

The University of Akron

IdeaExchange@UAkron

The University of Akron Faculty Senate Chronicle

4-18-1983

Faculty Senate Chronicle April 18, 1983

Heather M. Loughney

Follow this and additional works at: <https://ideaexchange.uakron.edu/universityofakronfacultysenate>

Please take a moment to share how this work helps you [through this survey](#). Your feedback will be important as we plan further development of our repository.

This Article is brought to you for free and open access by IdeaExchange@UAkron, the institutional repository of The University of Akron in Akron, Ohio, USA. It has been accepted for inclusion in The University of Akron Faculty Senate Chronicle by an authorized administrator of IdeaExchange@UAkron. For more information, please contact mjon@uakron.edu, uapress@uakron.edu.

the university of akron
Chronicle

a report to the faculty of
the university of akron



1982-83, No. 7 (25 pages)

April 18, 1983

COMMENCEMENT EVENTS

Spring Commencement this year will be held in two ceremonies. All faculty are encouraged to attend the following events connected with the 1983 graduation:

Annual President's Senior Reception, Sunday, May 15, 1983, in Thomas Hall from 3 to 5 p.m.

Graduation for the School of Law candidates, Saturday morning, May 21, 1983 at 9 a.m. in Thomas Performing Arts Hall. The speaker will be the Hon. Frank D. Celebrezze, Chief Justice of the Ohio Supreme Court. A reception will follow the ceremony.

The 30th Annual Joint ROTC Army and Air Force Commissioning Exercises, Saturday morning, May 21, 1983, at 11 a.m. in the Gardner Student Center. General James V. Hartinger, Commander-in-Chief of North America Aerospace Defense Command and Commander of the USAF Space Command will address the cadets being commissioned.

The 111th Annual Spring Commencement, Saturday morning, May 28, 1983, at 10 a.m. in the Coliseum for recipients of all degrees other than Law—doctoral, master's, baccalaureate and associate. The speaker will be the Hon. Jean Ripert, Director General for Development and International Economic Cooperation, United Nations.

UNIVERSITY RECOGNITION LUNCHEON

The traditional University Recognition Luncheon, in the West Hilltop Room of the Gardner Student Center on Friday, May 6, 1982, at 12:30 p.m., will honor those faculty retiring this year. Those to be recognized are: Mr. Paul C. Abercrombie; Mr. Marko Brdar; Dr. Robert R. Black; Miss Mary Capotosto; Mrs. Charlotte L. Essner; Mrs. Charlotte M. Hanten; Dr. Edward W. Hanten; Dr. Farley K. Hutchins; Dr. Roger F. Keller; Dr. Albert J. Korsok; Mr. Andrew W. Maluke; Dr. Dick I. Rich; Dr. Howard L. Stephens, and Mr. Andrew Takas. Mrs. Faith Helmick is again chairman. Details concerning reservations will be circulated through campus mail.

TABLE OF CONTENTS

| | |
|--|--------|
| University Dates | Page 2 |
| Minutes of Regular Meeting of University Council, April 7, 1983 | 3 |
| Appendix to Minutes of University Council Meeting, April 7, 1983 | |
| President Guzzetta's Response Relative to | |
| the Faculty/Staff Dining Room | 10 |
| Curriculum Changes | 12 |
| Report of Faculty Advisory Committee to Regents' Chancellor | 24 |

UNIVERSITY DATES

- April 16 Thomas Hall presents Mozart's opera, "The Marriage of Figaro", 8:15 p.m.
- April 17 Concert by the Youth Symphony Orchestra, Thomas Hall, 3 p.m.
- April 19 Tuesday Musical Club presents the Cleveland Orchestra, Thomas Hall, 8:15 p.m.
- April 21 ODK - Mortar Board Awards Banquet, Thomas Hall, 6 p.m.
- April 22 Thomas Hall presents the Joffrey II Dancers, 8:15 p.m.
- April 30 Akron Symphony Orchestra, with Louis Lane conducting, Thomas Hall, 8:15 p.m.
- May 1 The University of Akron Band, Thomas Hall, 8:15 p.m.
- May 6-7 Department of Theatre Arts & Dance presents Experimental Dance Ensemble for Spring, University Theatre, Kolbe Hall, 8:15 p.m.
- The University of Akron Opera presents "The Merry Wives of Windsor", Thomas Hall, 8:15 p.m.
- May 7 Regular meeting of University Council, Leigh Hall 307, 3 p.m.
- May 10 Tuesday Musical Club presents The Empire Brass Quintet, Thomas Hall, 8:15 p.m.
- May 14 End of Spring Semester.
- May 15 President's Annual Senior Reception for 1983 graduates and their families, Thomas Hall, 3-5 p.m.
- May 20-21 Thomas Hall presents The Ohio Ballet, on May 20 at 8:15 p.m.; on May 21 at 2:15 and 8:15 p.m.
- May 21 School of Law Graduation, Thomas Hall, 9 a.m.
- The 30th Annual Joint Army/Air Force ROTC Commissioning, Summit Lounge, Gardner Student Center, 11 a.m.
- May 28 The 111th Annual Spring Commencement (for all but Law graduates) The Coliseum, 10 a.m.

Any comments concerning the contents of The University of Akron Chronicle may be directed to the Office of the Senior Vice President and Provost or to the Executive Director of University Relations and Communications.

MINUTES OF MEETING OF UNIVERSITY COUNCIL, April 7, 1983

The regular meeting of the University Council was called to order by the Chairman, Senior Vice President Noel L. Leathers, at 3:00 p.m. on Thursday, April 7, 1983, in Leigh Hall 307.

Forty-three of the 72 members of Council were present. Those absent with notice were: Mr. F. Bradshaw, Dean L. DeYoung, Dean J. Dunlap, Dr. M. Farona, Miss P. Franks, Dean A. Gent, Dr. D. Gerlach, Dean C. Griffin, President D. J. Guzzetta, Dean D. Jenkins, Mr. C. Kirkwood, Mr. A. Leyerle, Mr. K. McCormick, Mrs. C. Morgan, Dr. C. Poston, Dr. M. Rainey, Mr. S. Silverman, Dr. W. Sterling, and Dr. J. Watt. Others absent were: Mr. J. Bouterse, Mr. R. Burke, Dr. D. Byrne, Dr. R. Gandee, Miss A. Huth, Miss B. McCrea, Miss S. Misko, Dr. J. Richardson, and Mr. T. Zembar. One student member has still to be elected.

The Chairman, in calling for consideration of the minutes of the regular meeting of the University Council of March 3, 1983, as printed in The University of Akron Chronicle of March 15, 1983, noted the following corrections:

On page 4, third paragraph, third line, it should be ". . . the Council, acting for the University as a whole, . . ."; in the Appendix, page 40, Home Economics and Family Ecology (FA-83-15) 7400:414 and 7400:429 should be 3 credits, not 4 credits; also in the Appendix on page 55, near the bottom of the page, Item 2 should read: "The changes in space assignments for academic, research and other campus facilities." This conforms with the action taken at the March meeting (page 9, penultimate paragraph).

With the acceptance of these corrections, the minutes were approved as circulated.

Informing Council that President Guzzetta would not be in attendance, the Chairman continued to the next agenda item and called upon Mr. Baldwin, who presented the list of candidates (then before Council) dated March 25, 1983 and the addendum dated April 7, 1983 for the May 1983 commencements. Mr. Baldwin moved approval without addition, pending completion of all requirements and approval by their respective collegiate faculties, for degrees to be conferred at the May 1983 commencements. The motion was seconded by Dean Ruebel and carried.

Proceeding with the reports of the standing committees, Mr. Miller indicated that the Procedural Committee had met on March 18 to set the agenda for today's Council meeting. The Committee considered a proposal from the Faculty Rights and Responsibilities Committee with regard to the composition of the Search Committee for the President. This proposal was placed on the agenda under "New Business".

At the Procedural Committee meeting, the Chairman announced that he had received a memorandum from President Guzzetta in response to Council's recommendations relative to the Faculty/Staff Dining Room.

Mr. Miller again reminded Council that elections in the colleges are to be completed by April 21, 1983.

At the conclusion of Mr. Miller's report, Dr. Leathers informed Council that the President's reply to the Faculty/Staff Dining Room recommendations would be printed in its entirety in the Appendix to these minutes.

Since Dr. Watt was on vacation, the Chairman called upon Mr. Baldwin to report for the Academic Policies, Curriculum and Calendar Committee. Mr. Baldwin referred to the Committee report dated March 30, 1983, which had been circulated to Council, and he presented the curriculum changes in the order listed. (All changes are included in the Appendix to these minutes.)

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 4/7/83, continued

The first proposal, AS-83-10 from the Department of Sociology, adds the "Non-Thesis Option II" for those wishing to do more research and adds one master's level course, 3850:698 Directed Research for 1-3 credits. Mr. Baldwin said several questions had been raised about the proposal, but these came up after the deadline and since no formal objections were received, he moved approval. The motion carried.

Continuing, Mr. Baldwin presented FA-83-16 from the College of Fine and Applied Arts, which is a revision of the undergraduate core in Home Economics and Family Ecology, and moved approval. The motion carried.

He next presented CT-83-12 from the Business and Office Technology Division in the Community and Technical College, explaining that this proposal, in essence, divides one course into two. He moved approval and the motion carried.

Next, Mr. Baldwin presented CT-83-17, a curriculum change from the Engineering and Science Technology Division in the Community and Technical College. This proposal adds the course 2940:151 Technical Computations, which is 1 credit hour in all five of the division's program emphases and removes 1 credit hour of elective from all of these programs. He moved approval and the motion carried.

Again from the Community and Technical College, Mr. Baldwin presented CT-83-19 from the Business and Office Technology Division, which adds a word processing option in the Secretarial Science program. He pointed out that course 2540:280 Word Processing Concepts should be 2-3 credits; Wayne College will offer this course for 3 credits. He moved approval and the motion carried.

Mr. Baldwin presented three proposals from the Community and Technical College which were considered by the Academic Policies, Curriculum and Calendar Committee together and suggested that Council might wish to address them in a similar fashion. Proposals CT-83-11, CT-83-18 and CT-83-20 all deal with the creation of either an emphasis or an option in the Hospitality Management Program: CT-83-11 establishes a Hospitality Marketing and Sales emphasis; CT-83-18 establishes a Hotel/Motel Management option in the same curriculum, while CT-83-20 creates a Culinary Arts option, also in that program. He moved approval. The motion carried.

Mr. Baldwin introduced CT-83-09, WC-83-02, and FA-83-11, explaining that they are three separate proposals and can be considered separately, but since they relate to one another, Council might wish to consider them as a package. For clarification, Mr. Baldwin said that CT-83-09 adds a Social Services emphasis in the Community Services Technology Program in the Community and Technical College which also provides the first two years of a two-plus-two program for the College of Fine and Applied Arts Social Work program. Similarly, WC-83-02 makes some changes in the curriculum for students in Social Services Technology who intend to complete the Bachelor's Degree in Social Work from the University in two additional years. And finally, FA-83-11 deals with the second part of these two-plus-two programs involving the Community and Technical College and Wayne General and Technical College. He moved approval of CT-83-09, WC-83-02, and FA-83-11, and the motion carried.

Mr. Baldwin presented EN-83-04 from the College of Engineering, a proposal for the establishment of a Polymer Engineering specialization for both the master's and doctoral degrees in engineering and adds the 4700 code number in Polymer Engineering and seven courses. He moved approval. The motion carried.

Mr. Baldwin then referred to UC-83-02, the proposed course in computer literacy, reporting that it had been defeated in the Academic Policies, Curriculum and Calendar Committee by a vote of 17 to 4.

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 4/7/83, continued

The last item from the Academic Policies, Curriculum and Calendar Committee was a policy matter—i.e., a recommendation for a change in the policy governing Academic Reassessment. Below are listed the current policy, along with the proposed version. Essentially, the change would mean that a returning University of Akron student would be treated in the same fashion as would a transfer student. He moved approval and the motion carried.

PRESENT POLICY STATEMENT:

An undergraduate student who has not attended an institution of higher education for at least three calendar years, enrolls at The University of Akron and maintains a grade-point average of 2.50 or better for the first 24 credits may petition the dean to delete from the grade-point average the grades attained under a previous enrollment at the University. If the student qualifies, all previous grades will be deleted from the grade-point average up to the maximum allowed.

The number of credits deleted from the grade-point average shall not exceed 30 percent of the credits required for the degree objective of the student. If the number of credits earned before the three year interval exceeds 30 percent of the student's degree requirement, the 30 percent factor will apply to the first credits earned.

This policy is to apply only to the grade-point average. All grades will remain on the student's official academic record. A student may utilize this academic reassessment policy only once.

In the determination of graduation with honors and class standing, all grades obtained at the University shall be used in the calculations.

Dean Barker said he had no report for the Athletics Committee, but he would like to comment on the headlines in the Akron Beacon Journal about the court order to cease work on the office complex of the new building. He said that what the paper did not point out is that full approval had been granted by the State of Ohio, so the University thought it was totally in the clear in moving ahead. He said this action will not affect the gymnasium itself, but might apply to the offices moving out of Memorial Hall when it is renovated.

Miss Dorothy Dobrindt, reporting for the Campus Facilities Planning Committee, said a meeting had been held on March 29. A status report on current projects was given by Mr. Donald Bowles. The changes made in the functions of the Committee at the last Council meeting were discussed.

CHANGE TO READ:

An undergraduate student who has not attended The University of Akron for at least three calendar years and re-enrolls and maintains a grade-point average of 2.50 or better for the first 24 credits may petition the dean to delete from the grade-point average the grades attained under his previous University of Akron enrollment.

This policy is to apply only to the grade-point average. All grades will remain on the student's official academic record. A student may utilize this academic reassessment policy only once.

In the determination of graduation with honors and class standing, all grades obtained at the University shall be used in the calculations.

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 4/7/83, continued

There was no report from the Faculty Rights and Responsibilities Committee.

Dr. McGucken had no report from the Faculty Well-Being Committee.

For the Library and Learning Resources Committee, Dr. Focht said the Committee had met on April 4, 1983. Mr. Roger Durbin and Mrs. Helen Livingston were guests of the Committee and described the Local Library System currently being developed by the Online Computer Library Center (OCLC). In its initial phase, the Local Library System will offer automated circulation control. The LLS will provide libraries with fast, efficient loan processing through automated check-out, check-in, renewal, holds processing, and report generation. In future phases, the LLS will provide a direct link to the OCLC system. Initially, however, the only link will be to University of Akron records. The LLS will also offer additional capabilities so that libraries may locally automate other aspects of their operations, such as reference services, acquisitions, serials control, financial transactions, and public-access catalogs. It is hoped that automated circulation at the University will be in place in the fall.

Answering a question from the Chairman, Mrs. Allanson said that The University of Akron has been selected as an evaluating site for Phase One of LLS.

Dr. Daniels had no report from the Reference Committee.

Dr. Leathers said Dean Gent had been excused from this meeting and there was no report from the Research (Faculty Projects) Committee.

Dean Hansford had no report from the Student Affairs Committee.

Dr. VanderArk circulated his report on the March 16, 1983, meeting of the Faculty Advisory Committee to the Chancellor of the Ohio Board of Regents. (The report is included in the Appendix to these minutes.)

There being no "Old Business", the Chairman moved to "New Business" and called upon Dr. Dale Jackson, who referred to the proposed amendment to the Faculty Manual, Section A.2.a. as submitted by the Faculty Rights and Responsibilities Committee and appearing on the circulated agenda for this meeting. The proposed amendment reads as follows:

1. In paragraph two, line two, after "four Board Members", delete "three faculty" and replace with "one faculty member from each degree-granting college."
2. In the same paragraph, line 7, delete "with the three faculty members (representing three colleges) being elected by the elected members of University Council" and replace with "with each faculty member being elected by the full-time faculty in his or her college."

The amended paragraph would read:

"The President is selected as follows: The Board of Trustees establishes a Search Committee of 17 members which includes four Board members, one faculty member from each degree-granting college, the President of Associated Student Government, the President of the Alumni Council, the President of the Evening Student Council, and one academic Dean elected by the Dean of the Graduate School and the Deans of the degree-granting colleges. The Board members are appointed by the Board Chairman with each faculty member being elected by the full-time faculty in his or her college."

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 4/7/83, continued

Dr. Jackson moved the acceptance of this proposal. It was seconded by Dr. Makar.

Dr. Makar then moved to amend this motion by adding "and the Library" at the end of Item 1. Dr. Adams seconded.

After a short discussion regarding the fact that the Committee size would be increased from the present eleven members to eighteen, the Chairman put the question on the amendment to add "and the Library". The amendment carried.

Dr. Ross questioned the need to change the composition of the Search Committee.

Dr. McGucken then introduced a substitute amendment, copies of which he had circulated at the meeting. He moved (Dr. Dye seconded) approval of his amendment, which would add two sentences to the second paragraph of Section A.2.a. The paragraph would read (with the additional sentences underlined):

The President is selected as follows: The Board of Trustees establishes a Search Committee of 11 members which includes four Board members, three faculty, the President of Associated Student Government, the President of the Alumni Council, the President of the Evening Student Council, and one academic Dean elected by the Dean of the Graduate School and the Deans of the degree-granting colleges. The Board members are appointed by the Board Chairman with the three faculty members (representing three colleges) being elected by the elected members of University Council. The Search Committee is co-chaired by one of the Board members, designated by the Board Chairman, and by a faculty member elected by University Council from among the three elected to the Committee. The co-chairmen communicate the Committee's recommendations to the Board for its action.

Dr. McGucken, speaking in support of his substitute amendment, urged its adoption for several reasons—having seventeen or eighteen persons on the committee seems excessive; the amendment preserves the participation in the selection process of University Council which, as the elected body representing the faculty at large, should stand for something on campus; this amendment provides what the other amendment seeks, namely increasing meaningful faculty participation in the selection process; the final sentence makes the function of the Committee somewhat more specific. For these reasons he urged the adoption of the substitute amendment.

Questioning representation on the Committee, Miss Yanyo asked why the President of Graduate Student Council had been excluded.

The Chairman said that his guess would be that when the Faculty Manual was revised in the 1970's the Graduate Student Council was not a formal student organization. Dean Hansford added that at that time student participation on University committees was just beginning to gain popularity.

Dr. Gerhart questioned the need to alter the Search Committee as presently outlined in the Faculty Manual, referring to the adage "If it works, don't fix it."

Dr. Dye spoke in favor of the substitute amendment, saying that, to his knowledge, there is no evidence indicating that a large number serving on a presidential search committee results in better decisions. If anything, literature indicates that the smaller the search committee, the more successful and more efficient the operation. Therefore, he supported a smaller search committee as constituted by the substitute amendment.

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 4/7/83, continued

Mr. Becker said that from the standpoint of the management of the committee, having co-chairmen would be counter-productive. He felt the chairmanship of a committee was not a position that could be shared.

The Chairman then called the question on the substitute amendment, which would add two sentences to the second paragraph of Section A.2.a. of the Faculty Manual. The motion was defeated—12 in favor, 26 opposed.

Miss Yanyo then offered a motion that the number of members of the Search Committee be changed to 19 and that the President of the Graduate Student Council be a member of the Committee. Miss Hyden seconded the motion. The Chairman then put the question and the motion passed 20 to 5.

Dean Carrino asked for a clarification of the term "academic dean" and wondered if the Dean of the University College, the Executive Dean of Continuing Education and Public Services, and the Dean of the Evening College and Summer Sessions would be considered academic deans, referring to the wording in the Faculty Manual, Section A.2.a.: ". . . and one academic Dean elected by the Dean of the Graduate School and the Deans of the degree-granting colleges." He said he felt an amendment was called for which would make it possible for all deans to have the opportunity to vote for the dean who is indeed going to be the elected representative of all the deans.

Following a discussion of the appropriate phraseology, Dean Carrino moved that this wording be changed to: ". . . and one Dean of a degree-granting college elected by the Deans of the University."

Dean Carrino's amendment, which was seconded by Dr. Dye, was put to a vote and carried.

Dr. Gerhart felt that the amended paragraph should indicate clearly that the Library representative is to be elected by the full-time faculty in the Library. The Chairman suggested that this could be done as an editorial change, by adding "Library" at the end of the paragraph.

With the several changes approved by Council, the paragraph would read as follows:

"The President is selected as follows: The Board of Trustees establishes a Search Committee of 19 members which includes four Board members, one faculty member from each degree-granting college and the Library, the President of Associated Student Government, the President of the Alumni Council, the President of the Evening Student Council, the President of the Graduate Student Council, and one Dean of a degree-granting college elected by the Deans of the University. The Board members are appointed by the Board Chairman with each faculty member being elected by the full-time faculty in his or her college (Library)."

Dr. Jackson said that as he understood it, Council could not act on this proposal at this meeting, so he moved to lay the amendment on the table. The motion was seconded by Dean Barker and carried.

Dr. Jackson mentioned the problem of timing—i.e., the April Council meeting is the last regular session of the 1982-83 Council. The Council that will have to deal with this matter, if it chooses to do so, is the Council that will convene next month. This Council cannot dictate to the next one.

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 4/7/83, continued

Dean Barker moved that the Council request the next Council to take this proposal off the table and consider the matter at the May Council meeting. Dr. Dye seconded the motion.

A lengthy discussion ensued with regard to different approaches to dealing with the proposal and whether this Council should not express its favor or disfavor of the suggested revisions. Several people suggested that Council not act in undue haste; that treating the matter in this manner (laying it on the table) was appropriate, in that a proposal to alter the Faculty Manual should be done in a way comparable to that for amending the University Council Bylaws. By the circulation of the Chronicle, each faculty member would have an opportunity to consider the issue and to discuss it with the new Council members before the May meeting.

The Chairman called for the vote on Dean Barker's motion, which carried.

Continuing with New Business, the Chair recognized Dr. Gerhart, who referred to a recent experience the Mechanical Engineering Department had had with Student Disciplinary Procedures. He said the procedures were found to be extremely cumbersome and unnecessarily slow, partly because there were too many people involved. Dr. Gerhart moved that the Academic Policies, Curriculum and Calendar Committee and the Student Affairs Committee study the current disciplinary procedures and the history of cases that have been handled under the policy, with a view to recommending changes to make the procedures faster, simpler, and more efficient.

Dean Hill seconded the motion, commenting that the motion had the unanimous approval of the faculty of the College of Engineering. He mentioned an incident of cheating in the college, and said it is a most serious problem when students are found guilty of cheating and are still able to stay on campus for fourteen months.

The motion was put to a vote and carried.

Dr. Leathers then called attention to a faculty member who is here today, Dr. David Ross, Assistant Professor of Civil Engineering, who has performed very ably in the College of Engineering and who will not be at the University next year. Dr. Ross and his wife have decided to go to an area in New Guinea which is inhabited by aborigines. There they will study their language, creating it in a written form and then do a Bible translation for them. This is a 15 to 20 year commitment for them. Dr. Leathers and University Council extended very best wishes with a round of applause.

Since this was the last session of this Council, the Chairman thanked everyone for the cooperation and tolerance extended throughout the year.

The meeting adjourned at 4:10 p.m.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/7/83, continued

President Guzzetta's response to the recommendations sent to him from University Council relative to the Faculty/Staff Dining Room.

March 17, 1983

TO: Dr. Noel L. Leathers

FROM: D. J. Guzzetta

Your memorandum of February 16, 1983 transmitting a series of recommendations to me from University Council relative to the Faculty/Staff Dining Room has been received. Each recommendation was reviewed, studied and discussed with appropriate personnel. On the basis of this study, I am pleased to respond to the recommendations as follows:

1. THAT UNIVERSITY COUNCIL REQUEST THE PRESIDENT OF THE UNIVERSITY TO ENSURE THAT THE FACULTY, THROUGH THE FACULTY WELL-BEING COMMITTEE, BE CONSULTED ON ALL PROPOSED CHANGES IN THE FACILITIES OF GARDNER STUDENT CENTER WHICH DIRECTLY AFFECT THE FACULTY'S INTERESTS.

We have a long-standing institutional policy of involving faculty and staff on advisory committees whenever major physical facility or policy changes are contemplated. This practice was followed when recent changes were made in the Gardner Student Center, including the redecorating of the East and West Cardinal rooms.

2. THAT UNIVERSITY COUNCIL REQUEST THE PRESIDENT OF THE UNIVERSITY TO DIRECT THAT THE CURRENT WEST AND EAST CARDINAL ROOMS BE RENAMED THE WEST AND EAST FACULTY/STAFF DINING ROOMS BY THE END OF FEBRUARY, 1983.

When the rooms in the Gardner Student Center were renamed as part of the overall redesignation of facilities, a representative committee participated in the decision to identify these dining rooms the East and West Cardinal Dining Rooms—Faculty/Staff Dining. I believe that this will accomplish the intent of the recommendation.

3. THAT UNIVERSITY COUNCIL REQUEST THE PRESIDENT OF THE UNIVERSITY TO ENSURE THAT THE FACULTY NOT BE DENIED NORMAL USE OF THE FACULTY/STAFF DINING ROOMS DURING THE TEACHING AND EXAMINING PERIODS OF THE FALL, SPRING AND SUMMER TERMS.

There is agreement in principle with this recommendation. Daily food service for faculty/staff during normal working hours will continue. However, in an attempt to get maximum utilization of facilities as well as to seek added economic returns, occasional catered events evenings will be encouraged, but for University related events only. The record shows that faculty and staff are inconvenienced infrequently by this kind of programming. Through such flexible usage we can serve more persons associated with the University. At the same time, it must be remembered that the Gardner Student Center is subsidized by students and so, whenever possible, ways and means must be found to contribute toward meeting the Center's expenses. Finally, it should be noted that experience has shown very limited usage by faculty and staff during evening hours.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/7/83, continued

President Guzzetta's response to the recommendations sent to him from University Council relative to the Faculty/Staff Dining Room, continued.

4. THAT UNIVERSITY COUNCIL RECOMMEND TO THE PRESIDENT OF THE UNIVERSITY THAT THE FOLLOWING POLICIES GOVERNING THE FACULTY/STAFF DINING ROOMS BE ADOPTED.

- a. The rooms shall be for the use of the faculty, staff, and graduate assistants and their invited guests who accompany them.

There is agreement that the Dining Rooms should be for the use of faculty, staff and their guests, including students. However, since graduate assistants are primarily students, total faculty privileges should not be granted to them without faculty presence. It would be my thinking that faculty and staff should handle this issue on an individual basis.

- b. The rooms shall be available for normal use at all times during the teaching and examining periods of the Fall, Spring and Summer terms.

I would prefer some flexibility on this issue in line with my response to Recommendation #3.

- c. The rooms shall not be used for teaching purposes.

There is agreement with this recommendation and it will be enforced.

5. THAT UNIVERSITY COUNCIL RECOMMEND TO THE PRESIDENT OF THE UNIVERSITY THAT A FACULTY LOUNGE BE CREATED WITHIN THE STUDENT CENTER.

The decision not to designate separate space for a Faculty Lounge was made by a Faculty/Staff Committee in 1979 when the renovation project began. Since that time, the building has been enlarged to help meet increased student needs. It would be unwise to redesignate another Faculty Lounge at this time since total student requirements have not yet been met.

I trust that the above responses speak to the issues raised by University Council. Should further information be required, please advise.

/S/ DJG

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/7/83

CURRICULUM CHANGES

The following curriculum changes, in accordance with the Curricula Change process adopted by University Council on December 12, 1974, have had final approval by the Senior Vice President and Provost, or through specific vote by University Council, all effective September 1983 (unless otherwise noted).

BUCHTEL COLLEGE OF ARTS AND SCIENCES

Sociology
(AS-83-10)

Change

Non-Thesis Option in Master of Arts TO Non-Thesis Option I in Master of Arts

Add

Non-Thesis Option II in Master of Arts

This option is intended for the student who needs exceptional concentration in the methodology of social research.

| | | <u>Credits</u> |
|----------|--|----------------|
| 3850:603 | Sociological Research Methods | 3 |
| 3850:604 | Social Research Design | 3 |
| 3850:607 | Computer Applications in the Social Sciences | 3 |
| 3850:631 | Social Psychology | 3 |
| 3850:645 | Social Organization | 3 |
| 3850:698 | Directed Research | 3 |
| 3850:706 | Multivariate Techniques in Sociology | 3 |
| 3850:707 | Measurement in Sociology | 3 |
| 3850:711 | Survey Research Methods | 3 |
| 3850:750 | Research in Community and Area Problems (Akron Area Survey) | 3 |

One additional course as specified in the Department of Sociology Graduate Handbook

Complete a research paper which demonstrates mastery of social research techniques. Details may be found in the Department of Sociology Handbook.

Add

3850:698 Directed Research. 1-3 credits. Prerequisite: Permission. Empirical research to be conducted by the student under graduate faculty supervision. May be repeated.

COLLEGE OF ENGINEERING

(EN-83-04)

Add

4700:601 Polymer Engineering Seminar. 1 credit. Presentations of recent research on topics in Polymer Engineering by internal and external speakers.

4700:611 Structural Characterization of Polymers with Electromagnetic Radiation. 2 credits. Characterization of orientation, morphology and superstructure in polymers using x-ray and light scattering, birefringence and dichroism. Crystallography and unit cell determination.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/7/83

CURRICULUM CHANGES

(EN-83-04) continued

| | | |
|-----|----------|--|
| Add | 4700:621 | <u>Rheology and Polymer Processing.</u> 3 credits. Experimental methods of determination of rheological properties of polymer melts, solutions and elastomers. Structure - flow behavior relationships, viscoelastic fluid theory, application to extrusion, fiber, film processing molding. Structure development in processing. |
| | 4700:622 | <u>Analysis and Design of Polymer Processing Operations.</u> 3 credits. Prerequisite: 621. Mathematical modelling and engineering design analysis of polymer processing operations including extruder screws, injection molds, dies, fibers and film formation. |
| | 4700:631 | <u>Engineering Properties of Solid Polymers.</u> 2 credits. Transitions as a function of polymer structure, optical characteristics, mechanical including ultimate properties, viscoelastic behavior of elastomers and plastics, large strain behavior - emphasis on experimental methods. |
| | 4700:651 | <u>Polymer Engineering Laboratory.</u> 2 credits. Laboratory experiments on the rheological characterization of polymer melts, fabrication of engineering products and structural investigation of polymeric parts. |
| | 4700:661 | <u>Polymerization Reactor Engineering.</u> 3 credits. Polymerization kinetics, classical reactor design, comparison of polymerization in batch and continuous stirred tank reactors, flow patterns around agitators, tubular reactors, reactor stability. |
| | 4700:699 | <u>Masters Thesis.</u> 1-6 credits. (May be repeated). Supervised original research in specific area of polymer engineering. |
| | 4700:711 | <u>Advanced Electromagnetic and Optical Properties and Investigations of Polymers.</u> 2 credits. Maxwell's equations with application to anisotropic dielectrics, birefringence and dichroism and representation of orientation, optical instruments, piezoelectricity, scattering and diffraction of x-rays and light, Mie scattering, applications. |
| | 4700:716 | <u>Non-Newtonian Flow.</u> 2 credits. Prerequisite: 4200:600. Rheological behavior of non-Newtonian fluids. Development of fluid constitutive equations. Viscometric methods. |
| | 4700:898 | <u>Preliminary Research.</u> 1-15 credits. May be repeated. Prerequisite: Completion of qualifying examination and approval of Student Advisory Committee. Preliminary investigation of Ph. D. Dissertation subject. |
| | 4700:899 | <u>Doctoral Dissertation.</u> 1-15 credits. (May be repeated) Prerequisite: Completion of Candidacy Examination of Student Advisory Committee. Original research by a Ph. D. candidate. |

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/7/83

CURRICULUM CHANGES

(EN-83-04) continued

| | |
|---|--|
| Prerequisite, 4600:430/530 Description | Machine Dynamics. 3 credits. TO Prerequisite: 321. Statis and dynamic forces in machines, products of inertia, dynamic equivalence and flywheels. Balancing of rotating, reciprocating and cyclic plane motion. Computer simulation of transient mechanism dynamics and other topics in advanced dynamics. |
|---|--|

| | | |
|---------|--------------|---|
| Credits | 4600:422/522 | <u>Experimental Stress Analysis I.</u> 2 credits. TO 3 credits. |
|---------|--------------|---|

| | | |
|------------------------|----------|---|
| Title, Prerequisite | 4600:634 | <u>Engineering Acoustics II.</u> 3 credits. TO <u>Engineering Acoustics: Theory and Application.</u> 3 credits. Prerequisite: 431/531 or 425/525 or permission. The wave equation. Propagation of waves through solid and fluid media. Transmission, reflection, absorption, diffraction, and reverberation phenomena. Wave dispersion through turbulent and random media. Green's functions for stratified media. Theory of noise, resonators and filters. Generation of sound by turbulence and other sources. Industrial applications. |
|------------------------|----------|---|

Add Polymer Engineering specialization for the Master of Science in Engineering and Ph. D. in Engineering as follows:

| | |
|-------------------------------|----------------|
| | <u>Credits</u> |
| <u>Engineering Coursework</u> | |

| | | |
|----------|--|---|
| 4600:622 | Continuum Mechanics | 3 |
| 4700:611 | Structural Characterization of Polymers with Electromagnetic Radiation | 2 |
| 4700:621 | Rheology and Polymer Processing | 3 |
| 4700:631 | Engineering Properties of Solid Polymers | 2 |
| 4700:651 | Polymer Engineering Laboratory | 2 |

Mathematics and Science Courses

| | | |
|----------|-----------------------------------|---|
| 3450: | Approved Mathematics | 3 |
| 3150:674 | Physical Chemistry of Polymers I | 2 |
| 3150:675 | Physical Chemistry of Polymers II | 2 |
| 3940:613 | Polymer Science Laboratory | 2 |

Approved Electives (one of the following)

| | | |
|----------|--|---|
| 4300:681 | Advanced Engineering Materials | 3 |
| 4700:622 | Analysis and Design of Polymer Processing Operations | 3 |
| 4700:661 | Polymerization Reactor Engineering | 3 |

Thesis

| | | |
|----------|--------|---|
| 4700:699 | Thesis | 6 |
|----------|--------|---|

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/7/83

CURRICULUM CHANGES

COLLEGE OF FINE AND APPLIED ARTS

Home Economics and Family Ecology

(FA-83-16)

Revise

Undergraduate Core in Home Economics and Family Ecology as follows:

| | | |
|----------|-----------------------------------|---|
| 7400:147 | Home Economics Survey | 1 |
| 7400:447 | Critical Issues in Home Economics | 1 |

One course to be chosen from each of the following divisions outside the area of specialization:

Clothing, Textiles and Interiors

| | | |
|----------|------------------------|---|
| 7400:121 | Textiles | 3 |
| 7400:159 | Housing | 3 |
| 7400:419 | Clothing Communication | 3 |

Family and Child

| | | |
|----------|--|---|
| 7400:201 | Relational Patterns in Marriage and Family | 3 |
| 7400:265 | Child Development | 3 |

Foods and Nutrition

| | | |
|----------|------------------------|---|
| 7400:133 | Nutrition Fundamentals | 3 |
| 7400:141 | Food for the Family | 3 |

Management

| | | |
|----------|------------------------|----|
| 7400:362 | Home Management Theory | 3 |
| | | 14 |

Social Work
(FA-83-11)

Add

Junior and Senior Years of "2+2" Programs with Community and Technical College and Wayne General and Technical College in Bachelor of Arts in Social Work and Bachelor of Arts/Social Work as follows:

BACHELOR OF ARTS (Social Work Major) with Associate Degree from C & T

General Studies

| | | |
|--------------|-----------------------------|---|
| 1100:321,322 | Western Cultural Traditions | 8 |
| 1100:22 | Natural Science Biology | 3 |
| | Natural Science | 3 |
| 1100:33- | Eastern Civilization | 4 |
| | Mathematics* | 4 |

*3450:111, 122; 3470:251,252 Prerequisites for 7750:440 Social Work Research

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/7/83

CURRICULUM CHANGES

COLLEGE OF FINE AND APPLIED ARTS

(FA-83-11) continued

Credits

Foreign Language

Complete second year 14

Social Work

| | | |
|----------|--|---|
| 3750:420 | Abnormal Psychology* | 3 |
| 7750:401 | Social Work Practice I | 3 |
| 7750:402 | Social Work Practice II | 3 |
| 7750:403 | Social Work Practice III | 3 |
| 7750:410 | Minority Issues | 3 |
| 7750:421 | Field Experience Seminar | 2 |
| 7750:430 | Human Behavior and Soc. Environment | 3 |
| 7750:440 | Social Work Research | 3 |
| 7750:445 | Social Policy Analysis for Social Work | 3 |
| 7750:495 | Field Experience in Social Agency | 6 |

BACHELOR OF ARTS/SOCIAL WORK with Associate Degree from C & T

General Studies

| | | |
|----------|-----------------------------|---|
| 1100:320 | Western Cultural Traditions | 4 |
| 1100:321 | Western Cultural Traditions | 4 |
| 1100:33- | Eastern Civilizations | 4 |
| | Mathematics** | 4 |
| | Natural Science | 3 |
| 1100:221 | Natural Science Biology | 3 |

Social Work

| | | |
|----------|--|---|
| | Social Science Electives | 6 |
| 3750:420 | Abnormal Psychology*** | 3 |
| 7750:401 | Social Work Practice I | 3 |
| 7750:402 | Social Work Practice II | 3 |
| 7750:403 | Social Work Practice III | 3 |
| 7750:410 | Minority Issues | 3 |
| 7750:421 | Field Experience Seminar | 2 |
| 7750:425 | Social Work Ethics | 3 |
| | OR | |
| 7750:470 | Law For Social Workers | 3 |
| 7750:430 | Human Behavior and Soc. Environment | 3 |
| 7750:440 | Social Work Research | 3 |
| 7750:445 | Social Policy Analysis for Social Work | 3 |
| 7750:495 | Field Experience in Social Agency | 8 |

*3750:100 Introduction to Psychology and three additional credits in Psychology are prerequisites

**3450:111,112; 3470:251,252 - Prerequisites for 7750:440 Social Work Research

***3750:100 Introduction to Psychology and three additional credits in Psychology are prerequisites

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/7/83

CURRICULUM CHANGES

COLLEGE OF FINE AND APPLIED ARTS

(FA-83-11) continued

BACHELOR OF ARTS (Social Work Major) with Associate Degree from Wayne

General Studies

| | | |
|----------|-----------------------------|---|
| 1100:320 | Western Cultural Traditions | 4 |
| 1100:321 | Western Cultural Traditions | 4 |
| 1100:33- | Eastern Civilizations | 4 |
| | Mathematics* | 4 |

Foreign Language

| | |
|----------------------|----|
| Complete second year | 14 |
|----------------------|----|

Social Work

| | | |
|----------|--|---|
| 3750:420 | Abnormal Psychology | 3 |
| 7750:401 | Social Work Practice I | 3 |
| 7750:402 | Social Work Practice II | 3 |
| 7750:403 | Social Work Practice III | 3 |
| 7750:410 | Minority Issues | 3 |
| 7750:421 | Field Experience Seminar | 2 |
| 7750:430 | Human Behavior and Soc. Environment | 3 |
| 7750:440 | Social Work Research | 3 |
| 7750:445 | Social Policy Analysis for Social Work | 3 |
| 7750:495 | Field Experience in Social Agency | 6 |
| | Social Work Electives | 6 |

BACHELOR OF ARTS/SOCIAL WORK with Associate Degree from Wayne College

General Studies

| | | |
|----------|-----------------------------|---|
| 1100:320 | Western Cultural Traditions | 4 |
| 1100:321 | Western Cultural Traditions | 4 |
| 1100:33- | Eastern Civilizations | 4 |
| | Mathematics* | 4 |

Social Work

| | | |
|----------|--|---|
| | Social Science Electives | 6 |
| 3750:420 | Abnormal Psychology | 3 |
| 7750:401 | Social Work Practice I | 3 |
| 7750:402 | Social Work Practice II | 3 |
| 7750:403 | Social Work Practice III | 3 |
| 7750:410 | Minority Issues | 3 |
| 7750:421 | Field Experience Seminar | 2 |
| 7750:425 | Social Work Ethics | 3 |
| | OR | |
| 7750:470 | Law for Social Workers | 3 |
| 7750:430 | Human Behavior and Soc. Environment | 3 |
| 7750:440 | Social Work Research | 3 |
| 7750:445 | Social Policy Analysis for Social Work | 3 |
| 7750:495 | Field Experience in Social Agency | 8 |
| | Social Work Electives | 6 |

*3450:111,112; 3470:251,252 - Prerequisites for 7750:440 Social Work Research

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/7/83

CURRICULUM CHANGES

COMMUNITY AND TECHNICAL COLLEGE

Public Services Technology

(CT-83-09)

Add Social Services Emphasis in C & T for students who wish to pursue a baccalaureate degree in Social Work in a "2+2" arrangement.

| | | |
|----------|---|---|
| 1100: | Physical Education | 1 |
| 1100:105 | Introduction to Public Speaking | 3 |
| | OR | |
| 1100:106 | Effective Oral Communication | 3 |
| 1100:112 | English Composition | 4 |
| 2020:121 | English | 4 |
| 2020:222 | Technical Report Writing | 3 |
| 2020:240 | Human Relations | 3 |
| 2020:242 | American Urban Society | 3 |
| 2020:247 | Survey of Basic Economics | 3 |
| 2020:254 | Black American | 2 |
| 2260:100 | Introduction to Community Services | 3 |
| 2260:150 | Introduction to Gerontological Services | 3 |
| 2260:260 | Alcohol Use and Abuse | 3 |
| 2260:278 | Techniques of Community Work | 4 |
| 2260:279 | Tech Exp: Community & Social Service | 5 |
| 3750:100 | Introduction to Psychology | 3 |
| 3850:100 | Introduction to Sociology | 4 |
| 7750: | Social Work Electives | 6 |
| 7750:270 | Poverty in the U.S. | 3 |
| 7750:276 | Introduction to Social Welfare | 4 |

(CT-83-11)

Add Hospitality Marketing and Sales emphasis in Hospitality Management

Delete from Hospitality Management:

| | | |
|----------|-------------------------------------|---|
| 2280:123 | Meat Technology | 2 |
| 2280:232 | Dining Room Service & Training | 2 |
| 2280:122 | Fundamentals of Food Preparation II | 4 |

Add to Hospitality Management

| | | |
|----------|----------------------------|---|
| 2520:202 | Retailing Fundamentals | 4 |
| 2520:212 | Principles of Salesmanship | 4 |

Total credits remain unchanged

Business and Office Technology

(CT-83-12)

Drop 2540:257 Secretarial Machines. 3 credits.

Change Legal Secretarial and International Secretarial Option as follows:

| | | | |
|------|----------|--|---|
| Drop | 2540:257 | Secretarial Machines. | 3 |
| Add | 2540:286 | Keyboarding on Word Processing Equipment | 3 |

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/7/83

CURRICULUM CHANGES

COMMUNITY AND TECHNICAL COLLEGE

(CT-83-12) continued

| | | | |
|--------|---|---|---|
| Change | <u>Executive Secretarial Option as follows:</u> | | |
| | Drop | Electives | 2 |
| | Drop | 2540:257 Secretarial Machines | 3 |
| | Add | 2540:281 Machine Transcription | 2 |
| | Add | 2540:286 Keyboarding on Word Processing Equipment | 3 |

| | | | |
|--------|---|--------------------------------|---|
| Change | <u>Office Services Option as follows:</u> | | |
| | Drop | 2540:257 Secretarial Machines | 3 |
| | Change | Electives from 4 to 5 credits | |
| | Add | 2540:281 Machine Transcription | 2 |

| | | | |
|--|--|---|---|
| | <u>Certificate Program as follows:</u> | | |
| | Drop | 2540:257 Secretarial Machines | 3 |
| | Add | 2540:286 Keyboarding on Word Processing Equipment | 3 |

(CT-83-13)

| | | | |
|-----|---------------------------------|--|-----------|
| Add | <u>Minor in Data Processing</u> | | |
| | 2440:120 | Introduction to Information Processing | 2 |
| | 2440:131 | Introduction to Programming | 2 |
| | 2440:132 | Assembler Programming and JCL | 4 |
| | 2440:133 | COBOL Programming | 2 |
| | 2440:234 | Advanced COBOL Programming | 3 |
| | 2440:235 | Current Programming Topics | 2 |
| | 2440:239 | RPG II Programming | 1 |
| | 2440:241 | Data Processing Systems | 3 |
| | | | <u>19</u> |

Engineering & Science Technology

(CT-83-17)

| | | | |
|--------|--|--|--|
| Change | Delete one Technical Emphasis credit from all Chemical Technology Options(Industrial, Rubber and Plastics, Geology, Environmental and Forensic). | | |
|--------|--|--|--|

Add to each option:

2940:151 Technical Computations. 1 credit.

Business and Office Technology

(CT-83-18)

| | | |
|-----|----------|--|
| Add | 2280:150 | <u>Hotel/Motel Front Office Procedures.</u> 3 credits. Prepares a student for entry level positions in the hotel/motel industry. Basic principles of guest service, standard systems and techniques within hotel/motel industry. |
|-----|----------|--|

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/7/83

CURRICULUM CHANGES

COMMUNITY AND TECHNICAL COLLEGE

(CT-83-18) continued

| | | |
|-----|----------|---|
| Add | 2280:152 | <u>Maintenance and Engineering for Hotels and Motels.</u> 3 cred. Familiarization with organization, terms, concepts and responsibilities common to engineering and building maintenance. Typical problems discussed and possible solutions offered. |
| | 2280:254 | <u>Hotel/Motel Housing Management.</u> 3 credits. Analysis of housekeeping procedures and organization of successful housekeeping department. |
| | 2280:255 | <u>Hotel/Motel Sales Promotion.</u> 3 credits. Sales promotion techniques and functioning of sales department and need for sales planning. Sales tools and selling techniques for food and beverage and group business. Advertising, community relations and internal personal and telephone selling. |
| | 2280:256 | <u>Hospitality Law.</u> 3 credits. Introduction to hotel, restaurant and travel law. Fundamental constitutional, statutory and administrative rules and regulations applicable to hospitality industry. Case study and problem-solving approaches applied to legal problems confronting hospitality executives. |

Add Hotel/Motel Management Option to Hospitality Management as follows:

| | | |
|----------|--|---|
| 1100: | Physical Education | 1 |
| 1100:105 | Introduction to Public Speaking | 3 |
| | OR | |
| 1100:106 | Effective Oral Communication | 3 |
| 2020:121 | English | 4 |
| 2020:222 | Technical Report Writing | 3 |
| 2020:247 | Survey of Basic Economics | 3 |
| 2230:153 | Principles of Fire Protection and Life | 3 |
| 2280:120 | Safety and Sanitation | 3 |
| 2280:135 | Menu Planning and Purchasing | 3 |
| 2280:150 | Front Office Procedures | 3 |
| 2280:152 | Maintenance and Engineering Management | 3 |
| 2280:232 | Dining Room Service and Training | 2 |
| 2280:236 | Food and Beverage Cost Control | 3 |
| 2280:240 | Systems Management and Personnel | 3 |
| 2280:254 | Hotel/Motel Housing Management | 3 |
| 2280:255 | Hotel/Motel Sales Promotion | 3 |
| 2280:256 | Hospitality Law | 3 |
| 2420:170 | Business Mathematics | 3 |
| 2420:211 | Basic Accounting I | 3 |
| 2420:212 | Basic Accounting II | 3 |
| | OR | |
| 2540:263 | Business Communications | 3 |
| 2420:280 | Essentials of Law | 3 |
| 2520:103 | Principles of Advertising | 3 |
| 2540:119 | Business English | 3 |

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/7/83

CURRICULUM CHANGES

COMMUNITY AND TECHNICAL COLLEGE

(CT-83-19)

| | | |
|---------|----------|---|
| Credits | 2540:280 | <u>Word Processing Concepts.</u> 3 credits. <u>TO</u> 1-3 credits. |
| Add | 2540:281 | <u>Machine Transcription.</u> 2 credits. Prerequisite: 151 or permission. Transcription from taped dictation with emphasis on mailable documents. Special techniques for developing accuracy and increasing productivity will be emphasized. |
| | 2540:280 | <u>Word Processing Concepts.</u> 2-3 credits. Modern word processing and administrative management principles and practices in organization, operation, and control of office functions. Special emphasis given to the secretary's dual role as administrative assistant and corresponding secretary. |
| | 2540:286 | <u>Keyboarding on Word Processing Equipment.</u> 3 credits. Prerequisite: 253 or permission. Demonstration and laboratory practice on various word processing machines used to process data in a modern office. Word processors include those with magnetic or electronic storage. |
| | 2540:287 | <u>Word Processing Applications.</u> 3 credits. Prerequisite: 286. Simulation of word processing center. Students assume various functional roles to produce real-life work assignments using up-to-date word processing equipment. |

Add

Word Processing Option in Secretarial Science as follows:

| | | |
|----------|--|---|
| 1100:--- | Physical Education | 1 |
| 1100:106 | Effective Oral Communications | 3 |
| 2020:121 | English | 4 |
| 2020:222 | Technical Report Writing | 3 |
| | OR | |
| | English Elective | |
| 2020:240 | Human Relations | 3 |
| 2020:247 | Survey of Basic Economics | 3 |
| 2420:104 | Introduction to Business | 3 |
| 2420:170 | Business Mathematics | 3 |
| 2420:211 | Basic Accounting I | 3 |
| 2440:120 | Introduction to Information Processing | 2 |
| 2440:130 | BASIC Programming for Business | 3 |
| 2540:119 | Business English | 3 |
| 2540:121 | Office Problems | 3 |
| 2540:125 | Business Machines | 2 |
| 2540:150 | Beginning Typewriting | 3 |
| 2540:151 | Intermediate Typing | 3 |
| 2540:241 | Information Management | 3 |
| 2540:253 | Advanced Typewriting | 3 |
| 2540:263 | Business Communications | 3 |
| 2540:280 | Word Processing Concepts | 2 |
| 2540:281 | Machine Transcription | 2 |
| 2540:286 | Keyboarding on Word Processing Equipment | 3 |
| 2540:287 | Word Processing Applications | 3 |

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/7/83

CURRICULUM CHANGES

COMMUNITY AND TECHNICAL COLLEGE

(CT-83-20)

| | | |
|-----|----------|---|
| Add | 2280:160 | <u>Wine and Beverage Service.</u> 2 credits. Intensive examination of wine as related to hospitality industry. Emphasis on business practices. History and development of viticulture and enology. |
| | 2280:261 | <u>Baking and Classical Desserts.</u> 3 credits. Prerequisite: 122. Production of basic items in bakeshop; use of equipment, materials and cost control to produce the desired products. |
| | 2280:262 | <u>Classical Cuisine.</u> 3 credits. Prerequisites: 122, 123. Lecture-demonstration experience in preparation of traditional American hotel cuisine. Includes traditional repertoire of foods and spirits. Application of kitchen production controls; menu planning. |
| | 2280:263 | <u>International Foods.</u> 2 credits. Prerequisite: 122. Lecture-demonstration laboratory experience in preparing foods of different nationalities. Demonstration and preparation of select foods by visiting chefs. Recipe file developed. |

Add Culinary Arts Option in Hospitality Management as follows:

| | | |
|----------|--------------------------------------|---|
| 1100: | Physical Education | 1 |
| 1100:105 | Introduction to Public Speaking | 3 |
| | OR | |
| 1100:106 | Effective Oral Communications | 3 |
| 2020:121 | English | 4 |
| 2020:222 | Technical Report Writing | 3 |
| 2020:247 | Survey of Basic Economics | 3 |
| 2280:120 | Safety and Sanitation | 3 |
| 2280:121 | Fundamentals of Food Preparation I | 4 |
| 2280:122 | Fundamentals of Food Preparation II | 4 |
| 2280:123 | Meat Technology | 2 |
| 2280:160 | Wine and Beverage Service | 2 |
| 2280:232 | Dining Room Service and Training | 2 |
| 2280:233 | Restaurant Operations and Management | 4 |
| 2280:240 | Systems Management and Personnel | 3 |
| 2280:261 | Baking and Classical Desserts | 3 |
| 2280:262 | Classical Cuisine | 3 |
| 2280:263 | International Foods | 2 |
| 2420:170 | Business Mathematics | 3 |
| 2420:211 | Basic Accounting I | 3 |
| 2420:212 | Basic Accounting II | 3 |
| | OR | |
| 2540:263 | Business Communications | 3 |
| 2420:280 | Essentials of Law | 3 |
| 2540:119 | Business English | 3 |
| 7400:133 | Nutrition Fundamentals | 3 |

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/7/83

CURRICULUM CHANGES

WAYNE GENERAL AND TECHNICAL COLLEGE

(WG-83-02)

Add

Associate in Applied Science in Social Services Technology "2+2"
Program as follows: (to be used only for persons who intend to graduate from a four-year Social Work program)

| | | |
|----------|---|-------|
| 1100: | Physical Education | 1 |
| 1100:106 | Effective Oral Communication | 3 |
| 1100:111 | English Composition | 4 |
| 1100:112 | English Composition | 4 |
| 2020:254 | The Black American | 2 |
| 2260:260 | Alcohol Use and Abuse | 3 |
| 2260:285 | Tech. Exper.: Community & Social Services | 4* |
| 2260:288 | Techniques of Community Work II | 4 |
| 2260:294 | Community Services Technical Experience | |
| | Evaluation | 2** |
| 3750:100 | Introduction to Psychology | 3 |
| 3750:130 | Developmental Psychology | 4 |
| 3850:100 | Introduction to Sociology | 3 |
| 7750:270 | Poverty in the U.S. | 3 |
| 7750:276 | Introduction to Social Welfare | 4 |
| | Science Requirement | 6*** |
| | Social Science Requirement | 6**** |
| | Elective | 3 |
| 2260:278 | Techniques of Community Work | 4 |

*Two credit hour course to be taken twice

**One credit hour course to be taken twice

***It is recommended that the student 1100:211 Natural Science Biology, 3 credits, or other human biology course as part of the Natural Science requirement for a total of six credits.

****For a list of courses that will satisfy the Social Science requirement, please see an advisor.

Recommended Electives:

| | |
|----------|--|
| 2020:240 | Human Relations |
| 2260:117 | Expl. Exp. in a Social Agency |
| 2260:290 | ST: Social Service Technology |
| 2420:105 | Role of Supervisor in Management |
| 2540:150 | Beginning Typewriting |
| 3850:334 | Social Problems |
| 7400:201 | Relational Patterns in Marriage and Family |

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/7/83, continued

Report of Akron Representative on Faculty Advisory Committee to the Chancellor of the Ohio Board of Regents—Dr. Sherman VanderArk

Meeting of March 16, 1983

The meeting of March 16, 1983 was conducted by State Representative Patrick Sweeney in the morning and by Chancellor Moulton in the afternoon. Representative Sweeney was invited by FAC to give us his views of the future directions of higher education and the legislative process and its effects on higher education in Ohio.

This report is quoted directly from the official minutes of the meeting as recorded by Dr. Stuart R. Givens, secretary.

Session Conducted by Representative Patrick Sweeney

At the invitation of Chancellor Moulton, State Representative Patrick Sweeney, Chair of the House Finance Subcommittee on Education and Higher Education and Vice-Chair of the House Finance Committee, spent an hour with FAC. He expressed a number of views about higher education, the nature of the legislature, and the future of education. The major points that he made were:

- 1) There is no constituency for higher education. There is a need for the legislature to hear a faculty voice. He indicated that FAC could, in some form, serve that purpose.
- 2) The legislature is basically a reactive group. It does not have a clear philosophy about the role of higher education.
- 3) The legislature is currently very much aware of the need for economic revitalization in Ohio. In that regard it recognizes the role that higher education can play.
- 4) There is a need for lobbying, especially in calling for increased quality of education. He urged that more effort be made to present the needs and role of higher education and not that of individual institutions.
- 5) A real need of higher education is for faculty "to get off the publish or perish syndrome, and to get out in the streets working with the public."
- 6) Concerning the budget, he saw no substantial increase for the next year. He felt, however, that if the economy had a substantial upturn, the second year of the next biennium might see a dramatic rise in support.
- 7) The legislature will continue to study the formula approach, but he foresees no change from the current pattern in the near future. He sees a need for much additional funding, especially in the models and in engineering.
- 8) He expressed support for Governor Celeste's idea of "islands of quality," but does not feel the money is there to really implement such a policy.
- 9) He stated that there would be a collective bargaining bill passed, but that it would probably be eighteen months before it occurs. There is a major issue as to whether it should be allowed on a centralized or decentralized basis.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/7/83, continued

Report of Akron Representative on Faculty Advisory Committee to the Chancellor of the Ohio Board of Regents—Dr. Sherman VanderArk, continued

Session Conducted by Chancellor Moulton

Sweeney

Chancellor Moulton, in response to comments from FAC, said that Representative Sweeney's attitudes concerning higher education are commendable. He added that he had asked OBOR to look at the issue of quality in higher education, and has indicated support for the Eminent Scholar Program. (A matching endowment program between the state and individual schools.)

Budget

Chancellor Moulton indicated that budget support for the first year of the new biennium would probably be a 12% increase over the present base, which means only 2% above the original budget bill. He stated that OBOR was concerned that the student contribution not rise above the current 44%, but added that the legislature's concern was with the total money available and not the student percentage. He reminded FAC of the current financial dilemma and the unusual demands being placed on an under-funded state treasury. Several members of FAC retorted that a continuation of the situation of funding for higher education would lead to real faculty morale problems.

Chancellor Moulton stated he was encouraged about the general thrust of the new budget. He suggested that faculty look at some of the items appearing in the budget of the Department of Development where a number of projects are ones that support higher education. He warned, however, there were also some troublesome areas of the budget. He fears the addition of single item amendments to the budget, such as special allocations for fire and police protection in college towns. He added that there was also a push in the legislature to provide student decision grants which would benefit private institutions by receiving state money through such grants.

Lobbying

Discussion turned to the role of OBOR and the legislature and the general need for lobbying for higher education. The Chancellor stated emphatically that he was not a lobbyist. His role is to represent to state government and others the interest of higher education. He added that each institution had a lobbyist in the person of its president and others designated by him. He reiterated earlier views expressed to FAC that the time has come for all persons involved in higher education to work together rather than at cross purposes. The Chancellor also cited a few examples of campus behavior that have hurt higher education. Among the examples were: use of foreign T.A.'s who lack language facility; presence of tape recorders in the classroom instead of the designated teacher; and failure to post and/or keep office hours. He asserted that such practices not only hurt higher education, but pose a threat to the tenure system. He concluded by saying that while effective lobbying is a long-term process much can be done in the short haul as well.

Developmental Education

Chancellor Moulton was asked about continued support for developmental education. He noted that OBOR had asked for \$3,000,000 and that at the moment \$1.3 million is being considered. He assured FAC that he was aware of the continuing need and recognized that it was currently being funded at the level of 25¢ on the dollar. He concluded by adding that the need for developmental education is apparent, for industry argues that language and quantitative skills are essential while technical ones are less important.

The next meetings of FAC will be on Tuesday, April 26, and Monday, June 27, 1983.

MRS. LINDA McPHERSON
VICE PRESIDENT & PROVOST