

The University of Akron

IdeaExchange@UAkron

The University of Akron Faculty Senate Chronicle

12-18-1982

Faculty Senate Chronicle December 18, 1982

Heather M. Loughney

Follow this and additional works at: <https://ideaexchange.uakron.edu/universityofakronfacultysenate>

Please take a moment to share how this work helps you [through this survey](#). Your feedback will be important as we plan further development of our repository.

This Article is brought to you for free and open access by IdeaExchange@UAkron, the institutional repository of The University of Akron in Akron, Ohio, USA. It has been accepted for inclusion in The University of Akron Faculty Senate Chronicle by an authorized administrator of IdeaExchange@UAkron. For more information, please contact mjon@uakron.edu, uapress@uakron.edu.

the university of akron Chronicle

a report to the faculty of
the university of akron



1982-83, No. 4 (15 pages)

December 18, 1982

NECROLOGY

Dr. Madeline A. Cooke, Associate Professor of Education, passed away on Tuesday, November 23, 1982, after an illness of several months. She attended Ohio State where she earned a B.S. degree in 1946. After teaching Spanish in Bellevue High School, Dr. Cooke went to Mexico City in 1949 where she was an instructor and graduate student at the University of the Americas, Mexico City College, obtaining her Master of Arts degree in Spanish in 1951. She taught high school in Minnesota and in 1955 moved to Parma, Ohio where she taught Spanish, Latin and English. She completed her Ph.D. in foreign languages at Ohio State University in 1969, the year she was appointed Assistant Professor of Education at The University of Akron in the Department of Secondary Education. She was granted indefinite tenure in 1972 and was promoted to Associate Professor in 1974. She was a scholarly and innovative teacher and writer and was a highly respected, popular and loyal member of the University family. She leaves no close relatives.

UNIVERSITY BUDGET COMMITTEE—1982-83

Mr. R. W. Duff, Vice President for Business and Finance (Chairman)
 Dr. Noel L. Leathers, Senior Vice President and Provost
 Dr. David Buchthal, Associate Professor of Mathematics,
 Buchtel College of Arts and Sciences (1982-84)
 Dr. A. Frederic Banda, Professor of Finance, College of Business
 Administration (1981-83)
 Miss Kathryn Homeier, Professor of Nursing (1982-84)
 Mr. R. C. Weyrick, Dean of the Community and Technical College (1981-83)
 Mr. Terry W. Vincent, senior in College of Business Administration
 (1982-83)
 Dr. D. J. Guzzetta, President, ex officio
 Mr. Henry Nettling, Controller, Resource Person
 Mr. Lawrence Kelley, Budget Director, Resource Person

TABLE OF CONTENTS

University Dates	Page 2
Minutes of Regular Meeting of University Council, December 2, 1982	3
Appendix to Minutes of University Council Meeting, December 2, 1982	
Curriculum Changes (including Law)	10
Guidelines for Establishing a Minor	14
Withdrawal Policy	15
Amendment to University Council <u>Bylaws</u>	15

UNIVERSITY DATES

- December 17-18 Conclusion of Fall Semester.
- December 19 Thomas Hall presents "A Christmas Carol", 4:30 p.m.
- December 22-23 Thomas Hall presents "The Nutcracker", 2 p.m. and 8:15 p.m.
- December 23-24,
30-31 University closed.
- January 16 World-at-Our-Door travelog presents "Bavarian Cream", narrated by Ric Dougherty, Thomas Hall, 2:30 p.m.
- January 17 Spring Semester begins.
- January 22 Thomas Hall presents Carlos Montoya, flamenco guitarist, 8:15 p.m.
- January 29 Akron Symphony Orchestra with Walter Hendl conducting, "All Beethoven Concert", Thomas Hall, 8:15 p.m.
- February 3 Regular meeting of University Council, Leigh Hall, 3 p.m.
- February 4-5 Ohio Ballet, Thomas Hall, 8:15 p.m.
- February 6 World-At-Our-Door travelog presents "Mystical Morocco", narrated by Commander Karl E. Stein, Thomas Hall, 2:30 p.m.
- February 9 Theatre Series presents "The Student Prince", Thomas Hall, 8:15 p.m.
- February 11 Gold Series presents the Royal Winnipeg Ballet, Thomas Hall, 8:15 p.m.
- February 15 Akron Symphony Orchestra, Alan Balter conducting, Thomas Hall, 8:15 p.m.
- February 18 Cabaret Series presents "H.M.S. Pinafore", Thomas Hall, 8:15 p.m.
- February 25-26 University Theatre presents "As You Like It", Sandefur Experimental Theatre, 8:15 p.m.
-

Any comments concerning the contents of The University of Akron Chronicle may be directed to the Office of the Senior Vice President and Provost or to the Executive Director of University Relations and Communications.

MINUTES OF MEETING OF UNIVERSITY COUNCIL, December 2, 1982

The regular meeting of the University Council was called to order by the Chairman, Senior Vice President Noel L. Leathers, at 3 p.m. on Thursday, December 2, 1982, in Leigh Hall 307.

Fifty-two of the 72 members of Council were present. Those absent with notice were: Dean H. K. Barker, Mr. A. Cabral, Mr. M. d'Amico, Dr. S. Daniels, Dean L. DeYoung, Dr. C. Dye, Dr. D. J. Guzzetta, Mr. D. Jenkins, Mr. C. Kirkwood, Mrs. C. Morgan, Dr. C. Poston, Mr. S. Silverman, and Dr. W. Sterling. Others absent were: Mr. R. Burke, Mr. W. Detwiler, Mrs. M. Gipson, Miss A. Huth, Miss L. King, Mr. W. Mendenhall, and Dr. W. Webb. Also in attendance was Miss Barbara McCrea (newly elected representative from Evening Student Council vice Mrs. Gipson).

The Chairman called for consideration of the minutes of the regular meeting of University Council of November 4, 1982, as printed in The University of Akron Chronicle of November 18, 1982. He noted two corrections as follows: page 6, third paragraph from the bottom, should be Library and Learning Resources Committee, not Center; page 13 under Summer II, the date should be Monday, July 15, not July 16.

With the acceptance of these corrections, the minutes were approved as circulated.

Dr. Leathers informed the Council that President Guzzetta was unable to attend today's meeting. Proceeding to "Special Announcements", the Chairman said that Founders Day has been scheduled for Tuesday, February 8, 1983. In 1982 we marked the 100th anniversary of that tradition. He said that the diminishing number of faculty attending the educational conferences over the last few years has precipitated the decision that the educational conference might better be scheduled at five-year intervals. The wreath ceremony on campus and the trip to the cemetery will continue to be a part of the Founders Day observance, but classes will not be dismissed this year nor will there be a luncheon. //

Dr. Gerlach raised objection to this change in the Founders Day ceremonies, saying that, as an historian, he felt he must protest; we are removing a landmark which has been in place for 100 years. He asked if there might be a chance that some sort of convocation might be held to mark our "tip of the hat" to the past.

The Chairman replied that he would be happy to consider any suggestions that might be offered.

Dr. Leathers then referred to a letter from Miss Linda Bunn, President of Evening Student Council, informing him that Mrs. Mary Lou Gipson and Mr. Dennis VanDoros would no longer be able to serve on University Council. At the last meeting of Evening Student Council, Miss Barbara McCrea was elected as the new representative vice Mrs. Gipson. The Chairman welcomed Miss McCrea to membership on University Council.

Referring to the United Way Campaign, Dr. Leathers said final figures showed 956 gifts, with the final total being \$61,204.25 (109.3 percent of the goal). In this drive, 52 percent of the teaching faculty contributed. He said that this was a higher percentage of contributions than in previous years and thanked everyone for the effort put forth.

Mr. Baldwin then presented the list of candidates (then before Council) for the January 1983 Degree Conferral and moved approval without addition, pending completion of all requirements, approval by their respective collegiate faculties, and approval by the University Board of Trustees at its December 22, 1982 meeting, for degrees to be conferred January 15, 1983. The motion carried.

Proceeding with the reports of the standing committees, Mr. Miller stated that the Procedural Committee met on November 23, 1982, to set the agenda for today's Council meeting.

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 12/2/82, continued

Speaking for the Academic Policies, Curriculum and Calendar Committee, Dr. Watt referred to the document dated November 24, 1982, which had been circulated to the members of University Council. (All of the curriculum changes appear in the Appendix to these Minutes).

Dr. Watt moved approval of a curriculum change, FA-83-02, from the Department of Music to establish a new degree option: Bachelor of Music, with option in Accompanying, for keyboard majors. The motion carried.

Dr. Watt then presented the second item, FA-83-04, a curriculum proposal from the Department of Communicative Disorders to establish a Certificate in Manual Communication and moved its approval. The motion carried.

Next, Dr. Watt presented FA-83-06, also from the Department of Communicative Disorders, proposing to change Clinical Practicum requirements as follows: Students enrolling in Clinical Practicum must have a grade point average of at least 2.5 in the major field course work plus grades of "C" or better in specific prerequisite classes for each practicum. Dr. Watt moved approval and the motion carried.

Dr. Watt continued to the next item, proposed Guidelines for Establishing a Minor, and moved its approval. In commenting on this proposal, Dr. Watt explained that from time to time there had been much discussion about the possibility of establishing minors for those students who wished to have a minor field identified on their records. This year the Curriculum Subcommittee considered a proposal from the College of Business Administration to establish, in essence, the Certificate Program in Computer Science as a minor in the College of Business Administration. The subcommittee felt that this was an opportune time for the University as a whole to consider the question of minors. Therefore, this proposal was presented to Council from the Academic Policies, Curriculum and Calendar Committee to identify guidelines for the departments to establish minors.

In the ensuing discussion, several points were raised, including the fact that each department was permitted to establish the requirements for a minor or minors in that department, that this proposal would not affect directly certificate programs, and that interdisciplinary minors were a separate issue and not under consideration in this proposal.

After calling for a show of hands, the Chairman declared the motion carried. (This proposal is included in the Appendix to these Minutes).

With regard to the next item, Dr. Watt moved approval of the proposed Withdrawal Policy (see Appendix). He reminded Council that the Academic Policies, Curriculum and Calendar Committee's original proposal for revising the withdrawal policy was presented to Council at the November meeting. After some discussion, Council at that time voted to send it back to the Academic Policies, Curriculum and Calendar Committee for reconsideration. Dr. Watt outlined the committee's subsequent action on this proposal. The Policies Subcommittee resubmitted it to the full committee in essentially the same form as the proposal presented to Council in November. Following considerable debate, the full committee, by a vote of 14 to 12, eliminated the stipulation that "Approval may be granted only for nonacademic reasons such as (but not limited to) illness, personal or family emergency, a change in schedule of employment beyond the student's control." With this deletion, the Academic Policies, Curriculum and Calendar Committee approved the proposal for presentation to Council by a vote of 20 to 6. Dr. Watt said he felt it was important to recognize that this key part of the original proposal was eliminated and by a very close vote—14 to 12.

Dr. Gerlach said he thought that since the vote to strike a section from the proposal passed by such a narrow margin, Council should have an opportunity to finally pass on it and he moved, therefore, to amend by inserting in paragraph 2, after the first sentence, the

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 12/2/82, continued

words that had been deleted by the Academic Policies, Curriculum and Calendar Committee, to wit: "Approval may be granted only for nonacademic reasons such as (but not limited to) illness, personal or family emergency, a change in schedule of employment beyond the student's control." The motion was seconded by Dr. Stuyvesant.

The Chair called for discussion on Dr. Gerlach's proposed amendment, eliciting considerable debate. Dr. Faron argued against the amendment, saying that it accomplishes nothing except an opportunity to interrogate the students. Miss McCrea opined that the question of withdrawal should be private with the student, who should not have to state the personal reasons for wishing to withdraw. Mr. Becker felt that a student should be free to withdraw from a course if he or she is having difficulty with that course.

Dean Hill favored the amendment in terms of its aiding a liberal education by helping the student determine how much he or she could handle. Dean Griffin and Dr. Gerhart also spoke in support of the amendment, with the former saying it would promote more uniformity in the application of the policy, and the latter asserting that the student who withdraws is not the only one adversely affected; an overly liberal withdrawal policy can lead to students who need a course being closed out by those not serious about the course.

Dr. Palacas moved to amend the amendment by changing "Approval may be granted . . ." to "Approval will normally be granted . . . only for nonacademic reasons." This was seconded by Miss Guss. In supporting his motion, Dr. Palacas argued that the policy should not be overly strict, but should allow some leeway and act as a guideline only.

Dr. Gerlach opposed the motion to amend. In his opinion, the faculty does not need guidelines, it needs commandments.

By a show of hands, the amendment to the amendment failed.

In further discussing the amendment, Dean Weyrick commented that from his perspective, the present withdrawal policy with its flexibility has worked well; it has survived the test of time.

Dr. Gerlach reminded the Council that the policy under consideration deals with only the first two paragraphs in the University Bulletin's statement on withdrawal and with only what happens after the midpoint of the course. In his observation, the Registrar's statistics indicating the tremendous number of withdrawals is evidence that the present policy of easy withdrawal needs further specification to promote fairness to the students and the faculty.

In the view of Dr. Rainey, the more flexible policy should continue, in that the high level of stress that family members are under from work and school responsibilities would make it unwise to increase the rigors under which we ask students to operate.

Dean Gent moved a substitute amendment to delete the sentence proposed by Dr. Gerlach and to insert in paragraph two, at the end of the first sentence, the phrase: ". . . in accordance with a withdrawal policy announced by the instructor at the start of the course." With this new wording, the sentence would read: "After midpoint of a course, a student must have the written approval of both instructor and advisor to withdraw, in accordance with a withdrawal policy announced by the instructor at the start of the course." Seconded by Dr. Palacas.

Dr. Pelz raised the question of the impact of this substitute amendment on the actions of the advisors.

By a show of hands, the substitute amendment failed.

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 12/2/82, continued

Mr. VanDoros spoke against Dr. Gerlach's amendment as being too restrictive; the registration policy should be studied.

Dr. Gerlach's motion, seconded by Dr. Stuyvesant, to order a roll call vote on his amendment failed to receive the necessary one-fifth vote.

Dr. Gerlach's amendment to the Academic Policies, Curriculum and Calendar Committee's proposed withdrawal policy was put to a vote and defeated—15 to 29.

Dr. Pelz moved to amend by adding the following: "The number of withdrawals permissible to a student is limited to a total of three withdrawal forms, any of which may contain more than one course." Seconded by Dr. Gerlach.

In response to a question, Dean Dunlap commented on the College of Business Administration's withdrawal policy—i.e., students are permitted three withdrawals in one course, with a maximum in the College. He did not advocate its adoption by other colleges, since the process is handled manually, which is most time consuming.

The amendment by Dr. Pelz was put to a vote and failed.

Dr. Watt's motion to approve the recommendation of the Academic Policies, Curriculum and Calendar Committee with regard to the withdrawal policy was approved—31 to 10.

Dr. Saslaw, reporting for the Athletics Committee in Dean Barker's absence, told Council that Coach Campbell and his men's cross country team won Akron's first Ohio Valley Conference championship. Coach Jim Dennison was named Ohio Valley Co-Coach of the Year. The football team finished second in the Ohio Valley Conference, with six Zip players placed on the all-conference football team. Coach Stephen Parker's soccer team won the Ohio Collegiate title for the third consecutive year.

Dr. Jackson questioned whether the Athletics Committee ever deals with policy issues and future developments and said perhaps, since Dr. Saslaw could not answer his question, she would ask Dean Barker to get in touch with him.

Speaking for the Campus Facilities Planning Committee in Mrs. Morgan's absence, Dr. Ross said the committee met on November 15, 1982. The status of the faculty dining room in Gardner Student Center was discussed. The chairman reported that a phone conversation with Mr. S. Marston of the Student Center revealed that the name change recommendations had been submitted last year. The rationale was that due to a natural evolution and the inability for Gardner Student Center personnel to police the room, it was not solely a faculty-staff dining room and, therefore, the name change was appropriate to make it a quiet dining area available in Gardner Student Center. The committee elected to do nothing until the results of the Faculty Well-Being Committee survey are released.

At the committee meeting, Mr. Bowles presented a comparison of space utilization and enrollment throughout the state universities, which will help the Campus Facilities Planning Committee establish space priorities.

The next meeting is scheduled for December 6, 1982, at which time the committee members will report on the meetings with their deans to help increase reporting of space utilization by the respective departments.

Upon completion of the report, Dr. Ross said that the committee wished to ask University Council about the status of the request made at the November Council meeting to clarify the committee's function "to approve changes in space utilization." It would appear, said

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 12/2/82, continued

Dr. Ross, that this committee is asked to rule on approval of all changes in space utilization on campus. The committee requested a clarification of this charge in view of the Bylaws. Dr. Ross moved that this be referred to the Reference Committee. The motion carried.

Dr. Allanson had no report from the Faculty Rights and Responsibilities Committee.

Dr. McGucken, chairman of the Faculty Well-Being Committee, referred first to Mr. Kovach's report on tax sheltered annuities. Everyone should have received this report by now. He went on to say that the committee has met once since the last University Council meeting, at which time the results of a questionnaire regarding the Faculty Dining Room were considered. A report of those results was drawn up for circulation to Council at today's meeting. The report contains five recommendations and Dr. McGucken suggested that these should be read and carefully examined.

At the Chair's request, Dr. McGucken summarized the five recommendations:

RECOMMENDATION 1.—That University Council request the President of the University to ensure that the faculty, through the Faculty Well-Being Committee, is consulted on all proposed changes in the facilities of Gardner Student Center which directly affect the faculty's interests.

RECOMMENDATION 2.—That University Council request the President of the University to direct that the current West and East Cardinal Rooms be renamed the West and East Faculty/Staff Dining Rooms by the beginning of spring semester, 1983.

RECOMMENDATION 3.—That University Council request the President of the University to ensure that the faculty not be denied the normal use of the Faculty/Staff Dining Rooms during the teaching and examining periods of the fall, spring and summer terms.

RECOMMENDATION 4.—That University Council recommend to the President of the University that the following policies governing the Faculty/Staff Dining Rooms be adopted:

- a. The rooms shall be for the use of the faculty and staff and their invited guests who accompany them.
- b. The rooms shall be available for normal use at all times during the teaching and examining periods of the fall, spring and summer terms.
- c. The rooms shall not be used for teaching purposes.

RECOMMENDATION 5.—That University Council recommend to the President of the University that a faculty lounge be created within the Student Center.

Dr. Gerlach moved that this report be postponed for consideration and action until the next regular meeting of University Council in February and that it be placed on the agenda as the first item under "Old Business". The motion was seconded and carried.

Dr. Focht reported that the Library and Learning Resources Committee met on November 18, 1982. There was a discussion about who should have primary responsibility for ordering

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 12/2/82, continued

library materials—library faculty or academic department faculty. Library faculty might have the best feel for student needs and for what constitutes a balanced collection. Academic department faculty have knowledge of materials necessary to support instruction and research.

The Library and Learning Resources Committee recommended that research librarians be encouraged to ask for justification or comment on materials (including serials) ordered by academic department faculty if they have questions about its suitability. Furthermore, research librarians are encouraged to initiate orders, affording faculty the opportunity to ask for justification or comment. The intent is to promote two-way communication and result in greater efficiency.

Departments now have an allocation for books and serials which cannot be exceeded. An overrun in serials will result in a transfer from the book budget. An overrun in the combined total will result in no further orders or renewals being placed.

Upon completion of Dr. Focht's report, Dr. Leathers suggested that the Library and Learning Resources Committee might wish to have some discussion with the University Librarian about the Center for Research Libraries.

In Dr. Daniels' absence, Mr. Takacs reported for the Reference Committee and presented two items which the committee is at present considering:

1. The proposed amendment to University Council Bylaws (Article VI, Section d.) with regard to the Faculty Well-Being Committee and whether it is drafted properly and does not conflict with existing rules and regulations.

However, in reviewing this proposed amendment, two questions arose:

- a. Should Wayne General and Technical College be included on the Faculty Well-Being Committee? If so, the numbers should reflect 11 members instead of 10.
 - b. Should the various colleges (from which committee members are to be elected) be specifically listed?
2. Review of the Faculty Manual in accordance with the committee charge is in progress.

Dean Gent then presented his report from the Research (Faculty Projects) Committee. He said the committee received 16 fellowship applications and nine were recommended for awards at \$3,500 each, plus a \$500 concomitant faculty research grant.

He noted that the next deadline for Faculty Research Grants is February 18, 1983 for projects starting after March 4, 1983.

Dean Hansford had no report from the Student Affairs Committee.

Dr. Leathers announced that Dr. Vander Ark, the University's representative on the Faculty Advisory Committee to the Chancellor of the Ohio Board of Regents, was not in attendance. He said FACS will not meet again until December 7.

Proceeding to "Old Business", Dr. Gerlach moved that the proposed Amendment to University Council Bylaws relating to the Faculty Well-Being Committee be taken from the table. The motion was seconded and carried.

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 12/2/82, continued

In the ensuing discussion, Mr. Takacs reviewed the proposed amendment, referring to the questions regarding representation on the committee for Wayne General and Technical College and the listing of the colleges represented on the committee.

Dr. Gerlach moved an amendment to strike the words "such decanal persons" and replace them with "other persons of similar decanal rank", explaining that he felt "such decanal persons" sounded too much like "such decadent persons". The motion was seconded by Dr. Farona and carried.

The amendment, as amended, was put to a vote and carried. (See Appendix).

Under "New Business", Dr. Gerlach moved that the following statement concerning the withdrawal and incomplete policy be passed directly through the Council for submission immediately to the Academic Policies Subcommittee:

Withdrawal and Incomplete

Withdrawal from a course shall be restricted to the first two weeks of the term and shall not be recorded on the student's transcript. After that point of the term, a student may request that an incomplete "I" be granted as the course grade. If the instructor does not approve such a request, the student may appeal to the student's Dean who shall make a decision after consultation with the instructor. If the omitted work is not completed by the end of the next term for which the student has registered for classes, the incomplete "I" is converted to an "F". When the work is satisfactorily completed within the allotted time, the "I" is converted to whatever grade the student has earned.

If the instructor wishes to extend the "I" grade beyond the specified deadline, the Office of the Registrar must be given prior notice in writing of the extension and the date of its termination. It is the responsibility of the student to make arrangements to make up the incomplete work. The instructor should submit the new grade to the Office of the Registrar in writing.

The motion was seconded by Dr. Stuyvesant.

Following discussion, the motion to refer this to the Academic Policies Subcommittee was approved.

There being no other business, the Chairman said this would be the last University Council meeting before Christmas so he wished to extend best wishes for a happy holiday.

The meeting was adjourned at 4:27 p.m.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 12/2/82

CURRICULUM CHANGES

SCHOOL OF LAW

Pursuant to prior University Council authorization (Minutes, February 19, 1970), page 12 of the Faculty Bulletin, March 4, 1970 issue), I certify that the following course changes have been duly adopted by the Faculty of the School of Law at its meeting of November 11, 1982, to be effective beginning the academic terms as stated herein, and are submitted for filing with the University Council Minutes.

—Donald M. Jenkins, Dean

(LS-83-01)

Description effective Spring 1983

Drop Prerequisite effective Fall 1983

9200:637	<u>Equal Opportunity Law.</u> 3 credits. <u>TO</u> Prerequisite: None. Legal developments, primarily federal, affecting discrimination in employment, housing and public accommodations. The major emphasis of the course will be on equal employment opportunity law.
----------	--

Effective Summer Session I 1983

Drop	9200:627	<u>Commercial Transactions: Negotiable Instruments.</u> 3 credits.
Drop	9200:629	<u>Commercial Transactions: Secured Transactions.</u> 3 credits.
Add	9200:627	<u>Commercial Law I.</u> 3 credits. Prerequisite: None. This course focuses on the Uniform Commercial Code with emphasis on Articles 2, 3, 4 and 9 together with the appropriate cognate areas such as the Bankruptcy Act, the Uniform Fraudulent Conveyance Act, the Tax Lien Act and the FTC Holder Rule.
Add	9200:629	<u>Commercial Law II.</u> 3 credits. Prerequisite: 9200:627. Continuation of 9200:627.

Effective Fall 1983

Drop	9200:611	<u>Legal Process.</u> 1 credit.
Credits	9200:618	<u>Legal Research.</u> 2 credits. <u>TO</u> 1 credit.
Drop	9200:684	<u>ID NO. "AQ" Sem: Normalized Statutory Drafting.</u> 1-3 credits.
Add	9200:699	<u>Normalized Statutory Drafting.</u> 1 credit. Prerequisite: None. This course studies a technique of drafting which was first developed for computer use but which has been found to be of great value for drafting generally.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 12/2/82, continued

CURRICULUM CHANGES

The following curriculum changes, in accordance with the Curricula Change process adopted by University Council on December 12, 1974, have had final approval by the Senior Vice President and Provost, or through specific vote by University Council, all effective September 1983 (unless otherwise noted).

BUCHTEL COLLEGE OF ARTS AND SCIENCES

Mathematics

(AS-83-01) EFFECTIVE SUMMER 1983

Credits	3450:147	<u>Elementary Functions I.</u> 2 credits. <u>TO</u> 3 credits.
	3450:148	<u>Elementary Functions II.</u> 2 credits. <u>TO</u> 3 credits.
	3450:149	<u>Precalculus Mathematics.</u> 3 credits. <u>TO</u> 4 credits.

Chemistry

(AS-83-02)

Prerequi- sites	3150:783,784	<u>Physical Organic Chemistry.</u> 3 credits. Sequential. <u>TO</u> Corequisite 610 or permission.
	3150:415/515	<u>Chemical Instrumentation.</u> 3 credits. <u>TO</u> Prerequisite: Permission (enrollment limited).

Mathematics

(AS-83-04) EFFECTIVE SUMMER 1983

Add	3470:664	<u>Statistics for the Health Sciences.</u> 4 credits. Prerequisite: College-level algebra or equivalent. Descriptive statistics, probability and probability distribution, tests of hypotheses and confidence intervals, nonparametric statistics, regression and correlation. May not be used to meet degree require- ments for mathematical sciences majors.
-----	----------	---

COLLEGE OF BUSINESS ADMINISTRATION

Management

(BA-83-03)

Add	6500:495	<u>Internship in Management.</u> 1-3 credits. Prerequisite: Permission of instructor. On-the-job experience with cooperating private and public sector organizations. Individual assignments made by supervising faculty member. Periodic reports and term papers required as appropriate.
-----	----------	--

Accounting

(BA-83-05)

Title	6200:355	<u>Electronic Data Processing.</u> <u>TO</u>
	6200:355	<u>Accounting Information Processing.</u>
	6200:454	<u>Accounting Systems.</u> <u>TO</u>
	6200:454	<u>Information Systems.</u>

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 12/2/82, continued
CURRICULUM CHANGES
Accounting

(BA-83-05) continued

Prerequisite sites	6200:301	<u>Cost Accounting.</u> TO 3250:202 and grades of not less than "C" in 6200:201 and 202.
	6200:317	<u>Intermediate Accounting I.</u> TO Grades of not less than "C" in 6200:201 and 202.

COLLEGE OF FINE AND APPLIED ARTS
Music

(FA-83-02)

Add NEW DEGREE OPTION, Bachelor of Music with option in Accompanying for Keyboard Majors.

			<u>Credits</u>
General Studies			39
Music Core			32
7500:151	Music Theory I	3 credits	
7500:152	Music Theory II	3	
7500:251	Music Theory III	3	
7500:252	Music Theory IV	3	
7500:154	Music Literature I	2	
7500:155	Music Literature II	2	
7500:161	Aural/Oral Music Reading Skills	4	
7500:261	Keyboard Harmony I	2	
7500:262	Keyboard Harmony II	2	
7500:264	Beginning Piano Pedagogy	2	
7500:351	Music History I	3	
7500:352	Music History II	3	
Other Music Courses			14
7500:325	Research in Music	2	
7500:361	Conducting	2	
7500:365	Song Literature	2	
7500:371	Analytical Techniques	2	
7500:451	Intro to Musicology	2	
7500:452	Composition	2	
7500:497	Ind. Study (Chamber Music)	2	
Elective			3
Applied Music and Performance			42
7520:	Applied Piano	32	
	(jury out of "400's" level)		
	Applied Voice	2	
7510:114	Keyboard Ensemble	8	
Senior Recital			0
	To include works as soloist, accompanist and in Chamber Ensembles		
		Total	130

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 12/2/82, continued

CURRICULUM CHANGES

COLLEGE OF FINE AND APPLIED ARTS

Communicative Disorders
(FA-83-04)

Add Certificate in Manual Communication

Requirements: This certificate is open to undergraduate majors in any discipline in The University of Akron as well as persons with a baccalaureate degree from The University of Akron or any other accredited institution. The following requirements must be met:

Required Courses:

2210:104	Sign Language, Gesture and Mime	3 credits
7700:100	Manual Communication I	5
7700:120	Introduction to Audiology/Aural Rehabilitation	3
7700:150	Manual Communication II	4
7700:200	Manual Communication III	4
7700:222	Introduction to the Deaf Culture and Its Origins	2
7700:271	Language of Signs	3
		<hr/>
		24 credits

Electives:

7700:121	Psychosocial Aspects of Deafness	3
<u>OR</u>		
7700:223	Speech and Language of the Deaf Child and Adult	4

Total for Certificate 27-28 credits

Communicative Disorders
(FA-83-06)

Add Add to General Bulletin, Academic Program Requirements, Clinical Practicum Requirements:

Students enrolling in Clinical Practicum must have a grade point average of at least 2.5 in major field coursework plus grades of "C" or better in specific prerequisite classes for each practicum.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 12/2/82, continued

Guidelines for Establishing a Minor

1. Minimum: 18 semester credits.
 2. At least six of the 18 credits must be at the 300/400 level except where the department does not offer 300/400 level courses.
 3. A minimum grade point average of 2.0 in each minor will be required for noting the minor on the student's record.
 4. Each department and/or college may establish one or more minors; each must bear the name of the department and/or college or a recognized field within the discipline.
 5. With the approval of the student's department head and/or dean, a minor may be designated at any time during the student's career up to and including the time the degree clearance is processed.
 6. A minor may be placed on the student's record only at the time the student receives a degree.
 7. Courses for a minor may not be taken credit/non-credit.
 8. Proposals for minors will be circulated in the same manner as proposals for the addition or deletion of courses. That is, if no objections are received in fifteen teaching days, the Provost will approve them if the guidelines established herein are met.
-

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 12/2/82, continued

Withdrawal Policy

A student may withdraw from a course up to the midpoint of the course with the signature of the student's advisor.

After midpoint of a course, a student must have the written approval of both instructor and advisor to withdraw. Such approval must be dated and processed through the offices of the Registrar and the Cashier prior to the final examination period. Should the instructor or advisor refuse to sign the withdrawal form, the student may appeal to the dean of the student's college, who shall make the final decision after consultation with those who declined to approve the withdrawal.

Amendment to University Council Bylaws

The amendment to Article VI, Section d. of University Council Bylaws provides representation on the Faculty Well-Being Committee from the General Faculty. This committee is one of two whose membership is determined entirely by faculty election. The new wording follows, with the additions underlined, and the old wording enclosed in parentheses:

" . . . The Well-Being Committee shall consist of one member from the full-time faculty of each College and the Library, elected by its full-time faculty, and one member elected by and from the General Faculty. Vice Presidents, Directors, Deans, Associate Deans, Assistant Deans, the University Librarian and (such decanal) other persons of similar decanal rank are ineligible to serve on the committee. Members shall serve overlapping three-year terms so that (one-third are elected each year) during two years three are elected, while four are elected during the third year. The committee shall elect its own chairman who, if not already a member of Council, shall become an ex officio nonvoting member of Council for reporting purposes only."

In the Addendum to the University Council Bylaws the "Functions of Permanent Committees of University Council" are listed. The above amended statement would replace the present wording.

MRS. LINDA McPHERSON
VICE PRESIDENT & PROVOST