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Faculty Senate Chronicle April 1, 1980

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the university of akron
Chronicle

a report to the faculty of
the university of akron



1979-80, No. 7 (32 pages)

April 1, 1980

AD HOC COMMITTEE OF UNIVERSITY COUNCIL

The University Council at its meeting on March 20, 1980, authorized the formation of an Ad Hoc Committee on the United Way to plan and implement the campus participation in the 1980 United Way Campaign. The Council has requested all administrative, faculty and staff personnel wishing to serve in this endeavor to volunteer immediately by sending their names to the University Council Secretary, Dr. Bruce Holland, Olin Hall 365. The deadline is Monday, April 7.

The 19-member Ad Hoc Committee will be constituted as follows: one representative from each of the eight degree-granting Colleges (Buchtel College of Arts and Sciences, Business Administration, Community and Technical, Education, Engineering, Fine and Applied Arts, Law and Nursing); one representative each from Bierce Library, Office of Planning, University Relations, Administration, and Physical Plant; two representatives each from Office of Student Affairs, Office of Business and Finance, and Staff.

The Procedural Committee of University Council will appoint the Ad Hoc Committee and announce the membership at the April 17 meeting of University Council. The new group should thus have the lead time to encourage the campus to share significantly in this important annual community effort.

COMMENCEMENT EVENTS

The 108th annual spring Commencement will take place at the Coliseum on Sunday afternoon, May 25, 1980, at 2 p.m. The 27th annual joint Army and Air Force Commissioning will be observed on Saturday morning, May 24, 1980, at 11 a.m. in John S. Knight Auditorium. The President's reception for the graduates and their families and their faculty will again be held at Thomas Hall, from 3 to 5 p.m. on Sunday, May 18, 1980. The University Recognition Luncheon honoring retiring faculty has been scheduled for Friday, May 9, 1980 in the Hilltop Room of the Gardner Student Center at 12:30 p.m. The Alumni Office will announce its Outstanding Teaching Award at that time. The annual Alumni Banquet will also be held in the Hilltop Room on Saturday evening, June 7, with its traditional awards. Details concerning all of these events will be circulated well in advance of the above dates.

UNIVERSITY DATES

- April 11 Thomas Hall presents the American Theatre Production of the Broadway hit, "Deathtrap", 8:15 p.m.
- April 13 Travelog with Ralph Franklin narrating "Grecian Holiday", Thomas Hall, 2:30 p.m.
- April 15 Tuesday Musical Club presents Peter Zazofsky, violinist, Thomas Hall, 8:15 p.m.
- April 17 Regular meeting of University Council, Leigh 307, 3 p.m.
- April 22 Akron Symphony Orchestra, Louis Lane conducting, Thomas Hall, 8:15 p.m.
- April 25-26 Thomas Hall presents Pilobolus Dance Theatre, 8:15 p.m.
- April 27 Travelog with Bob Roney narrating "California Wilderness", Thomas Hall, 2:30 p.m.

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MINUTES OF MEETING OF UNIVERSITY COUNCIL, March 20, 1980

The regular meeting of the University Council was called to order by the Chairman, Vice President Noel L. Leathers, at 3 p.m. on Thursday, March 20, 1980, in Leigh Hall 307.

Forty-four of the 68 members of Council (including one ex officio, for 1979-80) were present. Those absent with notice were Dr. J. Bee (on professional leave this spring), Dr. T. Brittain, Mrs. D. Castle, Dr. M. d'Amico, Dr. L. DeYoung, Miss D. Dobrindt, Mr. J. Edminister, Dr. C. E. Griffin, Miss J. Haspeslagh, Dr. A. Krigline, Dr. I. MacGregor, Mr. J. Mercer, Dr. A. Noble (on professional leave this spring), Interim Dean A. Rakas, Dr. Richard Roberts (on professional leave this spring), Dr. R. Saslaw, Mr. R. Shaw, Dean R. Weyrick. Others absent were Mr. D. Burrowbridge, Miss M. Hiss, Mr. J. Lytle, Mr. W. Medley, Mr. T. Parks, Mr. D. Van Doros.

The Chairman called for consideration of the minutes of the meeting of University Council of February 21, 1980, as printed in The University of Akron Chronicle of March 1, 1980. Since there were no corrections or additions, they were approved as printed.

Since President Guzzetta was delayed in arriving, Dr. Leathers called upon Dr. Holland to report for the Procedural Committee which had met on March 3 to set the agenda for today's meeting. The Committee had also recommended that President Guzzetta appoint an ad hoc committee of University Council to plan and implement the University's 1980 United Way campaign. It would consist of a representative from each College and others from administrative and staff personnel:

- One representative from each of the eight degree-granting Colleges (Buchtel College of Arts and Sciences, Business Administration, Community and Technical, Education, Engineering, Fine and Applied Arts, Law and Nursing)
- One representative from Bierce Library
- Two representatives from the Office of Student Affairs
- One representative from the Office of Planning
- Two representatives from the Office of Business and Finance
- One representative from University Relations
- One representative from Administration
- Two representatives from Staff
- One representative from Physical Plant

If Council approves this 19-member committee, all administrative, faculty and staff personnel wishing to volunteer should send their names to the Council Secretary, Dr. Bruce Holland, Olin 365, by Monday, April 7. This notice should also appear in the April 1 Chronicle. The Committee membership would be announced at the next regular meeting of University Council, on April 17. Council accepted this recommendation.

The Chairman then welcomed Dr. Guzzetta, who said that many current issues had been discussed at the recent meeting of the Faculty Advisory Committee to the President and at the President's Open Faculty Forum. However, he would be pleased to respond to any questions which Council might have. Dr. Lieberman asked about the projections for enrollment next fall. The President said that freshman registration might be down somewhat, but transfers would be up; and there have been increasing requests for housing, in fact more than our residence halls can accommodate right now. The state feels that our type of urban institution should not expand in this regard, but even people within commuting distance are asking for housing as a result of the energy crunch. Because of the changing economy Dr. Guzzetta added that it may be necessary to restructure some of our academic programming, and to raise fees because of inflation.

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 3/20/80, continued

The President stated that the state subvention may change (Vice Presidents Leathers and Duff are on the state committees on revising the formula), and there is some consideration being given to basing part of this subvention on fixed costs, and on other as yet undetermined variables. He hoped that our student credit hour production will remain virtually the same since part of the final formula will relate to enrollment. The administration currently is budgeting on the possibility of a lower subvention since we were not allocated our higher earned amount last year. State revenues are down, and if this trend continues, all state budgets might be reduced by two percent. He felt, however, that The University of Akron is as well off as any of the state institutions.

Mr. Finan asked if faculty on one-half professional leave would have a reduction of benefits from the STRS. Dr. Poston answered that a full payment must be made to continue the full coverage but this will require STRS payments from both the individual and the University.

The President also mentioned to Council that there is still no word on the capital improvement budget which is still in committee in the Ohio General Assembly. He concluded his remarks by saying that the decision about a new basketball coach appointment had not been made as yet.

Continuing with the reports of the standing committees, Dr. Poston presented the recommendations of the Academic Policies, Curriculum and Calendar Committee, referring to the summary distributed to the members of Council.

Dr. Poston presented AS-79-29 to include a Counseling Option in the Ph. D. program in Psychology. He moved its adoption. The motion was seconded and carried.

[All curriculum changes are included in the Appendix to these minutes, and will be effective September 1980 unless otherwise indicated.]

Dr. Poston presented AS-80-14 to include a Cooperative Education Program in Mathematical Sciences. He moved its adoption. The motion was seconded and carried.

Dr. Poston presented AS-80-15 with changes in the requirements for the Social Sciences Division major. He moved its adoption. The motion was seconded and carried.

Dr. Poston presented AS-80-16 with changes in the requirements for the Humanities Division major. He moved its adoption. The motion was seconded and carried.

Dr. Poston presented AS-80-18 with the addition of another baccalaureate degree in Buchtel College, a B.S. in Cytotechnology. He moved its adoption. The motion was seconded and carried. This is the expansion and transfer of the two-year associate program from Community and Technical College.

Dr. Poston presented AS-80-18 with the change in the Master of Arts in History. He moved its adoption. The motion was seconded and carried.

Dr. Poston presented ED-80-14 including an Option in Higher Education Administration in the Doctor of Education degree in Educational Administration. He moved its adoption. The motion was seconded and carried.

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 3/20/80, continued

Dr. Poston then presented BA-80-6 which provided for Joint Programs—MBA/JD and MT/JD through the College of Business Administration in cooperation with the School of Law. He moved its adoption. The motion was seconded.

Dr. Leathers asked about this provision, "...applicants to the joint programs will have to be separately admitted to the Law School and the College of Business Administration." He wanted assurance that this would not be a unilateral roadblock. Dr. Gent said that this program had been discussed and approved by Graduate Council; Dean Dunlap was sure that student applications would be cooperatively approved. He cited the interest already generated in both programs. The motion was put to a vote and carried.

Dr. Poston presented FA-80-10, concerning a change in thesis requirements for the Master of Music—Music Education Option. He moved its adoption. The motion was seconded and carried.

Dr. Poston presented FA-80-27 which added an Option in Arts Management to the M.A. degree. The Graduate Council has voted affirmatively on this change. He moved its adoption. The motion was seconded and carried.

Dr. Poston presented a combination of CT-80-14 and 15, which resulted in the addition of a Certificate Program in Secretarial Science with two Options—in Administrative Secretarial and in Word Processing. He moved its adoption. The motion was seconded and carried.

Resuming the reports of the standing committees, the Chairman called upon Dr. Barker for the Athletics Committee. He said that they had been searching for a basketball coach. Although the President had mentioned that the final selection had not been made, he assured the Council that the announcement would be made soon.

In response to Dr. Stuyvesant's query concerning recruiting, Dr. Barker said that the present coaches are still active in this regard, and that they are all aware of its importance.

Dr. McGucken wondered why the Search Committee for the new Coach did not include any elected faculty, meaning no reflection on those presently serving. He thought that University Council elected members should have been represented. Dean Barker explained that the Search Committee has no authority except to act in an advisory capacity.

Dr. Leathers added that whether committee members are among those elected to University Council or appointed by the Procedural Committee, they all have equal voice and are chosen to give balance as well as collegiate representation on Council committees. Only elected members come to Council and the reports are by the chairman who is a Council member.

Dr. Rogers noted that there are many Search Committees active on the campus now and they are not necessarily related to Council. He could see no connection between a Council committee and the search for a basketball coach.

When Dr. McGucken stated that he thought the Committee on Athletics should be included in the search, Dean Barker responded that the Search Committee reported to the full Athletics Committee.

On behalf of the Campus Facilities Planning Committee, Dr. Taylor reported that they had met on March 10 with Dr. MacGregor who had informed them of the status of various construction projects. Renovations in Crouse and Zook Halls are nearly completed. The Spicer Hall addition to

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 3/20/80, continued

provide space for a communications antenna for the City of Akron is proceeding well. Plans for the Teledyne-Olson Building to house the Department of Art will have to be revised since cost estimates exceed available funds. Refacing of the building is one item which is expected to be delayed. The West Campus Parking Deck is nearing completion. Plans for remodeling and adding to the Akron Textile Products Building for the Computer Center are on schedule and the move to the facility is expected in January 1981. The new Physical Education Building has not been started since the Legislature has not yet passed the capital appropriations bill. It is now almost certain that new bids will be required. Dr. MacGregor had also mentioned that the state has appropriated funds for an "energy audit" of all buildings on all campuses, and some buildings have already been surveyed on our campus, including Bierce Library.

Dr. Cone, chairman of the Library and Learning Resources Committee, stated that it has dealt with only one issue during the year—the allocation of the 1979-80 library materials budget. The 1978-79 LLRC had recommended that no allocations should be made until a core list of serials was established and the problem of the increasing costs of serials studied. These costs would be a major consideration when allocations were made to colleges, academic departments or divisions and programs. At the October 6 organizational meeting of the LLRC, a budget subcommittee was appointed and charged to make allocation recommendations following the recommendations of the previous LLRC. From October 1979 to February 1980 the budget subcommittee met regularly, hearing reports and suggestions from the head of the Serials Department, all of the research librarians, the Assistant Librarian for Research Services and Dr. Leathers. Committee members also contacted faculty members to understand their special problems. After these proceedings, the subcommittee met with the University Librarian and discussed the allocation of the 1979-80 materials budget. On March 18 the subcommittee report was presented to the full LLRC which endorsed it unanimously. The University Librarian is notifying department heads of these allocations. A major change in policy for allocating funds will be effective July 1, 1980. One amount will be allocated for both new purchases and serials renewals. The present budget subcommittee expects to have 1980-81 allocations made before July 1, 1980. The LLRC asked that those faculty on the budget subcommittee be reappointed to the LLRC for 1980-81 because of their understanding and knowledge of the current library requirements and budgetary restraints.

Dr. Leathers commended the committee for its hard work and its insistence on sustaining the growth of the Library collection. He agreed with the importance of reappointing the budget subcommittee, and would recommend this consideration to the 1980-81 Procedural Committee when it convenes to name the 1980-81 University Council committees.

Dr. Chiou-Shiun Chen reported that the Reference Committee had completed its evaluation of the work of the Library and Learning Resources Committee in line with the functions outlined in the Addendum to the Bylaws of the University Council. The Reference Committee had held discussions with 11 faculty members who had served on the Committee within the last three years, and with the University Librarian and three of his staff. There was apparently some concern that the LLRC had not always been invited to participate in building plans, in the moving of collections to other locations, in advising on budgetary allotments, and in not being solicited for advice on issues of substance, or if so, in having their advice given serious consideration. The Librarian does have the authority, and the Committee's recommendations can only be advisory. Both the Library staff and the faculty agree that the current make-up of the Committee is not representative of each discipline on the campus, if not each College. The Reference Committee, in light of the present Council listing of the LLRC's functions, and the role of the Librarian as officially approved by the Board, while sharing Dr. McGucken's conviction that the faculty should play a more active role in the general policies of the University Library, could not support Dr. McGucken's proposed amendment to the Bylaws of the University Council as recorded on page 7 of the December 1, 1979 University Chronicle (minutes of November 15, 1979).

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 3/20/80, continued

Chairman Leathers said that the Reference Committee had taken a hard look at many aspects of committee responsibilities.

When Dr. McGucken asked if the Reference Committee had any recommendation, Dr. Chen replied that it did not have anything else specific to offer at this time.

Dr. McGucken was of the impression that the Reference Committee would consider substantive changes in the Bylaw proposals, and that the proposed amendment could be taken from the table and voted upon next month.

Dr. Chen did not understand it that way, and apologized if the committee had not fulfilled its assignment. He said that although it had no recommendation now, it would meet and make a further report for next month's Council meeting.

Mr. Jamison commented that it was a committee's prerogative not to recommend, but that Council could vote to take the proposal from the table.

Dr. McGucken preferred to leave the motion on the table until the matter had been considered further.

Dr. Leathers suggested that members of Council refer to the motion as recorded in the December University Chronicle, page 7, then on the basis of today's discussion, take it up at the April meeting.

Dr. Vander Ark then informed the Council of the meeting of the Faculty Advisory Committee to the Chancellor of the Ohio Board of Regents, held on March 6, 1980. He mentioned that there had been some concern about private institutions moving into the state without conforming to local standards. His report appears in the Appendix to these minutes. Since Chancellor Moulton will be in England and the April Advisory Committee will not meet until after the next Council meeting, Dr. Vander Ark requested that Dr. Leathers speak to Council on April 17. Dr. Leathers has been appointed Chairman of the Regents' Library Subcommittee dealing with new funding systems.

Mr. Nolte inquired about two-year programs for associate degrees being expanded in the state. Dr. Leathers said that these are being screened by Dr. Lerner's office.* Although new colleges are not needed in the state, some may be approved as a political move. All associate degree programs go through a five-year cycle in a continuous review. Our Community and Technical College is among the top two-year schools in the state in productivity.

Provost Leathers added that The University of Akron needs more housing, and that surveys reveal that two out of three students in engineering do not commute. He proposed that Dean Hansford be invited to show his fine charts on enrollment and housing to Council at the April 17 meeting.

Under "Old Business" Dr. Stuyvesant thanked Dr. Holland for introducing his proposed amendment to the Bylaws of University Council at the February meeting and moving that it be tabled. Dr. Stuyvesant then moved to take the proposal from the table, which was seconded and carried. (This appears on page 6 of the March 1, 1980 Chronicle.)

At Dr. Leathers' invitation, Dr. Stuyvesant explained that this proposal originated through the AAUP and Dr. Grunberg to give emeriti an opportunity to discuss and bring questions to Council.

*Vice Chancellor for Two-Year Campuses, Ohio Board of Regents

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 3/20/80, continued

Mr. Jamison noted that Article VII, Section d. of the Council Bylaws provides for attendance of any nonmembers at Council meetings, and also for the opportunity to speak. He, therefore, did not see the necessity for any special provision in this connection.

Dr. Ruth Roberts thought that if emeriti were identified, other emeriti could more readily make their opinions known. Mr. Finan and Dr. Gerhart joined in supporting the amendment.

Dr. Leathers observed that Dr. Stuyvesant's original rationale used the word "emeriti", whereas the actual wording of the amendment used "retired". He emphasized the difference, and that the "retired" meaning should be understood in voting.

The motion to amend Article III of the Bylaws of the University Council by adding a new Section g. —"One retired University of Akron faculty member, appointed by the President of the University, to be an ex officio and nonvoting member"—was put to a vote and carried.

The Provost added that Article III, Section b. provides that the President may appoint three other administrators and that possibly Dr. Stuyvesant's motion could be incorporated there. Inasmuch as this is a Bylaw amendment it must now be reported to the Board of Trustees; the final wording, if the idea is accepted, could be changed.

Under "New Business", Dr. Stuyvesant introduced the following resolution:

Whereas current Federal and State Legislation tends either to remove mandatory retirement age altogether or to fix it at a minimum age of 70 years without, however, fixing any maximum age,

And whereas some emeriti* wish to continue their scholarly work and their contact with students beyond the age of 70 years,

Be it resolved that emeriti* may teach part-time on both the graduate and undergraduate levels on a term by term basis beyond the age of 70 years provided that there is an actual need for their services;

Be it further resolved that there be no maximum age limit for such part-time teaching and that the employment of emeriti* as part-time lecturers be continued as long as there is an actual need for their services.

*Later changed to "retirees"

In discussion it was agreed to change the word "emeriti" to "retirees". It was also pointed out that the last paragraph was redundant.

Mr. Finan advocated modifying the part-time teaching contracts to permit more than five years.

Dr. Leathers pointed out that the Board had responded to University Council request in adopting the early retirement program, which leaves administrative retirement age at 65, but permits teaching to 70. He cited the amended section of the Board Regulations, Division A, Article III, Section 7, adopted in June 1979 providing for limited employment after retirement, adding that this resolution would eliminate the limit of years (now five). The Board did not want to penalize any of the faculty in the interim years under the retirement plan. Dr. Stuyvesant's resolution, he clarified, would apply only to emeriti teaching part-time, and not the phase-down plan.

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 3/20/80, continued

Dr. Farona questioned who would determine the "actual need" as mentioned in the first paragraph of the actual resolution.

Dr. Lehrman thought such persons would be hired at the discretion of the department.

Dr. Leathers cited the differences again between emeriti (and their qualifications by length of teaching, etc.) and retirees. Mr. Nolte thinks that under new state laws, the Board can employ anyone over 70 on a part-time basis.

Mr. Jamison wondered whether this would apply to off-campus teachers as part-time or only those already on the faculty. He also questioned to whom this resolution should be addressed.

Dr. Stuyvesant observed that his group had not thought about all of these aspects and probably the matter should be referred to the Board for consideration.

Dr. Gerhart opined that the State Civil Service requires retirement at 70 and this has been interpreted as applying to all employees, campus and off-campus.

Dr. Leathers asked what route the Council would recommend to proceed with the resolution.

Dr. Stuyvesant moved that the resolution be referred to the Academic Policies, Curriculum and Calendar Committee for refinement and report back at the April Council meeting. The motion was seconded.

Dr. Taylor mentioned that the Ohio Revised Code provides "may retire at 70".

It was noted that all universities and schools in Ohio operate under the 70 provision.

Dr. Stuyvesant was of the opinion that part-time faculty were not limited under the Code.

The motion to refer the proposed resolution to the Academic Policies Committee was put to a vote and carried.

The meeting was adjourned on motion at 4:30 p. m.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, March 20, 1980

CURRICULUM CHANGES

SCHOOL OF LAW

Pursuant to prior University Council authorization (Minutes, February 19, 1970, page 12 of the Faculty Bulletin, March 5, 1970 issue), I certify that the following course changes have been duly adopted by the Faculty of the School of Law at its February 14/16, 1980 meeting, all to be effective the fall semester 1980 and thereafter, and are submitted for filing with the University Council Minutes.

Albert S. Rakas, Interim Dean

Drop	9200:609	<u>Evidence II.</u> 1 credit.
Change title	9200:608 9200:608	<u>Evidence I.</u> 3 credits. <u>TO</u> <u>Federal Rules of Evidence.</u> 3 credits. Covers all of the Federal Rules of Evidence which apply to United States District Courts, United States Courts of Appeals, the Court of Claims and to United States Magistrates. These Rules are widely copied by state courts.
Add	9200:693	<u>Probate Practice.</u> 2 credits. Prerequisites, 9200:685 and 9200:686. Intestate and testamentary administration, including the probating of a will, presentment of claims, the inventory, settlement and distribution, and will contests. The Ohio Probate Code will be the model.

The following curriculum changes, in accordance with the Curricula Change Process adopted by University Council on December 12, 1974, have had final approval by the Vice President and Provost, or through specific vote by University Council, all effective September 1980 (unless otherwise noted):

BUCHTEL COLLEGE OF ARTS AND SCIENCES

Department of Biology

[AS-80-18]

Add	3130:401	<u>Introduction to Cytology.</u> 1 credit. A brief course in which by means of lecture and demonstration the student becomes familiar with the cytotechnologist's role and with the cytology laboratory. Areas covered include the historical background of clinical cytology, microscopy, and basic histology.
	3130:410	<u>Cytopreparation.</u> 2 credits. Combined lecture and laboratory of the different cytologic techniques, stain preparation, staining procedures, mounting and cover slipping of specimens. Also included are pertinent laboratory measurements, record keeping and safety measures for the cytopreparation laboratory.
	3130:411	<u>Gynecologic Cytopathology.</u> 5 credits. Anatomy, histology and cellular morphology of the female reproductive system. A study of disease, the processes and endocrinopathies, inflammation and benign lesions. Stressed are the premalignant lesions of the cervix and the endometrium, as well as malignant neoplasms and their cytologic characteristics. A study of extrauterine and metastatic tumors is included.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued

Department of Biology, continued

[AS-80-18], continued

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| Add | 3130:412 | <u>Genito-Urinary Cytopathology.</u> 3 credits. Study of anatomy, histology, pertinent physiology and cellular morphology of the kidneys, ureters, bladder and lower urinary tract. Emphasis on recognition of cancer cells and various benign pathologic conditions in the urinary tract by microscopic studies of urine sediment. |
| | 3130:413 | <u>Respiratory Cytopathology.</u> 3 credits. The course is a study of disease processes as related to the cytology of the respiratory tract. It covers general anatomy, normal histology and cytology, inflammatory and mycotic diseases, benign proliferative disorders and malignant neoplasms with emphasis on their associated cell morphology. |
| | 3130:414 | <u>Body Fluids Cytopathology.</u> 4 credits. Anatomy, histology and clinical aspects of benign and malignant diseases involving the body cavities, central nervous system and synovial cavities are presented. Emphasis is placed in cellular morphology of primary and metastatic tumors and in differential cytodiagnosis. |
| | 3130:415 | <u>Cytopathology of the Alimentary Tract.</u> 3 credits. Study of anatomy, histology and pertinent physiology of the oral cavity, esophagus, stomach, small and large intestines, rectum and anal canal. The biologic behavior, clinical presentation, and cellular morphology of the various benign epithelial lesions and malignant tumors is given emphasis. |
| | 3130:416 | <u>Breast Secretion and Needle Aspiration Smears.</u> 2 credits. The study of anatomy and histology of body organs subject to needle aspiration biopsy with emphasis on cellular morphology of both benign and malignant tumors. |
| | 3130:417 | <u>Cytogenetics.</u> 1 credit. Basic genetic principles are taught to lay the foundation for the study of chromosomal aberrations and their pathological manifestations. Include techniques of sex chromatin determination, culturing and harvesting of blood cells, preparation of metaphase plate, and preparation of karyotypes. |
| | 3130:418 | <u>Cytology Seminars and Research.</u> 3 credits. Collections of American Society of Cytology Seminars are presented. Current cytology cases from within the department are also utilized. Based on the projected slides and pertinent clinical history, the students formulate their opinions on each case. Each case presented is discussed in depth by the students with the faculty moderator. A term paper on an independently selected topic in cytology is to be submitted and presented to the class and faculty. |

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued

Department of Biology, continued

[AS-80-18], continued

Add 3130:420 Cytology Practicum. 5 credits. This course involves 5 hours of daily prescreening of routine gynecologic and non-gynecologic specimens. Abnormal cases are reviewed with a proctor who is a registered cytotechnologist or pathologist. Correlation of clinical data, follow-up of patients and proper reporting is emphasized. The goal is for the student to be able to screen accurately at least 40 cases of gynecologic specimens per day.

Add 3130: B.S. Cytotechnology Degree Program

Cytotechnology

A foreign language is not required.

The first three years of instruction are given in the University. The senior year consists of a maximum of 32 credits in the 3130 series.

These courses are available only to students selected for the clinical experience portion of the BSCT program in a CAHEA approved school. Normal tuition will be charged. The student must apply with a separate admission to an approved school. The University will assist in the process but cannot guarantee admission.

The University will grant the B.S. in Cytotechnology after receipt of satisfactory completion of the hospital instructional program.

3130: B.S. in Cytotechnology

First Year

<u>First Semester</u>		<u>Credits</u>
3100:111	<u>Principles of Biology (Lab)</u>	4
3150:132	<u>Principles of Chemistry I</u>	4
3450:111-13	<u>Modern University Mathematics</u>	3
1100:111	<u>English Composition</u>	4
	<u>Social Science Requirement</u>	3
		<u>18</u>

Second Semester

3100:112	<u>Principles of Biology (Lab)</u>	4
3150:133	<u>Principles of Chemistry II</u>	3
3450:121-23	<u>Modern University Mathematics</u>	3
1100:112	<u>English Composition</u>	4
	<u>Social Science Requirement</u>	3
		<u>17</u>

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued

Department of Biology, continued

Add 3130: B.S. Cytotechnology Degree Program, continued

Second Year

First Semester

		<u>Credits</u>
3150:201	<u>Organic Chemistry and Biochemistry I (Lab)</u>	4
3100:361	<u>Human Anatomy and Physiology (Lab)</u>	3
3100:211	<u>General Genetics</u>	3
3100:212	<u>Genetics Lab (Optional)</u>	1
3100:365	<u>Histology I</u>	3
3450:251-2-3	<u>Statistics Modules</u>	3
		<u>17</u>

Second Semester

3150:202	<u>Organic Chemistry and Biochemistry II (Lab)</u>	4
3100:362	<u>Human Anatomy and Physiology (Lab)</u>	3
3100:214	<u>Organic Evolution</u> OR	
3100:217	<u>General Ecology</u>	3
3100:366	<u>Histology II</u>	3
3100:383	<u>Laboratory Techniques and Instrumentation</u>	2
1100:	<u>Physical Education</u>	1
1100:106	<u>Effective Oral Communications</u> OR	
1100:105	<u>Introduction to Public Speaking</u>	3
		<u>19</u>

Third Year

First Semester

3100:331	<u>Microbiology (Lab)</u>	4
3100:311	<u>Cell Biology (Lab)</u>	3
3100:384	<u>Techniques and Instrumentation Laboratory</u>	1
1100:320	<u>Western Cultural Traditions</u>	4
1100:	<u>Eastern Civilizations</u>	2
		<u>14</u>

Second Semester

3100:332	<u>Microbiology (Lab)</u>	4
3100:437	<u>Immunology</u>	4
1100:321	<u>Western Cultural Traditions</u>	4
1100:	<u>Eastern Civilizations</u>	2
		<u>14</u>

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued

Department of Biology, continued

Add 3130: B.S. Cytotechnology Degree Program, continued

Fourth Year

The fourth year will be in a hospital based School of Cytotechnology. This is the pattern followed by the Medical Technology Programs.

The student will register for the courses listed below. All will be offered off campus.

		<u>Credits</u>
3130:401	<u>Introduction to Cytology</u>	1
3130:410	<u>Cytopreparation</u>	2
3130:411	<u>Gynecologic Cytopathology</u>	5
3130:412	<u>Genito-Urinary Cytopathology</u>	3
3130:413	<u>Respiratory Cytopathology</u>	3
3130:414	<u>Body Fluids Cytopathology</u>	4
3130:415	<u>Oral and Gastro-Intestinal Cytopathology</u>	3
3130:416	<u>Breast Secretion and Needle Aspiration</u>	
	<u>Biopsy Smear</u>	2
3130:417	<u>Cytogenetics</u>	1
3130:418	<u>Cytology Seminars and Research</u>	3
3130:420	<u>Cytology Practicum</u>	5
	Total	32

Change The B.S. Biology Major Requirements should be changed as follows:

At the end of the department core requirement section add the following:

"300/400 level courses: students are required to complete one course in anatomy/physiology and two courses in organismal biology which has been approved by the department."

Department of History

[AS-80-10] 19

Change Change the Master of Arts in History to the following:

Master of Arts in History

1. Admission to the program requires completion of at least 15 semester or 22 quarter credits in history as an undergraduate. Historical Methods or an equivalent course should be a part of the entering student's preparation. If it is not, this course must be taken at the earliest opportunity but will not be counted toward fulfillment of the graduate credit hour requirement.
2. Satisfactory completion of a minimum of 30 credit hours of graduate study in history, of which 6 may be in individual reading courses.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued
Department of History, continued
Change in Master of Arts in History, continued

3. Three fields of study, one of which must be unrelated to the other two, and two of which must be chosen from among the following fields:

Ancient
Medieval
Europe, Renaissance to 1815
Europe, 1815 to the Present
England and the Empire
America to 1865
United States Since 1865
Latin America
Far East
History of Science

The third field may be chosen from the above history fields or from an approved cognate discipline.

The student must pass an appropriate written examination in two of the three fields. The third field requirement will be met by at least seven credit hours of work at the graduate level. If the student does not pass an examination unconditionally, the examining faculty may reexamine the student orally or require the student to take another written examination after a lapse of three months. No written examination may be repeated more than once.

4. A course in historiography (may be waived if such a course has been taken on the undergraduate level).
5. An appropriate foreign language or other research skill shall be required by the student's M.A. committee if it is necessary to a student's program of study. The student should remember that a reading knowledge of a foreign language is desirable, and may be necessary for admission to a doctoral program.
6. At least 16 hours of 600 level work, exclusive of historiography and individual reading. May be fulfilled in one of the following ways:
- Option I Three reading seminars, followed by one writing seminar, with the writing seminar paper read and approved by two faculty members.
- Option II Two reading and two writing seminar sequences under different professors with the writing seminar paper of the student's choice read and approved by two faculty members.
- Option III Two reading seminars, one writing seminar, and a thesis which must be read and approved by two faculty members.

Where disagreement occurs between readers in Option I, II, or III, the Director of Master's Studies will choose a faculty member to arbitrate the disagreement.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued

Department of History, continued

Change titles	3400:622	<u>Proseminar in Ancient History. TO</u>
	3400:622	<u>Reading Seminar in Ancient History.</u>
	3400:623	<u>Seminar in Ancient History. TO</u>
	3400:623	<u>Writing Seminar in Ancient History.</u>
	3400:625	<u>Proseminar in Medieval History. TO</u>
	3400:625	<u>Reading Seminar in Medieval History.</u>
	3400:626	<u>Seminar in Medieval History. TO</u>
	3400:626	<u>Writing Seminar in Medieval History.</u>
	3400:631	<u>Proseminar in Modern European History to 1815. TO</u>
	3400:631	<u>Reading Seminar in Modern European History to 1815.</u>
	3400:632	<u>Seminar in Modern European History to 1815. TO</u>
	3400:632	<u>Writing Seminar in Modern European History to 1815.</u>
	3400:634	<u>Proseminar in Modern European History Since 1815. TO</u>
	3400:634	<u>Reading Seminar in Modern European History Since 1815.</u>
	3400:635	<u>Seminar in Modern European History Since 1815. TO</u>
	3400:635	<u>Writing Seminar in Modern European History Since 1815.</u>
	3400:640	<u>Proseminar in History of Science. TO</u>
	3400:640	<u>Reading Seminar in History of Science.</u>
	3400:641	<u>Seminar in History of Science. TO</u>
	3400:641	<u>Writing Seminar in History of Science.</u>
	3400:651	<u>Proseminar in the History of England and the Empire. TO</u>
	3400:651	<u>Reading Seminar in the History of England and the Empire.</u>
	3400:652	<u>Seminar in the History of England and the Empire. TO</u>
	3400:652	<u>Writing Seminar in the History of England and the Empire.</u>
	3400:666	<u>Proseminar in American History to 1865. TO</u>
	3400:666	<u>Reading Seminar in American History to 1865.</u>
	3400:667	<u>Seminar in American History to 1865. TO</u>
	3400:667	<u>Writing Seminar in American History to 1865.</u>
	3400:669	<u>Proseminar in American History Since 1865. TO</u>
	3400:669	<u>Reading Seminar in American History Since 1865.</u>
	3400:670	<u>Seminar in American History Since 1865. TO</u>
	3400:670	<u>Writing Seminar in American History Since 1865.</u>
	3400:677	<u>Proseminar in Latin American History. TO</u>
	3400:677	<u>Reading Seminar in Latin American History.</u>
	3400:678	<u>Seminar in Latin American History. TO</u>
	3400:678	<u>Writing Seminar in Latin American History.</u>

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued

Division of Humanities

[AS-80-16]

Change The Humanities Division Major Requirements to be changed as follows:

Humanities Division Major

The Humanities Division consists of the Departments of Classics, English, Modern Languages and Philosophy. The disciplines of History and the creative and dramatic Arts (Art, Music, Theatre Arts) are included in the divisional major. The divisional major must include the following:

The General Studies and the second year of a foreign language.

A minimum of 54 credits, at least 24 of which must be in courses at the 300/400 level. The 54 credits must include 18 credits in each of any three of the following six fields: Classics, English, History, Modern Languages, Philosophy, and the creative and dramatic Arts.

The first two years of any language in either Classics or Modern Languages will not be included in the 18 credit requirement for those disciplines.

By field, the 18 credit requirements must include the following:

Classics

3200:161-162 Comparative Literature. 6 credits.

3200:189 Classical Mythology. 3 credits.

English

A minimum of 9 credits at the 300/400 level, including at least two courses at the 400 level.

History

A minimum of 10 credits at the 300/400 level.

Modern Languages

6 credits in composition and conversation, 6 credits in literature, 6 credits in any combination of linguistics and culture-civilization.

Philosophy

3600:101 Introduction to Philosophy. 3 credits.

3600:120 Introduction to Ethics. 3 credits.

3600:170 Introduction to Logic. 3 credits.

Creative and Dramatic Arts

18 credits in non-performance courses in Art (7100), Music (7500), and Theatre Arts (7800).

Courses for the Humanities Division major must be selected with the approval of the divisional advisor. For further information, please contact the Office of the Dean, Buchtel College of Arts and Sciences.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued

Department of Mathematical Sciences

[AS-80-14]

Add

3480: General Mathematical Sciences

3480:300	<u>Cooperative Education Work Period.</u>	0 credits.
3480:301	<u>Cooperative Education Work Period.</u>	0 credits.
3480:302	<u>Cooperative Education Work Period.</u>	0 credits.
3480:403	<u>Cooperative Education Work Period.</u>	0 credits.

For Cooperative Education students only. Work experience in industry and business. Comprehensive written reports of the work experience will be required.

Add

Cooperative Education Program

A. Mechanics of Operation

The work-study schedule for students participating in the Cooperative Education Program is as follows:

<u>Year</u>	<u>Fall</u>	<u>Spring</u>	<u>Summer</u>
1	School	School	Vacation/School
2	School	School	Vacation/School
3	School	Work	School
4	Work	School	Work
5	School	School	

B. Admission to the Program

Arrangements for student entry into the program are on an individual basis, and must be initiated by the student during the second year of undergraduate study. The Cooperative Education Program is an optional program available only to all full-time mathematical sciences students at The University of Akron who have met the following requirements:

1. Satisfactory completion of their freshman and sophomore years (60 credits) with a quality point average of at least 2.00 out of a possible 4.00 in the program of mathematical sciences curriculum and be on schedule in their curriculum
2. Received acceptance by a Cooperative Education Coordinator or Director following a series of interviews.

Transfer students must meet the following requirements:

Satisfactory completion of 16 credits of academic work at The University of Akron with a quality point average of at least 2.00 out of a possible 4.00, and be on schedule in the mathematical sciences curriculum.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued
Department of Mathematical Sciences, continued

If a student desires to participate in the Cooperative Education Program, he or she will fill out a Personal Data form and submit it to the department head. The student will then meet with a member of the Cooperative Education staff to discuss the availability of prospective employers. During this interview, the student will be asked to sign a Cooperative Educational Agreement and a grade release form which will become effective upon employment. Employment must be coordinated or have approval of the department and the Cooperative Education Director. The University does not guarantee employment for the student. Students will be expected to remain with their employer for all CO-OP work periods in order to provide a progression of experience and responsibility.

C. Registration

While no academic credit hours are assigned, each student must register for Cooperative Work Periods in the same manner that a student registers for any other University course.

The courses are as follows:

3480:300	<u>Cooperative Education Work Period</u>
3480:301	<u>Cooperative Education Work Period</u>
3480:302	<u>Cooperative Education Work Period</u>
3480:403	<u>Cooperative Education Work Period</u>

A CO-OP fee for each work period is charged. Upon completion of a work period, a statement will appear on each student's official transcript listing the course number, title, and name of the employer. In the place of a grade, "credit" or "no credit" will be given, depending upon the student's satisfactory or unsatisfactory completion of the following:

1. Satisfactory work performance as evaluated by the employer.
2. Submission of a written Work Report and its approval by the department head and the Cooperative Education staff.
3. Submission of a Cooperative Work Period Summary form.

Normally, work progresses satisfactorily on the job and a grade of "credit" is assigned at the end of the semester. In the event that all the above conditions are not met, a change of grade to "no credit" will be submitted.

Department of Psychology

[AS-79-29]

Change credits 3750:754 Research Methods in Psychology. From 4 credits TO 2-4 credits.

Add 3750-706 Counseling Psychology. 4 credits. Prerequisites, 3750:630 and permission. Study of the background, theoretical foundations, techniques, research, and application of Counseling Psychology as an applied science.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued

Department of Psychology, continued

[AS-79-29], continued

Add 3750:795 Advanced Counseling Practicum. 4 credits. * Prerequisites, 3750:706, two semesters (eight hours) of 3750:695 and permission. This course provides graduate students in Counseling with actual client contacts under supervision.

*May be repeated for a total of 8 hours.

Add Ph.D. in Counseling Psychology

A. Entrance Requirements*

1. Fulfill admission requirements of the graduate school and psychology department requirements which follow:
 - a. Completion of Master's Degree including approximately 45 graduate semester credits.
 - b. Completion of Master's core courses or equivalent.
 - c. Minimum of 3.00 overall GPA in graduate work; minimum of 3.25 GPA in in graduate psychology courses.
 - d. GRE Exam - Verbal, Quantitative and Advanced Psychology Test (Scores above 600).
 - e. Miller Analogies Test (MAT) (Scores above 70).
 - f. Three letters of recommendation.
 - g. Successful performance on Psychology Department Ph. D. qualifying Examination.

B. Ph.D. Course Requirements

1. Completion of 90 minimum total graduate semester credits including the master's program requirements and a 2,000 hour internship. A student may be required to complete additional credits beyond the 90 minimum credit requirements.

Course Requirements

1. M.A. Core Courses or Equivalent - 16 credits.

3750:600	<u>Advanced General Psychology.</u> 4 credits.
3750:610	<u>Industrial/Organizational Psychology.</u> 4 credits.
3750:620	<u>Methods and Theories of Human Development.</u> 4 credits.
3750:630	<u>Clinical/Counseling Psychology.</u> 4 credits.
2. Statistics Courses - 6 credits.

3470:661	<u>Advanced Behavioral Statistics I.</u> 3 credits.
3470:662	<u>Advanced Behavioral Statistics II.</u> 3 credits

*Admission is limited to the number of openings each year.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued

Department of Psychology, continued

Ph.D. in Counseling Psychology, continued

3. Required courses - 46 credits.

3750:706	<u>Counseling Psychology.</u> 4 credits.
3750:703	<u>Theories of Psychotherapy.</u> 3 credits.
3750:705	<u>Vocational Behavior.</u> 3 credits.
3750:695	<u>Practicum in Psychological Assessment and Interpretation.</u> 8 credits.
3750:702	<u>Individual Intelligence Testing.</u> 4 credits.
3750:700	<u>Survey of Projective Techniques.</u> 2 credits.
3750:795	<u>Advanced Counseling Practicum.</u> 8 credits.
3750:701	<u>Advanced Projective Techniques.</u> 2 credits.
3750:729	<u>Functional Analysis of Behavior.</u> 3 credits.
3750:704	<u>Theories of Personality.</u> 3 credits.
3750:754	<u>Research Methods in Psychology.</u> 2 credits.
3750:750	<u>Advanced Psychological Tests and Measurements.</u> 4 credits.

4. Psychology Electives - 8 credits.

3750:751	<u>Organizational Psychology.</u> 4 credits
3750:728	<u>Social Development.</u> 4 credits.
3750:733	<u>Developmental Biopsychology.</u> 4 credits.
3750:730	<u>Theories of Learning.</u> 4 credits.
3750:780	<u>Graduate Seminar.</u> 4 credits.

5. Electives - other Departments (approved by Advisor).

3470:563	<u>Experimental Design I.</u> 3 credits.
3470:564	<u>Experimental Design II.</u> 2 credits.
3470:665	<u>Regression and Correlation.</u> 3 credits.
3470:667	<u>Factor Analysis.</u> 2 credits.
3470:668	<u>Multivariate Statistical Method.</u> 3 credits.

6. Research.

3750:699	<u>Thesis Research 1-4.</u> 2 credits.
3750:797	<u>Independent Reading and/or Research.</u> 1-3 credits.
3750:899	<u>Dissertation Research.</u> 1-12 credits.

7. Successful completion of a 2,000 hour Internship subject to faculty approval.

C. Comprehensive Examinations

1. Satisfactory performance on Ph.D. written and oral comprehensive examination in the major area of Counseling Psychology. (Refer to Psychology Department Graduate Student Manual.)
2. Satisfactory performance on the Ph.D. applied comprehensive examination in the major area of Counseling Psychology.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued

Department of Psychology, continued

Ph.D. in Counseling Psychology, continued

D. Dissertation Research.

1. Satisfactory completion of 3750:899. Dissertation Research.
2. Satisfactory performance on final oral examination and defense of dissertation research.

E. Other Requirements.

1. Refer to the Department of Psychology Graduate Student Manual for other requirements or guidelines.
2. Complete and fulfill general doctoral degree requirements of Graduate School.

A doctoral student who has passed the Ph.D. Qualifying Examination and demonstrated research competence may be granted a master's degree upon petition to the faculty.

Division of Social Sciences

[AS-80-15]

Add

Social Sciences Division Major

The Social Sciences Division consists of the Departments of Economics, Geography, History, Political Science, Psychology, Sociology and Urban Studies (graduate program only). The divisional major must include the following:

The General Studies and the second year of a foreign language.

A minimum of 54 credits, at least 24 of which must be in courses at the 300/400 level. The 54 credits must include a minimum of 15 credits in each of any three of the following six fields: Economics, Geography, History, Political Science, Psychology and Sociology-Anthropology.

By field, the 15 credit requirements are:

Economics

Any 15 credits except 3250:100, Introduction to Economics, 3 credits.** The 15 credits must include 3250:201-202, Principles of Economics, 6 credits.

Geography

Any 15 credits.

History

Any 15 credits with a minimum of 7 credits at the 300/400 level.

Political Science

1. At least 7 of the 15 credits must be in 300/400 level courses.
2. Each student shall take either 3700:100, Government and Politics in the United States (4 credits) or 3700:201, Introduction to Political Science (3 credits).

**Course will not apply toward 54 credits in the major.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued
Division of Social Sciences, continued
Social Sciences Division Major, continued

3. Each student shall take at least one course in two of the four areas (American Government and Politics, Comparative Politics, International Politics, Political Theory) shown below:

A. American Government and Politics:

3700:210	<u>State and Local Government and Politics.</u> 3 credits.
3700:340	<u>American Political Parties and Interest Groups.</u> 3 credits.
3700:341	<u>The American Congress.</u> 3 credits.
3700:342	<u>Minority Group Politics.</u> 3 credits.
3700:350	<u>The American Presidency.</u> 3 credits.
3700:360	<u>The Judicial Process.</u> 3 credits.
3700:370	<u>The American Bureaucracy.</u> 4 credits.
3700:380	<u>Metropolitan Politics.</u> 4 credits.
3700:381	<u>State Politics.</u> 3 credits.
3700:402	<u>Politics and the Media.</u> 3 credits.
3700:440	<u>Public Opinion and Political Behavior.</u> 4 credits.
3700:441	<u>The Policy Process.</u> 3 credits.
3700:461	<u>The Supreme Court and Constitutional Law.</u> 4 credits.
3700:480	<u>Urban Policy Problems.</u> 3 credits.

B. Comparative Politics:

3700:200	<u>Comparative Politics.</u> 4 credits.
3700:320	<u>Britain and the Commonwealth.</u> 3 credits.
3700:321	<u>Western European Politics.</u> 3 credits.
3700:322	<u>Soviet and East European Politics.</u> 3 credits.
3700:323	<u>Politics of China and Japan.</u> 3 credits.
3700:326	<u>Politics of Developing Nations.</u> 3 credits.
3700:327	<u>African Politics.</u> 3 credits.
3700:420	<u>Issues and Approaches in Comparative Politics.</u> 3 credits.
3700:425	<u>Latin American Politics.</u> 3 credits.

C. International Politics:

3700:220	<u>American Foreign Policy.</u> 3 credits.
3700:310	<u>International Politics and Institutions.</u> 4 credits.
3700:415	<u>Comparative Foreign Policy.</u> 3 credits.

D. Political Theory:

3700:302	<u>American Political Ideas.</u> 3 credits.
3700:303	<u>Introduction to Political Thought.</u> 3 credits.
3700:304	<u>Modern Political Thought.</u> 3 credits.

Psychology

Any 15 credits.

Sociology-Anthropology

Any 15 credits.

Courses for the Social Sciences Division Major must be selected with the approval of the divisional advisor. For further information, please contact the Office of the Dean, Buchtel College of Arts and Sciences.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

COLLEGE OF EDUCATION

Department of Educational Administration

[ED-80-14]

Add	5900:700	<u>Introductory Administrative Colloquium in Higher Education.</u> 1 credit. An introductory examination of issues, trends, topics and activities in institutions of higher education.
	5900:715	<u>Seminar in Higher Education: Administration in Higher Education.</u> 3 credits. Prerequisite, 5700:704 or permission. An in-depth study of the problems, procedures and principles of administration in institutions of higher education. Emphasis is placed on the administrative process and the major administrative task areas.
	5900:725	<u>Seminar in Higher Education: Student Services.</u> 3 credits. Prerequisite, permission. Study of topics of concern to students specializing in Student Personnel Services in Higher Education. Topics may differ each semester depending upon the specific needs and interests of students.
	5900:730	<u>Higher Education Curriculum and Program Planning.</u> 3 credits. The study of strategies for implementing and monitoring the curricular change process. The broad aspects of higher education program planning shall be examined.
	5900:735	<u>Instructional Strategies and Techniques for the College Instructor.</u> 3 credits. Selected topics in instructional theory, techniques, and strategies which are appropriate to the instructional planning and development of college level courses. Criterion-referenced formating is emphasized, including student achievement testing and evaluation.
	5900:745	<u>Independent Study in Higher Education.</u> 1-3 credits (may be repeated for a total of 6 credits). Prerequisite, permission. Selected area of independent investigation in an area of higher education as determined by the advisor and student in relation to the student's academic needs and career goals.
	5900:800	<u>Advanced Administrative Colloquium in Higher Education.</u> 1 credit (may be repeated). Prerequisite, permission. An examination of selected perspectives and topics in higher education which pose concerns to participating students.
	5900:801	<u>Internship in Higher Education.</u> 1-3 credits (may be repeated to a total of 6 credits). Prerequisite, permission. Co-requisite, 5900:802. An intensive work experience in the operations of an institution of higher education, related to the student's own program of studies and professional goals.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

COLLEGE OF EDUCATION, continued

Department of Educational Administration, continued

[ED-80-14], continued

Add 5900:802 Internship in Higher Education Seminar. 1 credit (may be repeated to a total of 3 credits). Prerequisite, permission. Co-requisite, 5900:801. To be taken in conjunction with the internship for synthesis of problems encountered in the internship experience and to provide the opportunity to share ideas and experiences from various areas of higher education internship placement.

Add Add the Doctor of Education Degree in Educational Administration: Option in Higher Education Administration

Core Courses Area

Credits

1. Behavioral Studies

5100:620	<u>Behavioral Bases of Education.</u>	<u>OR</u>	3
5100:624	<u>Seminar: Educational Psychology.</u>		3
5100:721	<u>Learning Processes.</u>	<u>OR</u>	3
5100:723	<u>Teacher Behavior and Instruction.</u>		3
			<u>6</u>

2. Humanistic and Historical Studies

5103:703	<u>Seminar: History and Philosophy of Higher Education.</u>		3
			<u>3</u>

3. Social and Philosophical Studies

5100:600	<u>Philosophy of Education.</u>	<u>OR</u>	3
5100:604	<u>Topical Seminar in Cultural Foundations.</u>	<u>OR</u>	3
5100:602	<u>Comparative and International Education.</u>		3
5100:705	<u>Seminar: Social-Philosophical Foundations of Education.</u>		3
			<u>6</u>

4. Research

5100:640	<u>Techniques of Research.</u>		3
5100:741	<u>Statistics in Education.</u>		3
5700:899	<u>Dissertation.</u>		10-20
			<u>16-26</u>

Area Total - 31-41

Educational Administration

Required Courses

5700:605	<u>Decision Making.</u>	3
5700:606	<u>Evaluation of Educational Institutions.</u>	3
5700:704	<u>Administrative Organizations in Education.</u>	2
5900:700	<u>Introductory Colloquium in High Education.</u>	1
5900:715	<u>Seminar: Administration in Higher Education.</u>	3
5900:800	<u>Advanced Colloquium in Higher Education.</u>	1
5900:801	<u>Internship in Higher Education.</u>	4
5900:802	<u>Internship Seminar in Higher Education.</u>	1
		<u>18</u>

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

COLLEGE OF EDUCATION, continued

Department of Educational Administration, continued

Doctor of Education Degree in Educational Administration—Option, continued

Curriculum, Instruction, and Student Services

Required Courses

Credits

5600:649	<u>Counseling and Personnel Services in</u> <u>Higher Education.</u>	3
5900:730	<u>Higher Education Curriculum and</u> <u>Program Planning.</u>	3
		<u>6</u>

Doctoral Residence Seminars (Two Consecutive Semesters)

5700:730	<u>Seminar in Educational Administration.</u>	3
5700:731	<u>Problems of the Educational Administrator.</u>	2
5700:897	<u>Independent Study.</u>	1
		<u>6</u>

Electives

General Electives

Individually planned with the student's committee to support
an area of career specialization such as:

- a. Administration
- b. Curriculum and Instruction
- c. Student Services
- d. Research

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Cognate Area Electives

Individually planned with the student's committee in one or
more areas such as:

- a. Business Administration
- b. Economics
- c. History
- d. Political Science
- e. Sociology
- f. Urban Studies

12

Course Requirement Summary

A. Core Area

1. Behavioral Studies	6
2. Humanistic and Historical Studies	3
3. Social and Philosophical Studies	6
4. Research	16-26
	<u>31-41</u>

Total

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

COLLEGE OF EDUCATION, continued

Department of Educational Administration, continued

Doctor of Education Degree in Educational Administration—Option, continued

Course Requirement Summary, continued

<u>B. Educational Administration</u>	<u>Credits</u>
Required Courses	18
 C. <u>Curriculum, Supervision and Student Services</u>	
Required Courses	6
 D. <u>Doctoral Residence Seminar</u>	6
 E. <u>Electives</u>	
1. General Electives	17
2. Cognate Areas Electives	12
Total	28
Minimum Grand Total	90*

*Students frequently exceed this total.

Add Add Higher Education (5900) Certificate Program

<u>A</u>		
	5100:703	<u>Seminar: History and Philosophy of Higher Education. 3 credits.</u>
	5900:700	<u>Introductory Administrative Colloquium in Higher Education. 1 credit.</u>
<u>B</u>	I	Organization and Administration in Higher Education
	5700:704	<u>Administrative Organization in Education. 2 credits.</u>
	II	Student Services in Higher Education
	5600:649	<u>Counseling and Personnel Services in Higher Education. 2 credits.</u>
	III	Program Planning, Curriculum and Instruction in Higher Education
	5900:730	<u>Higher Education Curriculum and Program Planning. 3 credits.</u>
<u>C</u>	I	Organization and Administration in Higher Education
	5900:715	<u>Seminar in Higher Education: Administration in Higher Education. 3 credits.</u>
	II	Student Services in Higher Education
	5900:725	<u>Seminar in Higher Education: Student Services. 3 credits.</u>
	III	Program Planning, Curriculum and Instruction in Higher Education
	5700:710	<u>Principles of Curriculum Development. 3 credits. OR</u>
	5900:735	<u>Instructional Strategies and Techniques for the College Instructor. 3 credits. OR</u>
		<u>Other approved Curriculum/Instruction course.</u>

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

COLLEGE OF EDUCATION, continued
Department of Educational Administration, continued
Higher Education (5900) Certificate Program, continued

- D 5900:800 Advanced Administrative Colloquium in Higher Education. 1 credit.
5900:801 & 802 Internship and Internship Seminar. (Combined minimum 2 credits.)

Independent study or course work to support concentration and bring total hours to a minimum of 15.

Sections A and D required for all certificate candidates.

B/C Options:

May select all 3 courses in B and omit C. OR

May select an area of concentration and take one course from B under heading I, II, or III and the supporting course in C from the same heading.

Department of Educational Foundations

[ED-80-5]

- Add 5100:630 Topical Seminar in Computer Based Education. 3 credits (may be repeated for a total of 6 hours). Prerequisite, 5100:420/520. Advanced topics related to development, implementation, research, and evaluation in CBE. Student involvement will be emphasized and required. Knowledge of a programming language is recommended.

[ED-80-8]

- Add 5100:420/520 Introduction to Computer Based Education. 3 credits (elective credit). Prerequisite, graduate or senior standing. Techniques for developing, implementing and evaluating computer based education will be learned. Participants will work with instructional paradigms and instructional computing languages. Both the hardware and software considerations associated with current applications will be examined.

COLLEGE OF BUSINESS ADMINISTRATION

[BA-80-6]

- Add Joint Programs MBA/JD and MT/JD

The College of Business Administration, in cooperation with the School of Law, will offer a joint program in legal and administrative studies (MBA/JD) and a joint program in legal and taxation studies (MT/JD).

The School of Law and the College of Business Administration will each separately and independently determine its own admission and curricular requirements. Therefore, applicants to the joint programs will have to be separately admitted to the Law School and the College of Business Administration.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

COLLEGE OF BUSINESS ADMINISTRATION, continued
Joint Programs MBA/JD and MT/JD, continued

MBA/JD

In the joint Master of Business Administration and Juris Doctor program, two curricular changes in the College of Business are necessary. The MBA student may select electives (6 credit hours) from courses offered in the Law School to apply toward his MBA degree. One course in the School of Law selected by the MBA student with the approval of the Director of Graduate Programs in the College of Business Administration will replace 6400:655 Government and Business, a "legal environment" course required in the MBA Program. The second course in the School of Law is permitted in lieu of the MBA required "free elective." In this manner, the MBA student may satisfy six (6) hours of credit toward the MBA degree by selecting law courses from the School of Law which have been previously approved by the Director of Graduate Programs in the College of Business Administration.

MT/JD

In the joint Master of Taxation and Juris Doctor program, the Master of Taxation student may select ten (10) hours of course credit required for the Master of Taxation degree from courses offered in the School of Law. No more than six (6) credit hours from the School of Law may be in non-tax courses. The other four (4) credit hours taken in the School of Law must be in tax courses. All courses from the School of Law must be approved by the Director of Graduate Programs in the College of Business Administration.

COLLEGE OF FINE AND APPLIED ARTS

Department of Music

[FA-80-10]

Change Change Thesis Requirements for the Master of Music Degree - Music Education Option as follows:

"Music Education Option. The non-thesis option requires that the student substitute 4 elective music credits in lieu of 750:699 making the total degree requirement 34 semester credits."

Department of Theatre Arts and Dance

[FA-80-27]

Change title,	7800:665	<u>Theatre Audience: Research/Analysis. 2 credits. TO</u>
description	7800:665	<u>Audience for the Arts: Research/Analysis. 2 credits. Examination of both the qualitative and quantitative methods of researching today's audience and support for the arts/cultural institutions, such as arts councils, foundations, etc. Research projects; team taught.</u>
Add	7800:691	<u>Seminar: The Role of the Arts Administrator. 3 credits. An in-depth examination of the roles of the arts administrator/manager in a number of different situations, including but not limited to theatre, opera, ballet, arts organizations, and performing arts halls/centers. Guest lecturers. Term paper required.</u>

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

COLLEGE OF FINE AND APPLIED ARTS, continued

Department of Theatre Arts and Dance, continued

[FA-80-27], continued

- Add 7800:692 Legal Regulations and the Arts. 2 credits. Analysis of the legal framework of arts regulation. Introduction to selected areas of the law relevant to arts management through reading and discussion of legislation, cases, and scholarly materials.
- 7800:698 Arts Management Internship. 1-3 credits (may be repeated for a total of 3 credits). Prerequisite, permission. Faculty supervised work experience program in which the student participates in an arts management situation with selected cultural organizations.

Add Add M.A. Option in Arts Management

Course of Study (minimum of 36 hours, including thesis)

Required Courses

- 7800:600 Introduction to Graduate Studies. 1 credit.
- 7800:665 Audiences for the Arts: Research and Analysis. 2 credits.
- 7800:666 Introduction to Arts Management. 2 credits.
- 7800:691 Seminar: The Role of Arts Administrator. 3 credits.
- 7800:692 Legal Regulations and the Arts. 2 credits.
- 7800:698 Arts Management Internship. 1-3 credits.
- 7800:699 Research and Thesis. 1-6 credits.

Electives in Business

- 6200:601 Financial Accounting. 3 credits.
- 6400:602 Managerial Finance. 3 credits.
- 6500:600 Management Concepts, Practices and Theory. 3 credits.
- 6500:652 Organizational Behavior. 3 credits.
- 6600:600 Managerial Marketing. 3 credits.

Electives in Urban Studies

- 3980:610 Urban Politics. 4 credits.
- 3980:611 Urban Administration. 4 credits.
- 3980:640 Fiscal Analysis. 3 credits.
- 3980:680-81 Topics. 1-3 credits. (Such areas as Cultural Policy and Personnel Management)
- 3980:695 Internship. 1-3 credits.

Related Fields

Options here include work in computer science, grantsmanship, and advertising/promotion. New courses in these areas, or the existing "Graduate Research/Readings" (7800:690, 1-3 credits), may be used to augment the curriculum above.

Additions to the Program

As the curriculums of all the interdisciplinary fields associated with this program are constantly being re-examined, and as the field of arts management continues to grow and expand, additions to and changes in this course of study will be considered on a regular basis in order to keep the program truly up-to-date.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

COMMUNITY AND TECHNICAL COLLEGE
Division of Business and Office Technology
[CT-80-14-15]

Add 2540:280 Word Processing Concepts. 3 credits. Modern word processing and administrative management principles and practices in the organization, operation, and control of office functions. Special emphasis is given to the secretary's role as an administrative assistant and as a corresponding secretary.

Add Add a Certificate Program in Secretarial Science with two options as follows:

Administrative Secretarial

Requirements

The Administrative Secretarial program provides intensive administrative secretarial training in two 15-week semesters. It is designed for individuals who have completed at least two years of college and who wish to add Administrative Secretarial skills to enhance their career opportunities. Training is provided to type at 50-65 net words a minute and to transcribe accurately business correspondence dictated at 70-90 net words a minute. The student will develop effective letter writing ability, use new office machines, and correlate secretarial skills and administrative ability.

To enroll in the Administrative Secretarial option, a student must have completed at least two years of college.

Word Processing

Requirements

The Word Processing option is designed to enable those students who have some beginning typing skills to prepare for an entry-level job in word processing. The program is a study of the applied use of word processing procedures and equipment in a simulated word processing office environment. The total work flow of office communications will be covered from input through output. Using automated typewriting equipment, students will produce office documents from machine transcription, handwritten copy, and typewritten copy. All courses taken may be applied toward an associate degree in Secretarial Science.

<u>Core Courses</u>		<u>Credits</u>
2420:211	<u>Basic Accounting I.</u>	3
2540:121	<u>Office Problems.</u>	3
2540:125	<u>Business Machines.</u>	2
2540:151	<u>Intermediate Typewriting.</u>	3
2540:241	<u>Information Management.</u>	3
2540:257	<u>Secretarial Machines.</u>	3
2540:263	<u>Business Communications.</u>	3
		<u>20</u>

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued
CURRICULUM CHANGES, continued

COMMUNITY AND TECHNICAL COLLEGE, continued
Division of Business and Office Technology, continued
Certificate Program in Secretarial Science, continued

<u>Administrative Secretarial Option</u>		<u>Credits</u>
2420:103	<u>Role of Supervision in Management.</u>	3
2540:150	<u>Beginning Typing.</u>	3
2540:171	<u>Shorthand Principles.</u>	4
2540:173	<u>Shorthand and Transcription.</u>	4
		<u>14</u>
<u>Word Processing Option</u>		
2540:119	<u>Business English.</u>	3
2540:253	<u>Advanced Typewriting.</u>	3
2540:280	<u>Word Processing Concepts.</u>	3
	<u>Electives.</u>	5
		<u>14</u>

GENERAL COLLEGE

Interdisciplinary Programs

[GC-80-4]

Add	1800:100	<u>Career Planning.</u> 2 credits. Prerequisite, permission. This elective course teaches individuals the skills necessary to make effective educational and career decisions. Emphasis will be placed on self-understanding, career exploration, career planning, and decision making. Through active participation, students will learn skills that are applicable to recurring decisions throughout the life-span. This course may <u>not</u> be counted toward a degree.
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Any comments concerning the contents of The University of Akron Chronicle may be directed to the Office of the President or to the Executive Director of University Relations and Communications.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 3/20/80, continued

REPORT OF THE UNIVERSITY OF AKRON REPRESENTATIVE TO THE FACULTY ADVISORY COMMITTEE TO THE CHANCELLOR OF THE OHIO BOARD OF REGENTS—Dr. Sherman Vander Ark

Meeting of March 6, 1980

The Faculty Advisory Committee (FAC) met with Chancellor Moulton on March 6, 1980, to discuss the following issues:

Associate Programs. Continued approval is being given to associate programs in response to changing technical developments.

"Programs Without Walls". Chancellor Moulton sees the need for the OBR to guide the "programs without walls" concept by setting high academic standards, avoiding duplication, and providing programs where there are needs. Chancellor Moulton seeks to divide the state into regions and have one administrator assigned to get private and public colleges and universities to communicate with each other on program development.

Capital Improvement Bill. This bill has not been passed and there is no predicted time by Chancellor Moulton for its passing.

George St. Pierre-Academic Policy Committee Representative. Dr. Noel Leathers was appointed to be Chairman of the Library Subcommittee. This committee will seek to develop weighted index for library costs and to keep library costs from being enrollment related.

Next Scheduled FAC Meeting. Chancellor Moulton informed FAC that he will be in England for one month and that the next FAC meeting in Columbus will be April 29, 1980.

MRS LINDA McPHERSON
VICE PRESIDENT & PROVOST