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Faculty Senate Chronicle May 2, 1977

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the university of akron
Chronicle

Semester Calendar pg 9
a report to the faculty of
the university of akron



1976-77, No. 8 (22 pages)

May 2, 1977

COMMENCEMENT AND COMMISSIONING

The 105th annual June Commencement will be held at the Coliseum on Sunday afternoon, June 12, 1977, at 2:30 p.m. Dr. Mary F. Berry, Assistant Secretary for Education, U.S. Department of Health, Education and Welfare, will address the graduates and receive an honorary degree.

The 24th annual Joint Army and Air Force Commissioning Exercises will take place on Saturday morning, June 11, at 11 a.m. in John S. Knight Auditorium. General George S. Brown, Chairman, Joint Chiefs of Staff, will speak and commission the new Second Lieutenants, and be awarded an honorary degree.

The fourth annual Alumni Awards for Outstanding Teaching on campus will be presented at the traditional Alumni Banquet to be held the week before Commencement, this year on Saturday evening, June 4, at 6 p.m. in the Gardner Student Center.

FACULTY RECOGNITION LUNCHEON

The annual Faculty Recognition Luncheon, honoring those who retire this year, will be held in the Student Center on May Day, Friday, May 20, 1977, at 12:30 p.m. All faculty are invited to attend this friendly and informal occasion, which this year will honor Mr. Donald Davis, Miss Martha Hosfelt, Miss Dorothy Laubacher, Dean R.A. Oetjen, Dr. Louis Ross, Mr. Kenneth Sibila, and Mr. Milton Wales. Dr. C. F. Poston is chairman. Reservations may be sent to Mr. Bertram Gire, School of Law.

OTHER UNIVERSITY DATES

May 13	Open House—new quarters for Department of Speech Pathology and Audiology, West Hall, 3-8 p.m.
May 13-14	Ohio Ballet, Thomas Hall, 8:15 p.m.
May 19	Regular Meeting of University Council, Leigh Hall 307, 3 p.m.
May 19-20	AU Opera presentation, <u>Die Fledermaus</u> , Thomas Hall, 8:15 p.m.
May 20	Faculty Recognition Luncheon, Gardner Student Center, 12:30 p.m.
May 27	Bandorama, Thomas Hall, 8:15 p.m.
June 4	Alumni Banquet, Gardner Student Center, 6 p.m.
June 5	President's Reception for 1977 graduates, Thomas Hall, 3-5 p.m. Concert by University Orchestra, Thomas Hall, 8:15 p.m.
June 11	Joint Army and Air Force ROTC Commissioning, John S. Knight Auditorium, 11 a.m.
June 12	Commencement, Coliseum, 2:30 p.m.

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MINUTES OF MEETING OF UNIVERSITY COUNCIL, April 21, 1977

The regular meeting of the University Council was called to order by the Chairman, Vice President Noel L. Leathers, at 3 p. m. on Thursday, April 21, 1977, in Leigh Hall 307.

Fifty of the 63 members of Council were present. Those absent with notice were Dr. T. Brittain, Dr. C. Carrino, Mr. R. Farrell, Mr. C. Head, Dr. R. Sandefur, Dr. K. Siloac, Dr. T. Sumner and Dean R. Weyrick. Others absent were Mrs. V. Black, Mr. W. Hauser, Dr. W. Hendon, Mr. B. Meyers and Dr. B. Stoodt.

The Chairman called for consideration of the minutes of the March 17, 1977 meeting of University Council as printed in The University of Akron Chronicle of April 1, 1977. Dr. Richard Williams asked that the "205-6" courses mentioned on page 4, the second paragraph, be correctly listed as "201, 202 and 205."

Dr. Gerlach referred to page 5, the second paragraph, last line. He had not asked for a formal statement of the policy on final exams, but for enforcement of the policy. He also noted that in the fourth paragraph, the second line should have read "was put to a vote and carried."

The minutes were then approved as printed and corrected as above.

Since President Guzzetta had been detained at another meeting, the Council proceeded to the reports of the Standing Committees. Dr. Schultz said that the Procedural Committee had met on April 11 and established the agenda for today's meeting. The Committee had also determined that the College of Nursing, with a full-time faculty over 25, was now entitled to have three representatives on University Council, effective with the new year beginning this May.

On behalf of the Academic Policies, Curriculum and Calendar Committee, Dr. Poston referred to the curricular changes which had just been circulated to Council. He moved that the changes in the requirements for the Master of Arts degree in Psychology be approved. The motion was seconded and carried.

Dr. Poston moved that the changes in the Master's Degree program in Counseling and Special Education be approved. The motion was seconded and carried.

(All curricular changes are included in the Appendix to these minutes.)

Dr. Poston then distributed to Council the report from the Calendar Subcommittee of the Academic Policies Committee, recommending the acceptance of a "Proposed Semester Calendar, 1978-79." The vote in the Committee had been 27 in favor, three against, and no absentions. The submission of this tentative calendar at this time is in compliance with the Semester Timetable approved by University Council last December.

Dr. Poston postponed the discussion on the calendar with the arrival of the President who apologized for being late.

Dr. Guzzetta referred to the story in the Beacon Journal today reporting on the action by the Trustees at its regular meeting yesterday where the annual budget was adopted, and the promotions and tenure recommendations acted upon. He expressed dismay at the inaccuracy in the story, which stated that the faculty salary raises had been 5.4 percent. He said that they had been about 7 percent for continuing faculty. The President cautioned that these are averages, of course, and that not everyone will receive the same percentage. These figures are related to straight salary, and not to compensation which includes the retirement and fringe benefits. The University will be paying 1 percent

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 4/21/77, continued

more into the State Retirement System, effective July 1, 1977. The average figures on the entire faculty may change somewhat, since there are still some new faculty to join before fall. As of now, it would appear that the minimum salary may be closer to \$11,400, the maximum closer to \$36,000, and the average about \$20,200, which is a definite improvement over last year. He laughingly told the Council not to accept everything they hear unless it is good news!

The Trustees, he continued, had adopted the 1977-78 General Fund Budget which anticipated resources of \$45,925,091.

Dr. Guzzetta told the Council that the Board had also at yesterday's meeting approved expanded insurance benefits. A letter would go in the mail this afternoon to all faculty and staff, but he thereupon handed advance copies to members of Council. He was pleased to present these improvements, and expressed appreciation for the helpful cooperation of the Faculty Well-Being Committee which had worked diligently with Dr. Leathers, Mr. Duff and Dr. Poston to determine what could be feasible under budgetary limitations. Dr. Guzzetta summarized the main parts of the new insurance package: Major Medical maximum benefit being increased from \$75,000 to \$100,000, effective September 1, 1977; benefits for Psychiatric and Visiting Nurse Service to be adjusted for additional coverage, effective September 1, 1977; and two options relative to life insurance benefits. He also announced that faculty and staff will be given an opportunity to purchase, through payroll deduction, dependent group life insurance benefits if 75 percent of the employees choose to enroll. (State law prohibits employers from paying for this, but does permit payroll deductions.) Also three additional carriers have been selected for the tax-sheltered annuity program. Additional details will be forwarded to the faculty and staff soon concerning these new provisions. He added that this new benefits package will cost the University initially about \$50,000 a year, depending upon the choices of options by the faculty. The fringe benefits will cost the University about 19.2 percent for each faculty member this year, in contrast to 18.6 percent last year.

In response to questions, the President said that the faculty would have until September 1 to determine their individual options for the new life insurance proposal. For any detailed information on our benefits program, Dr. Poston should be consulted.

Dr. Guzzetta then referred to his appointment of a Ten-Year Celebration Committee to plan for the observance of the first decade of the University being a state institution and of the founding of the College of Fine and Applied Arts and of the College of Nursing. A number of proposals are under consideration in connection with this event, which will probably take place in late September or early October. He solicited the cooperation of University Council in all the activities which will be planned and which would include open houses on campus, etc.

The President then commented on a Task Force from the Kellogg Leadership Program which was pursuing the possibility of a University Faculty Club. The response has been gratifying and he felt that this institution is large and mature enough to make a success of such a facility and diversified program. An esprit de corps among the faculty was evident to the members of the evaluation team from the North Central Association when it visited the campus the first week in April. He was very pleased at the positive reaction the team evidenced in all of its associations with faculty and staff. He believes that this will have proved to be a contributing factor in a hoped for favorable report on our accreditation.

In answer to Dr. Makar's query, Dr. Guzzetta responded that the final report from the NCA will be available, either through the College offices or the Library. The President will receive a preliminary report soon, for confirmation of facts, only, and then the official hearing will be held at the annual July meeting of NCA at which Dr. Leathers and the President will appear before a Review Committee of NCA.

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 4/21/77, continued

Dr. Gerlach asked the President if he planned to respond to the questions he had submitted at the previous meeting as he had expected to receive a letter in answer. Dr. Guzzetta said he thought that the Provost had answered everything concerning the off-campus courses, but if there were other aspects to be clarified, he would be glad to do so, in writing. Dr. Gerlach said the President might wish to speak at the next meeting.

Mr. Finan inquired whether there was information available on our total insurance package and which could be listed for the faculty. He specifically asked for death benefits for survivors while in service. Dr. Poston said that he would be glad to look into the matter and talk to anyone interested. At Mr. Finan's request, Dr. Poston said it would be difficult, but he would try to compile a tabulation of the various benefits which our faculty have.

President Guzzetta, since there were no more questions, departed for another meeting.

Resuming the discussion of the tentative semester calendar, Dr. Poston moved that Council adopt the Proposed Semester Calendar for 1978-79. The motion was seconded.

Dr. Leathers told the Council that this document conforms to the Council's guidelines relative to quarter-to-semester conversion, and with the intention of being ready to move to the semester plan when and if it becomes feasible. He said that the Steering Committee had worked in close consultation with the Calendar Subcommittee.

Dr. Noble wondered whether there was again sufficient time between the final exams and Commencement in June for submitting grades. The Provost pointed out that there was adequate time since exams would end on May 26, grades due on May 29, and graduation on June 3, 1979.

Dr. Jackson recalled some time when grades for graduating seniors had to be in early, and he wanted it stipulated in the minutes of the meeting that the Provost had assured Council that early grades would not be necessary as there was obviously enough time already provided in the calendar before Commencement, 1979.

Dr. Roberts inquired whether any students had objected to the split week in December 1978 for exams. He learned that students had served on the committees, and no objections had been voiced.

Dr. Williams opined that some students might ask for early exams in December because of the proximity to Christmas (the last exam being scheduled December 20, 1978). He also questioned the saving of energy by eliminating January from the school class schedule since it costs more to heat unoccupied buildings. He thought that classes could continue if buildings had to be heated for Civil Service and research people. Also, if there was no spring break, the spring semester could conclude in late April, which he thought was the real purpose of the early semester.

Dean Major informed the Council that Dr. Williams did not speak for the entire College of Engineering, and Dr. Williams added that he had talked to about 12 of that faculty.

When Mr. Finan asked what would be done with the buildings in January, Dr. Leathers replied that the Library would be kept open, as would Spicer Hall, Auburn Center (where the principal research is conducted), and Buchtel Hall. In other buildings minimum temperature would be maintained. If some offices needed to be kept open, their activities might be temporarily transferred to another location. He cautioned, however, that these considerations are all tentative. He noted that the Summit County Schools have agreed to joint holidays and it is their objective within three years to operate on common calendars. Our own spring break will coincide with the public schools'.

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 4/21/77, continued

Dr. Schultz wondered if faculty would have access to their offices in January, 1979. The Provost repeated that the entire plan is at a very preliminary stage.

Dr. Focht inquired whether thought had been given to scheduling three-hour exams because of the longer semester period. Dr. Watt said the only consideration had been the number of examination days.

The motion to adopt the Proposed Semester Calendar, 1978-79, was put to a vote and carried. (The calendar is in the Appendix to these minutes.)

The next Standing Committee to report was Athletics, and Dean Barker said that the group had met with the President regarding the plans for the new facilities to be constructed for physical education. The plans were not adequate, but were restricted by the realities of the amount of money available for capital budgets. The Committee had also discussed the possibility of a new athletic conference.

Dr. Poston then returned to a further report from the Academic Policies, Curriculum and Calendar Committee, carried over from the previous Council meeting so that there would be time for additional hearings in order to present "Recommendations for the Formation of a Faculty Improvement Program (now amended March 29 and April 12, 1977)." He moved that Council approve the document as amended and as circulated a week ago to members of Council. The motion was seconded.

Dr. Makar moved to delete the last sentence in Article II. Eligibility, Section 2.01, which reads: "But such leave shall not be granted for purposes of acquiring an advanced degree." The motion to delete was seconded.

Dr. Makar had cited the Ohio Revised Code authorizing sabbatical leaves which states "... any full-time faculty member with at least seven academic years of teaching service at the college, university, or branch may be granted professional leave for a period not to exceed one academic year to engage in further education, research, or any other purpose approved by the board." He felt that the clause in the Akron Program would not be consistent with the law, and would exclude certain individuals unfairly from pursuing graduate study which would work to the benefit also of students and the institution.

Mr. Jamison agreed with Dr. Makar and also felt that such denial would be prejudging a faculty member's request. Mrs. Sugarman supported Dr. Makar's motion and added that some faculty members might object to this type of encouragement as being an easier avenue to a degree than they had enjoyed.

Dr. Gerlach considered it unjust for a faculty member to have a leave for getting a degree at the expense of his colleagues who would be carrying some of his teaching load. He thought that some faculty without doctorates could have just as good programs and reasons for a leave as doctors, without pursuing a degree. He advocated retention of the statement.

It was Dr. Burford's opinion that if a good sabbatical program could improve an individual and also happened to lead to a degree, as a by-product, this circumstance should not preclude his being granted a leave.

Dean Major questioned whether taxpayers have an obligation to pay for a faculty member's getting an advanced degree. Dean Rogers considered this statement irrelevant. Dean Major said he should have amplified his statement, because it did not apply just to taxpayers, but to taking money out of the University budget.

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 4/21/77, continued

Dr. Bee thought the criterion should be construed as the person's need for improvement, whether it was a need to get away or pursue more study, and to be considered in light of other proposals and people, and that age should not enter in.

Dr. Stuyvesant referred to Footnote 3 on page 2, asking about budgetary aspects, and the Provost said the sabbatical leaves would not appear as a line item, but would probably be worked out in departmental budgets. The Provost also observed that Dr. Makar's statement indicated that the General Bulletin listed 807 in faculty, the administration with 389 having no earned doctorate, but in actuality there are only some 580 full-time teachers, thus the 389 figure quoted is inaccurate, and General Faculty are not necessarily expected to hold the highest degrees.

The motion to delete the sentence in II, 2.01 was put to a vote and carried.

It was the consensus that the balance of the Recommendations for the Formation of a Faculty Improvement Program should be considered ad seriatim.

Mr. Finan moved that the word "shall" be replaced by "must" in the first line of Section 2.03 of Article II. The motion was seconded and carried.

Dr. Jackson raised the question of "service" in the second line, as referring to "teaching service" as in the second line of Section 2.01.

Dr. Scavuzzo moved to amend the wording of Footnote 3 by substituting the following statement for the second sentence: "This fund shall be used to support the salaries of any faculty member on leave or to provide for unusual expenses of the faculty member on leave when such expenses are more than the faculty member's regular salary could be expected to cover." The original sentence read: "This fund shall be used to support the salaries of part-time, temporary, or visiting faculty hired on a temporary basis to assume the duties of the faculty member on leave; to provide for unusual expenses of the faculty member on leave when such expenses are more than the faculty member's regular salary could be expected to cover; and for other expenses involved in the operation of the Faculty Improvement Program." Dr. Schultz seconded the motion.

Dean Samad took exception to the amendment, as he felt it was fraternalizing costs since all faculty share through their work loads in supporting the leaves.

Dr. Leathers pointed out that the Development Officers would probably have a difficult time obtaining funds to support this policy.

Dr. Clements opposed the proposed amendment, as did Dr. Roberts.

The motion to amend Footnote 3 was put to a vote and failed.

In considering Article IV, Section 4.01, a question arose concerning the meaning of "through the Dean of the College," in the fifth line. It was agreed that the Dean would transmit with his recommendations after the Department Head had studied and recommended the proposal for a leave. An earlier statement had included a provision, "If the Dean approves," but had been dropped now.

Dr. Gerlach then moved to amend the proposed Faculty Improvement Program by substituting the following for Article IV, both Sections:

- 4.01 Applications for professional leaves shall include a specific plan which shall be submitted to the department head before November 1 of the year preceding

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 4/21/77, continued

the leave. The department head and dean shall forward their written recommendations with the plan to the University Faculty Improvement Committee (UFIC). Nominated and appointed by the Provost, with the advice and consent of the University Council, this committee shall consist of the Provost (ex officio) and at least five tenured professors (whose terms are specified at times of their appointment). The UFI Committee shall recommend appropriate action on the applications for leave to the President, subject to final approval of the Board of Trustees. Faculty review committees may be provided at the departmental and collegiate levels when deemed appropriate by particular colleges and departments.

- 4.02 If the applicant's proposal is not approved, specific reasons for the disapproval shall be given in writing to the applicant by those persons responsible for the disapproval.

Dr. Noble seconded the motion.

Dr. Gerlach explained that he favored faculty consultation and representation, and such a Faculty Committee would act as checks and balances. He did not fear that this would add another layer of authority to a bureaucracy.

Dr. Dye reminded the Council that this proposal had been turned down in the Academic Policies Committee, and Dr. Gerlach admitted that it had been turned down unanimously.

Dean Samad cited some of the arguments presented at Academic Policies Committee for the defeat of the proposal, emphasizing that personal and budgetary considerations could be more justly handled at the departmental level, and that faculty leaves could not be judged in the same way as research projects. He felt that University Council could be involved in legislation and policy, but not in the handling of the actual applications, etc.

Mrs. Sugarman and Mr. Jamison supported Dr. Gerlach's motion, the latter pointing out that the Deans were in the majority in the vote against the proposal in the meeting of the Academic Policies Committee where the faculty members were not all in attendance.

Dean Barker asserted that the Deans and their Colleges can make their own decisions more adequately and this proposed amendment would certainly add to the bureaucracy.

Dr. Griffin felt that Council's only prerogative should be to approve policy. Dr. d'Amico agreed with the Deans, and saw a possibility of a faculty committee being too easily influenced by its colleagues. Dr. Noble saw an advantage in more faculty being included in the administrative and decision process.

Dr. Gerlach's motion to amend was put to a vote and failed.

Dr. Poston moved that the Recommendation for the Formation of a Faculty Improvement Program as amended, be accepted. The motion was seconded and carried. (The statement appears in the Appendix to these minutes.)

On behalf of the Research (Faculty Projects) Committee, Dean Griffin announced that the last awards for the 1976-77 academic year had been granted at the April 11, 1977 meeting, with 13 being approved for a total of \$14,113. (The list of recipients is included in the Appendix to these minutes.)

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 4/21/77, continued

Under "Old Business" on the agenda, Dr. Roberts remarked that he had received a notice that afternoon classes, as usual, would not be held on May Day, May 20. He had not heard what the students planned to do with that time. One of the students present at Council said that activities were being planned for Jackson Field and in the Student Center.

Under "New Business" on the agenda, Dr. Maio circulated to Council a "Resolution to Make The University of Akron Faculty Manual Policy on Faculty Retirement Conform to the Ohio Revised Code." Dr. Leathers said that the Resolution would be placed on the agenda for the May meeting. Dr. Poston reminded the members that the May meeting would be the organizational meeting for the new Council.

Dean Barker expressed appreciation to all those members of Council and to others on the faculty who had assisted the College of Education last week in hosting the evaluation team from the State Department of Education.

Vice President Leathers observed that this was the last regular meeting of this Council. He considered it one of the best groups since he had come to Akron five years ago, and he commended them for the serious and high level discussions and the continuing improvement in the work of the body. He felt that many of the meetings would have earned commendation from the Trustees. He also conveyed his pride in the reactions he had received from individual members of the North Central and Ohio Department of Education evaluation teams recently on campus in their relationships with all the faculty. He wished to thank the faculty for their splendid cooperation and positive presentation of the climate on campus. Dr. Leathers reminded the Council that many of them would be returning for the organizational meeting for the new academic year which takes place at the regular May meeting. He assumed that all student and faculty representatives would be properly elected by their constituencies by that time. He hoped that their experiences had been rewarding as this Council had helped to move the University a little further ahead. He declared the meeting adjourned at 4:45 p. m.

Any comments concerning the contents of The University of Akron Chronicle may be directed to the Office of the President or to the Executive Director of University Relations and Development.

STANDING COMMITTEES FOR 1977-78

The Procedural Committee of University Council invites all faculty members to inform the Vice President and Provost by June 7 of any standing committee on which they would be interested in serving. The Procedural Committee will consider these assignments after Commencement. Announcement of membership will be made in advance of the fall 1977 quarter.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, April 21, 1977

THE UNIVERSITY OF AKRON
PROPOSED SEMESTER CALENDAR 1978-79

Summer Session II, 1978

August 25, Friday

End of Summer Session II

Fall Semester 1978 (75 Instructional Days)

August 28, Monday	Day and Evening Classes Begin
*September 4, Monday	Labor Day
*November 13, Monday	Veterans Day
*November 23-25, Thursday-Saturday	Thanksgiving Recess
November 27, Monday	Classes Resume
December 13, Wednesday	Final Instructional Day
December 14-16, 18-20, Thursday-Wednesday	Final Examination Period
December 22, Friday	Grades Due

Spring Semester 1979 (75 Instructional Days)

January 29, Monday	Day and Evening Classes Begin
*March 26-30, Monday-Friday	Spring Recess
April 2, Monday	Classes Resume
May 18, Friday	Final Instructional Day
May 21-26, Monday-Saturday	Final Examination Period
May 29, Tuesday	Grades Due
June 3, Sunday	Commencement

Summer Session 1979

June 11, Monday	First 5-week Session and 8-week Session Begin
*July 4, Wednesday	Independence Day
July 13, Friday	First 5-week Session Ends (24 Days)
July 16, Monday	Second 5-week Session Begins
August 3, Friday	Eight-week Session Ends (39 Days)
August 17, Friday	Second 5-week Session ends (25 Days)

Fall Semester 1979

August 27, Monday

Day and Evening Classes Begin

*University Closed

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/21/77, continued

RECOMMENDATIONS FOR THE FORMATION OF A FACULTY IMPROVEMENT PROGRAM
(Approved by University Council, April 21, 1977)

I. General Statement

The University of Akron is committed to the development of an academic community recognized for its achievement in contributing, transmitting and utilizing knowledge and ideas. An essential means for the faculty periodically to enhance its competence and widen its professional activity is a Faculty Improvement Program. The major purpose of the program is to provide an opportunity for professional growth and new or renewed intellectual achievement.

II. Eligibility

II.01 Any full-time faculty member¹ with at least seven academic years² of teaching service at The University of Akron and/or the Wayne General and Technical College may be granted professional leave for a period not to exceed one academic year to engage in further education, research, or any other activity approved by the Board of Trustees.

II.02 If the faculty member demonstrates that his or her project is better served by dividing the leave over two academic years, the split leave is permissible provided that such an understanding is reached before the leave is approved.

II.03 A faculty member who has completed professional leave must complete another seven years of service at The University of Akron and/or Wayne General and Technical College before he or she becomes eligible for another grant of professional leave.

II.04 Professional leave taken as part of the Faculty Improvement Program shall not be deemed to be in lieu of assignments in connection with a specific research, scholarly or creative program.

III. Compensation and Other Benefits

III.01 The University of Akron shall pay the faculty member for or during a period of professional leave a salary not to exceed the amount that would have been paid to such faculty member for performing his or her regular duties during the period of the leave. A faculty member shall receive not less than full pay for one quarter or one semester of professional leave and one-half pay for two or three quarters or two semesters of professional leave.

III.02 No faculty member shall, by virtue of being on professional leave, suffer a reduction or termination of his or her regular employee retirement or insurance benefits or of any other benefit or privilege he or she receives as a faculty member at The University of Akron. Whenever such a benefit would be reduced because of a reduction in the faculty member's salary

¹A full-time faculty member is one whose full-time responsibilities are to The University of Akron and who holds the rank of Instructor, Assistant Professor, Associate Professor or Professor.

²An academic year is considered equivalent to three quarters, two semesters, or a combination thereof, excluding summer sessions and leaves of absence.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/21/77, continued

RECOMMENDATIONS FOR THE FORMATION OF A FACULTY IMPROVEMENT PROGRAM, continued

III. Compensation and Other Benefits, continued

during the period of professional leave, the faculty member shall be given a chance to have the benefit increased to its normal level, in accordance with rules adopted by the Board of Trustees.

III.03 No professional leave shall be granted that requires a compensating addition to the permanent faculty of the University.³

IV. Method of Application and Selection

IV.01 Application for professional leave shall include a specific plan which shall be submitted to the department head⁴ prior to November 1 of the year preceding the professional leave. Each proposal shall be forwarded to the Vice President and Provost through the Dean of the College, and will include a statement as to how the faculty member's load is to be covered. The Vice President and Provost will submit to the President for review and transmission to the Board of Trustees those proposals which he recommends be approved. At each level of the foregoing process, faculty review committees may be appointed when appropriate.

IV.02 If the faculty member's proposal is not approved, specific reasons for the disapproval shall be given in writing to the applicant.

V. Accountability

Faculty members are expected to return to The University of Akron for at least one academic year after completion of their professional leave. At the completion of the professional leave, the faculty member shall submit to the President of the University a report detailing the attainments of the faculty member under this Professional Improvement Program.

³A fund will be established under the direction of the President of the University to receive monies from any person, foundation, corporation, political subdivision, or the Federal Government to support the Faculty Improvement Program of The University of Akron. This fund shall be used to support the salaries of part-time, temporary, or visiting faculty hired on a temporary basis to assume the duties of the faculty member on leave; to provide for unusual expenses of the faculty member on leave when such expenses are more than the faculty member's regular salary could be expected to cover; and for other expenses involved in the operation of the Faculty Improvement Program. Recommendations for the expenditures of such funds shall be forwarded from the Vice President and Provost to the President of the University for final action.

⁴Or division chairman, whichever is appropriate.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/21/77, continued
CURRICULUM CHANGES

The following curriculum changes, in accordance with the Curricula Change Process adopted by University Council on December 12, 1974, have had final approval by the Vice President and Provost, or through specific vote by University Council, all effective September 1977 unless otherwise indicated:

Correction, pages 39-40, The University of Akron Chronicle of March 1, 1977:

COLLEGE OF NURSING

Complete number (originally listed as 820:000-000) — page 39
820:670-671 Nursing Electives I and II. 3 credits each.

Title change— page 40
to read 820:619 Systems Approach to Psychiatric Nursing. 4 credits.

Changes approved since March:

BUCHTEL COLLEGE OF ARTS AND SCIENCES

Department of English

[AS-77-21]

Add 330:695 Scholarly Writing. 3 credits. Prerequisite, none, unless determined by the student's department. Enrollment limited to 15 students. A study of theories of good and bad writing styles and the forms of scholarly writing; with special attention to thesis and dissertation writing and the scholarly essay, and to the special requirements of journal articles. Class discussion and demonstration, drawn from scholarly and dissertation writing and from the students' own writing. The student's major department will determine if this course is creditable toward degree requirements.

Department of Modern Languages

[AS-77-18]

Add 352:351, 352, 353 Translation Course (French). 3 credits each quarter.
353:351, 352, 353 Translation Course (German). 3 credits each quarter.
357:351, 352, 353 Translation Course (Russian). 3 credits each quarter.
358:351, 352, 353 Translation Course (Spanish). 3 credits each quarter.
Description for all: Prerequisite, completion of 203 or permission of instructor.
Translation of business letters, sales brochures, etc. Prepares student for a career as a translator.

[AS-76-30]

Drop 352:205 French Readings for Non-Majors.
353:205 German Readings for Non-Majors.

Add 350:471-472-473/
571-572-573 Foreign Language Reading Proficiency. 3 credits each. Designed to develop skill in reading proficiency in a foreign language through a preliminary study of grammar and vocabulary and then extensive reading practice. Prepares student to fulfill graduate foreign language requirements. Major department determines how many credits earned count toward graduation.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/21/77, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued

Department of Psychology

[AS-77-13]

Change

Requirements for Master of Arts Degree

Option I: Completion of 45 credits of graduate work. Thesis required. [A doctoral student who has passed the Ph.D. qualifying examination and demonstrated research competencies may be granted upon petition to the faculty a master's degree.]

Option II: Completion of 45 credits of graduate work with no thesis required. Completion of course work, practicum and examinations in either Personnel Psychology, Clinical-Counseling Psychology, or Developmental Psychology.

I. Entrance Requirements

1. Fulfill admission requirements of the Graduate School and the following departmental requirements:

- a. Equivalent of psychology undergraduate major including a General or Introductory course, Statistics course and Experimental Psychology course.
- b. 3.00 GPA in psychology courses.
- c. Graduate Record Examination (GRE) Verbal, Quantitative and Advanced Psychology Test.
- d. Miller Analogies Test (MAT).
- e. Two letters of recommendation.

II. Course Requirements

1. Completion of 45 credits graduate psychology courses including M. A. core courses or equivalents, M. A. required courses and electives as specified in Psychology Department Graduate Student Manual.

- a. M. A. Core Courses—students are required to maintain at least a 3.00 GPA in core courses.

	Option I Thesis	Credits
375:600	<u>Advanced General Psychology</u>	4
375:601	<u>Industrial/Organizational Psychology</u>	4
375:602	<u>Personality and Social Psychology</u>	4
375:603	<u>Perceptual and Sensory Processes</u>	4
375:604	<u>Methods and Theories of Human Develop.</u>	4
375:605	<u>Clinical Psychology</u>	4

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/21/77, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued
Department of Psychology, continued

	Option II Non-Thesis	Credits
375:600	<u>Advanced General Psychology</u>	4
375:601	<u>Industrial/Organizational Psychology</u>	4
375:602	<u>Personality and Social Psychology</u>	4
375:604	<u>Methods and Theories of Human Develop.</u>	4
375:605	<u>Clinical Psychology</u>	4

b. Required Courses - Option I (Thesis)

347:671	<u>Advanced Behavioral Statistics I</u>	3
347:672	<u>Advanced Behavioral Statistics II</u>	3
375:606	<u>Thesis Research*</u>	2-6
375:753	<u>Organizational Psychology</u> (Industrial/Organizational MA only)	4

Required Courses - Option II (Non-Thesis)

347:671	<u>Advanced Behavioral Statistics I</u>	3
347:672	<u>Advanced Behavioral Statistics II</u>	3
375:607	<u>Practicum in Psychological Assessment and Interpretation</u>	6
375:753	<u>Organizational Psychology (Personnel Specialty only)</u>	4
375:780- 002	<u>Graduate Seminar in Clinical-Counseling</u> (Clinical specialty only. Register for seminar each quarter of 375:607 Practicum Registration)	2

III. M.A. Examinations

Option I: Qualifying Examination covering core course
subject areas.

Option II: Written and oral Comprehensive Examinations
in the specialty area.

*A doctoral student who has passed the Ph.D. qualifying examination and demonstrated
research competencies may be granted upon petition to the faculty a master's degree.

Department of Sociology

[AS-77-22]

Add 385:365 Special Topics in Sociology. 1-4 credits. Prerequisite, 385:100.
Special topics of interest to sociology majors and nonmajors which
are not covered in the regular course offerings. May be repeated.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/21/77, continued
CURRICULUM CHANGES, continued

COLLEGE OF EDUCATION

Department of Counseling and Special Education

[ED-77-11]

Change	560:600	<u>Seminar in Guidance.</u> 3 credits.
	to	
	560:600	<u>Introduction to Counseling.</u> 4 credits. An introduction to each of the counseling specialties offered in the Department plus a series of individual and group experiences to familiarize students with counseling procedures.
	560:601	<u>Student Personnel Services in Higher Education.</u> 4 credits.
	to	
	560:635	<u>Community and College Counseling.</u> 4 credits. Prerequisite, 560:600 or concurrent enrollment in 560:600 or permission. This course will provide an overview of counseling and personnel services as provided in community agencies, institutions and in private practice as well as in the higher education setting. Organization, administration, role, function, staffing and funding will be covered. Emphasis will be given to current status, problems, issues and trends in the various settings.
	560:602	<u>Orientation to Guidance.</u> 3 credits.
	to	
	560:633	<u>Secondary School Guidance.</u> 3 credits.
	560:603	<u>Guidance in the Elementary School.</u> 3 credits.
	to	
	560:631	<u>Elementary School Guidance.</u> 3 credits.
	560:611	<u>Counseling Services in Higher Education.</u> 3 credits.
	to	
	560:649	<u>Counseling and Personnel Services in Higher Education.</u> 4 credits.
	560:613-614-	<u>Field Experience-Master's.</u> 1-3 credits.
	615	
	to	
	560:685	<u>Field Experience-Master's.</u> 1-15 credits (may be repeated). Only eight (8) credits may be used toward a Master's Degree and only fifteen (15) credits may be counted toward a Doctor of Philosophy Degree.
	560:616	<u>Career Counseling: Theory and Practice.</u> 4 credits.
	to	
	560:647	<u>Career Counseling: Theory and Practice.</u> 4 credits.
	560:617	<u>The Interview.</u> 3 credits.
	to	
	560:641	<u>The Interview.</u> 4 credits.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/21/77, continued
CURRICULUM CHANGES, continued

COLLEGE OF EDUCATION, continued

Department of Counseling and Special Education, continued

	560:618	<u>Counseling: Theory and Philosophy.</u> 3 credits.
	to	
	560:643	<u>Counseling: Theory and Philosophy.</u> 4 credits.
	560:619	<u>Techniques of Counseling.</u> 3 credits.
	to	
	560:651	<u>Techniques of Counseling.</u> 4 credits.
	560:620	<u>Group Counseling.</u> 3 credits.
	to	
	560:653	<u>Group Counseling.</u> 4 credits.
	560:625	<u>Seminar in Counseling and Special Education.</u> 3 credits.
	to	
	560:677	<u>Seminar in Counseling and Special Education.</u> 4 credits.
	560:699	<u>Research in Education.</u> 1-6 credits.
	to	
	560:699	<u>Research in Counseling.</u> 1-6 credits.
	560:701	<u>Organization and Administration of Guidance Services.</u> 3 credits.
	to	
	560:659	<u>Organization and Administration of Guidance Services.</u> 4 credits.
Add	560:655	<u>Family Counseling.</u> 4 credits. Prerequisite, 560:653. This course is designed to provide a comprehensive overview of the field of family counseling. Counselors and individuals in related fields will review materials from selected areas of developmental psychology, sociology and counseling relevant to family counseling, explore the functions of the family, gain knowledge of theories and approaches to family counseling, and learn basic skills involved in conducting family counseling. Role playing and video/audio taping will be used to facilitate the learning process and evaluate the skills learned.
	560:661	<u>Seminar: Elementary School Counseling.</u> 4 credits. Prerequisites, 560:645, 655, 657. This is an advanced course designed for students intending to pursue a career in guidance and counseling at the elementary school level. An intensive study of six primary models for understanding, explaining and modifying human behavior will be conducted. This will be followed by an exploration of broad based techniques and methods useful with individuals and groups of children in the classroom setting. Finally, an examination of guidance materials and programs currently available through commercial and educational institutions for use in the elementary classroom will be conducted.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/21/77, continued
CURRICULUM CHANGES, continued

COLLEGE OF EDUCATION, continued

Department of Counseling and Special Education, continued

- 560:663 Seminar: Secondary School Counseling. 4 credits. Prerequisites, 560:633, 643, 645 and 647. A study of many of the specific guidance techniques and materials used by counselors in working with students, faculty and parents.
- 560:665 Seminar: Community and College Counseling. 4 credits. Prerequisites, 560:635 or permission. A seminar in which majors in community and college counseling may explore and discuss topics of special concern. The specific topics to be explored are determined each quarter based upon the needs of the students.
- 560:671 Counseling Clinic. 1-5 credits (may be repeated). Prerequisite, permission of instructor. No more than five (5) hours may be counted toward a Master's Degree. Closely supervised application and integration of diagnostic, counseling and consulting skills in a clinical setting.

Change

MASTER'S DEGREE PROGRAM

Counseling Courses: Level I, Familiarization

		<u>Credits</u>
560:600	<u>Introduction to Counseling</u>	4
560:635	<u>Community and College Counseling</u>	4
560:633	<u>Secondary School Guidance</u>	3
560:631	<u>Elementary School Guidance</u>	3
560:649	<u>Counseling and Personnel Services in Higher Education</u>	
560:647	<u>Career Counseling: Theory and Practice</u>	4
560:641	<u>The Interview</u>	4
560:643	<u>Counseling: Theory and Philosophy</u>	4
560:645	<u>Evaluation and Diagnosis of Learning Problems</u>	4

Counseling Courses: Level II, Demonstration

560:651	<u>Techniques of Counseling</u>	4
560:653	<u>Group Counseling</u>	4
560:657	<u>Consultant</u>	4
560:661	<u>Seminar: Elementary School Counseling</u>	4
560:663	<u>Seminar: Secondary School Counseling</u>	4
560:659	<u>Organization and Administration of Guidance Services</u>	4
560:665	<u>Seminar: Community and College Counseling</u>	4
560:655	<u>Family Counseling</u>	4

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/21/77, continued
CURRICULUM CHANGES, continued

COLLEGE OF EDUCATION, continued

Department of Counseling and Special Education, continued

MASTER'S DEGREE PROGRAM, continued

Counseling Courses: Level III, Application

		<u>Credits</u>
560:671	<u>Counseling Clinic</u>	1-5
560:675	<u>Practicum in Counseling</u>	5
560:677	<u>Seminar in Counseling and Special Education</u>	4
560:699	<u>Research in Counseling</u>	1-6

Elementary School Counseling Option:

Required Degree Courses Taught in the Department of Counseling and Special Education

560:600	<u>Introduction to Counseling</u>	4
560:631	<u>Elementary School Guidance</u>	3
560:643	<u>Counseling: Theory and Philosophy</u>	4
560:645	<u>Evaluation and Diagnosis of Learning Problems</u>	4
560:647	<u>Career Counseling: Theory and Practice</u>	4
560:651	<u>Techniques of Counseling</u>	4
560:653	<u>Group Counseling</u>	4
560:657	<u>Consultant</u>	4
560:659	<u>Organization and Administration of Guidance Services</u>	4
560:661	<u>Seminar in Elementary School Counseling</u>	4
560:671	<u>Counseling Clinic (1-5 hours)</u> (required: one credit hour in career counseling and one credit hour in test interpretation)	2
560:675	<u>Practicum in Counseling</u>	5
561:540	<u>Developmental Characteristics of Exceptional Individuals</u>	4
Subtotal		50

Required Courses Taught in the College of Education Foundations Department
(A minimum of thirteen (13) quarter hours is required.)

510:600	<u>Philosophies of Education</u> or	4
510:611	<u>Seminar: Cultural Foundations of Education</u>	4
510:602	<u>Behavioral Bases of Education</u> or	4
510:620	<u>Seminar: Human Development</u>	4
510:603	<u>Techniques of Research</u>	5
Subtotal		13

Total number of quarter hours required for the Elementary School Counseling Option	63
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APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/21/77, continued
CURRICULUM CHANGES, continued

COLLEGE OF EDUCATION, continued

Department of Counseling and Special Education, continued

MASTER'S DEGREE PROGRAM, continued

Secondary School Counseling Option:

Required Degree Courses Taught in the Department of Counseling and Special Education

		<u>Credits</u>
560:600	<u>Introduction to Counseling</u>	4
560:633	<u>Secondary School Guidance</u>	3
560:643	<u>Counseling: Theory and Philosophy</u>	4
560:645	<u>Evaluation and Diagnosis of Learning Problems</u>	4
560:647	<u>Career Counseling: Theory and Philosophy</u>	4
560:651	<u>Techniques of Counseling</u>	4
560:653	<u>Group Counseling</u>	4
560:659	<u>Organization and Administration of Guidance Services</u>	4
560:663	<u>Seminar in Secondary School Counseling</u>	4
560:671	<u>Counseling Clinic (1-5 hours)</u> (required: one credit hour in career counseling and one credit hour in test interpretation)	2
560:675	<u>Practicum in Counseling</u>	5
561:540	<u>Developmental Characteristics of Exceptional Individuals</u>	4
Subtotal		46

Required Courses Taught in the College of Education Foundations Department
(A minimum of thirteen (13) quarter hours is required.)

510:600	<u>Philosophies of Education</u>	4
	or	
510:611	<u>Seminar: Cultural Foundations of Education</u>	4
510:602	<u>Behavioral Bases of Education</u>	4
	or	
510:620	<u>Seminar: Human Development</u>	4
510:603	<u>Techniques of Research</u>	5
Subtotal		13
Electives: Four Credit Hours		4

Total number of credit hours required for Secondary School Counselor Option	63
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APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/21/77, continued
CURRICULUM CHANGES, continued

COLLEGE OF EDUCATION, continued

Department of Counseling and Special Education, continued

MASTER'S DEGREE PROGRAM, continued

Community and College Counseling Option (name changed from College-Adult Counselor and Employment Counseling):

Required Degree Courses Taught in the Department of Counseling and Special Education

		<u>Credits</u>
560:600	<u>Introduction to Counseling</u>	4
560:635	<u>Community and College Counseling</u>	4
560:643	<u>Counseling: Theory and Philosophy</u>	4
560:645	<u>Evaluation and Diagnosis of Learning Problems</u>	4
560:647	<u>Career Counseling: Theory and Practice</u>	4
560:651	<u>Techniques of Counseling</u>	4
560:653	<u>Group Counseling</u>	4
560:665	<u>Seminar in Community and College Counseling</u>	4
560:671	<u>Counseling Clinic (1-5 hours)</u>	2
	(required: one credit hour in career counseling and one credit hour in test interpretation)	
560:675	<u>Practicum in Counseling</u>	5
	Subtotal	39

A minimum of one course must be elected from each of the following foundation areas. The number of required hours in foundation studies is a minimum of 12 quarter hours. Availability of electives in foundations is dependent upon the student having completed course prerequisites.

A. Behavioral Studies

310:570	<u>Biology of Behavior</u>	3
375:500	<u>Abnormal Psychology</u>	5
375:503	<u>Personality</u>	4
375:512	<u>Psychology of Learning</u>	4
375:620	<u>Experimental Developmental Psychology</u>	1-4
375:701	<u>Theories of Personality</u>	4
375:727	<u>Psychology of Aging</u>	4
510:602	<u>Behavioral Bases of Education</u>	4
510:620	<u>Seminar: Human Development</u>	4
510:631	<u>Operant Control of Behavior</u>	4

B. Humanistic Foundations

360:524	<u>Existentialism</u>	4
360:564	<u>Philosophy of Science</u>	4
370:503	<u>Contemporary Political Ideas</u>	5
385:515	<u>Contemporary Sociological Theories</u>	4
385:530	<u>Social Structure and Personality</u>	4

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/21/77, continued
CURRICULUM CHANGES, continued

COLLEGE OF EDUCATION, continued

Department of Counseling and Special Education, continued

MASTER'S DEGREE PROGRAM, continued

B. Humanistic Foundations, continued

		<u>Credits</u>
385:536	<u>Sociology of Education</u>	4
510:600	<u>Philosophy of Education</u>	4
510:611	<u>Seminar: Cultural Foundations of Education</u>	4
510:709	<u>History and Philosophy of Higher Education</u>	4

C. Research

340:599	<u>Historical Methods</u>	3
347:671	<u>Advanced Behavioral Statistics</u>	3
347:672	<u>Advanced Behavioral Statistics</u>	3
347:673	<u>Advanced Behavioral Statistics</u>	3
510:603	<u>Techniques of Research</u>	5
510:711	<u>Statistics in Education</u>	4

Subtotal 12

Electives (Students must meet elective prerequisites) 9

Total number of credit hours required for the Community
and College Counselor Option 60

COLLEGE OF FINE AND APPLIED ARTS

Department of Art

[FA-76-9]

Add	710:202	<u>History of Art Survey I.</u> 4 credits. Prerequisite, sophomore standing or permission of the instructor. An introductory study of the architecture, sculpture, painting, and minor arts from Prehistoric times through the Byzantine time period.
	710:203	<u>History of Art Survey II.</u> 4 credits. Prerequisite, 202 or permission of the instructor. An introductory study of the architecture, sculpture, painting, and the minor arts from the Early Medieval time period through the Renaissance in Northern Europe.
	710:204	<u>History of Art Survey III.</u> 4 credits. Prerequisite, 203 or permission of the instructor. An introductory study of architecture, sculpture, painting, and the minor arts from the Baroque Style in Italy through the late Twentieth Century art of the Western World. The development of photography and its application as an art form will be integrated into the artistic styles of the Twentieth Century.

Department of Home Economics and Family Ecology

[FA-76-12]

Add	740:430	<u>Computer Assisted Food Systems Management.</u> 4 credits. Prerequisites, 740:412 or 414, 740:416 and permission. Use of computer programs in the application of management concepts for food service systems.
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APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 4/21/77, continued
CURRICULUM CHANGES, continued

COMMUNITY AND TECHNICAL COLLEGE
Division of Associate Studies
[CT-77-7]

Change in Requirement for Child Development Option only in the Educational Technology Program:

Substitute 242:170 Business Mathematics for
110:211 Numbers Communication

PROJECTS APPROVED BY THE FACULTY RESEARCH COMMITTEE 1976-77

April 11, 1977

Dr. Guy S. Alitto	\$ 1,200
"Local Elites and Social Change in Republican China"	
Dr. Roger J. Bain	1,185
"Stratigraphy and Petrology of the Middle Monongahela Group in Southeastern Ohio"	
Dr. J. Wayne Baker	300
"Covenant, History and Reformation in the Thought of Heinrich Bullinger"	
Dr. Arthur E. Burford	1,570
"Comparison of Aerial Photo and Field Interpretation with Remote Sensing Interpretation in a Major, Intensely Deformed Synclinorium"	
Drs. Mamerto Chu and Joseph Lestingi	2,794
"Hydroelastic Tests of Cylindrical Shells"	
Dr. Michael F. Farona	1,446
"1. Insertion of Carbon Monoxide in Catalyzed Reactions of Olefins and Acetylenes. 2. Oxidation of Olefins with Molecular Oxygen"	
Dr. William A. Francis	254
"An Interview with Novelist Vance Bourjaily"	
Dr. Vern R. Harnapp	1,664
"Ground Truth Acquisition for Landsat Imagery of Gulf Coast Mexico"	
Dr. George W. Knepper	600
"Heart of America: The Old Northwest in Modern Times"	
Dr. Daniel Nelson	600
"Labor Revolution: The Rise of the United Rubber Workers Union, 1933-42"	
Dr. Mario J. Picconi	1,300
"Adjustment of Common Stock Returns to the Listing Decision"	
Dr. David Nicholas Ranson	450
"A Commentary on Greene's Spanish Masquerado"	
Dr. Gary E. Sellers	750
"Comparative Regulatory Analysis in the Cable Television Industry: State and Local Franchising"	
TOTAL	\$14,113