Salary	\$49,266	\$58,000	\$38,853	\$58,000	\$32,844	\$37,000	\$31,000	\$32,500
Comp.	\$61,403	\$71,902	\$50,275	\$73,022	\$43,251	\$45,988	\$40,265	\$42,361

FILES
mmam.sal
11/93

CURRICULUM CHANGES

The following curriculum changes, in accordance with the Curricula process adopted by University Council on December 12, 1974, have had final approval by either the Senior Vice President and Provost or by Faculty Senate. All changes are effective Fall, 1994 (unless otherwise noted).

COLLEGE OF ARTS AND SCIENCES

AS-94-01

Biology

Course Deletion: 3100:670 Medical Physiology, Pathophysiology and Pharmacology (3)

AS-94-02

Psychology

Summary of Prerequisite Undergraduate Course Changes: 3750:220 Intro. to Psychology Experimental Psychology; 3750:240 Industrial/Organizational Psychology; 3750:320 Biopsychology; 3750:335 Dynamics of Personality; 3750:340 Social Psychology; 3750:345 Cognitive Processes; 3750:435 Cross-Cultural Psychology; 3750:441 Clinical & Counseling Psychology I; 3750:442 Clinical & Counseling Psychology II; 3750:446 Research Design & Analysis; 3750:475 Psychology of Adulthood & Aging; 3750:480 Special Topics in Psychology; 3750:485 Applied Development Psychology; 3750:488,9 Honors Project in Psychology; 3750:495 Field Experience in Psychology; 3750:497 Independent Reading and/or Research in Psychology

AS-94-03

Psychology

Summary of Prerequisite Graduate Course Changes: 3750:400/500 Personality; 3750:410/510 Psychological Tests & Measurements; 3750:420/520 Abnormal Psychology; 3750:430/530 Psychological Disorders of Children; 3750:443/543 Human Resource Management; 3750:444/544 Organizational Theory; 3750:445/545 Psychology of Small Group Behavior; 3750:450/550 Cognitive Development; 3750:460/560 History of Psychology; 3750:490/590 Workshop in Psychology

AS-94-04

Geography & Planning

Course Change: (Revision) from: 3350:685 Planning: Field Experience (2) to: Planning 3350:685 Planning Internship (3)

AS-94-16

Biology

Course Deletion: 3100:206/207 Human Anatomy and Physiology (4)

Course Deletion: 3100:341 Flora and Taxonomy I (3)

AS-94-17

Biology

Course Change Summary: from: 1100:221 Natural Science-Biology (3) to: 3100:103 Natural Science-Biology (3)

Course Change Summary: from: 3100:342 Flora and Taxonomy II (3), prerequisite: 3100:112 to: 3100:342 Flora and Taxonomy (3), prerequisite: 3100:112

New Bulletin Description: Origins of Ohio flora, ecological and evolutionary relationships. Survey of local flowering plant families, collection and identification of flora. Laboratory and field trips.

AS-94-18

Biology

Course Change Summary: (Medical Technology Program) Elimination of Prerequisites For: 3120:410, 411, 420, 421, 430, 431, 432, 440, 441, 450, 451, 460, 461, and 463.

AS-94-19

Chemistry

Program Change: (Revision): from: 3150:132 Principles of Chemistry I, (4) to: 3150:151 Principles of Chemistry I (3); 3150:152 Principles of Chemistry Laboratory (1)

New Bulletin Description: (1) 151 Principles of Chemistry I: Introduction to basic facts and principles of chemistry including atomic and molecular structure, state of matter and thermodynamics. For chemistry majors, pre-medical students and most other science majors. Discussion (day sessions); (2) 152 Principles of Chemistry Laboratory: Pre/Corequisite: 151. Laboratory course applying principles of thermodynamics, chemical analysis and laboratory practice.

AS-94-20

Economics

Program Change: (Title Change): from: 3250:400 Macroeconomics (3) to: 3250:400 Intermediate Macroeconomics (3)

Program Change: (Title Change): from: 3250:410 Microeconomics (3) to: 3250:410 Intermediate Microeconomics (3)

AS-94-21

English

Course Change: from: 3300:418/518 Milton (3) to 3300:618 Milton (3)

Prerequisite Change: (3300:618): Completion of 1100:111 and 1100:112 or their equivalents or permission of the instructor.

New Bulletin Description: Emphasis on Milton's major poems and prose works: Paradise Lost, Paradise Regained, Areopagitica. Student becomes acquainted with Milton the man and Milton the artist.

AS-94-22
Sociology

Prerequisite Change: (3850:301): from: 100 and 3450:111,112,113 or permission to: 100 and 3450:145 or equivalent or permission.

AS-94-23
Economics

New Bulletin Description: (3250:460/560): Basic problems in economic development. Theories of development. Government planning for development. Trade and development of underdeveloped countries. Credit not available for students with credit for 3250:664.

New Bulletin Description: (3250:665): Types and methods of analysis of policy issues. Covers non-econometric methods, e.g., project analysis, mathematical programming, social accounting. Stresses applied problem solving and effective communication.

AS-94-24
Economics

Prerequisite Change: (3250:450/550): from: 3250:201,202 or permission of instructor to: 3250:200 and 201, or 244, or permission of instructor.

Prerequisite Change: (3250:460/560): from: 3250:201,202 to: 3250:200 and 201, or 244

Prerequisite Change: (3250:475/575): from: 3250:201,202 to: 3250:200 and 201, or 244.

AS-94-25
Economics

Change Summary: Bulletin Description Changes: 3250:100 Introduction to Economics and 3250:244 Introduction to Economic Analysis.

Change In Prerequisite And Course Bulletin Description: 3250:201 Principles of Macroeconomics.

Change In Course Number And Course Bulletin Description: from: 3250:202 Principles of Microeconomics to: 3250:200 Principles of Microeconomics.

Change in Prerequisites: 3250:330 Labor Problems; 3250:333 Labor Economics; 3250:360 Industrial Organization and Public Policy; 3250:385 Economics of Natural Resources and the Environment; 3250:405 Economics of the Public Sector; 3250:410 Microeconomics; 3250:420 Mathematical Economics I; 3250:432 The Economics and Practice of Collective Bargaining; 3250:461: Principles of International Economics.

AS-94-26
Physics

New Bulletin Description: (3650:130): Qualitative introduction to astronomy, intended primarily as a first science course for non-science majors. Includes laboratory and observational activities.

Additional Resources: Students will be required to purchase a lab activities kit and manual, if they are not part of the usual text. A graduate student will be required 8-10 hours a week for assistance with lab activities, if needed.

AS-94-27
Geology

Course Title Change: (3650:201): from: Exercises in Environmental Geology to: Exercises in Environmental Geology I

AS-94-28
Mathematical

New Bulletin Description: (3460:330): An introduction to programming in C Sciences and LISP for experienced programmers. (Not to be used to satisfy minor or certificate requirements in the Department of Mathematical Sciences.)

AS-94-31
Geology

Course Addition Summary: 3370:121-38 Concepts In Geology (A series of one-credit modules designed to introduce specific topics of science and the scientific method from the prospective of geologists.)

AS-94-34
Mathematical

Course Addition: 3450:140 Math for Elementary Teachers (3), prerequisite: Sciences 100 or placement test

Bulletin Description: Number systems and bases, measurement, selected topics from algebra, geometry, probability, number theory, graph theory, problem solving combinatorics, and statistics. Enrollment limited to elementary education majors.

AS-94-35
Geography &
Planning

Course Addition: 3350:300 Geography of Cultural Diversity (2)

Bulletin Description: Course Title: 3350:300 Geography of Cultural Diversity 2 credits. Course Description: Evaluation of cultural elements unique to various geographical regions to explain why different peoples utilize resources differently, and how cultural diversity affects regional conflicts.

COLLEGE OF BUSINESS ADMINISTRATION

BA-94-01

Accountancy

Prerequisite Change: 6200:255 Accounting Information Processing from: grades of not less than "C" in 201, 202 to: 6200:201 & 32 credits of completed and current enrollment

BA-94-02

Accountancy

Prerequisite Change: 6200:301 Cost Accounting from: 3250:202 and grades of not less than C in 201, 202. to: 3250:202 grades of not less than C in 6200:201, 6200:202 and satisfactory performance on an Accounting Admission Test approved by the School of Accountancy.

BA-94-03

Business Admin

Prerequisite Change: 6200:317 Intermediate Accounting I from: grades of not less than "C" in 201, 202 to: grades of not less than "C" in 6200:201, 202 and satisfactory performance on an Accounting Admission Test approved by the School of Accountancy.

BA-94-04

Accountancy

Course Addition: Add: 6200:490/590 Special Topics in Accounting (1-3), prerequisite: Permission of Instructor

Bulletin Description: Opportunity to study special topics and current issues in accounting. May be repeated with a change of subject.

BA-94-07

Finance

Course Addition: 6140:370 Introduction to Finance (3)

Bulletin Description: For non College of Business Administration students. Studies the sources and uses of funds for business.

COMMUNITY AND TECHNICAL COLLEGE

CT-94-02

Engineering and
Science Tech Div

PROGRAM: Bachelor of Science in Mechanical Technology

Course Addition: ADD: 2920:365 (3) Course
title: Fundamentals of Heating and Air Conditioning

Prerequisite: Applied Thermal Energy (2920:249)

Course Deletion: DELETE: 6500:301 (3) Course title: Management Principles and Concepts

Course Change: from: 2920:470 to: 2920:370 (no change in course title or prerequisites)

Course Addition: ADD: 2920:370 (3)

Course title: Plastics Design and Processing, Prerequisites: 2920:142,201 & 2840:101 ADD: 2920:470 (2) (1-1) Course title: Plastics Processing & Testing, Prerequisites: 2920:370(or permission)

Faculty Increase: 1/2 of a full-time faculty member load

CT-94-03

Engineering and
Science Tech Div

NEW PROGRAM: Electronic Technology Certificate Program in Digital Electronics and Microprocessors

Course Addition Summary:

Existing Courses:

2030:152(2) Elements of Math II
2030:153(2) Elements of Math III
2030:154(3) Math for Engineering Tech.I
2860:120(4) d.c. Circuits
2860:122(3) a.c. Circuits
2860:123(3) Electronic Devices
2860:237(4) Digital Circuits
2860:238(4) Microprocessor Fundamentals

CT-94-07

Public Service
Tech Div

NEW PROGRAM: Certificate in Chemical Dependency Education and Prevention

Course Addition Summary:

Existing Courses:

2260:240(3) Chem. Dependency
2260:260(3) Alcohol Use and Abuse
2260:264(3) Children of Alcoholics
(6) Electives in Chemistry Dept.

New Course Additions: ADD: 2260:210 (4) Course title: Chem. Dependency Education & Prevention I

Prerequisite: Alcohol Use and Abuse

New Course Addition: ADD: 2260:211 (4) Course title: Chem. Dependency Education & Prevention II

Prerequisites: Alcohol Use and Abuse & Tech. Dependency Education & Prevention I

Additional Resources: Classroom use of Division's camcorder. Space and equipment for students to review and critique classroom video demonstration tapes.

New Course Addition: ADD: 2260:212 (5) Course title: Chemical Dependency Education and Prevention Internship I

Prerequisites: 2260:210; 2260:211; 2260:240; 2260:260

New Course Addition: ADD: 2260:213 (4) Course title: Chemical Dependency Education & Prevention Internship II

Prerequisite: 2260:212

CT-94-09
Engineering &
Science Tech Div

Course Addition: ADD: 2820:131 (1) Course title: Software Applications for Technology

Prerequisite: 2030:151

Course Deletion: 2820:121 (1) Course title: Technical Computations

Prerequisite: 2030:151

COLLEGE OF EDUCATION

ED-94-02
Secondary Ed.

PROGRAM: Instructional Techniques in Secondary Education

CHANGE: Revision. **Prerequisite Change:** from: 5050:210 Char. Of Learners

5050:211 T&L Strategies

5050:320 Diversity in Learners

5050:330 Classroom Management to: 5050:210 Char of Learners

5050:211 T&L Strategies

5050:320 Diversity in Learners

5050:330 Class. Management

5050:310 Instruct. Design

5050:311 Instructional Resources

Corequisite Change: (Correction of Current Listing):

from: 5050:310 Instructional Design

5050: 311 Instructional Resources

to: 5300:375 Exploratory Experience

Prerequisite Change: 6200:255 Accounting Information Processing from: grades of not less than "C" in 201, 202 to: 6200:201 & 32 credits of completed and current enrollment

ED-94-06
Physical Ed

PROGRAM: Instructional Techniques in Secondary Education

CHANGE: Revision.

Prerequisite Change:

from: 5050:210 Char. Of Learners

5050:211 T&L Strategies

5050:320 Diversity in Learners

5050:330 Classroom Management

to: 5050:210 Char of Learners

5050:211 T&L Strategies

5050:320 Diversity in Learners

5050:330 Class. Management

5050:310 Instruct. Design

5050:311 Instructional Resources

Corequisite Change:

from: 5050:310 Instructional Design

5050:311 Instructional Resources

to: 5300:375 Exploratory Experience

COLLEGE OF ENGINEERING

EN-94-05
Civil
Engineering

Course Addition: 4300:423/523 Chemistry For Environmental Engineers (3 cr: 2 lecture, 1 lab), prerequisite: One-year of college chemistry

Bulletin Description: General, Physical, Organic, Biochemistry, Equilibrium, and Colloid Chemistry concepts applied to Environmental Engineering. Concepts are used in water and wastewater laboratory.

Additional Resources: Teaching assistant will be needed for laboratory assistance. Existing laboratory can be used with supplies and replacements obtained from a course fee. Laboratory space will be tight but it can be obtained from graduate student room. No additional library resources are required.

EN-94-06
Biomedical
Engineering

Course Addition: Add: 4800:698 Masters Research (1-6), prerequisite: Permission of advisor

Bulletin Description: Prerequisite: Permission of advisor. (May be repeated) Research on a suitable topic in biomedical engineering culminating in a masters thesis.

EN-94-08
Mechanical
Engineering

Course Addition: Add: 4600:698 Masters Research (1-6), prerequisite: Permission of advisor

Bulletin Description: Prerequisite: Permission of advisor. (May be repeated) Research on a suitable topic in mechanical engineering culminating in a masters theses.

EN-94-09
Mechanical
Engineering

Course Change: 4600:697

Credit Hour Change: from 1-4 to: 2

Course Title Change: from: Special Topics to: Engineering Report

Prerequisite Change: from: Permission to: Permission of Advisor

New Bulletin Description: Prerequisite: Permission of advisor. A relevant problem in mechanical engineering for students electing the non-thesis option. The final engineering report must be approved by the advisor and the advisory committee.

EN-94-14
Civil Engineering

Course Change: 4300:697

Credit Hour Change: from: 1-9 to: 2.

Title Change: from: Masters Research to: Engineering Report.

Prerequisite Change: from: Permission to: Permission of Advisor.

New Bulletin Description: Prerequisite: Permission of advisor. A relevant problem in civil engineering for students electing the non-thesis option. The final engineering report must be approved by the advisor and the advisory committee.

EN-94-15
Civil Engineering

Course Change: 4300:698

Credit Hour Change: from: 1-4 to: 1-6.

Title Change: from: Special Problems to: Masters Research

Prerequisite Change: from: Permission to: Permission of Advisor.

New Bulletin Description: Prerequisite: Permission of advisor. (May be repeated) Research on a suitable topic in civil engineering culminating in a masters thesis.

EN-94-17
Chemical
Engineering

Course Change: 4300:698

Credit Hour Change: from: 1-3 to: 1-6.

Title Change: from: Special Problems to: Masters Research

Prerequisite Change: from: Permission of Dept. Head to: Permission of Advisor

New Bulletin Description: Prerequisite: Permission of advisor. (May be repeated.) Research on a suitable topic in chemical engineering culminating in a masters thesis.

EN-94-19
Electrical
Engineering

Course Addition: Add: 4400:698 Masters Research (1-6), prerequisite: Permission of advisor.

Bulletin Description: Prerequisite: Permission of advisor. (May be repeated.) Research on a suitable topic in electrical engineering culminating in a masters thesis.

EN-94-34
Chemical
Engineering

Course Addition: 4200:738 Chemical Processing of Advanced Materials (3), prerequisite: Chemical Reaction Engineering

Bulletin Description: Advanced materials such as ceramics, optical materials, sensors, catalysts; application of reaction engineering to sol-gel processing, ceramic processing, modified chemical vapor deposition.

EN-94-35
Chemical
Engineering

Course Addition: 4200:742 Advanced Catalyst Design (3), prerequisite: Chemical Reaction Engineering (4200:605)

Bulletin Description: Development of catalysis theory and its application to the design of practical catalysts.

EN-94-44
Mechanical
Engineering

Course Addition: 4600:696 Special Topics in Mechanical Engineering (1-4)

Bulletin Description: Prerequisite: Permission. For qualified candidate for graduate degree. Supervised research in the student's major field of training or experience. Credit depends upon nature and extent of project as determined by adviser and department head.

COLLEGE OF FINE AND APPLIED ARTS

FAA-94-02
Art

Course Addition: 7100:501 Special Topics in Art History (1-3), prerequisites: 7100:201 or permission

FAA-94-03
Art

Course Addition: 7100:334 (0) Drawing Portfolio Review, prerequisite: 7100:231, corequisites: 7100:331, 333.

FAA-94-04
Art

Course Addition: Add: 7700:476 (0) Photography Portfolio Review, prerequisites: 7100:275,375,475.

FAA-94-05
Art

Course Addition: Add: 7100:350 (0) Painting Portfolio Review, prerequisites: 7100:245,247,348.

FAA-94-06
Art

Course Addition: Add: 7100:483 (3) Graphic Design Presentation, prerequisite: 7100:482.

Delete: (from program) 7100:480 (3) Advanced Graphic Design

FAA-94-08
Art

Course Additions: Add: 7100:323 (3) Lost Wax Casting, prerequisites: 7100:222 or 254 or 266 or 321 Add: 7100:420 (0) Sculpture Portfolio Review, prerequisites: 7100:222,321,322,323, corequisite: 7100:422 Delete: 7100:221 (3) Design Applications, prerequisites: 7100:121

FAA-94-09
Music

Course Addition: Add: 7500:201 (3) Exploring Music

FAA-94-11
Music

Program Revision: To add 7500:353 Electronic Music (3) to the curriculum either as an alternative to or replacement for another course currently in the curriculum in all programs except Piano/Harpsichord, Organ, Voice, and Music Education. These programs have been exempted from the proposed change due to their large number of specialized course requirements. When Electronic Music is taken as a substitute or replacement for an existing 2 credit course, one credit will be deducted from the elective requirement for the program in question, thus maintaining the overall total degree requirement.

FAA-94-13
Home Econ &
Family Ecology

Course Addition: Add: 7400:300 (3) Legal Environment of Families

FAA-94-16
Home Econ &
Family Ecology

Course Change: (title) from: Relational Patterns in Marriage and the Family to: **Courtship, Marriage, and Family Relationships**

New Bulletin Description: Love, intimacy, relationship development, sexuality, marriage and childrearing from a lifespan perspective. Emphasis on changing familial, social, and cultural demands.

FAA-94-17
Dance

Course Addition: Add: 7920:321 Rhythmic Analysis for Dance, (2)

Additional Resources: In order to present this class effectively, staff accompanists in piano and percussion must be assigned to the instructor.

Bulletin Description: By permission only. Not open to freshmen. Lecture and application of basic rhythmic structures used in dance and dance instruction.

FAA-94-18
Dance

(Effective Spring, 1994)

Course Addition: Add: 7920:347 Advanced Tap Styles, (2)

Bulletin Description: Prerequisite: 7920:246 or permission. Advanced tap combinations, styles, routines.

Additional Resources: The School of Dance has access to qualified adjunct faculty to teach this course.

FAA-94-19
Dance

Course Addition: Add: 7900:200, Viewing Dance, (3), prerequisites: 1100:320 or 3400:210

New Bulletin Description: To explore dance as an art form through experiential activities, dance literature, film and live performance.

FAA-94-24
Communication

Course Change: from: 7600:204 (3) to: 7600:304 (3)

FAA-94-25
Art

Course Addition: Add: 7100:210 Visual Arts Awareness (3)

Bulletin Description: Lecture course providing appreciation and understanding of various types/periods with emphasis on topics and influences on societies, rather than on historical sequences.

Additional Resources: We expect that part-time instructors will eventually need to be added to teach multiple sections. Initially, however, one section of the course will be taught by current art school faculty.

FAA-94-26
Art

Course Change: from: 7100:100 (4) to: 7100:200 (4) Course Title: Survey of History of Art

FAA-94-27
Art

Course Change: from: 7100:101 (4) to: 7100:201 (4) Course Title: Survey of History of Art II

FAA-94-28
Art

Course Addition: Add: 7100:455 (0) Ceramics Portfolio Review, prerequisites: 7100:254, 354, 454

Bulletin Description: Prerequisites: 254, 354, 454. A committee of full time faculty review portfolio of studio work completed in prerequisite courses.

FAA-94-30
Dance

Course Change: Course Number: 7920:334 (2), Pas De Deux I

New Bulletin Description: (May be repeated for a total of eight credits) Prerequisite: permission concurrent enrollment in a pointe class. Beginning theory and practice of partnering.

Course Change: Course Number: 7920:434 (2), Pas De Deux II

New Bulletin Description: (May be repeated for a total of eight credits) Prerequisite: 7920:334; permission. Concurrent enrollment in a pointe class. Intermediate theory and practice of partnering.

FAA-94-31
Dance

Course Change: Course Number: 7920:141 (2), Pointe I

New Bulletin Description: (May be repeated for a total of eight credits) Prerequisite: permission Beginning Principles of pointe work.

Course Change: Course Number: 7920:241 (2), Pointe II (2)

New Bulletin Description: (May be repeated for a total of twelve credits) Prerequisite: permission continuation of 141. Emphasis on development of strength and coordination for the Intermediate level.

Program Change: Bypass credit option for the school for Communicative Disorders.

New Bulletin Description: Include the following in the General Bulletin on page 33 under the heading Bypassed Credit: Course Number: 7700:102, prerequisite: 7700:101, Approved for bypassed credit: 7700:101; Course Number: 7700:201, prerequisite: 7700:102, Approved for bypassed credit: 7700:101,102; Course Number: 7700:202, prerequisite: 7700:201, Approved for bypassed credit: 7700:101,102,201

FAA-94-32
Communicative
Disorders

Program Change: (Revision): Include the following in the General Bulletin on page 33 under the heading Bypassed Credit: Course: 7700:102, Prerequisite: 7700:101, Approved for Bypassed Credit: 7700:101; Course: 7700:201, Prerequisite: 7700:102, Approved for Bypassed Credit: 7700:101,102; Course: 7700:202, Prerequisite: 7700:201, Approved for Bypassed Credit: 7700:101,102,201.

Prerequisite: "Student assessment" will be included as a pre-requisite to placing students in the proposed by-pass credit option.

WAYNE COLLEGE

WC-94-01
Wayne College

PROGRAM: Microprocessor Service Technology

CHANGE: Revision. Add: 2440:269 C Programming and UNIX (2)(existing course); Delete: (from Program) 2440:235 Current Programming Topics (2);

Course Change: 2600:160 Personal Computer Servicing, from: 3 cr., prerequisite: 2600:100 Basic Electronics for Technicians to: 4 cr., prereq.: 2600:100 Basic Electronics for Technicians and 2440:151 PC-DOS Fundamentals

Course Change: 2600:190 Microprocessor Systems Architecture, from: 4 cr. to: 3 cr.

WC-94-02
Wayne College

PROGRAM: Certificate in Personal Computer Repair

CHANGE: Revision.

Course Change: 2600:160 Personal Computer Servicing, from: 3 cr., prerequisite: 2600:100 Basic Electronics for Technicians to: 4 cr., prereq.: 2600:100 Basic Electronics for Technicians and 2440:151 PC-DOS Fundamentals **Course Change:** 2600:190 Microprocessor Systems Architecture, from: 4 cr. to: 3 cr.

WC-94-12
Wayne College

Credit Hour Change: 2540:290 from: 1-3 to: .5-3

New Bulletin Description: (May be repeated for 4 credits) Prerequisite: permission. Selected topics or subject area of interest in Office Administration.

