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Faculty Senate Chronicle February 6, 1992

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Any comments concerning the contents of The University of Akron Chronicle may be directed to the Office of the Senior Vice President and Provost.



Minutes of the University Council Meeting
of February 6, 1992

The regular meeting of the University Council was called to order by the Presiding Officer, Senior Vice President and Provost, Mark S. Auburn, at 3:02 p.m. on Thursday, February 6, 1992 in the Goodyear Auditorium of the Polymer Science and Engineering Building.

Seventy-nine of the eighty-four members of Council were in attendance. Those absent with notice were Dr. Carol Olson, Dr. Edwin Wilson. Those absent without notice were Dr. Darlene Ahnberg and Dr. John Welch.

ITEM NO. 1 - REMARKS OF THE PRESIDENT. Dr. Auburn introduced President William V. Muse whose remarks were as follows:

Good afternoon. It's interesting to see University Council in a different setting. I want to report to you on a couple of issues and also to comment on one item of Unfinished Business. First I want to inform you that I have received the final report of the Ad Hoc Committee on Salary Allocation, and I want to thank Dr. Chlebek and the members of that committee for their work. I'll submit the recommendations of the committee to the University Council for your review and recommendations. I also plan to ask the Council of Deans and the Committee of Department Heads for their recommendations as well. With this input, the proposal can then be presented to the Board of Trustees for appropriate revisions in the Faculty Manual. Secondly, on the issue of compensation for part-time faculty, I have asked Provost Auburn to review all the data and to propose appropriate changes in the payment scale for part-time teaching assignments. It is my understanding that Provost Auburn has asked Mr. Jamison to meet with a committee of department heads for their input, and he will be recommending changes that can be implemented by Fall Semester. On the item of Unfinished Business, I want to urge you to adopt the recommendations for a Conditional/Unconditional Admissions Policy. We've studied and debated this issue for at least two years, and I'm persuaded that these changes will give our incoming students a more honest and accurate assessment of their abilities to be successful at the college level, and it will position the University of Akron more appropriately in terms of its selectivity in admitting students. Finally, since this is my last University Council meeting, I want to express to you my appreciation for the opportunity to work with you over the last 7 and one-half years, and I wish all of you individually, and the institution collectively, the very best for the future. With that I'd be happy to respond to any questions that you might have.

Dr. John Bee, President Pro Tem of University Council, then made the following statement:

Mr. President, as you observed, today does mark your final meeting with us on University Council. The University of Akron is a far different institution than it was when you arrived, due in large measure to the vision that you brought and pursued. Change is never easy, and choices are not always pleasant. But we recognize the courage you have shown in your leadership and acknowledge the important ways in which the University is a more mature institution for your efforts. For all of the patience, courtesy and consideration that you have extended to us we thank you and send our best wishes to you and your family as you leave us to face a new set of opportunities and challenges at Auburn.

At the conclusion of Dr. Bee's statement, there was a round of applause.

ITEM NO. 2 - CONSIDERATION OF THE MINUTES OF THE MEETING OF UNIVERSITY COUNCIL OF DECEMBER 5, 1991, AS PRINTED IN THE UNIVERSITY OF AKRON CHRONICLE OF JANUARY 22, 1992.

Dr. Gary Oller, Secretary, had one correction relating to the spelling of both Presidents' Day and Veterans' Day. In a number of places in the minutes, especially on pages 4 and 5, it had been spelled " 's " instead of " s' ".

Dr. Auburn asked about a line on page one where Ms. Peggy Richards was quoted as referring to "anyone hired after June 31" which was a date that did not exist in his calendar. When assured by Ms. Richards and Dr. Oller that this was a quotation from the Beacon Journal, he asked that "sic" be placed after the date and noted that he had been hoping the Beacon Journal would have been the item of record concerning the raise because if only persons who had been hired before June 31 had been included in the raise, then the Provost would have been included. Unfortunately he was not.

Since there were no additional corrections to the minutes, they were approved as amended.

ITEM NO. 3 - REMARKS OF THE PRESIDING OFFICER. - Dr. Auburn began with the following statement:

I am very pleased to see this body accord President Muse an ovation on the occasion of his last meeting with us as our president. As I have told many of you and said publicly on several occasions, I came back to The University of Akron to work with Bill Muse. He is a leader of vision and courage. He has changed profoundly the physical appearance of the University and its relationship to our city. He has dramatically improved access of minorities to our student body, our faculty, and our staff. He has proved again that significant private support for the missions of the University can be rallied, and he will leave us with a greatly enhanced endowment. He has helped us to realize that pure and applied research is a vital part of our mission. That was why I wanted to work with him. I regret that I will no longer have his wisdom and counsel on a regular basis, but I will treasure the time we did have together. And I hope that we will see him here in Akron on many occasions.

Dr. Auburn then turned to a matter of business and made the following remarks:

I beg the privilege of my position as Presiding Officer of University Council to comment upon the function of such a body. Governance in a university depends upon the consensus of many groups, and faculty must be primary. Governance should reflect careful, deliberative, widely held, and widely discussed opinions and hard-won compromises. Our University By-Laws grant to the President, through the Board of Trustees, the authority to act for the whole University, and as a result, recommendations of this body are merely- and I do mean "merely" - recommendatory to her or him. The power of those University Council recommendations to the President depends upon the kind and quality of the deliberations leading to them.

How can we improve the kind and quality of the deliberations that lead to our recommendations? First, we must realize that meetings of University Council are the culmination of a mutual governance process, not just an occasion to debate issues of the day. Second, we must conceive of our committees as mechanisms to create consensus on important issues. To make them work, we must serve in public, faithfully and solemnly, and communicate assiduously with our colleagues about the issues under discussion. And, in deference to our colleagues on those committees, we must be prepared to file written minority reports when we disagree with the will of the committee majority. I raise these two principles in response to the events and actions of the December 5th meeting. It may not have been clear to you that, among other things, we voted four times to suspend our rules, and

three times we did suspend them. Last academic year, I am told, this body resolved to follow the agenda prepared for it by the Executive Committee. It is proper, even wise, to debate the nature of the agenda, as we did at our special meeting last month; it is not wise in the senses of "deliberative," "reflective," or even "politically sophisticated," to raise for action in so large and diverse a body issues upon which working committees have had little or no time to formulate recommendations or members to reflect.

Speaking not as your Presiding Officer now, but as your Chief Academic Officer, I say that I want University Council to be able to speak authoritatively for all members of our community. I want University Council recommendations to influence the actions of the President and the Cabinet and the Trustees. They will do so only if they appear to have the full consensus of a deliberative governance process. In the culmination of that process, in meetings of University Council, please do debate issues of the day. Make news, if you will. Employ a device like "Good of the Order" (which I believe we are using for the first time today) to express opinions of which you want all members of the University community to be aware. But use the authority of recommendation only after full, deliberative processes, most of which do not occur in the heat of debate on the floor of Council.

Dr. Auburn had two other items to present. The first was a letter from Professor Leigh Chiarelott, Chair of the Bowling Green State University Faculty Senate. Professor Chiarelott was calling for a statewide meeting of faculty senate leaders to discuss collective responses to the current state budget crisis and its disproportionate effect upon higher education. Dr. Auburn had responded to this letter with encouragement and had asked this body's elected leader, Dr. Bee, to follow through. The second matter was the report which Dr. June Burton, the faculty representative to the Chancellor of the Board of Regents, would be making later in the meeting. She would be speaking about perceptions of the present budget crisis which was very real and would be with us for quite some time. Higher education had taken 39% of the state cuts in February 1991 and 29% in January 1992. More cuts were coming probably in March and July, and he urged the body to listen carefully to Dr. Burton's report.

Finally, since Mr. David Jamison was unavailable today, if there were no objections, Dr. Auburn would ask Professor William Harpine to serve as the Parliamentarian today. There were no objections.

ITEM NO. 4 - SPECIAL ANNOUNCEMENTS. There were none.

ITEM NO. 5 - REPORTS OF COMMITTEES.

A. Executive Committee - Dr. Oller, Secretary, reported that the Executive Committee had met twice since the last regular meeting of Council. The first was on January 7 with all members in attendance except the secretary. It was called for the purpose of organizing a special meeting of Council for January 23 to elect three faculty representatives to the Search Committee for a new President. The results of that meeting regarding nominations and election procedures were disseminated to all faculty members by mail in a letter dated January 13 (see Appendix A). The second meeting was on January 22 at which time the committee received nominations for the three faculty representatives, finalized plans for the January 23 special meeting, and set the agenda for today's meeting of Council.

B. Academic Planning and Priorities Committee - No report.

C. Academic Policies, Curriculum, and Calendar Committee - Associate Provost Joseph Walton, Chair, stated that a report had been circulated (see Appendix B) and there was only one action item, approval of PS-92-1. This was a curriculum change from Polymer Science which involved a change from 2 to 3 credits and a prerequisite change as well. He asked that this be considered under New Business.

D. Athletics Committee - No report.

E. Campus Facilities Planning Committee - Dr. Harvey Sterns, Chair, reported that the Committee had met on January 30. Senior Vice President and Provost Auburn had asked the Committee to study and make recommendations regarding space in Spicer Hall when Co-Op moves. Dr. Robert Dubick, Associate Provost and Dean of Student Services and Mr. Robert Hahn, Director of Student Financial Aid, presented additional space needs for the Office of Financial Aid. Mr. Roger Ryan, Vice President for Administrative Services, presented the additional space needs of the Parking Office. Committee members were now studying the issues, visiting the areas in question, and would be meeting again on February 13.

In response to a question regarding the new location of the Co-Op Department, Dr. Sterns replied that current plans called for it and Placement to move to Grant Street, probably in the spring, provided that the financial resources were available.

F. Faculty Rights and Responsibilities Committee - No report.

G. Faculty Well-Being Committee - Although there was no report, Dr. Don Gerlach wanted to know what the Committee was doing about several important items of business that had been referred to it. One was a revision of the Sexual Harassment Policy. The other was a proposal about ERIP suggestions.

Mr. Paul Richert, Chair of the Committee, responded that the Committee was looking at the Sexual Harassment Policy. There had been some problems of coordinating with the Legal Office, and because of the nature of the revision and some controversy and problems with it, it was taking the Committee longer than originally expected to deal with it. The Committee had formed a subcommittee to study the ERIP proposal, but given his perception of the financial problems which the University was experiencing, there was no rush on dealing with this proposal since there was no large amount of money available to do anything. He hoped to have at least an interim report on the Sexual Harassment Policy at the next meeting.

H. University Libraries Committee - Dr. Elizabeth Erickson, Chair, said that the committee wished to report on two issues: the card catalogue and the library budget. Her report was as follows:

1. **Card Catalogue**

At the last Council meeting, the Committee was requested to investigate the issue of the removal of the card catalogue from Bierce Library. Some Council members were concerned that they would be unable to find material if the cards were no longer available.

The Committee met with Dean Delmus Williams before Christmas to review the issue. Dean Williams stated that:

1. The card catalogue needed to be removed from its present location for two reasons:

- a. Items catalogued since the Library had gone to a computerized system were not to be found on cards, but students often used the card system rather than learning to use the computer.

- b. The Library needed extra space for terminals - both for the catalogue and CD-ROMS.
- 2. Faculty had a legitimate concern with being able to locate library material. Two problems could arise, one relating to a shift to a computer catalogue:
 - a. When there is a shift to computer, some entries can get lost, due to machine or memory or human error. These are then identified and recorded on the computer when the material is checked out.
 - b. Some items (both on card or computer) might be declared lost but be put back on shelves or could be miscatalogued and not identified.

There were problems in the Library of the first kind. Items had not been entered or entered incorrectly in the computer. Most of these, if not all, had been identified over the six years since the changeover. Unfortunately, due to limitations in staff, many of these had not been entered in the computer. There was a backlog of approximately 16,000 items. Dean Williams had asked Cataloguing to make these entries an immediate priority over the Christmas break.

Whether there were any problems of the second kind would require shelf inventory. A full check had been made when the Library shifted from Dewey to OCLC cataloguing some 15 years ago. Another check would occur when the new regional storage facilities became available within the next 18 months. In his experience, few materials were "lost" in this way.

- 3. The Author/Title card catalogue would be kept on the third floor in an open area behind the elevator. Faculty who wanted a second check on the availability of older material for their research could check the cards there. Students should be encouraged to use the computer for both subject and author searches.

The Committee considered that these suggestions would be an acceptable solution to the problem. At its meeting on February 5, Dean Williams was able to report that of the 16,000 missing entries, 14,095 had been completed. The remainder would be entered in the next few weeks. The Committee felt that this was a very favorable outcome and the cataloguing department should be thanked and commended for their efforts. The Committee also noted that there might still be items unentered which had not been checked out in the past six years. The availability of the Author/Title card catalogue provided a backup source in that case.

The Committee considered that the faculty and students would not be negatively affected by the removal of the rest of the card catalogue.

2. Library Budget

The Committee noted that under recent budget cuts, the Library materials budget had been cut 2%, its operating budget had been cut 4.5%, and that the hiring freeze had a disproportionate effect on its staffing. These are hard times and the Committee was pleased that the Administration had shown special concern for Library materials which were essential to the function of teaching and research. The Committee viewed the personnel situation with concern and hoped that special efforts would be made to add to those funds when things did improve.

The Committee wished to make Council aware that the more serious effects of budget cuts would probably occur next fiscal year--effects that they viewed with concern. Present cuts would deplete Library reserves significantly (reserves held to try to meet inflation) and next year's budget was unlikely to increase. Unfortunately, there was no indication that the inflation in serials prices would be lower than 8 - 10%. We were, therefore, likely to have a 10% reduction in available funds and a 20% reduction in buying power. As a result there could be up to a 15% cut in periodicals budgets, and departments would need to plan how to meet that problem over the next few months.

Dr. Gerlach moved to approve the report of the Committee, and this was seconded by Dr. Allen Noble. Council then voted its approval.

I. Reference Committee - Vice President Faith Helmick, Chair, reported that the Committee had conducted its annual review of the Faculty Manual as required by the University Council Bylaws and the results of that review had been forwarded to the Executive Committee for distribution to all Council members. Because of a minor mail problem, it had not been distributed for today's meeting, but it would be on the March agenda and would be distributed prior to that meeting. In addition, the Committee had sent a request to the Executive Committee for help in dealing with the question of whether the Evening College still existed in the academic organization. It seemed unclear, and the Committee members wanted to adjust the Faculty Manual if the College no longer existed

J. Research (Faculty Projects) Committee - Dr. Daniel Sheffer, Chair, reported that the Committee had met on December 9 and 16 to review and rank 45 Summer Fellowship and 6 International Summer Fellowship proposals that had been submitted for the 1992 competitions. Ten Summer Fellowships were funded totalling \$70,000 and two International Summer Fellowships would be funded by the Committee - one by the committee and one by the Provost's Office. (For the awards, see Appendix C)

K. Student Affairs Committee - Dean Robert Dubick, Chair, made the following report:

Revisions to the Bylaws of University Council (3359-10-03 Composition of Council [D]) were discussed regarding the selection of student representatives. Due to the fact that Evening Student Council no longer exists, revisions were made regarding the selection of these two remaining student representatives. After considerable discussion, revisions were suggested. It was decided to delete the phrase "two evening students selected in such manner as determined by the Evening Student Council," and to insert the provision that six undergraduate students would serve on Council, two of which would be appointed by Associated Student Government and four who would be selected from the General Election in the Spring. These Bylaw revisions will be presented at a University Council meeting.

The responsibilities as listed in the Bylaws (3359-10-09 Functions of Permanent Committees of University Council [K]) for the Student Affairs Committee were reviewed and it was decided following discussion that item (1) should be deleted and not included as a function of the Student Affairs Committee.

Brief discussion centered around the issue of an all inclusive fee for students to pay at the time of fee payment rather than every time a transaction, such as a transcript request, schedule change, delayed or late registration occurs. The Committee supported the Registration Fee concept and encouraged Dr. Dubick to take it forward. The discussion led to the mention of a task force which Dr. Dubick is currently composing to discuss some of the growing concerns that students are having regarding the level of service provided at the University.

L. General Studies Advisory Council - No report.

M. Ad Hoc Committee for University Governance - Dr. Auburn stated that there was no report from Dr. Rita Saslaw, Chair, but the Committee continued to meet and had begun the process of considering a draft document. It continued to encourage any interested Council member to participate in its deliberation.

ITEM NO. 6 - REPORT OF THE UNIVERSITY REPRESENTATIVE ON THE FACULTY ADVISORY COMMITTEE TO THE CHANCELLOR OF THE OHIO BOARD REGENTS - Dr. June Burton reported that the meeting on January 29, 1992 had begun with an update on H.B. 382 which had been discussed in the most recent newsletter from STRS. This set up a new method of establishing one's base salary for retirement. A difficulty with it was that when there were salary freezes, as some institutions were now having, hefty increases in salary following zero increases might or might not be counted toward one's retirement. The text was ambiguous. Barring all across-the-board increases, individual retirees might be affected adversely. This change had been put in by the State to make funding actuarially sound, but how H.B. 382 would really work was a question.

The second subject raised was the findings of the Ohio Management for the Future Task Force that were distributed to the FAC Committee. Two of the four findings were: 1. The increased rate in growth of administrators was out of proportion to the growth rates for faculty and students. 2. Since 1981 Ohio's faculty workload had fallen 10%, weekly contact hours had decreased 11.3%, and the amount of time devoted to teaching had dropped 10%. The group decided to ask the Chancellor about these issues.

Dr. Burton went on to say that later in the meeting Matt Filipic discussed budget matters with the group. He had distributed three handouts which she wanted to share with Council. (These were displayed as transparencies. For the hard copy, see Appendices D1, D2, and D3.) The first transparency reflected OBM's current estimate of budget problems for the 1992-93 biennium.

With reference to Appendix D,1 the top shows that the problem is slightly under a half billion dollars each year. The basic point to note here is that the problem will be worse in 1993. The proposed spending reduction next year of \$285 million could grow by \$72 million. We see this when we look below under revenue increases and see that the planned vendor's discount (14.6), the privatization of liquor stores (1.0 in 1992 but 10.0 in '93), and alcohol and tobacco taxes (54.9) haven't been passed. The only revenue increase that the governor has achieved is the revised payment schedule that speeded up collection in 1992 but provided no real new money then or in 1993. If these things don't pass in 1992 they are additional cuts that have to be made in 1993. Something else to keep in mind is that state reserves will be cut from \$24 million to only \$6 million.

Dr. Burton stated that the second handout suggested where the cuts had to come from (see Appendix D2).

The figures in Appendix D2 are for fiscal 1992 only. Matt Filipic summarized the smaller agencies. Here, Higher Education got a 3.3% cut while the Department of Education got a 2.6% cut. OBM first assumed a 6% cut for everyone but then realized that wouldn't work for all State agencies. For example, prisons can't be cut because crime is growing. But after Filipic recalculated these cuts by taking out the bond lapses and things that won't be cut, he saw that the OBR cut appears to be 3.9% instead of 3.3% and Education 3.0% instead of 2.6%. These two bore 75% of the cut imposed this month. There's no reason to expect this to change next year. Three-fourths of the cuts will come from education and Higher Ed will get worse cuts than primary and secondary education. Put this information with what you observed from the first chart--that an extra \$72 million cut will be needed

above the estimate--and three-fourths of that, or roughly \$54 million more will probably have to come from education with our share larger than the public schools' unless new taxes are passed, which is highly unlikely.

In response to questions, Filipic said that what we are seeing is not simply a function of State cycle. The environment is one of an annual fiscal deficit so that the cost of prior commitments will be higher than revenues/income. Any new taxes would be to pay for old commitments, which are prisons and Medicaid.

In response to a question from the committee Filipic later sent us a third chart. (See Appendix D3). We had asked how much money went to instruction and research because concern was expressed over spending for capital improvements for which there might not be operating expenses in the future. If so, money would have to be diverted locally from students fees to keep up buildings. You see that half of OBR's money goes to instruction.

Dr. Burton reported that in the afternoon Chancellor Elaine Hairston began her portion of the meeting by discussing the progress of the Management for the Future Task Force. In February a preliminary report would be given. The Chancellor said that there had to be a concern for the highest priorities for a long period of short money. Change was inevitable, and Ohio's institutions had to fashion change or it would be done for them. She noted that the reward structure would have to change to encourage more teaching, and she agreed that increasing class size would lead to fewer essay exams.

Chancellor Hairston then discussed the Faculty Workload Study Subcommittee of which our Provost, Dr. Auburn, was a member. A bibliography on Faculty Workload was shared with the group and Dr. Burton noted that she had asked the Chancellor to share with that subcommittee the details published in The New York Times about the cuts at Yale University in order for them to see how lean by comparison Ohio's institutions already are--Yale has 6,600 students, about 770 faculty, a budget of \$799 million, and they are having a crisis cutting \$48 million!

Dr. Burton's report continues as follows:

The Miami Rep brought up the issue of what he termed the "use and abuse of Part Time faculty." He said this part of Ohio's system is a "disgrace and embarrassment" due to the way Part Time faculty are treated. Hairston volunteered the information that OSU canceled 9,000 places in courses fall term: "I don't see how they can continue without using Part Time Faculty," she said, "the students will be piling up and not able to graduate in four years because the classes that they need aren't there."

Hairston returned to the issue of increasing load. She said, "Clearly there's an imbalance between teaching and research. If faculty were to teach one more course, capacity of supporting systems would be relieved. She said, "The larger Task Force is supplying data to buttress this." The Cincinnati Rep told her that every variety of workload exists on every campus, but he allowed that there is some "malpractice." Hairston asked herself, "What are the prices of load? Research will be most vulnerable." Somebody told her that the Task Force ought to be told that Research is teaching--not scholarship in the classroom but scholarship in the laboratory.

Then discussion shifted to the Japanese model of business and Honda. The Japanese say to ask the workers to work as a team to get more quality. Hairston said the challenge for the rest of this decade is to decide: "what are the key things to keep? Are the old medieval models the ways to deal with the problem? How shall we building the ark?" When debate got heated after someone held up the

issue of Academe with the cover cartoon of "Administrative Bloat," the Chancellor asked that minutes no longer be kept. "I get the impression," a voice said, "that one businessman I know on the Task Force is having a negative experience seeing the prejudice of administrators versus professors. A long discussion ensued over the lack of team spirit among Ohio's administrators and how they are perceived as always out to shaft the faculty!

At 2:30 I led discussion of the document: "Survey on the Use of Part Time Faculty at 24 Ohio Institutions." A recommendation was unanimously adopted expressing our concerns and we decided to submit the survey results to the Chancellor along with a call for her leadership in finding solutions to problems and a request that she address the issue at our next meeting.

We were asked to find out for next time what the faculty thinks we ought to protect in time of fiscal challenge. Please let me know your response to this question before I meet with the Chancellor on March 3.

Dr. Gerlach asked Dr. Burton what needed to be done to guard ourselves against these meddlers from Columbus who would dictate our workloads and so on when they knew nothing about our operations except from prejudicial viewpoints.

Dr. Burton replied that this needed to be attacked in as many ways and as quickly as possible. The legislature was working quickly on this, and it was not some minor money freeze that would soon blow over. It behooved everyone individually and with a variety of campus groups and organizations (Council of Deans, APCC, AAUP, etc.) to work on this. She recommended that interested people contact Dr. Kathy Stafford, Vice President for Institutional Advancement, for information about lobby groups etc.

In a response to a question about the Faculty Workload Committee, Dr. Auburn commented that he had been appointed to the committee but had been unable to attend its meetings. Mr. Bud Houston was representing him at the meetings, and he (Auburn) had read the materials on which the group was working. It was a subcommittee of the Managing for the Future Task Force and would ultimately make a report to that parent body. It was looking at the documents which Dr. Burton had displayed and many others as well. A draft report was being worked on which took the posture that one of the strengths of the higher education in Ohio was the variety of institutions which existed. Each of these institutions served the purposes of the people of Ohio through its faculty and support services in different ways, and measurement of faculty workload which were reliant solely upon numbers of students contacted, and numbers of hours in the classroom were not effective measures of the amount of effort put in by faculty and others at those institutions. This was where the subcommittee stood at the moment, and he would know more when Mr. Houston reported to him about the meeting which was taking place today.

Dr. Auburn then asked Dr. Stafford whether she had anything to add regarding the issue of the budgetary picture.

Dr. Stafford noted that Dr. Burton had done an excellent job of describing the situation. Since this was an election year, there was a reluctance to raise taxes, and this meant that the solutions to the financial problems were basically cuts. One of the reasons that next year was so ominous was because the way that money was raised to handle the deficit this year was through cuts in addition to one-time pickups of revenue from a variety of sources. The one-time pickups obviously could not be done again next year, and so, as Dr. Burton had described, there was a serious problem for next year, and higher education would take a significant hit to deal with that problem. She thought that the University should expect a cut of from 4-6% at a minimum.

Dr. Auburn pointed out that this would be 4-6% on top of the 4% that we were administering now and potentially on top of any other decrease that might come between now and July 1.

ITEM NO. 7 - UNFINISHED BUSINESS. Dr. Auburn reminded Council that at the December meeting Dr. Bee had presented on behalf of Dr. Walton and the APCC a conditional/unconditional admissions policy (see Chronicle of January 22, 1992, Appendix A1, page 16), and consideration had been postponed until today's meeting. He called for discussion on the matter.

Mrs. Rose Kleidon saw no serious problem with the conditional and unconditional admission but was worried about the direct admission concept. She was afraid that it would induce freshmen to declare a major early before investigating the variety of options offered to them. What was the value in the direct admissions to colleges and departments?

Before recognizing someone for a response, Dr. Auburn pointed out that Dr. Linda Moore, Chair of the Policy and Calendar Subcommittee of APCC, and Mrs. Kristine MacDermott, Assistant Provost for Enrollment Management, were present along with Dr. Walton from APCC. All of them had been involved in earlier discussions of this proposal at various stages through the committee structure. If there was no objection from Council, he would ask Dr. Moore and Mrs. MacDermott to participate in this discussion. There was no objection.

Dr. Bee responded to Mrs. Kleidon by noting that it was his recollection of the discussion regarding the direct admission concept that there were specific departments and colleges which recruited students who were primarily coming to the University for that major. A good example would be a music or dance student. The prospect of direct admission for such students gave them the benefit of faculty advisors in those departments, and it gave the departments a chance to see those students and make them aware of the various supports available. This was a positive feature in recruiting students. This option of direct admissions was entirely voluntary, and no department or college was required to participate in it. It was always the individual department or unit's choice as to whether it wanted to revise a procedure for admitting incoming students directly into major programs.

Mr. Bradley McClain, Director of Pre-College Programs, asked for permission to speak, and Council gave its approval.

Mr. McClain had a number of concerns. The first was related to how implementation of the policy would affect students who were in the University's pre-college programs. Most of those students were from minority groups and research indicated that SAT and ACT scores were not necessarily predictors of success, but better predictors were high school grade point average and academic background as well as doing well in their high school courses. His second concern related to the core curriculum and the fact that many very capable youngsters were counseled into vocation programs and told that they could go to college and take a vocational course of study. The current state funding mechanism (a "bounty" from the state for each student enrolled) encouraged placing students into vocational education, and many students who were first generation college enrollees or from low-income families did not have the sophistication to make their own choices as to what college prep was all about. His third concern related to developmental programs here at the University. Would students placed in conditional admission status receive the developmental support they needed in terms of academic and counseling services so that they could continue to work towards a degree?

Dr. Moore answered that the Policy and Calendar Subcommittee had examined the question of SAT and ACT scores, and she thought that Mrs. MacDermott would be able to provide some critical information on that subject. Regarding the concern for developmental programs and their costs, when the Provost had visited with the subcommittee and was asked about this, he replied that this should not be one of our concerns. The subcommittee's concern was to look at the policy in terms of academic standards etc. Finally she did not recall that the problem of directing students toward vocation programs had been discussed.

Mrs. MacDermott stated that, in reference to the standardized scores and the curriculum issue, it was important to note that the policy was not designed in any way to deny admission to a student on either of those grounds. The test score issue was one that the Admissions Office was very cognizant of as it evaluated students and assessed their abilities to enter the institution. The minimum cutoffs recommended here for conditional admission were scores and grade point averages arrived at following a two-year study done in preparation for creating this policy. Success rates of freshmen students were studied, and students who were in good standing at the end of their freshman year were compared with those who were not. Then the characteristics of those students were traced back to what their high school preparation had showed. Inevitably, students who had less than a 2.29 grade point average and less than a 16 ACT score were not in good standing at the end of their freshman year. This strongly suggested that students below that cutoff point would need additional help from support services. All of this, the GPA, test scores, core curriculum, etc. were here to help the Admissions Office and Academic Advising Staff use some good, sound professional judgement in examining each of the students and placing them in the appropriate courses to do a better job of insuring their success.

Dean Patricia Carrell wanted to make certain that this policy would apply only to undergraduate students and would have no bearing on graduate students. Dr. Walton answered that this policy would apply only to undergraduate admissions.

Mr. Elton Glaser wanted to suggest a minor change in the second item in the Unconditional column. The first sentence defined this category in one way: "...those students who fall below the requirements of direct admission but stand above the standards of conditional admission." The next sentence then said, "This group includes students who qualify for direct admission..." It seemed to him that students who fit category one, direct admission, also fit category two, admission to University College. For this reason, it made sense to change the beginning of the second sentence to read, "This category also includes..." This would show that one was dealing with two different kinds of students, those who did not qualify for direct admissions and those who did but decided not to go into the college directly.

Dr. Auburn said that if there was no objection, he would take Mr. Glaser's suggestion - change "This group includes..." to "This category also includes..." - as an editorial emendation without amendment. There was no objection.

A brief discussion followed on the definition of a degree-granting college, and Dr. Auburn suggested that the Executive Committee note this question and raise it for discussion at a later date.

In response to a question from Dr. Bridgie Ford regarding data relating to students who were channelled into vocational programs in high school and their later success in college, Mrs. MacDermott said that there was not much research on the topic. It depended a great deal on the individual vocation school and the kind of English, Math, etc. courses that the student might be required to take along with the vocational preparation. By and large it was safe to assume that a student coming out of a high school vocational program was probably going to need more of the supports which were being discussed here than a student who had been in a college preparatory program.

Dr. Ford then wanted to know whether the University would be doing things with the high schools so that they would not be channeling so many students into these vocational program traps.

Mrs. MacDermott replied that there were plans to do this. She noted that six or seven years ago the state universities in Ohio as a group endorsed a high school core preparatory program. Since many of the state universities at that point began to require that curriculum for admission, today this has led to a doubling of the number of students entering with the core curriculum (from 30% to 60%). Obviously the endorsement of the core led the high schools to direct their students in that direction.

Dr. Ford was concerned that the kinds of first generation students referred to earlier by Mr. McClain might still be channelled into the less desirable programs because of their lack of awareness or knowledge.

Mrs. MacDermott answered that it was difficult to control that with all of the existing school systems and the biases of counselors across the state, but the University was trying especially in the local area to communicate the proper message. She mentioned a program designed for eighth graders which she had been working on with the Akron Public Schools to help them better understand the kind of curriculum eighth graders needed so as not to get into these dilemmas. If Council passed this Admissions proposal, the University had a plan to work with the local schools and vocational programs. However, there were limits to how far our resources would allow us to go.

Dean Tyrone Turning wanted to know whether there would be a change regarding the admissions of those students who were excluded here, namely transfers and non-traditional students. Mrs. MacDermott replied that there would be no change.

Mrs. Kleidon was still concerned that by putting together students in the second unconditional category who did not qualify for direct admission and those who did but chose not to, the latter group would try to declare a major early for reasons of status and superiority. This would discourage the sense of importance in General Studies. Perhaps a way to deal with this would be to have some sort of honors designation.

Dr. David Buchthal did not believe that every department in every college was going to adopt direct admissions standards. There would be a large number of students admitted who would be in the University College waiting to fulfill the existing requirements for admission to the department or college of their chosen area of study.

Dean Jane Martin stated that the College of Nursing did not intend to have direct admission in the freshman year. They wanted to admit their students in the sophomore year so that they could have a year of General Studies.

Dean Russell Petersen added that the College of Business also did not intend to have direct admission for freshman because of accreditation requirements and the College's reliance on upper level admissions as part of its curriculum requirement.

Mr. Terry Haas, although not wanting to stifle debate, pointed out that many of these issues had already been discussed in great detail in both subcommittee and committee. This was the proposal which those groups, which contained a vast array of different people, thought was the best.

In response to Dean Isaac Hunt's question regarding assurances that the resources necessary for the developmental courses to assist the conditionally admitted students would be available, Dr. Auburn stated that he, as Provost, would see to it that they were provided.

Before voting on the proposal, Dr. Gerlach reminded Council members of the sentence at the top of the proposal which read: "APCC endorses the following outline as an admissions policy and recommends that the Office of Enrollment Management be directed by University Council to formulate and present to University Council for approval a proposal for implementation which shall also resolve such issues as student advisement and retention." Council was voting on a sort of two-pronged issue. It was endorsing in a general sense the policy, and then the Office of Enrollment Management was going to formulate and then present to it at a later time an implementation plan.

Dr. Auburn then called for a vote, and Council gave its approval.

ITEM NO. 8 - NEW BUSINESS. Dr. Auburn referred Council to a proposed amendment to the University Council Bylaws (Sec. 3359-10-09) to create a new committee of Council which was attached to the agenda (see Appendix E). He then recognized Dr. Noble, the proposer, to address the issue.

Dr. Noble stated that the amendment would create an Information Services (Computer Center) Committee which would essentially be similar to the existing University Council committee which dealt with Library concerns. The Computer Center and computer resources represented, along with the Library, major resources which affected faculty teaching and research activities. It was surprising that there was no Council committee which concerned itself with that very major area of activity. The Information Services (Computer Center) area was not exactly like the Library in that it was not merely a research facility but also had some very important administrative functions. Because of this, he realized that some further deliberations of aspects of the committee might be necessary, and therefore perhaps the proposal should be referred to an appropriate committee. He then moved that Council adopt the proposal, which was seconded.

Dr. Buchthal moved that the proposal be referred to the Academic Policies and Curriculum Committee and asked that the committee, when investigating the matter, coordinate this with the existing faculty committee on computer utilization. This was seconded by Dr. Ernst vonMeerwall. Council then voted its approval.

The next item of new business was curriculum change PS-92-1 (see Appendix F). Dr. Walton reminded Council that it had been approved by APCC and the Graduate Council. It was now on the floor for discussion.

Since there was no discussion, Council voted and approved the proposal.

ITEM NO. 9 - GOOD OF THE ORDER. Dr. Auburn reminded Council that this item had been put on the agenda by the Executive Committee in order to give the members of this body an opportunity to hear briefly from the elected faculty representatives to the Presidential Search Committee and to ask them any questions or to make any statements that members of Council thought were appropriate. He then invited those representatives, Dr. Joseph Latona, Dr. Bee, and Ms. Joyce Mirman to come forward and make themselves available.

Dr. Latona stated that this was probably the most important item on the agenda. He and his colleagues were honored to represent the faculty, but they in no way replaced them in the search process. Faculty involvement in the process was critical, and he exhorted members to communicate the criteria for the position to colleagues at other universities and colleges in order to seek out the best possible candidates. A consulting group had been hired to assist in the process, but that did not replace the networking that was possible through a group like Council. Later in the final stages, faculty would be asked to participate in an open forum with the candidates where questions could be asked and answered.

Ms. Mirman and Dr. Bee agreed that they needed to hear the views of Council members and asked for comments, observations, concerns and instructions.

Dr. Gerlach wanted to express four points that seemed to him to be of some importance. The first was that the committee should not look for or accept any candidate who gave any inkling that he or she was thinking of using us as a stepping stone to other jobs. We should be looking for someone who would be willing to take on the tasks of this university possibly as a life time commitment or at least with a willingness to stay and work here without setting any arbitrary dates for leaving.

His second point was that he hoped that the next president would focus his attention on the university and not get involved in other affairs beyond the campus. It was important that some community connections be maintained, but he thought that we had a right to expect that president's overwhelming attention was to the university. The faculty were expected to give their first attention here and not to other jobs.

Next he hoped that the new president would do something to reduce the inordinate attention and spending on athletics which had gotten entirely out of hand. Instead perhaps more emphasis could be put in the direction of places like the Library.

Finally, as one way of saving money in our difficult financial situation, Dr. Gerlach hoped that the next president would be willing to consider the suitability of savings through another early retirement incentive program.

Dr. Diana Chlebek wondered whether there was any way that the observations of John Phillips, Senior Vice President of Korn/Ferry International, who was representing that firm for the search, could be shared with Council members.

Dr. Bee responded that the Committee as a group had agreed that the Chair, Mr. Ammons, would be the spokesperson for the committee and that any substantial reporting of the deliberations, including comments to or from Mr. Phillips, would come primarily through Mr. Ammons. He was certain that there would be other facets of the Committee's operations that could be shared in general terms, but the representatives were somewhat sensitive to observing the agreed lines of communication.

Dr. Latona added that Mr. Phillips was employed by the Committee which directed his energies and presented him with priorities. Therefore he did work for all of us through the Committee.

Dr. C. Frank Griffin wanted to reinforce what Dr. Gerlach had said. He had talked with a number of people who had the impression that the Board of Trustees wanted a clone of the previous president, but what he concluded most people wanted of a president was a commitment to this place which was preferably lifetime.

Dr. Bee asked that copies of these comments be made available as soon as possible so that the representatives could take them to the Committee, and the Secretary agreed. Dr. Bee also invited any other written comments which members might want the representatives to present to the full committee.

As another item for discussion, Dr. Gerlach asked that the Executive Committee be directed to find a more convenient place for meetings so that there would be desk space in front of members for handling papers. He was willing to make a motion to that effect.

Dr. Auburn pointed out that business was not in order during a "Good of the Order" session, but he stated that there were other possibilities for a meeting place being considered including the Goodyear Auditorium in the Business College and 201 Buckingham. He asked for an informal vote of the body on whether they liked it here better than Leigh Hall 307, and the consensus was that they preferred the present meeting place.

Questions were raised by Dr. Lawrence Focht and Dr. John Serafini regarding the method of payment distribution for the spring raise. Since there was some confusion on this, Dr. Helmick said that she would check and report back.

ITEM NO. 10 - ADJOURNMENT. Hearing no objections, Dr. Auburn adjourned the meeting at 4:45 p.m.



University Council

ATTENTION-----ATTENTION**THE UNIVERSITY OF AKRON****INTEROFFICE CORRESPONDENCE**

January 13, 1992

TO: All University Faculty and Staff
Student Leadership

FROM: University Council Executive Committee

SUBJECT: University Council Special Meeting

The Executive Committee of University Council hereby calls a **SPECIAL MEETING OF UNIVERSITY COUNCIL** for Thursday, January 23, 1992, at 3:00 p.m. in the Goodyear Auditorium of the Polymer Science Building. Please note the location.

The purpose of this meeting will be to elect three regular faculty members to serve on the Search Committee for a President. No other business will be entertained at this time.

All members of University Council should be present, and all members will be entitled to nominate candidates and to debate issues of procedure. Of faculty representation to a presidential search committee, the Faculty Manual specifies that "The three regular faculty members (representing three colleges) are elected by the elected members [emphasis added] of University Council." "Regular faculty members" are those persons holding the rank of distinguished professor, professor, associate professor, assistant professor, or instructor who (except for instructors) are eligible for or who hold tenure. The Executive Committee interprets "colleges" to mean the degree-granting colleges and the library. "Elected members" shall include all members of Council except administrative members, presidential appointments (including the retired faculty member), and ex-officio members.

Nominations for the three regular faculty members may be made by any member of the University community to any Executive Committee member until 3:00 p.m., Wednesday, January 22, 1992. Additional nominations will be taken from any member of University Council during the meeting on January 23, 1992, until such time as the body decides to close nominations. All regular faculty members will be deemed eligible and willing to serve unless they inform a member of the Executive Committee of their wish not to serve.

When nominations are closed, the names of those nominated shall be displayed by location of their principal appointments. (That is, all nominated faculty from University Libraries shall be grouped together; all nominated faculty from the Buchtel College of Arts and Sciences shall be grouped together; and so forth.) Elected members of University Council shall then be asked to mark a ballot with up to three names from among those nominated, without regard to college. The results of this ballot shall be tabulated as follows.

January 13, 1992

Page 2

If any person receives a simple majority of votes cast, that person shall be deemed elected to serve on the presidential search committee and any further nominees from that person's college will be eliminated from consideration. (If more than one person from a single college receives a simple majority of votes cast, the person with the higher number of votes shall be deemed elected, and the persons with the lower number of votes shall be deemed eliminated. If two or more persons from the same college receive at least a simple majority but the same number of votes, Council will hold an immediate run-off election.)

If no person receives a simple majority of votes cast, the number of votes cast for each nominee shall be announced and another ballot distributed; elected members of University Council will once again indicate three persons and the votes will be announced, continuing until at least one person has gained a simple majority of votes.

When one person has been elected and all other nominated faculty members from that person's college have been eliminated, elected members of University Council will be asked to indicate up to two persons on a ballot from among the nominees still eligible, continuing balloting and reducing the number of names to be indicated to the number of positions still available until such time as three regular faculty members from three different colleges have been elected by a simple majority.

The presiding officer will appoint tellers from among non-elected members of University Council. The results of each ballot shall be announced before another ballot is taken.

The Executive Committee has discussed these procedures as widely as time and seasonal circumstances permit. Members of the Executive Committee recognize that they are complicated, cumbersome, and difficult to articulate on paper. However, these procedures seem to meet the spirit of the Faculty Manual direction to select three regular faculty members from three different colleges, and they follow the tradition under which we ballot annually for membership on the Executive Committee itself. Although the first item of business at the special meeting will be to discuss procedures, the Executive Committee would appreciate learning about any objections or proposals for modifications to these suggested procedures at least a day before the meeting. The Executive Committee also affirms its commitment to faculty representation on the presidential search committee that assures concern for diversity.

For the Executive Committee of University Council:

Dr. John Bee, Chair	x7954	+1003
Dr. Mark S. Auburn	x7593	+4703
Dr. David C. Buchthal	x7401	+4002
Mr. Dan L. Bule	x7425	+6206
*Dr. Gary H. Oller	x7876	+1910
Mr. J. William Taggart	x7229	+6002

*Not present at the Executive Committee Meeting to draft this memorandum

APPENDIX B**INTEROFFICE CORRESPONDENCE
The University of Akron**

February 6, 1992

TO: Members of University Council

FROM: Joseph M. Walton
Associate Provost for Academic Services

SUBJECT: APCC REPORT TO UNIVERSITY COUNCIL
FEBRUARY 6, 1992

The Academic Policies, Curriculum and Calendar Committee met on Tuesday, January 21, 1992 at 3:00 p.m. in the Board of Trustees Room of the Gardner Student Center. The following actions were taken during that meeting:

1. APCC approved the following curriculum changes, pending approval by Graduate Council:

PS-92-1
ED-92-1
ED-92-2
ED-92-3

PS-92-1 has now been approved by Graduate Council and is presented today for approval by University Council. Since PS-92-1 involves only two minor changes (change in prerequisites and an increase from 2 to 3 credits), and since the sponsoring college wishes retroactive approval for the beginning of the current semester, I request that a member of University Council move a suspension of the rules so that PS-92-1 can be considered at this time.

ED-92-1, ED-92-2 and ED-92-3 will not be presented to University Council until they have been approved by Graduate Council.

In other business, APCC voted to accept the recommendation of the Policy and Calendar Subcommittee that the following proposals not be endorsed:

1. Suggested changes in faculty appointments as presented by the Dean of the College of Business and the College of Engineering.
2. Staff employees' request for representation on University Council.
3. A proposal to establish a "fixed" academic calendar based on 90 teaching days per semester.

<u>FRG#</u>	<u>NAME AND DEPARTMENT</u>	<u>TITLE OF PROJECT</u>
1193	Dr. Constance Bouchard History	"The Cartulary of St. Marcel"
1194	Dr. Ted Conway Mechanical Engineering	"An Analytic Model for Determining the Time-Dependent Response of Helically Wound Polymer Cord"
1195	Ms. Christina DePaul Art	"The New Tradition: Hand Manipulated CAD/CAM Objects"
1196	Dr. Antonia Forster English	"Index to Book Reviews in England 1775-1800"
1197	Mr. Elton Glaser English	"Three Essays on Poetry"
1198	Dr. H. Roger Grant History	"Erie Lackawanna" Death of an American Railroad, 1938-1991"
1200	Dr. Susan Mackiewicz History	"Property is the Great Idol of Mankind": The Material World of Philadelphians, 1682-1763"
1201	Dr. Janet Foley Orosz Urban Studies	"Leadership Transitions in Public Agencies: A Study of Executive Succession in State Agencies in Ohio"
1202	Dr. Christopher Smith Political Science	"The Socialization of New Justices on the U.S. Supreme Court"
1203	Mr. John Troche Engineering & Science Tech.	"Improving the Awareness and the Interest of Junior & Senior High School Students in Engineering Technology and the Sciences"

Total Summer Fellowships = (10) \$70,000

INTERNATIONAL FELLOWSHIPS

1199	Dr. B. P. Leonard Mechanical Engineering	"A High-Accuracy Computational Scheme for Atmospheric Modelling and Numerical Weather Prediction"
1204	Mr. Davison Munodawafa Physical & Health Educ.	"Developing HIV/AIDS Prevention Program Among Rural Populations of Zimbabwe: Applications of Focus Group Interviews"

Total International Fellowships = (2) \$14,000

[Provost's Office funded (1) international fellowship
and the Research (Faculty Projects) Committee funded (1).]

TOTAL = (12) \$84,000

**OBM'S CURRENT ESTIMATE OF BUDGET PROBLEM
1992-93 BIENNIUM**

	<u>FY 1992</u>	<u>FY 1993</u>
PROBLEM ESTIMATE		
Revenues	314.3	358.9
Additional Spending	143.3	114.3
TOTAL PROBLEM	457.6	473.2
 GOVERNOR'S PROPOSED SOLUTION		
Cuts	196.3	285.0
Other Admin (lapses, etc.).	58.0	OIT?
Cash Transfers	27.2	0.0
Rainy Day Fund	100.4	0.0
Revenue Increases		
Vendor's Discount	14.6	51.1
Privatize Liquor	1.0	10.0
Alcohol and Tobacco	54.9	132.3
Payment Schedule	22.0	0.0
Total Revenue	92.5	193.4
 TOTAL SOLUTION	 474.4	 478.4

Amounts in millions.

January 28, 1992

REDUCTIONS TO GRF APPROPRIATIONS MAJOR AGENCIES

February 26, 1992

Appendix D2

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<u>AGENCY</u>	<u>APPROPRIATION</u>	<u>CUT</u>	PERCENT <u>CUT</u>	APPROPRIATION LESS MAJOR <u>EXEMPTIONS</u>	PERCENT <u>CUT</u>
Development	\$73,085,932	\$3,845,156	5.3%	\$73,085,932	5.3%
Board of Regents	1,746,914,799	57,270,972	3.3%	1,471,967,799	3.9%
Department of Education	3,409,740,767	88,827,317	2.6%	3,005,240,767	3.0%
Administrative Services	82,156,373	1,756,349	2.1%	36,027,373	4.9%
Mental Retardation	287,610,647	3,801,886	1.3%	248,162,647	1.5%
Mental Health	405,663,818	4,923,139	1.2%	368,543,818	1.3%
Treasurer of State	57,474,074	469,650	0.8%	7,827,494	6.0%
Natural Resources	74,139,788	594,567	0.8%	59,456,746	1.0%
Human Services (state \$)	2,587,439,765	11,866,850	0.5%	2,587,439,765	0.5%
Taxation	373,950,398	808,019	0.2%	85,550,398	0.9%
Rehab and Corrections	531,213,373	482,482	0.1%	461,790,373	0.1%
Youth Services	112,440,466	82,594	0.1%	108,090,466	0.1%
Smaller Agencies	589,480,851	21,545,616	3.7%	550,149,851	3.9%
Total GRF	\$10,331,311,051	\$196,274,597	1.9%	\$9,063,333,429	2.2%
Total less Human Services	\$7,743,871,286	\$184,407,747	2.4%	\$6,475,893,664	2.8%

See attached notes

NOTES:

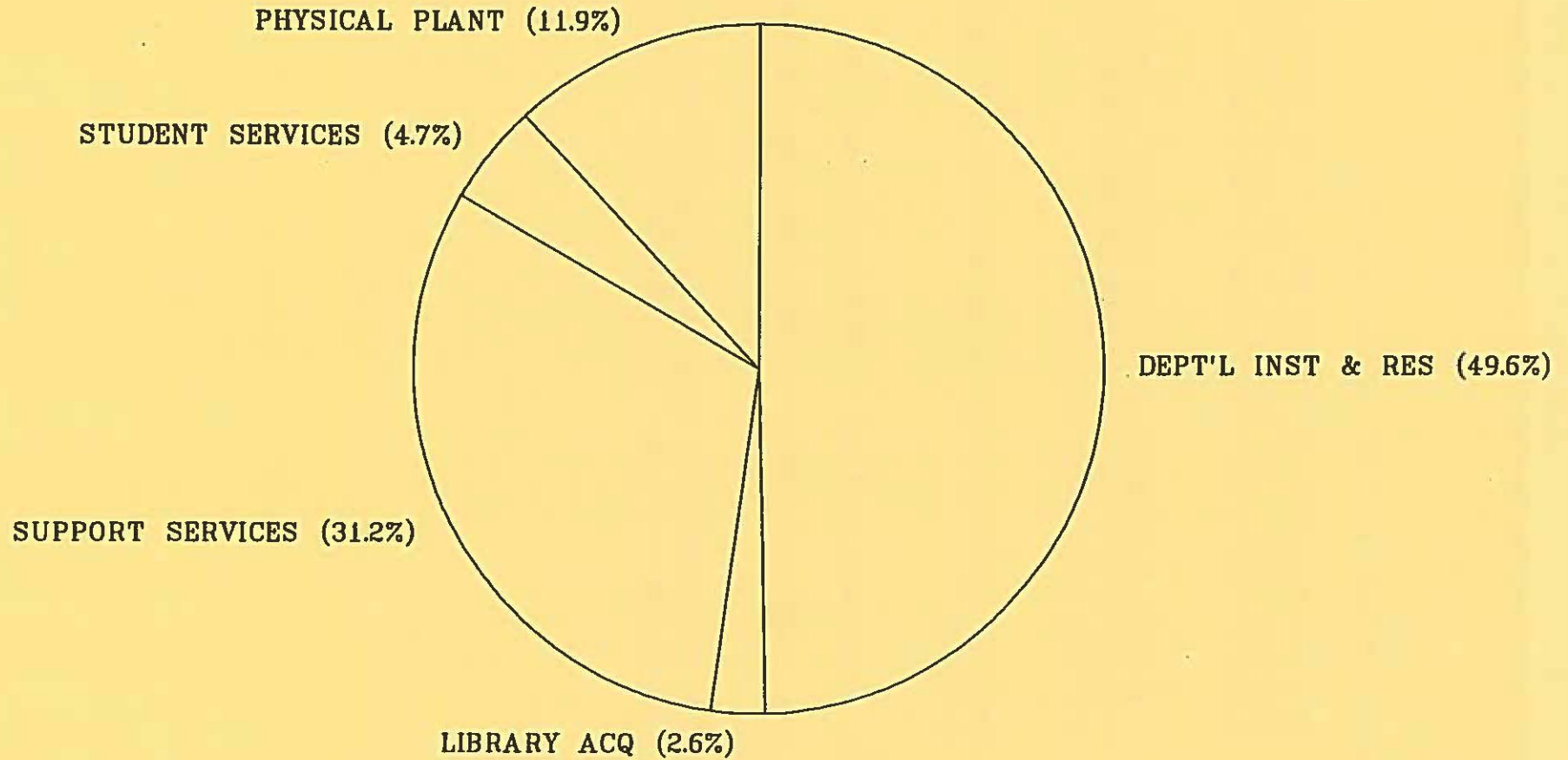
1. Appropriation and cut amounts taken from Director Browning's testimony to House Finance, January 7.
2. Major Exemptions are appropriations for debt service, property tax relief, and pension contributions. Amounts are taken from House Bill 298.
3. If higher education's appropriations (net of major exemptions) had been reduced at the same rate as the GRF as a whole, our reduction would have been \$25.4 million less than it is.
4. If K-12 education's appropriations (net of major exemptions) had been reduced at the same rate as the GRF as a whole, their reduction would have been \$23.7 million less than it is.
5. Human Services needs are special; it is understandable that their appropriations cannot be reduced significantly in bad times. However, education is even being reduced at a greater rate than the rest of the GRF after removing Human Services from the totals. Compared to the rest of the GRF, higher education is being reduced by an extra \$15.3 million and primary and secondary education is being reduced by an extra \$3.2 million.

15-Jan-92

C:\123\OPBUD\JAN92CUT.WK1

SUBSIDY FORMULA ALLOCATIONS

BY FUNCTION, FY 1992



(L) Information Services (Computer Center) Committee

- (1) Serves as an advisory group to the Associate Vice-President for Information Services to express the faculty will in the growth and development of the academic support which the Computer Center supplies.**
- (2) Provides the Associate Vice-President for Information Services with guidelines and advice on electronic information acquisition, budget, processing, policies and other matters affecting academic areas.**
- (3) Provides recommendations to Council on how to strengthen campus resources**

Renumber present section (L) 3359-10-09 to be new section (M)

Add in Sec. 3359-10-06A the words "Information Services (Computer Center) Committee."

Add in Sec. 3359-10-06C the words "Information Services (Computer Center) Committee, the Associate Vice President, Information Services or said person's designee."

The University of Akron
Rev. PS-92-1 [With revised rationale for cr. hr. increase.]

COURSE CHANGE SUMMARY FORM C

1. Course information:

Course Number: 9871:613 Credit Hours:
From: _____ To: _____ (no change) From: 2 to 3

Course Title: Polymer Science Laboratory
From: _____ (no change)
To: _____

Prerequisite or corequisite:
From: 701, 3150:601, or permission of instructor
To: At least one of the courses 9871:601, 631, 674, or 701; or permission of the instructor.

2. New Bulletin Description (25 words or less):

Laboratory experiments in synthesis, characterization, physical properties, and testing of polymers.

3. Programs Impacted by this Change (indicate current undergraduate/graduate General Bulletin page and title of program): (NONE)

4. Effective Date: Fall Term 1991 Year

5. Rationale

Prerequisite change: Polymer Science Laboratory is an essential part of the core curriculum for either the M.S. or Ph.D. in Polymer Science; the course experiments are based on principles from the first-semester core lecture courses (601, 631, 674, and 701). Concurrent or prior enrollment in at least one of these courses (or equivalent background or experience, as determined by the instructor) is necessary for successful completion.

[ORIGINAL VERSION:]

Credit hour increase: This course has recently been revised to require higher standards of data analysis and reporting, including statistical treatment of data and the use of computers in data analysis and report writing. A pre-laboratory discussion of the experiment, the underlying principles, and the techniques to be used for data analysis has been added; this has made the laboratory much more effective. The preliminary discussions and the added material on statistics and computer use require significant additional time, and additional credit should accordingly be assigned.

[REVISED VERSION:]

Credit hour increase: This course has recently been revised to require higher standards of data analysis and reporting and to include the use of computers for data analysis and report preparation. A more complete coverage of the statistical treatment of laboratory data has been incorporated. In addition, each experiment now requires complete formal typewritten reports for which library work is necessary.

The laboratory has been made more efficient and effective by using the first 1 1/2 hours of the 6-hour laboratory period for discussion by the instructor of the principles underlying the experiment, the experimental techniques involved, and specific procedures to be used for data analysis. Course effectiveness has been further enhanced by discussions of graded reports with students on an individual basis.

Redistribution of the 6-hour meeting period to include 1 1/2 hours of discussion (1 1/2 hours cr) and 4 1/2 hours of laboratory bench work (1 1/2 hrs cr), along with increased requirements outside the laboratory, justify increasing the course credit from the present 2 cr to 3 cr.

6. Statement of additional resources required:

No additional resources are required.

COURSE OUTLINE:

The laboratory exercises below will be preceded by a discussion of underlying principles, experimental techniques and instrumentation, data analysis, and safety considerations. (The first meeting consists entirely of discussion.)

1. Laboratory Fundamentals.

Course requirements and procedures: laboratory safety, waste disposal, data recording in bound notebooks. Report writing: typewritten report requirement, usage and grammar, formatting graphs, referencing. Available computer hardware and software for report preparation. The statistics of replication.

2. Microcomputer Fundamentals for Data Analysis and Report Writing.

Basic operating system commands (DOS and UNIX). Elementary applications of spreadsheets for data analysis: mathematical and statistical functions, graphing. Statistics software. Word processing and report preparation.

3. Error Analysis of Creep Data.

Application of the principles of Exer. 1 and Exer. 2 to data obtained in a simple creep experiment.

4. Manipulation of Polymeric Materials.

An introduction to polymeric materials and representative techniques for handling them. Bulk polymerization, compression and blow molding, casting, melt spinning, vacuum forming, precipitation, lacquer and adhesive preparation.

5. Kinetics of Linear Polycondensation: Diethylene Glycol-Adipic Acid.

Synthesis of a condensation polymer at two temperatures. Determination of the rate constants; determination of activation energy and pre-exponential factor from an Arrhenius plot.

6. Intrinsic Viscosity.

Solution preparation and determination of intrinsic viscosity for a polymer in a good and a poor solvent.

7. Gel Permeation Chromatography.

Use of gel permeation chromatograph with a universal calibration curve to determine the molecular weight distribution, weight average and number average molecular weights of a polymer.

8. Emulsion Copolymerization of Butadiene and Styrene.

Emulsion copolymerization and determination of relative reactivities of the two monomers.

9. Chain Transfer in Styrene Polymerization.

Free radical polymerization of styrene and determination of the chain transfer constant.

10. Determination of the Degree of Crystallinity by Differential Scanning Calorimetry and Wide-Angle X-Ray Scattering.

Quantitative determination of crystallinity by two techniques.

11. Couette Flow.

Determination of the viscosity of a silicone oil using a rotational viscometer.

REQUIRED TEXTS:

1. J. E. Frederick and M. E. Weidknecht, Eds., "Laboratory Fundamentals".

(This is a photocopied collection of detailed experimental procedures written for this course by members of the faculty of the Department of Polymer Science at the University of Akron. The collection is reviewed each semester, at which time experiments may be added, deleted, or modified.)

2. P. R. Bevington, "Data Reduction and Error Analysis for the Physical Sciences", McGraw Hill, New York, N. Y., 1969.

SUPPLEMENTAL MATERIAL:

Reference manuals for computer software used are available in the laboratory, along with secondary literature dealing with computer operating systems and data analysis using spreadsheets.

Curricular Changes LS-92-01

Effective Beginning Fall 1992 Semester

<u>Changes</u>	<u>Old</u>	<u>New</u>
TITLE	Regional Moot Court (9200:694)	Advocacy Teams (Spring Semester) (9200:694)
CREDIT(S)	1	1 or 2
PREREQUISITES	Open only to members of the National Moot Court Team competing in the National Appellate Advocacy Competition (NAAC) Spring Regional Competition.	Open only to members or alternates of one of the advocacy teams representing the School of Law in intramural regional and/or national competition.

NEW COURSE DESCRIPTION:

Each person enrolled for credit will be required, at a minimum, to do substantial research on the problem and participate in practice rounds for oral presentations. This course will be offered on a 1 or 2 credit basis each Spring Semester, credit/non-credit. The faculty advisor of the relevant team will decide whether the team will receive 1 or 2 credits, with final approval residing in the Director of Competitions. A student may receive a maximum of 4 credits for participating in Moot Court or Advocacy Teams (666, 694, 695).

RATIONALE:

The School now offers several advocacy competitions, all of which require a substantial amount of research and advocacy work. It is therefore necessary to achieve equity in the awarding of credit, to broaden the course description to encompass all such competitions offered in the Spring Semester.

<u>Changes</u>	<u>Old</u>	<u>New</u>
TITLE	National Moot Court (9200:695)	Advocacy Teams (Fall Semester) (9200:695)
CREDIT(S)	2	1 or 2
PREREQUISITES	Open only to members or alternates in the National Moot Court Competition	Open only to members or alternates of one of the advocacy teams representing the School of Law in intramural regional and/or national competitions

Each person enrolled for credit will be required, at a minimum, to do substantial research on the problem and participate in practice rounds for oral presentations. This course will be offered on a 1 or 2 credit basis each Fall Semester, credit/non-credit. The faculty advisor of the relevant team will decide whether the team will receive one or two credits, with final approval residing in the Director of Competitions. A student may receive a maximum of 4 credits for participating in Moot Court or Advocacy Teams (666, 694, 695).

RATIONALE:

The School offers several advocacy competitions, all of which require a substantial amount of research and advocacy work. It is therefore necessary to achieve equity in the awarding of credit, to broaden this course description to include all such competitions offered on the Fall Semester.

Attachment: New Course Syllabi for 9200:694 and 695 Advocacy Teams

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**The University of Akron
School of Law**

RECEIVED
JAN 27 1992
SR. VP & PROVOST

**9200:694 ADVOCACY TEAMS (SPRING SEMESTER)
1 OR 2 CREDIT HOURS**

Prerequisites:

Open only to members or alternates of one of the advocacy teams representing the law school in intermural regional and/or national competitions.

Course Description:

Each person enrolled for credit will be required, at a minimum, to do substantial research on the problem and participate in practice rounds for oral presentations. The faculty advisor of the relevant team will decide whether the team will receive 1 or 2 credits, with final approval residing in the Director of Competitions.

Graded credit/non-credit.

Total credits for courses designated Moot Court and Advocacy Teams (666, 694, and 695) not to exceed four (4) credit hours.

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02/12/81: Effective Fall 1981
12/10/87: Effective Fall 1988 (deleted 10 credit hour limitation)
11/14/91: Effective Fall 1992 (change of title, credit hours, prerequisite, description)

**The University of Akron
School of Law**

APR 7 1992
SR. VP & PROVOST

9200:695 ADVOCACY TEAMS (FALL SEMESTER)

1 OR 2 CREDIT HOURS

Prerequisites:

Open only to members or alternates of one of the advocacy teams representing the law school in intermural regional and/or national competitions.

Course Description:

Each person enrolled for credit will be required, at a minimum, to do substantial research on the problem and participate in practice rounds for oral presentations. The faculty advisor of the relevant team will decide whether the team will receive 1 or 2 credits, with final approval residing in the Director of Competitions.

Graded credit/non-credit.

Total credits for courses designated Moot Court and Advocacy Teams (666, 694, and 695) not to exceed (4) credit hours.

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02/12/81: Effective Fall 1981
12/10/87: Effective Fall 1988 (deleted 10 credit hour limitation)
11/14/91: Effective Fall 1992 (change of title, credit hours, prerequisite, description)

Curricular Change LS-92-02

Effective June 1, 1992

Individual Studies and Research -- 9200:698

Change: New Course Description

The purpose of this course is to stimulate individual research of a problem mutually agreeable to the student and the faculty member with whom the student works. The student will be required to define clearly the problem (thesis) to be developed, and to analyze and critically evaluate legal authority and other reasoning in support of the student's thesis.

The skills and abilities that this course seeks to develop are: (1) application of research techniques; (2) ability to analyze and synthesize legal and other authority; and (3) ability to write clearly, concisely and creatively.

The problem should result in a written paper which approaches in form and quality a leading article in a leading law review. Citations shall follow the rules of "A Uniform System of Citations", a publication of the Harvard Law Review Association. For matters of form not embraced in "A Uniform System of Citations", follow the latest edition of Turabian, K.A., "A Manual for Writers of Term Papers, Thesis and Dissertations."

The course may be repeated to a total of six (6) credit hours. Special problems, projects or research may be taken for credit under supervision of a member of the faculty. May be taken only with permission of Dean, cannot be used to satisfy the General Writing Requirement, and except under rare and compelling circumstances, cannot be taken to write a research paper on a subject on which the School offers a course which provides the student an opportunity to pursue that area of study. Most of the School's seminars offer the student an opportunity to satisfy the General Writing Requirement and also the opportunity to gain a breadth of knowledge about a significant area of the law. Consequently, the student will usually obtain greater benefit from taking a relevant seminar than from taking Individual Studies and Research. The paper for the course must have a minimum length of thirty (30) pages if the course is taken for two credits and a minimum length of forty-five (45) pages if the course is taken for three credits; unless the instructor approves an alternative form appropriate to the project.

Rationale:

Most of the School's seminars offer the student an opportunity to satisfy the General Writing Requirement and also the opportunity to gain a breadth of knowledge about a significant area of the law. Consequently, the student will usually obtain greater benefit from taking a relevant seminar than from taking Individual Studies and Research.

The University of Akron
School of Law

9200:698 INDIVIDUAL STUDIES AND RESEARCH
2-3 CREDIT HOURS

Prerequisites: none

Course Description:

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The purpose of this course is to stimulate individual research of a problem mutually agreeable to the student and the faculty member with whom the student works. The student will be required to define clearly the problem (thesis) to be developed, and to analyze and critically evaluate legal authority and other reasoning in support of the student's thesis.

The skills and abilities that this course seeks to develop are: (1) application of research techniques; (2) ability to analyze and synthesize legal and other authority; and (3) ability to write clearly, concisely and creatively.

The problem should result in a written paper which approaches in form and quality a leading article in a leading law review. Citations shall follow the rules of "A Uniform System of Citations", a publication of the Harvard Law Review Association. For matters of form not embraced in "A Uniform System of Citations", follow the latest edition of Turabian, K.A., "A Manual for Writers of Term Papers, Thesis and Dissertations."

The course may be repeated to a total of six (6) credit hours. Special problems, projects or research may be taken for credit under supervision of a member of the faculty. May be taken only with permission of Dean, cannot be used to satisfy the General Writing Requirement, and except under rare and compelling circumstances, cannot be taken to write a research paper on a subject on which the School offers a course which provides the student an opportunity to pursue that area of study. Most of the School's seminars offer the student an opportunity to satisfy the General Writing Requirement and also the opportunity to gain a breadth of knowledge about a significant area of the law. Consequently, the student will usually obtain greater benefit from taking a relevant seminar than from taking Individual Studies and Research. The paper for the course must have a minimum length of thirty (30) pages if the course is taken for two credits and a minimum length of forty-five (45) pages if the course is taken for three credits; unless the instructor approves an alternative form appropriate to the project.

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09/05/78

12/07/78

05/08/86: Effective Fall 1986 Semester

11/13/86: Effective Fall 1987 Semester

12/10/87: Effective Fall 1988 Semester (deleted 10 credit hour limitation)

03/09/89: Effective June 5, 1989 (change in course description)

12/12/91: Effective June 1, 1992 (change in course description)

The following Short Form Course Proposals were approved at the University Council meeting of December 5, 1991. These changes will take effect in **JANUARY, 1992**.

DEPARTMENT OF POLYMER ENGINEERING

PS-92-7

9841:497

Special Topics on Polymer Engineering

1-3 credit hours

Topics of current interest in polymer engineering, intended for all engineering and science students.

Prerequisite: Permission of the instructor.

Rationale: To meet the need for adjusting to the rapidly growing field of polymer engineering.

Course Outline: To meet the rapidly changing needs of the polymer engineering discipline, material for the course will be adjusted as needed.

Resources: Faculty resources available.

Bibliography: Instructor handouts will be available.

PS-92-8

9841:425

Introduction to Blending and Compounding of Polymers

3 credit hours

Nature of polymer blends and compounds and their applications. Preparation and technology using batch and continuous mixers, mixing mechanisms.

Prerequisite: 4200:321; 4300:341; 4600:310 or permission.

Change: Request credit hours to be changed **FROM 2 credit hours TO 3 credit hours**.

Rationale: This course has been taught as a 2-credit hour course during the Spring 1991 semester. In view of the range of materials to be covered, 2 credit hours is not adequate. We therefore request the credit hours change.

DEPARTMENT OF POLYMER ENGINEERING (cont.)**PS-92-9**

9841:499

Polymer Engineering Project

1-3 credit hours

Individual research project pertinent to polymer engineering under faculty supervision.

Change:Change credit hours **FROM** 3 hours **TO** 1-3 hours.**Rationale:**

To provide better flexibility commensurate with students' needs.

PS-92-10

9841:450

Engineering Properties and Processing of Polymers

3 credit hours

Introductory course to engineering properties and processing of polymers. Analysis of mechanical tests of polymers in the glassy, rubbery, and fluid states. Product design. Concepts of rheology, rheometry, and polymer processing.

Prerequisites:

4600:315; 336, and 380 or permission.

Change:Title of course changed **FROM** Mechanical Engineering Properties and Processing of Polymers, 3 credits, **TO** Engineering Properties and Processing of Polymers, 3 credits.**Rationale:**

To offer opportunity to all engineering and science students to gain broader knowledge in the engineering properties of polymers and related processing as well as in mechanical properties.

Special Meeting of University Council
Thursday, January 23, 1992

The special meeting of the University Council was called to order by the Presiding Officer, Senior Vice President and Provost, Mark S. Auburn at 3:00 p.m. on Thursday, January 23, 1992 in the Goodyear Auditorium of the Polymer Science Building.

Seventy-five of the 84 members of Council were in attendance. Those absent with notice were Dean Claibourne Griffin, Dr. Faith Helmick, Dr. Martha Leyden, Mr. Joseph Marth, and Dean E. Jane Martin, Ms. Elizabeth Reilly, and Dr. Kathy Stafford. Those absent without notice were Mr. Paul Richert and Mr. Timothy Sheridan.

Dr. Auburn announced that this meeting had been called by the Executive Committee for the express and sole purpose of electing three regular faculty members to serve on the Presidential Search Committee. The Chairman of the Board of Trustees had requested that Council act with some dispatch and not wait until its next regular meeting on February 6. He then introduced the Vice Chairman of the Board of Trustees and the Chair of the Presidential Search Committee, Mr. Ben Ammons, who had requested an opportunity to address Council on the topic of the Presidential Search. Mr. Ammons' remarks were as follows:

I thought it would be good if I would just come in and talk a little bit about the process as you go about electing your representation on the Search Committee. As you know, we have an objective to select a President by June, if we can possibly do that. It's a very lengthy process and it's one that we're going to conduct on a very broad and open basis. We will initially start the committee after our organizational meeting which will take place on the 28th of January. We will start at that time soliciting nominations on a very broad basis. We will send mailings to the the president's of the leading colleges and universities requesting for them to make nominations for this position. We will write specific organizations and associations requesting nominations. We will advertise in the Chronicle of Higher Education and Black Issues magazines and publications, soliciting nominations. Once we get a nomination, we will then contact that individual indicating that they have been nominated asking them their interest in being considered. We will supply them some information and if they are interested, we will ask them to supply us different documents and information and a resume. We will go through a process in the committee of developing a profile or a job description of what we feel the next president should be and then we will also develop a criteria for evaluating the various resumes against that profile. The committee will be a part of every step of the process. We will need individuals on our committee that are willing to put in a lot of time, particularly in the months of February, late April, and May. That's about where the workload will develop involving the committee. We're interested in individuals that are intersted in an open search. Someone that will come to the committee without preconceived ideas on who it should be because we do not want to preclude any outstanding individual the possibility of fulfilling this position. Also, I am interested, and I will rely very heavily on the representation from the faculty to bring to the committee the input and ideas from all areas of the faculty so we're looking for faculty representation that will be willing to go out and talk and get input from other areas of the faculty to make sure that we get input from anyone and everyone that wants to make it in developing our profile and in developing our criteria and what we're looking for. If all goes well, we will have a recommendation to the Board of Directors in early June. The Search Committee will not pick the next President. The Search Committee will go through a process of identifying potential presidential candidates, evaluate their credentials and recommend to the Board of Directors that individual or those individuals that we feel meet the criteria that will be established. That's basically it. I'd be happy to answer any questions. We will also, when we go outside to solicit nominations, we will also ask individuals from this campus and various parts of our operation to also make nominations and we will provide the means to do that and those individuals will go right into the process along with everyone else. Any questions or any ideas?

Dr. Don Gerlach wondered whether the Board had determined that when the Search Committee made its recommendations that there would be a specified number of candidates. Mr. Ammons replied that the Board had not done that. It wanted the Search Committee to do it, and this would probably unfold as the Committee went through the process identifying individuals and their performances. The search would end in very open campus interviews so that would dictate the number of people involved.

Dr. C. Frank Griffin asked whether the criteria had already been set by the Board. Mr. Ammons answered that it had not and that this would be the first job of the committee and all of its members.

Mr. Elton Glaser was concerned that the June deadline might force the committee to rush and perhaps get someone who might not be the best person. Was this deadline flexible? Mr. Ammons responded that it was, although it was a target that he was going to work hard to meet because it was important to the institution to do it. However, he felt comfortable enough with the interim president that if the latitude were needed, we would have it.

Dr. Jesse Marquette asked whether the committee would be using headhunters. Mr. Ammons replied that the committee would be using an outside firm to assist it. He had three leading firms in educational placement in mind, and one of the first jobs of the committee would be to select one.

Ms. Peggy Richards wondered whether the Board had considered asking part-time faculty to serve on the committee. Mr. Ammons responded that the Search Committee was determined by the Bylaws and the Board had not deviated from that.

There were no further questions for Mr. Ammons.

Dr. Auburn moved to the item of business. He reminded Council that it and the whole University community had received a long letter from the Executive Committee outlining the procedures for this meeting (see Appendix A). To that letter the committee had received one response with a number of suggestions. The first was that speeches in nomination or speeches by candidates for the Search Committee be permitted during the meeting. However, the process of nomination involved all members of the campus community, not just members of Council, and time had not permitted non-University Council members who were regular faculty to be present or to prepare speeches. Therefore, the Executive Committee requested that University Council accept its judgement that nominating or candidating speeches were not in order.

Another suggestion was to design at this meeting an opportunity for University Council to charge the faculty representatives to the Search Committee. The Executive Committee had discussed this and believed that any business items, such as a motion concerning the advice of Council as to specific actions, could be offered at the next regular meeting. The Executive Committee also believed that it might be extremely valuable for elected members of the Search Committee to be present, as they might not be today, to receive any advice in the course of a general discussion. Accordingly, the Executive Committee would specifically invite those regular faculty members elected today to be present at Council's next regular meeting on February 6th, and it had scheduled on the agenda the parliamentary item, "For the Good and General Welfare," specifically to allow such a dialogue to occur.

Dr. Auburn then checked to make certain that the order of the balloting proposed by the Executive Committee was understood and accepted. He noted that the Committee had followed Roberts Rules of Order in making no provision for the elimination of names after each ballot, except for those for a college

whose representative had already been elected. There was some concern that this aspect of the procedure might be cumbersome and lead to an extraordinary number of ballots. He proposed that Council try it, and if after several ballots the body began to lose patience, as Presiding Officer he would welcome a motion to suspend the accepted and published procedures.

At the request of Dr. Gerlach who thought that a proper motion from the Executive Committee was required, Dr. John Bee moved approval of the procedures for balloting as set forth in the letter. This was seconded by Dr. Eric Birdsell.

Dr. Gerlach then stated that he was in agreement with almost everything which had been presented by the Executive Committee. However, there was one item which he wished to try out as an amendment to see what the will of the house might be. The amendment was: "That before balloting candidates shall be invited to speak briefly on their own behalf and members of Council may likewise speak on behalf of candidates that are not present." This was seconded by Ms. Richards.

In response to a question as to what was meant by "brief", Dr. Gerlach answered that some sort of understanding could be arrived at and perhaps someone could move an additional amendment setting a time limit.

Dr. Auburn then called for a vote, and the motion was defeated by a vote 18 yes, 45 no. He then called for a vote on the main motion, and Council gave its approval. He then announced that the Parliamentarian, Mr. David Jamison, would act as the head teller and would be choosing from among appointed members of Council for assistants.

Dr. Auburn then declared that nominations were now open, and pointed out on the board at the front of the room the names of candidates which had been submitted by the 3:00 deadline yesterday. They were as follows: Library - Mr. Jack Hibbs; Arts and Sciences - Dr. John Green, Dr. June Burton, and Dr. William McGucken; Business Administration - Dr. Penny Marquette and Dr. Joe Latona; Community and Technical - Ms. Joyce Mirman; Education - Dr. Rita Saslaw; Fine and Applied Arts - Dr. Robert Deitchman and Dr. John Bee. No one had yet been nominated from Engineering, Law, Nursing, or Wayne College. There were three faculty members who had contacted the Executive Committee to indicate their unwillingness to serve. They were Dr. Orville Keister, Dr. Allen Noble, and Dr. Ernst von Meerwall.

The following people were then nominated: Dr. Nathan Ida, Engineering (by Dr. Lawrence Focht); Dr. Dolores Bowers, Nursing (by Mrs. Cheryl Buchanan); Dr. Hal Foster, Education (by Dr. Patricia Edwards); Dr. Tom Price, Arts and Sciences (by Dr. Wolfgang Pelz); Dr. Eric Birdsell, Arts and Sciences (by Dr. Edwin Wilson).

Mr. Glaser moved that the nominations be closed, and this was seconded.

As Council prepared to vote, Dr. Gerlach wondered whether all of the people nominated had been contacted and had expressed their willingness to serve if elected. Dr. Auburn replied that it was not certain. However, all faculty had been contacted with regard to the procedures of this meeting and given an opportunity to communicate their unwillingness to serve. Speaking as Provost of the University, it was therefore his presumption that all such persons who had not contacted him were willing to do their duty as servants on this committee.

Council then proceeded to vote. The results were as follows:

First Ballot: 54 ballots were cast.

Library - Jack Hibbs, 9.

Arts and Sciences - John Green, 6; June Burton, 13;

William McGucken, 7; Tom Price - 2; Eric Birdsall - 3.

Business - Joe Latona, 28; Penny Marquette, 4.

C&T - Joyce Mirman, 17.

Education - Rita Saslaw, 7; Hal Foster, 5.

Engineering - Nathan Ida, 7.

Fine and Applied Arts - Robert Deitchman, 2; John Bee, 25

Nursing - Delores Bowers, 5.

Dr. Latona was elected as the first representative.

Second Ballot: 53 ballots were cast.

Library - Hibbs, 8.

A&S- Green, 5; Burton, 13; McGucken, 4; Price, 2; Birdsall, 0.

C&T- Mirman, 18.

Education- Saslaw, 1; Foster, 5.

Engineering - Ida, 6.

Fine and Applied Arts - Deitchman, 1; Bee; 28.

Nursing - Bowers, 4.

Dr. Bee was elected as the second representative.

Third Ballot: 52 ballots were cast.

Library - Hibbs, 0.

A&S - Green, 4; Burton, 14; McGucken, 3; Price, 1; Birdsall, 0.

C&T - Mirman, 21.

Education - Saslaw, 0; Foster, 3.

Engineering - Ida, 2.

Nursing - Bowers, 4.

No one was elected.

Fourth Ballot: 53 ballots were cast.

Library - Hibbs, 0.

A&S - Green, 4; Burton, 15; McGucken, 2; Price, 0; Birdsall, 0.

C&T - Mirman, 23.

Education - Saslaw, 0; Foster, 4.

Engineering - Ida, 1.

Nursing - Bowers, 4.

No one was elected.

Dr. Auburn now recognized Dr. Wolfgang Pelz who moved that the election process be changed so that the candidates for this next ballot be the two candidates of the previous ballot who received the most votes. This was seconded by Dr. Frank Griffin.

Dr. Auburn stated that he interpreted this to require a suspension of the rules which would require a two-thirds majority. That majority would consist of all Council members, present and voting. When asked for confirmation, Mr. Jamison, the parliamentarian, agreed.

When asked by Dr. Noble whether Council knew that the two candidates who had received the highest number of votes had indicated a willingness to serve, Dr. Auburn responded that he had answered that question before. Since they had not communicated their unwillingness, it was assumed that they were willing to serve.

In reply to Ms. Andrea Tabet's question regarding the election of an alternate, Dr. Auburn replied that the regulations in the Faculty Manual made no provisions for that.

Dr. Gerlach wanted to support the motion and noted that it was proof of why Council should have had some discussion of the candidates either by themselves or by the nominators.

Since there was no further discussion, Dr. Auburn called for a vote to suspend the rules, and Council voted its approval. It then voted on Dr. Pelz's motion, and it was passed. The fifth ballot would be between the two highest vote getters in the previous ballot, Joyce Mirman and June Burton.

Fifth Ballot: 53 ballots were cast.

Mirman - 32; Burton - 21.

Ms. Mirman was elected as the third representative.

Before ending the meeting, Dr. Auburn wanted to thank Mrs. Dana Zaratsian and Mrs. Linda Turchan as well as the people from Electronic Systems who helped in setting up this meeting. He also thanked the body for a well conducted meeting. There was then a motion to adjourn and Council gave its approval. The meeting ended at 4:17 p.m.