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The University of Akron Faculty Senate Chronicle

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10-6-1994

## Faculty Senate Chronicle October 6, 1994

Heather M. Loughney

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Any comments concerning the contents in The University of Akron  
Chronicle may be directed to the Secretary, Mr. David Brink (+1707).  
FacultySenate@UAkron.Edu

**FACULTY SENATE MEMBERSHIP**

(Update: 10/25/94)

|   |   |  |  |
|---|---|--|--|
| <b>College of Arts &amp; Sciences</b><br>(16)<br><br>David Perry (replace)    W. McGucken, 95<br>David Buchthal, 97    Chand Midha, 95<br>Barbara Clements, 97    T. Norfolk, 97<br>Daniel Ely, 97    Gary Oller, 97<br>E. Erickson,    N. Ranson, 96<br>R. Gigliotti,    Donald Stull, 95<br>John Green, 97    P. Stuyvesant, 96<br>S. Hariharan, 96<br>J. Marquette, 95 |   | <b>Community &amp; Technical College</b><br>(6)<br><br>Carol Gigliotti, 97<br>JoAnn Harris, 95<br>Michael Jalbert, 95<br>Paul John, 95<br>Ray Sibberson, 96<br>Deborah Weber, 95 | <b>College of Education</b><br>(4)<br><br>Barbara Moss, 96<br>Carole Newman, 97<br>Isadore Newman, 95<br>Dianne Wright, 96 |
| <b>College of Engineering</b><br>(4)<br><br>Michael Cheung, 96<br>Jerry Drummond, 95<br>Lawrence Focht, 95<br>Daniel Sheffer, 97  | <b>College of Fine and Applied Arts</b><br>(7)<br><br>Kathleen Davis, 97<br>Virginia Fleming, 95<br>William Guegold, 95<br>Virginia Gunn, 96<br>Georgia Peeples, 96<br>Kenneth Siloac, 97<br>David Witt, 97 | <b>College of Business Administration</b><br>(4)<br><br>Kenneth Aupperle, 96<br>Gary Frank, 95<br>Dennis Kimmell, 95<br>George Prough, 97  | <b>University Libraries</b><br>(2)<br><br>David Brink, 96<br>Ruth Clinefelter, 97  |
| <b>College of Nursing</b><br>(3)<br><br>Marlene Huff, 96<br>June Patton, 95<br>Adele Webb, 96   | <b>Polymer Science/Engineering</b><br>(1)<br><br>John Frederick, 95   | <b>Wayne College</b><br>(1)<br><br>Robert McElwee, 96  | <b>Contract Professionals</b><br>(2)<br><br>Barbara Bucey, 97<br>TBA (1)   |
| <b>Part-Time Faculty</b><br>(2)<br><br>Paul Fowler, 97<br>Peggy Richards, 95  | <b>Students</b><br>(3)<br><br>Eric Johnson, 95<br>Carmen Keener, 95<br>TBA (1)  | <b>School of Law</b><br>(1)<br><br>William Rich, 95  | <b>Members = 56</b>  |

Note: Term expires in year listed.



# THE UNIVERSITY OF AKRON

## 1994-95

### EXECUTIVE COMMITTEE MEMBERS

Dr. H. Michael Cheung, Chair  
 Dr. Virginia J. Fleming, Vice Chair  
 Mr. David Brink, Secretary  
 Mrs. Ruth Clinefelter  
 Dr. Elizabeth Erickson  
 Dr. Gary Oller  
 Mrs. Peggy Richards

### SENATE COMMITTEES

\* designates Senator  
 Boldface designates Chair  
 Term expires in year listed.

### ACADEMIC POLICIES, CURRICULUM AND CALENDAR COMMITTEE

Dr. Lawrence Focht, 95\*  
 Mr. Michael Jalbert, 95\*  
 Dr. Dennis Kimmell, 95\*  
 Dr. Chand Midha, 95\*  
 Mrs. Joyce Mirman, 95  
 Mrs. Peggy Richards, 95\*  
 Dr. Marlene Huff, 96\*  
 Dr. Robert McElwee, 96\*  
 Dr. Phillip Stuyvesant, 96\*  
 Mr. Dan Buie, 97  
 Dr. Barbara Clements, 97\*  
 Mrs. Ruth Clinefelter, 97\*  
 Mrs. Nancy Stokes, 97  
 Dr. Jose DeAbreu-Garcia, 97

Mr. Elton Glaser, 97  
 Mr. William Lewis, 97  
 Dr. Timothy S. Norfolk, 97\*  
 Dr. Gary Oller, 97\*  
 Dr. Kenneth Siloac, 97\*  
 Student Rep. (TBA), 97\*  
 Dr. John J. Zarski, 97  
 Mr. Jerry J. Burr, 97  
 Dr. Carole Newman, 97\*  
 Dr. Rita S. Saslaw, 97

Ex officio member, Mr. David Jamison,  
 Senior VP and Provost

Ex officio member, Miss Marie Kane,  
 Dir., Institutional Research



**ATHLETICS**

Dr. George DiSabato, 95  
Dr. Paul John, 95\*  
Dr. Isabelle Stombaugh, 95  
Mr. David Brink, 96\*  
Dr. Donald Stull, 96\*  
Dr. Adele Webb, 96\*  
Dr. Richard Gigliotti, 97\*  
Dr. James Emore, 97

Dr. Kenneth Aupperle, 97\*  
Dr. Steven Chuang, 97

Ex officio members, Mr. David Jamison,  
NCAA Faculty Representative

Mr. Michael Bobinski, Athletic Director,  
or designee

**UNIVERSITY LIBRARIES COMMITTEE**

Dr. Michael Cheung, 95\*  
Dr. Elizabeth Erickson, 95\*  
Dr. Rachel Schneider, 95  
Dr. Wallace Sterling, 96  
Dr. Virginia Fleming, 96\*  
Mrs. June Patton, 96\*  
Dr. Frank Canda, 97  
Dr. Nicholas Ranson, 97\*  
Mrs. Phyllis O'Connor, 97

Ex officio members, Delmus Williams,  
Dean of University Libraries,  
or designee

Ex officio, non-voting member,  
Mrs. Debra Keller, Dir., Network Services

Mr. Paul Richert, Law Librarian

**REFERENCE COMMITTEE**

Ms. Jo Ann Harris, 95\*  
Mr. Daniel Mack, 95  
Dr. Barbara Moss, 96\*  
Mr. LaVerne Yousey, 96

Dr. John Green, 97\*  
Ms. Barbara Bucey, 97\*  
Mrs. Cheryl Buchanan, 97



### CAMPUS FACILITIES COMMITTEE

Dr. Harvey Sterns, 95  
 Dr. Jerry Drummond, 95\*  
 Dr. Kenneth Dunning, 95  
 Mr. John Kline, 95  
 Dr. William Guegold, 95\*  
 Dr. Virginia Gunn, 96\*  
 Dr. Georgia Peeples, 96\*  
 Mrs. Debra Keller, 96  
 Dr. Gwendolyn Jones, 97

Mr. Paul Fowler, 97\*  
 Dr. David Buchthal, 97\*  
 Mrs. Kathleen M. Davis, 97\*  
 Dr. Dale Coons, 97  
 Dr. Dianne Wright, 97\*

Ex officio member, Mr. Roger Ryan,  
 designee of VP for Admin. Support Services

### STUDENT AFFAIRS COMMITTEE

Mrs. Deborah Weber, 95\*  
 Ms. Lynne Pachnowski, 95  
 Dr. Diane Vukovich, 96  
 Ms. Marcia Weidnecht, 96  
 Mr. Eric A. Johnson, 97\*  
 Mrs. Carol Gigliotti, 97\*  
 Dr. George Prough, 97\*  
 Dr. Daniel L. Ely, 97\*

Ms. Carmen Keener, 97\*  
 Mr. Don Laconi, 97  
 Mr. Tucker Jolly, 97

Ex officio members, Dr. Caryl K. Smith,  
 VP for Student Affairs, or designee, and  
 Dr. Thomas Vukovich, Interim Director of  
 Student Financial Aid

### COMPUTING & COMMUNICATIONS TECHNOLOGIES COMMITTEE

Dr. John Frederick, 95\*  
 Mr. Ray Sibberson, 95\*  
 Mr. Richard Wiggins, 95  
 Dr. Robert Dial, 95  
 Ms. Onadell Bly, 96  
 Dr. Frank Griffin, 96  
 Arts & Sciences (TBA), 96\*  
 Mrs. Rebecca McCollum, 96  
 Dr. Patricia Edwards, 96

Dr. Jesse Marquette, 97\*  
 Dr. J. Wayne Baker, 97  
 Mr. William Rich, 97\*  
 Contract Prof. (TBA), 97\*  
 Dr. S. Hariharan, 97\*  
 Dr. David Witt, 97\*

Ex officio member, Dr. Frank Thomas,  
 Assoc. VP of Information Services,  
 or designee



### RESEARCH (FACULTY PROJECTS) COMMITTEE

Dr. Gary Frank, 95\*  
 Dr. Dale Borowiak, 95  
 Dr. Thein Kyu, 95  
 Dr. Brian Leonard, 95  
 Dr. Dan Sheffer, 95\*  
 Dr. Jerry Young, 95  
 Dr. J. Clayton Fant, 95  
 Dr. Jon M. Hawes, 96  
 Ms. Christina DePaul, 96  
 Mrs. Eleanor Klosterman, 96  
 Miss Virginia Berringer, 96  
 Dr. Dolores Bower, 96  
 Dr. Claire Tessier, 96  
 Dr. Nancy Somerick, 96

Dr. Lazarus Macior, 97  
 Mr. Earl Ertman, 97  
 Dr. Isadore Newman, 97\*  
 Dr. William McGucken, 97\*  
 Ms. Tana Alexander, 97  
 Dr. Roger Bain, 97

Ex officio, non-voting member,  
 Dr. Charmaine Streharsky

Ex officio member, Dr. Nicholas Sylvester,  
 VP, Research & University Development,  
 or designee

### FACULTY RIGHTS AND RESPONSIBILITIES COMMITTEE

Dr. Gary Oller, 95\*  
 Dr. Thomas Adolph, 95  
 Mrs. Carol Olson, 95  
 Mr. John Miller, 95  
 Dr. Janet Michello, 95  
 Mr. Ray Sibbersen, 96\*

Mr. Edward Zadrozny, 96  
 Dr. Victoria Schirm, 96  
 Dr. F. Bruce Simmons, 97  
 Dr. Ted Conway, 97  
 (TBA) Polymer Science/Polymer Engr.

### UNIVERSITY WELL-BEING COMMITTEE

Mrs. Barbara Bucey, 95\*  
 Dr. Katherine Hinckley, 95  
 Mrs. Velma Pomerence, 95  
 Dr. James Austin, 95  
 Dr. Karin Billions, 95  
 Dr. Jerry Drummond, 96\*  
 Mrs. Sue Gerberich, 96

Dr. Tomisita Chandler, 96  
 Mr. William Becker, 96  
 Ms. Barbara Beller, 96  
 Dr. Diana Chlebek, 97  
 Dr. James Strong, 97  
 (TBA) Polymer Science/Polymer Engr.



SENATE MEMBERS OF OTHER COMMITTEES

**FACULTY ADVISORY COMMITTEE TO THE CHANCELLOR,  
OHIO BOARD OF REGENTS  
1994-96**

Professor Jo Ann Harris\*, Community & Technical College  
Dr. Shelley Baranowski, Alternate Representative

**BUDGET AND PLANNING COORDINATION COMMITTEE**

|                              |                   |
|------------------------------|-------------------|
| Dr. Chand Midha, 95*         | A & S             |
| Dr. Kenneth Aupperle, 96*    | Management        |
| Mrs. Deborah Weber, 95*      | C & T             |
| Dr. Dianne Brown-Wright, 95* | Education         |
| Dr. H. Michael Cheung, 95*   | Engineering       |
| Dr. Kenneth Siloac, 96*      | Commun. Disorders |
| Mr. David Brink, 96*         | Libraries         |
| Dr. Adele Webb, 95*          | Nursing           |
| Mr. Robert McElwee, 95*      | Wayne             |
| Mr. William Rich, 96*        | Law               |
| Mr. Paul Fowler, 96*         | Part-time         |

**LONG RANGE PLANNING COMMITTEE**

|                        |                   |
|------------------------|-------------------|
| Mrs. Ruth Clinefelter* | Libraries         |
| Mrs. Peggy Richards*   | Part-time Faculty |
| Dr. Jesse Marquette*   | A & S             |
| Dr. Daniel Sheffer*    | Engineering       |
| Ms. Jo Ann Harris*     | C & T             |

**THE UNIVERSITY OF AKRON FACULTY SENATE  
MINUTES OF THE MEETING OF OCTOBER 6, 1994**

The regular meeting of the Faculty Senate was called to order by Chairman Cheung at 3:00 p.m. on Thursday, October 6, 1994, in Room 201 of Buckingham Center for Continuing Education.

Forty-two of the fifty-six members of the Faculty Senate were in attendance. Senators Ely, Focht, Frank, Keener, Kimmell, McElwee, Peeples, Prough, Stull and Witt were absent with notice.

**SENATE ACTION**

- \* **ELECTED SENATORS TO LRPC**
- \* **ELECTED ALTERNATE REPRESENTATIVE TO FACCOBOR**
- \* **APPROVED AMENDMENT TO FACULTY MANUAL ON PART-TIME FACULTY**
- \* **REFERRED ELECTRONIC BALLOTING TO CCTC**
- \* **DIRECTED REFERENCE COMMITTEE TO REPORT ON SHARED GOVERNANCE COUNCIL BY DECEMBER**
- \* **DIRECTED REFERENCE COMMITTEE TO FOLLOW CALENDAR FOR PRINTING FACULTY MANUAL**
- \* **REFERRED PROPOSALS FOR HONORS COLLEGE AND ACADEMY OF TEACHING TO APCC**
- \* **APPROVED APCC RECOMMENDATIONS ON LAW SCHOOL COMMENCEMENT AND PRESIDENT'S DAY**

Chairman Cheung requested that the Senate observe a moment of silence for Dorothy Garrett Martin, a notable alumna and benefactress of the University. Following that, he asked that Senators make him aware of the deaths of other friends of the University or of colleagues. It was important for the Senate to remember those who have given so much in time, talent and treasure to the University.

**ITEM NUMBER 1 - APPROVAL OF THE AGENDA** - Senator Clinefelter moved to approve the agenda. Seconded by Senator Fleming. Motion carried.



**ITEM NUMBER 2 - CONSIDERATION OF THE MINUTES OF SEPTEMBER 1, 1994 -**

Secretary Brink said there were several mistakes in the lists of committees. They were still in process. They would be corrected and Mrs. Quillin would have a definitive list soon. On page 10 of the minutes it should be noted that in both votes for the Chair there was one abstention. Minutes approved as corrected.

**ITEM NUMBER 3 - CHAIRMAN'S REMARKS** - Chairman Cheung said he had two comments. First, he said that he had put Professor Don Gerlach's offer to aid the Senate to the ultimate test and he was pleased to announce that Dr. Gerlach would serve as parliamentarian this year. Second, he reminded the Senate that Senators should, if possible, stand while addressing the Senate. It facilitated other Senators hearing them and getting a good recording, which was very helpful to Mrs. Quillin in preparing the transcript for the body.

**ITEM NUMBER 4 - SPECIAL ANNOUNCEMENTS**

**A. Draw for term of Professor Gerlach's seat** - Chairman Cheung said that as Senators recall, Arts & Sciences elected four new members to the body for at-large seats - Senators Clements, Ely, Marquette and Buchthal. One was a replacement for Professor Gerlach's unexpired term. If there were no objections from our Arts & Sciences colleagues, a name would be drawn from a hat. Hearing none, he asked Senator Erickson to draw the lot, and she selected Senator Marquette's name to fill Professor Gerlach's unexpired term (2 years).

**B. Electronic submission of reports** - Chairman Cheung requested that committee chairs submit their committee reports via some electronic means to the Senate office, either on a floppy disk in WordPerfect or via E-mail. It would help immensely in preparation of the minutes and of the "Chronicle."

**C. Faculty Senate information** - 52 Kolbe Hall  
Zip: +4910  
Phone: x7896  
Fax: x6079  
E-mail: FacultySenate@UAkron.Edu

Senator John asked when the Senate office was to move to Schrank Hall, N., and Chairman Cheung said it would be Spring semester, 1995.

**ITEM NUMBER 5 - REPORTS**

**A. Remarks of the President of the University** - Chairman Cheung said the President had requested an additional five minutes so that she could speak for a total of 15 minutes. There were no objections. (Appendix A)

**B. Remarks of the Provost** - (Appendix B)



**C. Report of Representative to FACCOBOR** - Senator Harris said that the meeting was held last Thursday in Columbus. She was unable to attend but has learned what transpired. The business consisted of a presentation by Dr. Gauthier in reference to workload policies. All workload policies had been turned in and the Provost's office had copies. Provost Jamison added that copies had been provided to the Senate office. Senator Harris said there was some discussion about the new funding formula. A short exchange took place with Chancellor Hairston and it was Senator Harris' understanding that the committee was a bit irked in terms of being moved around and had now requested and probably will proceed in determining its own goals and objectives. The Committee would function with or without the presence of the Chancellor. The next meeting was scheduled for December 6. (Appendix C)

**D. Executive Committee** - (Appendix D)

**E. Faculty Rights and Responsibilities Report** - No report.

**F. University Well-Being Committee** - No report.

**G. Graduate Council** - No report.

**H. Academic Policies, Curriculum and Calendar Committee** - Provost Jamison said there were two possible action items in the APCC report. The committee met twice and agreed that he would chair the curriculum subcommittee as the Provost's office had done in the past, and that Senator Oller would chair the policy & calendar committee. The committee took action on two items. First, the recommendation from the School of Law to change its spring commencement date from May 20 to the 21st was adopted unanimously. Second, the committee agreed with the recommendation of the calendar subcommittee that President's Day be observed on Tuesday as it was in 1994 in order to even out the class days that are missed. (Appendix E)

**I. Athletics Committee** - No report.

**J. Campus Facilities Planning Committee** - Senator Guegold announced that he was re-elected Chair of the committee. The Committee met earlier this day; its next meeting was scheduled for November 17. (Appendix F)

**K. University Libraries Committee** - Chairman Cheung said the University Libraries Committee had a written report but he wanted to announce that Senator Patton had been elected to replace him as Chair. (Appendix G)

**L. Reference Committee** - Senator Harris reported that the Reference Committee met earlier this day and that Senator Barbara Moss had been elected Chair for 1994-95. Membership on the committee remained the same, but a contract professional still needed to be named to the committee. The committee determined that only two projects had been submitted to the Reference Committee since last spring. One was the "Faculty Manual" situation, and President Elliott's comments were taken under advisement. The committee had requested copies of the "Faculty Manual." It was sent one copy and requested to pay \$18 each for the others. The committee then found out it had not been republished since 1991 anyway. The deadline for this task to be completed was February,



1995. The second item was the section in the Bylaws regarding removal of Senate members. A draft of that amendment had been written. The committee was reviewing it and it would be reported back to the full Senate. (Appendix H)

**M. Research (Faculty Projects) Committee** - Senator Newman said the Committee had met and elected him as Chair. The Committee would be considering funding as a line item and taking this matter to the budget committee. The Committee would also be trying something experimental, upon Dean Sylvester's request, and using E-mail to identify dates for the projects' submission instead of sending everybody complete proposals. Any requests from young faculty would be looked at with a certain amount of bias, as had been the case in the past. The Committee expected to be able to fund approximately 50% of the projects that were submitted. (Appendix I)

**N. Student Affairs Committee** - No report.

**O. Computing and Communications Technologies Committee** - (Appendix J)

**P. Shared Governance Council and Subcommittees** - No report.

**Q. Long Range Planning Committee** - No report.

**R. Budget and Planning Coordination Committee** - Provost Jamison said that the Committee met on Sept. 12 and 26. Professor Chand Midha was elected vice-chair of the committee and a meeting schedule was established. The Committee agreed to a joint meeting with the LRPC when its Senatorial members had been chosen and it began to function. Five subcommittees were identified. The meeting on the 26th opened with the recommendation of the Task Force on Part-Time Faculty Issues concerning compensation rates for part-time faculty. That discussion would continue at the next meeting. (Appendix K)

**S. General Studies Advisory Committee** - No report.

## **ITEM NUMBER 6 - UNFINISHED BUSINESS**

**A. Election of Senators to Long Range Planning Committee** - Chairman Cheung said that based upon a message he had received from Senator Marquette, the LRPC had drawn lots to determine the continuing committee members. They were Senator Marquette from Buchtel College of Arts & Sciences; Senator Clinefelter from University Libraries; and Senator Harris from the Community & Technical College. That meant that per the Bylaws (Section 7, item D), there were two Senators to elect. They could not be from Buchtel College, University Libraries or the Community & Technical College, and they had to be from different colleges. Therefore, the Senate must elect two new members for the LRPC from Education, Engineering, Fine & Applied Arts, College of Business Administration, College of Nursing, College of Polymer Science & Polymer Engineering, Wayne College, the contract professionals, part-time faculty, the students or the law school. Hearing no objections, Chairman Cheung called for a five minute recess so that those constituencies could caucus and decide upon a nominee.



Following the recess, the following were nominated: College of Engineering - Senator Sheffer; College of Education - Senator I. Newman; College of Business Administration - Senator Prough; Part-time faculty - Senator Richards. Other constituencies were not represented or declined to nominate.

Senator Clinefelter moved that the two representatives be elected with a plurality vote. Seconded by Senator I. Newman. Motion carried.

Chairman Cheung announced that the votes were cast - 23 for Senator Sheffer, 22 for Senator Newman, 15 for Senator Prough and 23 for Senator Richards. Senator Richards and Senator Sheffer were elected to the Long Range Planning Committee.

**B. Election of alternate representative to FACCOBOR** - Chairman Cheung opened the floor for nominations for alternate representative to the Faculty Advisory Committee to the Chancellor of the Ohio Board of Regents. Senator Clinefelter nominated Professor Shelley Baranowski. Senator Sibberson nominated Professor Don Laconi. Senator Erickson nominated Professor Patricia Edwards. Senator Richards nominated Senator Kenneth Aupperle, who declined. Nominations were closed, and it was the sense of the body that a plurality vote would determine the winner.

Chairman Cheung announced that the votes were cast - 20 for Professor Baranowski, 12 for Professor Laconi, and 9 for Professor Edwards. He declared that the Senate had elected Shelley Baranowski to be the alternate representative to FACCOBOR.

#### **ITEM NUMBER 7 - NEW BUSINESS**

**A. Part-time Faculty fee remission** - Senator Richards said that the part-time faculty wanted to get this point clarified. Senators had heard the President speak on this issue in her opening discussion. Part-time faculty were asking for three things, all of which did currently exist in the Manual for the part-time faculty. Issue no. 1 was the transfer of the fee remission for one credit course or three credit hours, whichever was greater, during the semester. That was exactly the way it was worded in the current "Faculty Manual." Last month she said she passed out three handouts: the first one was the way it appeared currently in the manual; the second one was the way it appeared in the Board of Trustees minutes; and the third one was the way part-time faculty would like to see it changed, which was the one reissued with the agenda. The second part was "free of all charges including instructional and general fees". The reason that was asked for was that it is part of the part-time benefits. The total of 41 courses that were taken by spouses or dependents of the part-time faculty last year cost \$464.94. She realized that part-time faculty were asking for a benefit that full-time faculty did not have. But part-time faculty did not have any other benefits - no hospitalization, no sick leave, no study leave. The third point was that part-time faculty were asking for exactly the same thing that part-time faculty already had, which was, "fee reductions must be used in the semester or summer session earned or the semester or summer session immediately following except summer session reductions may be used during the following fall semester". She moved that this be forwarded with the recommendation of the Senate and to help the Reference Committee to get started on their project to bring the "Faculty Manual" into line. Seconded by Senator Clinefelter.



Chairman Cheung asked if the motion was to pass the motion as presented or to send it to the Reference Committee. Senator Richards said she would prefer to pass it as it was, forward it to the Board of Trustees, and then let the Reference Committee bring it into line from that point. Chairman Cheung said that was not the route. If the body passed this, it went to the President, but the Reference Committee would not be in the loop. He said that the body could pass this as a matter of policy and in the same breath send it to the Reference Committee which would have the effect of not sending it directly to the President, but then it would come back from the Reference Committee to this body. It did not mean the body would have to vote on it again.

Senator Webb inquired about the \$464.00. What did it represent? Was it fees? Senator Richards said it was the general student services fees for 41 hours for part-time faculty; the total course fees were reported in the last "Chronicle," and they were \$6,314.00 for the one semester and \$8,570.00 for the other semesters before subvention. Senator Webb said that since part-time faculty and their dependents were included, the \$464.00 was not really the whole amount. Senator Richards agreed, but part-time faculty had been permitted to take that for over ten years.

Senator Buchthal asked the purpose of sending the motion to the Reference Committee before it went to the Board of Trustees. Other things did not go to the Reference Committee first. Chairman Cheung replied that was not necessarily the case but it could be done if there was concern about the language, as Senator Richards had expressed once or twice.

Senator Buchthal asked if the motion was to pass this and send it to the Board and the Reference Committee or just to pass it. Senator Richards said the motion at hand was just to pass it.

Senator Aupperle asked what the total expense was for this. It looked like \$14,000.00. But one of the things the body needed to have a handle on was the kind of expense the University might experience. Senator Richards replied that that was not going to change. Part-time faculty had used this for over ten years. She said she was not exactly sure what the numbers were and asked Professor Hinderegger if she had them.

After receiving permission to speak, Professor Hinderegger said that on an average there were about 90-100 fee remissions used per semester by part-time faculty. Senator Richards pointed out that if part-time faculty members used their remission, that was it. They could not pass it on to a spouse or dependent. So it would merely be a substitute for that part-time faculty member.

Senator McGucken asked for a couple of clarifications. He said the word "qualifying" appeared in the amendment at the beginning of the second line to the end. He wondered if that was necessary, since the word was not in the original. And second, in the original, the first line said any part-time faculty member or contract professional. In this amendment there was no mention of contract professionals, and he wondered why.

Senator Richards said there was no mention of contract professionals because this was something the part-time faculty worked on during the fee remission survey conducted in 1987. The contract professionals did not ask to be included in this or receive benefits from it. The majority of contract professionals were considered full-time employees.



Barbara Bucey, after receiving the body's permission to speak, said there were a few part-time contract professionals. They were classified as staff. Full-time contract professionals were classified as staff or general faculty.

Senator Clinefelter moved the previous question. Seconded by Senator Huff. Motion failed.

Senator Richards said she did not understand what the difficulty was with the word "qualifying." She thought the word came from the Board of Trustees. She would be willing to change it.

Senator Hariharan wanted to clarify that "qualifying" meant that some people might not have dependents; so it meant it was not applicable.

Senator Aupperle said the BPCC was discussing the increasing pay for part-time faculty. His perception was that they were paid poorly, not that this institution discriminated against part-timers any more than other institutions did. But based on the information provided today that the total expense probably would be about \$50,000, he thought this would be a very reasonable expense for the morale and the efforts of the part-time faculty.

Senator Ranson rose to support Senator Aupperle's point. He fully agreed and thought it was a relatively cheap way to gratify some of the very real needs they were expressing and would continue to express in ever more vociferous and perhaps even politically effective ways.

Provost Jamison said he had a question and was given permission to speak. Should the President decide to approve this and take this to the Board, and since it was her job and his to answer questions of the Board committees, there was one thing that was not clear in terms of the operation of the phrase, "free of all charges including general fees." For example, if he were a part-time faculty member taking a single course and getting a fee remission for the single course, 3 credits or 4, the general fee was minimal. If his son was taking a full load, 12 or 15 credits and getting 3 credits free because he was a part-time faculty member, was his son free of all instructional and other general fees including lab? He said he needed to know the intent of the resolution in order to explain it to the Board.

Senator Buchthal offered the words "corresponding charges" as a friendly amendment. Seconded by Senator Clinefelter. Accepted.

Senator Hariharan said he understood the part-timers' situation but if they got this privilege, would it handicap a demand or request for an increase in salary in the future? Senator Richards replied that this was something the part-time faculty thought was approved. She did not believe it would create a problem for future requests.

Senator I. Newman called the question. Seconded by Senator Clinefelter. Motion to end debate carried.

Motion to amend the "Faculty Manual" carried. (Appendix L)



**B. Electronic balloting for Senate elections** - Senator Erickson moved that the issue of electronic balloting for the election of Senators be referred to the Computing & Communications Technology Committee of this body for investigation and recommendation. Seconded by Senator Wright.

Senator Erickson said this matter came from the College of Arts & Sciences, which has a large number of representatives on the Faculty Senate. They were concerned with how long it took to count the ballots for various elections. The computer center suggested that the facility which allowed surveys to be taken might be able to be altered for voting purposes, but it would require that the computer center put the proper forms on Campuserve. Also, a means of verifying a vote would have to be installed.

Motion carried.

**C. Items from the floor** - Senator Huff moved that the suggested recommendation made by President Elliott relating to Shared Governance Council and the origination of other such bodies be referred to the Reference Committee. Seconded by Senator Marquette.

Senator Oller asked for a point of clarification. He was not sure from the President's comments whether or not the Reference Committee was to report back to her or to the Senate. The Reference Committee was part of this body and he wanted to make it clear that any report it made came to the Faculty Senate first. Chairman Cheung said that would be his understanding.

Senator Oller pointed out that there was no time limit suggested on this. Speaking to the Chair of the Reference committee, he asked if it would create undue pressure to have a time limit on this as well. President Elliott said that it needed to get to the printer by November. Senator Oller said he was talking about the material on governance. Did that have to be back by November? Was not the President talking about the "Faculty Manual?" There were two separate issues here. President Elliott said it would go in the governance section in a revision. Senator Oller said that it would have to go into the next revision.

Senator Buchthal said it was his understanding that the motion was to ask the Reference Committee to have a report back at the November meeting so that it could be acted upon and be included in the "Faculty Manual" if approved. Was that correct? Was that the original intention? Chairman Cheung said that Senator Huff accepted that as a friendly amendment. Now it was the intention.

Senator Moss asked if the Sexual Harassment Policy was in the "Faculty Manual." Had all the revisions from last year been put into the Manual and was it ready to go to the printer in November? President Elliott replied that it was changed every time there was a meeting, which was frustrating. But pending resolution of this piece she had asked them to wait to see if there would be some resolution on it. Everything else was electronically transferred into the master document. It was a massive undertaking, as many things were changed within the last calendar year.

Senator Marquette suggested that more time be given to the Reference Committee, since potentially there would be a manipulation of the governance structure. He moved that the motion be



amended so that the Reference Committee report back to this body by the December meeting at the earliest. Seconded by Senator Oller.

Senator Norfolk said that he had just heard two conflicting things. One was that the body get it in by November and Senator Marquette just said by December at the earliest. Those were in two opposite directions, and he wanted to clarify that. Which way were we voting on it? Chairman Cheung said that Senator Marquette's amendment was to change the due date from the November meeting to the December meeting of this body. Senator Marquette said the body should get a report from the committee in December; it might not be the final report.

Senator Huff accepted Senator Marquette's motion as a friendly amendment. Senator Oller, the seconder, concurred.

Motion to direct the Reference Committee to report on a clarification of the governance structure carried.

Senator Oller expressed his concern over what the President just said regarding the rest of the "Faculty Manual." He moved therefore to direct the Reference Committee to follow the normal procedure as far as amending the "Faculty Manual" was concerned; that it have an amended "Faculty Manual" to present to this body by its February meeting for its perusal before it then was sent to the printer. Traditionally, the Reference Committee examined the "Faculty Manual" and presented it to the old University Council where everyone had a chance to look it over at the March meeting. It was discussed, any changes were made, and then it went to the printer. Since the campus had waited this long, he did not see why it needed to be rushed to the printer in November. It would be better to wait and follow the normal procedure. Seconded by Senator Clinefelter.

President Elliott said she was sure they would be delighted with his suggestion, but there were just so many changes last year in names, in titles, in bodies, that it has been a monumental job and last year's sequence was missed. Further, the cost of it was large as well. She did not think that any of them would object to the process at all. It was just an effort to facilitate use of something that was updated. An up-to-date "Faculty Manual" probably meant that not much was going on on this campus, and Senators could be sure this one would never be completely up-to-date.

Senator Harris thought a systematic explanation was in order. Technically, the "Faculty Manual" was supposed to be revised annually. There would always be as long as we met, an amendment or change to the "Faculty Manual." Whenever it was to be printed, let it be printed. The problem was not sending the amendment to the entire faculty so that they could pull out their pages and put their new pages in. She was understanding what the President was saying in that those changes which had been made since last September were ready to be printed into a manual form. Whatever changes occurred after that printing were changes that would be enacted during the year. Those changes should be circulated among the faculty; when it was printed was irrelevant.

Senator Moss concurred with Senator Harris' remarks. She would prefer to have the printing moved back until February for several different reasons. For one reason, additional things would be changed that would need to go into it. Secondly, she was concerned as a new, inexperienced committee chairperson about getting the first job done by December and then taking care of the revision of the "Faculty Manual."



President Elliott wanted to set the record straight that colleagues would be reading in the "Chronicle." In fact, the "Faculty Manual" was up-to-date; everything the Senate did was recorded in the master copy and it could be provided to anyone who requested it. What was being discussed was reprinting it. Chairman Cheung asked if there was a reason why it was not on the campus network. President Elliott said that was a topic of discussion.

Senator Harris requested that the Reference Committee get seven more copies of the current "Faculty Manual" for all of its members, free of charge.

Senator Erickson asked for clarification. One statement was that changes were made in the "Faculty Manual" and it was just a matter of printing, and the second statement was the one that Senator Oller made which said that no, that was not true because this had to come back to the Senate from the Reference Committee.

Senator Harris said that the "Faculty Manual" was last printed in 1991. Since 1991, the Reference Committee had gotten all the changes which had been made to the Manual every month. The Manual was up-to-date as long as the changes were circulated to everyone. It had not been reprinted in that form. What Senator Oller was saying was that what the Committee had been doing in terms of reviewing and having it printed by February, to keep on doing.

The motion to direct the Reference Committee to follow normal procedure for amending the Manual carried.

Senator Green said the Provost suggested that the Faculty Senate direct one of its committees to consider the possibility of an Honors College and also the possibility of an Academy of Teaching. He moved that those topics be directed to the APCC Committee for their consideration. Seconded by Senator I. Newman. Senator Green said those were very good ideas and that they would be appropriate things for a Faculty Senate committee to discuss. He did not think there should be a time limit on this particular committee because these were programs that were likely to have a broad impact on the community and therefore might need to be considered at length.

The motion to refer these topics to the APCC Committee carried.

Senator Green said that the Provost raised a very interesting point about a campus-wide lecture series, but he thought it was more complicated than he indicated. The University already had lots of lecture series. In fact, people stumbled all over one another in setting these things up. With the Bliss Institute he had a lot of experience with this, and it seemed whenever he tried to schedule a speaker somebody else had already booked the room, the parking spot, etc. Lots of University resources were not used in their most effective manner not only for the University community but for the Akron community at large. So he wanted to broaden the concerns the Provost raised and moved that the Executive Committee of the Faculty Senate appoint a University committee to consider coordinating existing lecture series with the possibility of perhaps adding more, and to bring that report back to the Faculty Senate. Seconded by Senator Erickson.

Chairman Cheung asked if he wished this to be a committee of the Senate or a University-



wide committee. Senator Green replied that at the committee's discretion it could include Faculty Senators and other appropriate members of the University community.

Senator R. Gigliotti asked if the motion was to set up a committee to look into coordinating all the lectures that occur on campus, including department-based lectures. Senator Green replied he was not suggesting that a committee be the coordinator, but that the committee look into the possibility of coordinating these things. He said there were a lot of different interests involved here and there were many things that would have to be looked into so that all of these different lecture series could work together in a more harmonious fashion. This was merely a study committee that the Executive Committee would appoint.

President Elliott said that Professor Holland had requested this earlier in the fall and had referred that to Honors Council to see if they could get together a campus-wide committee to handle it. He wanted to enrich the program that could be advertised as available to the honor students he was trying to recruit.

Senator Erickson said that when she seconded this motion she did not consider that it was to coordinate the lectures that were given in departments. She did not think that was what Senator Green had in mind. As a coordinator for the Grunberg Lecture, for example, that seemed to her to fit into the kind of category that Senator Green had in mind. It was that level of lecture series that should be looked at.

Senator Ranson proffered that there already was a committee, one of whose functions was to produce a calendar? He moved to amend the motion to direct Senator Green's motion to APCC. Seconded by Senator Buchthal.

Senator Green spoke against the amendment. He said there was a much bigger issue here than just the question of calendar. This had to do with the delicate problems, not only of scheduling things in time and space, but also of the substantive matters that might be involved with these things. These lectures were funded in different ways and they were organized in different ways. They involved different constituencies. This was a much broader question than simply figuring out how to put them on the calendar, although obviously that was part of the problem. It seemed to him that a separate one-time committee to deal with this particular problem was needed. An extraordinarily important committee of the Faculty Senate that had other more timely matters to deal with should not be burdened with this matter.

Senator Aupperle said that if this committee was approved and if it was going to have real power, then there was the risk of battling the whole notion of decentralization within the University. Did the body really want to do that? The body had a multitude of problems confronting it, not that lectures were not important. He thought the Senate had too many other priorities.

The motion to amend failed.

The motion that the Executive Committee appoint a special committee on coordinating lecture series failed.



Senator Midha moved that the recommendations of the APCC Committee regarding the graduation date of the Law School and the observance of President's Day as outlined in the APCC report be approved. Chairman Cheung said he interpreted this as a committee report, which meant it did not require a second. Motion carried.

**ITEM NUMBER 8 - GOOD OF THE ORDER** - Senator Aupperle asked the Executive Committee whether it would be possible to collect phone numbers, departments, addresses, and maybe a 1-page fact sheet on each Senator and disperse it. Many Senators were still struggling to get to know each other and many did not know their colleagues' teaching interests, their research interests, their commitment on various committees. He would like to have some kind of information distributed so that the Senate could perhaps pursue the process of shared governance in a more informed manner.

**ITEM NUMBER 9 - ADJOURNMENT** - Senator Clinefelter moved to adjourn. Seconded by Senator Oller. Motion carried, and the meeting was adjourned at 4:50 p.m.

Respectfully submitted by  
David R. Brink, Secretary

*Transcript prepared by Marilyn Quillin*



## APPENDIX A

### **Remarks of the President of the University**

THANK YOU, CHAIRPERSON CHEUNG. THE PAST MONTH HAS BEEN FILLED WITH INTERESTING AND CHALLENGING ISSUES, SEVERAL OF WHICH I WILL ADDRESS IN MY REPORT TODAY.

FIRST, I WOULD LIKE TO COMMENT ON PROPOSED CHANGES IN FEE REMISSION FOR PART-TIME FACULTY THAT YOU ADDRESSED IN SEPTEMBER AND OTHERS WHICH YOU WILL ADDRESS TODAY. AS THIS BODY REAFFIRMED IN SEPTEMBER AND WILL CONSIDER AGAIN TODAY, I TOO SUPPORT THE CHANGE ALLOWING THE TRANSFER OF 3 CREDITS OR 1 COURSE, WHICHEVER IS GREATER.

I WILL RECOMMEND SUCH A CHANGE TO THE BOARD'S EDUCATIONAL POLICY COMMITTEE. IT IS NOT TO MY MIND A POLICY MATTER BUT ESSENTIALLY A CLARIFICATION.

ANOTHER PART OF THE RECOMMENDATION, HOWEVER, INVOLVES MAJOR POLICY ISSUES, AND I FEEL I MUST RAISE THESE AS I DO NOT BELIEVE THEY MAY HAVE BEEN ADEQUATELY PRESENTED AT THIS POINT.

THE MATERIAL ON THE BACK OF TODAY'S AGENDA, WHICH REFERENCES "FACULTY MANUAL" 3359-20-043 (B)(7)(A) DOES NOT ACCURATELY REPRESENT THE CURRENT POLICY. I AM CERTAINLY NOT SUGGESTING THAT IT WAS PURPOSEFULLY PRESENTED INCORRECTLY. I BELIEVE IT IS ONLY THE RESULT OF THE USE OF AN OUT-OF-DATE VERSION OF THE HANDBOOK. THIS COULD EASILY HAVE HAPPENED AS THE HANDBOOK HAS NOT BEEN RECIRCULATED RECENTLY SINCE A NEW FULL PUBLICATION HAS BEEN HELD UNTIL WE HAD COMPLETED OUR TRANSITION IN SHARED GOVERNANCE.

AS A RESULT OF WHAT THE COPY PRESENTED ON TODAY'S AGENDA IMPLIES IS THAT THE CHANGE ASKED FOR IS ONLY FOR A CUMULATIVE USE OF THE FEE REMISSION. BUT THE FEES REFERENCED HERE FOR TRANSFER TO PART-TIME FACULTY DEPENDENTS ARE ALL FEES. THIS IS A BENEFIT THAT IS NOT PROVIDED FOR FULL-TIME FACULTY AND STAFF DEPENDENTS. NOR ARE REMISSION BENEFITS CUMULATIVE FOR THOSE GROUPS. AS A RESULT, WE ARE ACTUALLY BEING REQUESTED TO:

- 1) CHANGE LANGUAGE TO PROVIDE 3 CREDITS OR 1 COURSE,
- 2) ADD ADDITIONAL FEE REMISSION NOT ENJOYED BY FULL-TIME FACULTY AND STAFF DEPENDENTS FOR GENERAL AND LAB FEES; AND
- 3) MAKE THESE COURSES AVAILABLE CUMULATIVELY, A COURTESY ALSO NOT ENJOYED BY THE OTHER GROUPS.

AS A RESULT, THIS PROPOSED CHANGE IS ONE WITH IMPORTANT POLICY AND BUDGET IMPLICATIONS SINCE IT WOULD UNDOUBTEDLY BE IMMEDIATELY REQUESTED BY THE OTHERS. WHILE I CANNOT SPEAK FOR THE BPCC, I DO NOT BELIEVE THAT ANY PROPOSAL GOING FORWARD WITH CAMPUS-WIDE FINANCIAL IMPLICATIONS SHOULD BE SENT TO THE TRUSTEES WITHOUT THEIR CONSIDERATION. I BRING THESE POINTS TO THE BODY TO INFORM THE DEBATE AS WE PROCEED WITH OUR DISCUSSIONS.

THERE IS ANOTHER SIGNIFICANT MATTER CONCERNING UNIVERSITY GOVERNANCE WHICH I FEEL I NEED TO ALSO RAISE WITH THIS BODY. WHEN UNIVERSITY COUNCIL CEASED TO EXIST, BY



ACTION OF THE BOARD OF TRUSTEES, THE FACULTY SENATE ESSENTIALLY BECAME THE CENTRAL BODY OF THE UNIVERSITY CAMPUS TO "REVIEW AND OFFER RECOMMENDATIONS...TO THE PRESIDENT OF THE UNIVERSITY." CLEARLY, THE SENATE IS AT THE HEART OF THE GOVERNANCE SYSTEM, ALTHOUGH IT IS CERTAINLY NOT ITS ENTIRETY.

AT THE SAME TIME THE BOARD OF TRUSTEES ADOPTED THE GOVERNANCE MODEL WITH THE FACULTY SENATE AT ITS CENTER, THE BOARD ALSO AGREED TO THREE OTHER ELEMENTS:

A LONG-RANGE PLANNING COMMITTEE, A BUDGET AND PLANNING COORDINATION COMMITTEE, AND A SHARED GOVERNANCE COUNCIL. NONE OF THESE WERE COMMITTEES OF JUST THE SENATE BUT SEPARATE IMPORTANT PARTS OF THE WHOLE GOVERNANCE SYSTEM.

AS WE HAVE WORKED THROUGH THE FIRST YEAR OF THE NEW STRUCTURE, WE HAVE LEARNED MUCH ABOUT IT. THE SENATE HAS PROVED TO BE A VIABLE AND VIGOROUS LEGISLATIVE BODY. THE BPCC PROVED EXTREMELY HELPFUL IN FORMULATING RECOMMENDATIONS FOR USES OF NEW MONEY THIS YEAR. THE LRPC HAS BEGUN THE ARDUOUS TASK OF DEVELOPING A 10- TO 15-YEAR PLAN FOR THE UNIVERSITY AROUND THE FUNCTIONAL MISSION STATEMENT OUR BOARD OF TRUSTEES HAS ADOPTED.

THE ONE ELEMENT WHICH IS NOT YET CLEARLY DEFINED IN ITS ROLE AND FUNCTION IS THE SHARED GOVERNANCE COUNCIL. LAST YEAR, A GROUP OF INDIVIDUALS REPRESENTING THE CONSTITUENCIES INCLUDED IN THE SHARED GOVERNANCE COUNCIL--THEMSELVES ALSO FRUSTRATED BY THE LACK OF CLARITY IN THEIR ROLE--CAME TOGETHER AND BEGAN TO FUNCTION AS BEST THEY COULD.

THIS GROUP WORKED VERY HARD TO FIND THEIR WAY THROUGH WHAT OUR DOCUMENTS PROVIDED AS DIRECTION. WE EVEN SKETCHED OUT A SCHEMATIC VIEW OF THE SHARED GOVERNANCE COUNCIL IN THE OVERALL GOVERNANCE DESIGN.

LATER IN THE YEAR, THE GROUP SENT FORWARD TO ME A SERIES OF PROPOSED AMENDMENTS TO THE SHARED GOVERNANCE COUNCIL BYLAWS WHICH HAD BEEN ORIGINALLY APPROVED BY THE BOARD OF TRUSTEES. THEY SENT THESE RECOMMENDATIONS DIRECTLY TO ME, AS OUR DOCUMENTS CLEARLY INDICATE THEY CAN. ALMOST SIMULTANEOUSLY, I ALSO LEARNED OF A DEVELOPING GOVERNANCE BODY FOR THE CONTRACT PROFESSIONALS ADVISORY COMMITTEE.

I HAVE DELIBERATED ABOUT BOTH OF THOSE PROPOSALS AT GREAT LENGTH. I HAVE CONSULTED THE GENERAL COUNSEL'S OFFICE IN REGARD TO POSSIBLE IMPACT OF THE PROPOSALS ON THE DELEGATED AUTHORITY FROM THE BOARD TO THE SENATE. I HAVE ALSO CONSULTED WITH FRAMERS OF THE ORIGINAL FOUR-PART GOVERNANCE PROPOSAL AS WELL AS MY OWN MARKED-UP COPIES OF MATERIALS USED AS WE DEVELOPED OUR PLANS.

I BELIEVE FROM ALL OF THESE IT IS CLEAR THAT THE SENATE ITSELF WAS TO BE OUR CENTRAL GOVERNING FORUM, AND I ALSO BELIEVE THAT IN THE MATTER OF CLARIFYING INTENT, THE CAMPUS HAS SEEN THE REFERENCE COMMITTEE AS THE ARBITER. THEREFORE, AS THE MEETING GOES FORWARD, I WOULD RECOMMEND THAT A SENATOR MOVE TO HAVE THE MATTERS OF:

- 1) THE PROPOSED CHANGES IN BYLAWS SENT TO THE PRESIDENT, AND
- 2) THE CONTINUING ROLE OF THE SHARED GOVERNANCE COUNCIL, SHOULD OTHER COUNCILS COME INTO BEING, BOTH BE REFERRED TO THE REFERENCE COMMITTEE OF THE SENATE FOR DELIBERATION AND RECOMMENDATION.

UPON RECEIPT OF THE REFERENCE COMMITTEE'S RECOMMENDATIONS, I WILL ONCE AGAIN CONSULT WITH THE SHARED GOVERNANCE COUNCIL, THE GENERAL COUNSEL, FRAMERS OF OUR DOCUMENTS, AND THE EXECUTIVE COMMITTEE OF THE SENATE BEFORE I ADVISE YOU OR THE SHARED GOVERNANCE COUNCIL OF ANY ACTION I WOULD TAKE TO THE BOARD OF TRUSTEES.



WHILE THIS MAY APPEAR TO BE CUMBERSOME, I BELIEVE THE INTEGRITY OF OUR GOVERNANCE PLAN REQUIRES THAT THERE BE BOTH SERIOUS AND BROADLY CONSULTATIVE EFFORTS UNDERTAKEN WHEN CONTROVERSY ARISES. I LOOK FORWARD TO YOUR ADVICE AND COUNSEL ON THIS MATTER.

I THINK THIS IS ALL A HEALTHY MANIFESTATION OF OUR PROGRESS TOWARD A MATURE GOVERNANCE PROCESS. AS WE MOVE FORWARD, WE WILL NEED TO ACHIEVE CLARITY IN MANY AREAS, BUT THAT IS WHAT A COLLEGIAL SYSTEM IS ALL ABOUT.

#### INFORMATIONAL ITEMS

LAST WEEK, THE BOARD OF TRUSTEES MET AND APPROVED THE APPOINTMENT OF PROFESSOR C.S. CHEN AS INTERIM DEAN OF ENGINEERING. ADDITIONALLY, TRUSTEES APPROVED THE PURCHASE OF NEW HUMAN RESOURCES SYSTEM SOFTWARE TO CUT RED TAPE, AND GIVE ON-LINE ACCESS TO INFORMATION. WHILE THE RECOMMENDATION FOR SUCH A SYSTEM HAS BEEN SENT FORWARD A NUMBER OF TIMES, THE DELAY IN TAKING ONE TO THE BOARD WAS THE NEED TO FIND A SYSTEM WE COULD AFFORD THAT DOES WHAT WE NEED TO HAVE DONE.

ON SEPTEMBER 23, THE OHIO BOARD OF REGENTS APPROVED THEIR BUDGET RECOMMENDATIONS FOR THE NEXT TWO FISCAL YEARS WHICH INCLUDE A NEW FORMULA THAT WOULD DIRECT A PORTION OF OPERATING MONIES TO INSTITUTIONS THAT DEMONSTRATE STRONG SERVICE TO THEIR COMMUNITY AND TO THEIR UNDERGRADUATE STUDENTS.

THE REGENTS ARE PROPOSING THAT THE ENROLLMENT-DRIVEN FORMULA BE RETAINED FOR GENERATING BASE (OR FOUNDATION) FUNDING. NEW DOLLARS WOULD BE AWARDED TO CAMPUSES BASED ON THEIR PERFORMANCE IN MEETING GOALS REFLECTING STATE, REGIONAL, AND CAMPUS PRIORITIES, AND FUNDING FOR CHANGE.

EVEN IF ADOPTED BY THE LEGISLATURE, THE PLAN WOULD HAVE LIMITED IMPACT NEXT YEAR (AFFECTING ONLY 2% OF THE HIGHER EDUCATION BUDGET). BUT AT LEAST, THERE IS SOME AWARENESS THAT MISSION AND QUALITY NEED TO BE CONSIDERED.

DETAILS OF ALL THIS ARE VERY SKETCHY AT THIS POINT, AND THE REGENTS' RECOMMENDATIONS ARE ONLY THE FIRST STEP IN THE STATE'S BUDGET PROCESS. THEY REFLECT THE HIGHEST NUMBERS WE WILL SEE, AS THE DOLLARS WILL BE CUT SIGNIFICANTLY AS WE MOVE THROUGH THE PROCESS.

LATER THIS MONTH, REGENTS CHANCELLOR ELAINE HAIRSTON WILL VISIT OUR CAMPUS TO DISCUSS THE UNIVERSITY'S FUNCTIONAL MISSION. I HOPE THIS OCCASION WILL PROVIDE MORE INFORMATION.

WE HAVE JUST RECEIVED THE FINAL 14-DAY FIGURES FOR FALL ENROLLMENT (I HAVE BROUGHT COPIES FOR ALL OF YOU).

AS YOU CAN SEE, FALL CREDIT PRODUCTION IS DOWN BY 5.3% OVERALL, SLIGHTLY MORE THAN THE 4.5% DECREASE WE BUDGETED FOR. AS LONG AS SPRING ENROLLMENT HOLDS, WE SHOULD BE ABLE TO MEET OUR INCOME PROJECTIONS DUE TO HIGHER-THAN-BUDGETED INVESTMENT AND SUBSIDY EARNINGS.

ON THE PLUS SIDE, AT THE AKRON CAMPUS WE ONCE AGAIN HAVE EXPERIENCED INCREASED GRADUATE CREDIT PRODUCTION (UP 1.2%); THE NUMBER OF TRANSFER STUDENTS IS UP BY 3.8%; AND THE NUMBER OF HIGH SCHOOL STUDENTS WHO ARE TAKING COLLEGE COURSE WORK ON OUR CAMPUS HAS RISEN BY 50%. OUR EARLY ENROLLMENT PROGRAMS CAN BE EXCELLENT RECRUITING TOOLS FOR BRINGING TOP HIGH SCHOOL STUDENTS TO OUR CAMPUS.



AS YOU WILL RECALL, THE 1994 FRESHMEN CLASS IS THE FIRST TO ENTER UNDER CONDITIONAL/UNCONDITIONAL ADMISSIONS. LESS THAN 20% OF OUR FRESHMEN WERE ADMITTED CONDITIONALLY, WHICH IS FEWER THAN WERE ANTICIPATED WHEN THE NEW ADMISSIONS POLICY WAS APPROVED. THIS MEANS THAT WE NOT ONLY ARE SEEING BETTER PREPARATION IN OUR ENTERING STUDENTS, WE SHOULD NOT HAVE TO EXPEND AS MANY RESOURCES AS ONCE THOUGHT ON PRESCRIPTIVE ACTIVITIES.

I AM EXPECTING A FULLER REPORT ON THIS ISSUE IN A FEW WEEKS, AND I WILL SHARE HIGHLIGHTS WITH YOU.

THAT'S THE GOOD NEWS. OF REAL CONCERN, HOWEVER, IS A 13% DROP IN NEW FRESHMEN OVERALL (AKRON AND WAYNE). OF COURSE, SOME OF THIS COULD BE EXPECTED. TYPICALLY, ENROLLMENTS DROP AT FIRST WHEN INSTITUTIONS RAISE THEIR ADMISSION STANDARDS. REPORTS FROM OUR SISTER UNIVERSITIES (EVEN THOSE WHO HAVE KEPT THE SAME POLICIES) ALSO SHOW RATES OF DECLINE. AND WE KNEW THAT THIS WAS THE "TROUGH" YEAR IN THE NUMBER OF OHIO HIGH SCHOOL SENIORS.

EVEN THOUGH WE CAN EXPLAIN THE DECLINE, IT DOESN'T MEAN THAT WE MUST ACCEPT IT. AT THE LAST MEETING WITH MY FACULTY ADVISORY COMMITTEE, WE HAD A VERY GOOD DISCUSSION ABOUT THIS ISSUE AND THEY WERE UNANIMOUS THAT WE NEED MORE FRESHMEN! THE ALTERNATIVE--TO LEARN TO LIVE WITH FEWER RESOURCES--WAS SWIFTLY REJECTED. AT INSTITUTIONS LIKE OURS, WE ARE VERY FORTUNATE IN THAT WE DO HAVE NEW POPULATIONS TO DRAW UPON.

I WOULD ALSO STRESS THAT WE HAVE A GREAT DEAL TO VALUE IN OUR STUDENT BODY, CERTAINLY MUCH MORE THAN ONLY THEIR "BODY COUNT." WE CAN BE VERY PROUD THAT OUR UNIVERSITY IS THE CHOICE OF MORE THAN 26,000 PEOPLE AND WE ARE ATTRACTING HIGH-QUALITY STUDENTS IN LARGER NUMBERS. FOR EXAMPLE, OUR ENTERING CLASS IN THE HONORS PROGRAM IS THE LARGEST AND BRIGHTEST EVER. THE CLASS INCLUDES 16 VALEDICTORIANS (THAT WE KNOW OF), 31 PRESIDENTIAL SCHOLARS, AND THE FIRST ACADEMIC FULL-RIDE, BUCKINGHAM SCHOLARS.

WE SHOULDN'T LET HEAD COUNTS AND CREDIT PRODUCTION OVERSHADOW THE FACT THAT WE ARE WORKING WITH A GREAT DEAL OF TALENT AND POTENTIAL ON THIS CAMPUS.

WE CONTINUE TO MAKE PROGRESS AT A BRISK PACE. TO THE RELIEF OF MANY, THIS MONTH WE ARE OPENING 450 MORE PARKING SPACES AT POLSKY'S. COLLEAGUES CONTINUE TO EARN GLOBAL AND NATIONAL ATTENTION. IN THE PAST FEW WEEKS ALONE, PROFESSOR JOE KENNEDY WON AN INTERNATIONAL AWARD IN APPLIED POLYMER SCIENCE; ASSOCIATE PROFESSOR OF NURSING MARGARET WINEMAN DISCUSSED HER RESEARCH ON MULTIPLE SCLEROSIS ON CAPITAL HILL; AND OUR STUDENTS ONCE AGAIN WON THE 1994 NATIONAL CHAPTER OF THE YEAR AWARD FROM THE NATIONAL ASSOCIATION OF COLLEGE AND UNIVERSITY RESIDENCE HALLS.

IT IS GOOD TO BE HERE.

I ALSO THOUGHT I'D SHARE SOME GOOD NEWS (FOR A CHANGE) ABOUT PUBLIC PERCEPTIONS OF HIGHER EDUCATION. IN MARKED CONTRAST TO THE ANECDOTAL BASHING THAT WE'VE ALL HEARD, BOTH THE GENERAL PUBLIC AND LEADERS BELIEVE THAT HIGHER EDUCATION IS ESSENTIAL TO OUR NATION'S FUTURE.

THIS ENCOURAGING FINDING COMES FROM ONGOING RESEARCH SUPPORTED BY THE AMERICAN COUNCIL ON EDUCATION.

PARTICULARLY INTRIGUING ARE SOME DIFFERENCES IN PERCEPTIONS HELD BY THE GENERAL PUBLIC AND OPINION LEADERS.



- \* THE PUBLIC'S NUMBER ONE CONCERN IS "STICKER SHOCK," WHILE LEADERS FEEL THAT HIGHER COSTS TO FAMILIES ARE AN INEVITABLE PART OF THE NEW REALITY.
- \* THE PUBLIC IS CONCERNED ABOUT TOO MANY "ADD-ONS" IN THE PATH TO A COLLEGE DEGREE, WHILE LEADERS FRET THAT STUDENTS ARE SPECIALIZING TOO EARLY AND NOT GETTING ENOUGH OF THE LIBERAL ARTS.
- \* THE PUBLIC THINKS FACULTY ARE OK, WHILE LEADERS EXPRESS CONCERN WHETHER WE ARE KEEPING UP WITH THE TIMES BY DOING NEW THINGS AND FINDING NEW WAYS.
- \* THE GENERAL PUBLIC SEES GOVERNMENT AS A SOLUTION TO THE COST ISSUE, WHILE LEADERS THINK HIGHER EDUCATION MUST SOLVE ITS OWN PROBLEMS.

BOTH GROUPS EXPRESSED SUPPORT FOR UNIVERSITY RESEARCH, THOUGH LEADERS WERE SOMEWHAT SKEPTICAL ABOUT THE QUALITY OF SOME RESEARCH THAT IS BEING DONE.

BOTH GROUPS BELIEVE IN POST-SECONDARY EDUCATION, BUT NO LONGER SEE THE UNIVERSITY AS THE ONLY PLACE TO GO.

THIS WILL ALL SOON BE PUBLISHED BY ACE UNDER THE TITLE OF "GOOD NEWS AND GROWING WORRY."



THE UNIVERSITY OF AKRON**Student Credit Hour Production Comparisons**

| <b>UNDERGRADUATE, GRADUATE &amp; PROFESSIONAL</b> |                                       |                                       |                             |
|---|---------------------------------------|---------------------------------------|-----------------------------|
| <b>Course Campus<br/>and Course College</b>       | <b>Fall 1993<br/>(Final 14th Day)</b> | <b>Fall 1994<br/>(Final 14th Day)</b> | <b>% Change<br/>1993-94</b> |
| <b>AKRON CAMPUS</b>                               |                                       |                                       |                             |
| Arts & Sciences                                   | 122,670                               | 113,270                               | -7.7%                       |
| Engineering                                       | 12,014                                | 11,427                                | -4.9%                       |
| Education   | 20,864                                | 20,048                                | -3.9%                       |
| Business Admn.                                    | 20,888                                | 18,875                                | -9.6%                       |
| Fine & Applied Arts                               | 32,990                                | 31,384                                | -4.9%                       |
| Nursing   | 5,994                                 | 6,315                                 | 5.4%                        |
| School of Law                                     | 7,568                                 | 7,484                                 | -1.1%                       |
| Poly. Sci. & Poly. Eng.                           | 3,437                                 | 3,725                                 | 8.4%                        |
| C & T   | 37,762                                | 36,870                                | -2.4%                       |
| Sr. VP & Provost                                  | 8,018                                 | 8,200                                 | 2.3%                        |
| VP Student Affairs                                | 1,298                                 | 1,474                                 | 13.6%                       |
| <b>TOTAL</b>                                      | <b>273,503</b>                        | <b>259,072</b>                        | <b>-5.3%</b>                |
| <b>WAYNE COLLEGE</b>                              | <b>14,226</b>                         | <b>13,361</b>                         | <b>-6.1%</b>                |
| <b>TOTAL UNIVERSITY</b>                           | <b>287,729</b>                        | <b>272,433</b>                        | <b>-5.3%</b>                |

NOTE: Includes credit hours from all enrollments. Zero credit hour enrollments  
 Developmental Programs are reported using 4.0 hours;  
 Developmental Programs/Special Topics are reported using 1.0 hours.

Source: Office of the Registrar  
 Prepared by: Institutional Research  
 09/29/94

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## Student Credit Hour Production Comparisons

| UNDERGRADUATE                       |                               |                               |                     |
|-------------------------------------|-------------------------------|-------------------------------|---------------------|
| Course Campus<br>and Course College | Fall 1993<br>(Final 14th Day) | Fall 1994<br>(Final 14th Day) | % Change<br>1993-94 |
| <b>AKRON CAMPUS</b>                 |                               |                               |                     |
| Arts & Sciences                     | 113,750                       | 104,456                       | -8.2%               |
| Engineering                         | 8,812                         | 8,346                         | -5.3%               |
| Education                           | 15,923                        | 14,810                        | -7.0%               |
| Business Admn.                      | 17,528                        | 15,507                        | -11.5%              |
| Fine & Applied Arts                 | 30,221                        | 28,645                        | -5.2%               |
| Nursing                             | 4,764                         | 5,077                         | 6.6%                |
| Poly. Sci. & Poly. Eng.             | 319                           | 327                           | 2.5%                |
| C & T                               | 37,762                        | 36,870                        | -2.4%               |
| Sr. VP & Provost                    | 8,017                         | 8,200                         | 2.3%                |
| VP Student Affairs                  | 1,298                         | 1,474                         | 13.6%               |
| <b>TOTAL</b>                        | <b>238,394</b>                | <b>223,712</b>                | <b>-6.2%</b>        |
| <b>WAYNE COLLEGE</b>                | <b>14,226</b>                 | <b>13,361</b>                 | <b>-6.1%</b>        |
| <b>TOTAL UNIVERSITY</b>             | <b>252,620</b>                | <b>237,073</b>                | <b>-6.2%</b>        |

| GRADUATE & PROFESSIONAL             |                               |                               |                     |
|-------------------------------------|-------------------------------|-------------------------------|---------------------|
| Course Campus<br>and Course College | Fall 1993<br>(Final 14th Day) | Fall 1994<br>(Final 14th Day) | % Change<br>1993-94 |
| <b>AKRON CAMPUS</b>                 |                               |                               |                     |
| Arts & Sciences                     | 8,920                         | 8,814                         | -1.2%               |
| Engineering                         | 3,202                         | 3,081                         | -3.8%               |
| Education                           | 4,941                         | 5,238                         | 6.0%                |
| Business Admn.                      | 3,360                         | 3,368                         | 0.2%                |
| Fine & Applied Arts                 | 2,769                         | 2,739                         | -1.1%               |
| Nursing                             | 1,230                         | 1,238                         | 0.7%                |
| Poly. Sci. & Poly. Eng.             | 3,118                         | 3,398                         | 9.0%                |
| Sr. VP & Provost                    | 1                             | 0                             | 0.0%                |
| <b>TOTAL</b>                        | <b>27,541</b>                 | <b>27,876</b>                 | <b>1.2%</b>         |
| <b>School of Law</b>                | <b>7,568</b>                  | <b>7,484</b>                  | <b>-1.1%</b>        |
| <b>TOTAL UNIVERSITY</b>             | <b>35,109</b>                 | <b>35,360</b>                 | <b>0.7%</b>         |

NOTE: Includes credit hours from all enrollments. Zero credit hour enrollments  
Developmental Programs are reported using 4.0 hours;  
Developmental Programs/Special Topics are reported using 1.0 hours.

Source: Office of the Registrar  
Prepared by: Institutional Research  
09/29/94

file: C:\QPWFALL1994\CRHRE\_14.WQ1



## **APPENDIX B**

### **Remarks of the Provost**

Thank you for the opportunity to address the Senate. In my brief remarks, I will attempt to accomplish two things: to report on various state level initiatives and programs in which I represent the University, and then, to make three specific proposals to the Senate.

First, state-level activity that affects us. As many of you know, there are several committees or task forces, most created by the Board of Regents in response to directives from the legislature, on which the University has representation. I thought it would be useful and appropriate to update the Senate from time to time on the progress of these groups.

- (1) **Standards of Viability Committee:** As a part of the current biennium's funding for higher education, the Ohio General Assembly directed the Board of Regents to undertake a careful review of graduate and professional programs in the state. This legislation was driven by a perception that there is unnecessary duplication of academic programs, and by the reality that doctoral subsidy is the fastest growing part of the subsidy formula.

There are presently three committees at work studying these issues. First is the Regents Committee on State Investment in Graduate and Professional Education, a Blue Ribbon task force which will advise the Regents on (1) the appropriate level of investment and overall strategy for graduate and professional education, and (2) those doctoral and professional program areas to be targeted for statewide review. The second committee is the Standards of Viability Committee, charged with advising the Regents on implementation of program reviews, and also with developing incentives for elimination or combination of unnecessarily duplicative programs. I serve as our representative on that committee. There is a third committee, reviewing education in the health professions. In addition, there is active consultation with Law, Engineering, and Medical School Deans by the Regents' staff. I will continue to update the Senate on these activities.

- (2) **OhioLINK:** There are now 12 university and 7 other library collections accessible through the OhioLINK system. Over 1 million searches have already been completed, with a usage rate that is doubling this year. In addition, major databases are being loaded this year, including UMI's general periodicals, business periodicals, and newspaper abstracts. 6 OCLC services and 10 Wilson services are presently being added. The University of Akron continues to be a net lender in the system.
- (3) **Articulation and Transfer:** The statewide process for facilitation of students' ability to articulate their academic programs and to move as far as is appropriate for them through Ohio's Higher Education System is in place. Transfer modules have been



approved for all the state universities and branches and for the Community and Technical College.

My second goal is to indicate to you how committed I am to seeing the University continue to be a place of intellectual growth and stimulation. In addition to all the many activities underway in the Colleges, I would propose the Faculty Senate consider the following initiatives:

- (1) Elevation of our Honors Program into a true Honors College. If this matter is moved by a Senator and referred to an appropriate Senate Committee, I would be pleased to meet with that committee and discuss my rationale for this suggestion as well as the benefits--and costs--of such a change.
- (2) Creation of a University of Akron Academy of Teaching, to explore ways to improve us all as teachers, and, more importantly, to suggest ways to encourage and reward good teaching. Again, if the Senate takes the matter up, I would like to have a chance to discuss this at the committee level, to reflect, for example, on how this might impact on our present Faculty ER & D Center.
- (3) Using the President's annual Academic Issues Symposium as a model, creation of a more extensive campus-wide lecture series on topics of major interest to all of us. As with the other issues, I would look forward to further discussion of these three topics.



**APPENDIX C**

**Report from Faculty Advisory Committee to the Chancellor,  
Ohio Board of Regents**

The committee met in Columbus on Thursday, September 29, 1994. This representative was not present.

From communications with Committee members, the business of the Committee consisted of:

- \* A presentation by Dr. Howard Gauthier, Special Assistant to the Chancellor, in reference to:
  - (1) workload policies - they have been turned in;
  - (2) new funding formula.
- \* A short exchange with Dr. Elaine Hairston, Chancellor - basically a review of what Dr. Gauthier presented.
- \* Discussion about the upcoming retreat.

The meeting was adjourned, and the next meeting is scheduled for December 6th.

Respectfully submitted by Jo Ann Harris,  
Representative to FACCOR

**APPENDIX D**

**Report of the Executive Committee**

The Executive Committee met September 15. The Committee made committee assignments, discussed the date of the Law School commencement exercise, determined a procedure for selecting an Arts & Sciences Senator to fill former Chairman Gerlach's unexpired term, and set the agenda for today's meeting.

Respectfully submitted by David R. Brink



**APPENDIX E**

**Report of Academic Policies, Curriculum and Calendar Committee**

The committee met September 6 and September 27, 1994, and organized its subcommittees. David Jamison will chair the Curriculum Subcommittee. Gary Oller will chair the Academic Policies and Calendar Subcommittee.

**Actions:** The committee took action on two items:

The committee recommends to the Senate that the Spring 1995 School of Law Graduation date be changed from Saturday, May 20, to Sunday, May 21, 1995, at 2:00 P.M.

The committee agreed with the recommendation of the Academic Policies and Calendar Subcommittee that the President's Day holiday be observed in 1995 as in the past, with cancellation of classes on Tuesday, February 21, 1995.

**Referrals:** The following items were referred to the Academic Policies and Calendar Subcommittee:

- (1) Policy on Transfer of Baccalaureate Nursing Credit
- (2) Undergraduate Scholarships
- (3) Summer 1995 Commencement.

Respectfully submitted by David L. Jamison, Chair  
Academic Policies, Curriculum and Calendar Committee



## **APPENDIX F**

### **Report of Campus Facilities Planning Committee**

#### **MINUTES OF THE MEETING OF JULY 19, 1994**

Members in attendance: Guegold, Keller, Dunning, Fowler, Sylvester, Jamison, Trouard, Kline, Bartlett, Ryan, Buchthal.

The meeting was called to order at 2:30 P.M. This special summer meeting was called at the request of the Provost's office to discuss alternate proposals for department moves associated with the new General Studies Programs.

The rationale behind the proposals were outlined by Provost Jamison and details presented by Phil Bartlett.

The first proposal called for the following moves into Schrank Hall:

- \* General Studies Math/Statistics Lab - SH North 359, 362
- \* General Studies Biology - SH North 251/253
- \* General Studies LRC - SH North 258, 262
  
- \* Faculty Senate Offices - SH North 155

These changes were determined to be more cost effective than the proposals and recommendations considered by the committee at previous meetings. This cost savings will be reflected in terms of remodeling and moving of equipment. Questions were raised concerning the recommendations for prioritizing funds for furniture and repairs made at the April meeting of the committee. Mr. Ryan mentioned that these funds had not yet been spent. The committee restated its recommendation that special priority be given to needs associated with the General Studies moves.

Some minor remodeling of the SHN 155 area will need to be made for the new Faculty Senate Offices. This move will be able to be completed in time for the beginning of Spring Semester 1995.

The old LRC area will be converted into space for general classrooms by the beginning of Spring '95 helping to ease the serious need for more classrooms on campus.

Motion to accept these changes was made by Buchthal and seconded by Dunning. Carried without dissent.

The second and third proposals were presented concerning moves to and within the Polsky Building as well as the Fir Hill Building:



- \* DARS/Transfer - POL 451
- \* UASC Central - POL 466, 468
- \* Graduate School - POL 465, 467, 469

and \* Alumni - From PMUC to Fir Hill

These units will be moving into areas of Polsky's previously used by CEPSCO. The Graduate School will be moving from Fir Hill to allow for more space for Alumni. There is the possibility at a future date that 2nd Floor Research Offices currently in Fir Hill will also be moved to permit more room for the Development Office. POL 465 will be left in a configuration to allow for possible conference space.

Motions for approval were made by Kline and seconded by Fowler. Motions carried without dissent.

Appreciation was extended from the Provost for the committee's willingness to meet in the summer and on short notice to consider these requests. The chair also extended to the Provost the appreciation of the committee for keeping us up-to-date on these matters and active within the decision-making loop.

The meeting was adjourned at 3:03 P.M.

Respectfully submitted by Dr. William K. Guegold, Chair



## APPENDIX G

### **Report of University Libraries Committee**

#### MINUTES OF THE MEETING OF <sup>SEPT. 23</sup>~~OCTOBER 5~~, 1994

The University Libraries Committee last met on September 23, 1994, at Bierce Library. Present were H.M. Cheung, R. Schneider, J. Patton, F. Canda, N. Ranson, P. O'Connor, P. Reichert, D. Keller and D. Williams. Absent with notice were E. Erickson, W. Sterling and V. Fleming.

Dean Williams briefed the committee on the activities of the library planning initiatives. Regular reports will be forwarded to this committee. Discussion ensued as to the role this committee should take in the planning process. At this point the committee decided to receive the progress reports but not to take an active role on the planning committees.

The Libraries budget was discussed in some detail. The following salient points were made:

- \* cost of periodicals was up about 10.5% which was within the \$150,000 increase in the budget;
- \* monographs budget is flat but inflated on the market - looking for some balance and improvement;
- \* 6 work stations and 15 terminals added - still need additional monies for AV support/refinement in system and advances in technology;
- \* budget priorities include staff positions/equity adjustments (6 positions in 5 years have been lost while needs have increased (i.e. inter-library loan has doubled since January - 2nd highest in the state).
- \* comparing our library with peer institutions in the State of Ohio and MAC schools, we anchor the group in most expenditures. We must look at this more closely and apprise the academic community of the situation. It was suggested that we do a conceptual design exercise: here is where we are/here is where we would like to be/these are the resources it will take to get there. Deans Williams emphasized that we do a good job with the resources that we have through innovation, hard work, and a dedicated staff. We need to build an understanding of what is needed to provide the services. Service is not bounded by the resources - the service is beyond what the University is paying for.

N. Ranson suggested that the committee look at, in more detail, the comparison data from the National Center for Educational Management Systems (NCHEMS) quoted by President Elliott in her message from the President of July, 1994. J. Patton agreed to request the more detailed report from the President's office and circulate the information before the next meeting, if available.

**University Libraries Committee will have an extended luncheon meeting on Friday, January 13, 1995. Mark your calendar now!!**

Agenda items for October 14th:

Comparison Data from NCHEMS

Representative to the OhioLINK User Advisory Committee: Next meeting October 27 in Columbus. W. Sterling has requested a replacement.



## **APPENDIX H**

### **Report of the Reference Committee**

The Reference Committee met on Thursday, October 6, 1994.

Barbara Moss was elected as Chair of the Committee for the 1994-95 year.

The Committee determined that the only two "projects" assigned to them, or received by them from other Committees, was to (1) review the "Faculty Manual" for appropriate changes by February, 1995, and (2) to examine the section in the Bylaws regarding removal of Senate members for appropriate changes.

The Committee requested the Chair to make an announcement to the Senate to forward any and all requests to the Reference Committee directly.

The meeting was adjourned.

Respectfully submitted by Jo Ann Harris,  
Temporary Chair

## **APPENDIX I**

### **Report of Research Faculty Projects Committee**

A meeting of the Research (Faculty Projects) Committee was held on Friday, September 2, 1994, in the McCollester Room of Buchtel Hall. Members present were Ms. Tana Alexander, Ms. Virginia Berringer, Dr. Dale Borowiak, Dr. Dolores Bower, Mr. Earl Ertman, Dr. J. Clayton Fant, Dr. Thein Kyu, Dr. Brian Leonard, Dr. Lazarus Macior, Dr. Isadore Newman (Chair, Dr. Dan Sheffer, Dr. Nancy Somerick, Dr. Charmaine Streharsky, Dr. Claire Tessier, and Dr. Gerald Young. Absent with notice: Dr. Roger Bain, Dr. Gary Frank, Ms. Eleanor Klosterman, and Dr. William McGucken. Dr. Jeffrey Dilts resigned. Absent without notice: Ms. Christina DePaul, and Ms. Jean Galan.

The meeting began at 9:05 a.m. and was called to introduce the new members and explain their responsibilities, elect a new Chair, discuss the 1994-95 Guidelines, and report on the budget allocation for 1994-95.

Dr. Newman explained the responsibilities to the Committee: All the proposals are to be read and evaluated even if the faculty is not the primary reviewer. The primary reviewer's responsibility is to explain the proposal to the Committee. Other responsibilities include encouraging the faculty to submit proposals. The idea is to help the faculty to become competitive in their submission, give feedback when a proposal is denied, and to help facilities in making the proposal more competitive the next time a proposal is submitted.



The next business was to elect a Chair, and as Dr. Newman explained, that person had to be a Faculty Senator. The Senate members are Drs. Newman, Sheffer and McGucken. Dr. Newman was nominated and the Committee were in favor. Dr. Newman asked Dr. Sheffer if he could call on him for his help and Dr. Sheffer agreed. Dr. Newman thanked Dr. Sheffer for taking over his responsibilities while Dr. Newman was on Sabbatical last spring.

With regard to the second paragraph of the 1993/94 Research (Faculty Projects) Grant and Fellowship Guidelines cover letter, Dr. Streharsky believed that, as stated, five years was too long for an active researcher to sit out before being allowed to apply for a faculty research grant. Dr. Fant pointed out he believed it was the Committee's intention to make it a three-year ineligibility and he believed it was never the Committee's intention to have the ineligibility stated as five years. Dr. Sheffer explained he believed the five-year wording was used because that was the probation period for new faculty before they went up for tenure and somehow that was translated. Dr. Streharsky recommended the limit of ineligibility to be two years. Dr. Sheffer explained the idea was to encourage submission of proposals from junior faculty to give them seed money to get started with a project. Dr. Bowers questioned whether there could be a priority given to certain disciplines. A question was raised if a special pool of money could be set aside for only junior faculty. Dr. Streharsky explained that several years ago a report had been put together displaying an historical look at this and junior faculty fared very well - the Committee decided not to do a set aside. Dr. Sheffer recommended the ineligibility shortened to three years. All were in favor ACTION: The sentence remains the same except the year will read 1992. "EXCEPT IN EXTRAORDINARY CASES, THOSE WHO HAVE RECEIVED FUNDING FROM THIS COMMITTEE SINCE SEPTEMBER 1992 WILL NOT BE CONSIDERED FOR FUNDING THIS YEAR."

Dr. Sheffer suggested that another "extraordinary case" be described. Dr. Fant referred to Dr. Streharsky's memo of 7/28/94 regarding the "request for reconsideration of eligibility for faculty research grants for 1994-95" in which she suggested an exception should be made for those faculty who have submitted an application for outside funding. She believes this is proof the faculty are trying and not just relying on this Committee for funding. Dr. Fant questioned whether this would add another layer to the process, and will someone have to make a decision if this was a credible attempt. Dr. Streharsky suggested it could be as simple as did the faculty put the proposal through the Office of Research Services and Sponsored Programs. A Committee member explained that at times the faculty does not work alone and therefore it wouldn't necessarily go through the ORSSP. Dr. Bowers suggested that if people feel they have an exception they should contact the office. All the Committee members were in favor of Dr. Bowers' suggestion and after much discussion this sentence will be added to the end of the second paragraph of the cover letter: IF YOU THINK YOU HAVE AN EXCEPTIONAL CASE, PLEASE CONTACT THE CHAIR.

Dr. Newman explained to the Committee the approved budget allocation for 1994-95 was \$60,000 plus a \$28,007.10 carryover from last year making the budget total \$88,007.10.

Dr. Streharsky will donate \$2,000 from the ORSSP budget, making the total budget \$90,007.10 available for 1994-95.

Dr. Streharsky explained that OBR/Research Challenge funds had been used as a safety net for the past two years; unfortunately, there are no funds available for this year. For 1992-93, \$65,578 and for 1993-94, \$25,369 had been allocated from Research Challenge.



After much discussion from the Committee regarding how much will be spent for the three competitions, the recommendation will be that the amount to be spent will be flexible depending upon the type of proposals submitted. The Committee also agreed that \$3,000 will remain as the award for fall and spring proposals.

Dr. Leonard questioned page 1 of Guidelines: "Not Eligible for Funding," item f: Research with no potential for scholarly publication or utilization." Dr. Leonard was unclear what utilization meant. Dr. Newman explained that the intent of the Committee was to include creative works, performances as being comparable to a publication. Dr. Somerick suggested there should be more specific clarification to encourage more proposals. The Committee agreed to change that sentence to read: "Not Eligible for Funding" RESEARCH WITH NO POTENTIAL FOR SCHOLARLY PUBLICATION, UTILIZATION, OR CREATIVE PRESENTATION.

Dr. Nicholas Sylvester, Vice President for Research and University Development, introduced himself to the Committee, then each member introduced herself/himself to Dr. Sylvester. Dr. Sylvester explained his responsibilities included everything that entailed bringing in outside monies that didn't involve undergraduate students.

Dr. Newman explained to Dr. Sylvester the Committee agreed to fund the fall proposals at \$25,000, the spring proposals at \$25,000, and the summer fellowships at \$40,000, plus \$2,000 from Dr. Streharsky. With \$90,000, the Committee will be able to fund 24 projects for the year and historically there have been approximately 80 submissions. Dr. Sheffer stated for the past two years OBR had helped fund this Committee and it is understood there are no OBR funds for this year to help this Committee. Dr. Sylvester questioned if it were better to have more proposals funded at \$3,000 or fewer funded at a larger amount. Dr. Newman stated the goal of the Committee is to fund 50% of the proposals.

Dr. Sylvester hopes to commit an additional \$50,000 to the FRPC making a total of \$140,000 available for the 1994-95 year. At the minimum, Dr. Sylvester will commit an additional \$30,000, making the total a minimum of \$120,000. Dr. Sylvester explained this Committee needs to make a strong recommendation to the BPCC and request the line item to be larger than \$60,000 from the General Fund.

After Dr. Sylvester's departure, the Committee, after much discussion, agreed the following sentence is to be inserted as the last sentence of the first paragraph of the cover letter: FACULTY ARE ENCOURAGED TO APPLY. HISTORICALLY, 50% OF THE SUBMITTED PROPOSAL HAVE BEEN FUNDED. The Committee also agreed to submit a report to the BPCC explaining the successes (external funding, publications, books, awards, positive outcomes, etc.) based upon the awarding of internal grants from the Research (Faculty Projects) Committee.

It has been suggested that Thursday or Friday would be better for this Committee to meet. The Chair has asked the Committee to send to Cindy Angerstien, Secretary to the FRPC, a copy of their class schedule marking the times they are NOT AVAILABLE. She will poll the class schedules and make a decision.

Respectfully submitted by Isadore Newman, Chair



## **APPENDIX J**

### **Report of Computing and Communications Technologies Committee (CCTC)**

The CCTC met in September and elected its officers. Ray Sibberson will chair the committee for 1994-95. Rick Wiggins will serve as Secretary.

The committee reviewed the work that has been done so far, and is preparing to continue with its charges.

Respectfully submitted by Ray Sibberson, Chair

## **APPENDIX K**

### **Report of Budget and Planning Coordination Committee**

The Budget and Planning Coordination Committee met on September 12 and September 26, 1994. The Committee elected Chand Midha as Vice-Chair.

The Committee established its meeting schedule, which is to include a joint meeting with the Long Range Planning Committee on October 17.

Five subcommittees have been named: Enrollment, Salary, Health Care, Plant/Facilities, and Summer Resource Allocation.

The Committee has taken up the recommendation of the Task Force on Part-Time Faculty Issues to create a different approach to part-time compensation, including changes in lecturer designations and levels of pay. The Committee continues to gather information on the impact of such changes, should they be recommended to the Senate.

Respectfully submitted by David L. Jamison,  
Senior Vice-President and Provost



**APPENDIX L**

**PROPOSED CHANGE TO FACULTY MANUAL**

**Faculty Manual 3359-20-043(B)(7)(a)**

- (ii) Part-Time Faculty (as defined in rule 3359-20-03[A][1][c][iii]). Any part-time faculty member or contract professional appointed to teach three or more credit hours or at least twenty-five percent of a full-time equivalent faculty member during a semester or an individual summer session shall be permitted to take one credit course or three credit hours, whichever is greater, during the semester or the individual summer session of appointment, free of all charges, including instructional and general fees, graduate level, laboratory, or other fees. Fee reductions must be used in the semester or summer session earned or the semester or summer sessions immediately following; except spring semester reductions may be used during the following fall semester. Unused reductions or portions of these reductions are not cumulative. QUALIFYING PART-TIME FACULTY WHO DO NOT MAKE USE OF THE FEE REDUCTION FOR THEMSELVES SHALL BE PERMITTED TO TRANSFER THEIR FEE REMISSION OF ONE CREDIT COURSE OR THREE CREDIT HOURS, WHICH EVER IS GREATER, DURING THE SEMESTER OR THE INDIVIDUAL SUMMER SESSION OF APPOINTMENT, FREE OF ALL CORRESPONDING CHARGES, INCLUDING INSTRUCTIONAL AND GENERAL FEES, GRADUATE LEVEL, LABORATORY, OR OTHER FEES TO A QUALIFYING SPOUSE OR DEPENDENT CHILD. UNUSED REDUCTIONS OR PORTIONS OF THESE REDUCTIONS ARE NOT CUMULATIVE.



## NOTICE TO UA STUDENTS, FACULTY, STAFF

The "Chronicle" is now available on Campuserve. There are multiple ways students, faculty, and staff can access the University's campus information service - Campuserve. These are:

From the following computer facilities, which are available to all students, faculty and staff:

Bierce Library, Room 274A

Gladwin Hall, Room 306

Computer Center, Rooms 139 and 146

Olin Hall, Room 273

Gallucci Hall, Room 100

Polsky Building, Room 267

The computer systems at these locations display a menu of services from which to choose. Campuserve can be found under the "Networking" menu selection.

From computer systems connected to ZIPnet -- the University's campus computer network:  
Campuserve can be found under the "Network Services" or "Remote Machines" menu selection.

From either of the University's mainframe systems -- VM/CMS or DEC/Ultrix (Dax):  
Access Campuserve by entering "campuserve" at the system prompt.

From off-campus using a home computer system with a modem:  
Connect to the University by dialing either 972-6820 or 972-6800. The modem settings must be: 8 data bits, No parity, 1 stop bit, and VT100 or ANSI terminal emulation.  
Once connected, Campuserve can be found on the menu displayed.

People needing assistance with using any of these should call the Information Services Help Desk at 972-6888.

**IF YOU ARE UNABLE TO ACCESS ANY OF THE ABOVE METHODS AND WISH TO RECEIVE THE CHRONICLE IN HARD COPY, PLEASE INDICATE ON THE FORM BELOW AND RETURN TO MARILYN QUILLIN, +4910.**

I would like to continue receiving the "Chronicle" through campus mail, as I do not have electronic capabilities for receiving same.

Name \_\_\_\_\_

Zip \_\_\_\_\_



