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Faculty Senate Chronicle March 1, 1978

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UNIVERSITY DATES

- March 5 World-at-Our-Door Travel Series with Ralph Gerstle narrating his color movies on "Colombia—Andes to the Amazon", Thomas Hall, 2:30 p. m.
Concert by University Concert Band, Guzzetta Recital Hall, 3 p. m.
Concert by University Brass Choir, Guzzetta Recital Hall, 8:15 p. m.
- March 10 Concert by University Glee Clubs, Guzzetta Recital Hall, 8:15 p. m.
- March 12 Concert by University Orchestra, Guzzetta Hall, 8:15 p. m.
- March 14 Tuesday Musical concert by Mitsuko Uchida, pianist, Thomas Hall, 8:15 p. m.
- March 16 Regular meeting of University Council, Leigh Hall 307, 3 p. m.
- March 19 World-at-Our-Door Travel Series with Jens Bjerre narrating his color movies on "The Soul of India", Thomas Hall, 2:30 p. m.
- March 20-25 Between-quarters recess.
- March 31 Ohio Ballet, Thomas Hall, 8:15 p. m.

UNIVERSITY CLUB

The merger of the University Club and The University of Akron Development Foundation will be effective April 10, 1978. Details concerning membership will be circulated to all faculty and staff and applications will be available in the near future.

Members of the faculty and staff of The University of Akron may make reservations for the Sunda Brunch (\$3.50 each) at the University Club, 105 Fir Hill, for March 5 and 12, 11:30 a. m. to 2:30 p. m. by calling the Club office, 253-8131.

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MINUTES OF MEETING OF UNIVERSITY COUNCIL, February 16, 1978

The regular meeting of the University Council was called to order by the Chairman, Vice President Noel L. Leathers, at 3:05 p. m. on Thursday, February 16, 1978 in Leigh Hall Room 307.

Fifty-one of the 66 members of Council (including two ex officio) were present. Those absent with notice were Dr. L. DeYoung, Dr. D. J. Guzzetta, Dr. I. MacGregor, Dr. W. McGucken, Dr. G. Markar, Dr. Richard Roberts, and Mr. H. P. Schrank, Jr. Others absent were Mrs. V. Black, Dr. C. Drennon, Dr. D. Durst, Dr. C. Dye, Dr. C. Major, Mr. M. Mitwol, Miss P. Seubert, and Mr. R. Weber.

The Chairman called for consideration of the minutes of the January 19, 1978 meeting of University Council as printed in The University of Akron Chronicle of February 3, 1978. The minutes were approved as printed.

Since President Guzzetta had to be off campus at a meeting, Dr. Leathers continued the agenda with some announcements. He said the University is making a major effort to sustain the academic schedule under the uncertain energy situation. Plans have been circulated of the possible steps to be taken if further curtailment of electricity is mandated by the Governor or the utility company. He outlined the current restrictions and reporting requirements to Columbus on energy savings daily. Constraints have been imposed by the Governor as well as the Ohio Board of Regents already, and every effort will be made to eliminate nonessentials in order to continue classes, even with some scheduling being changed to daylight or Saturday hours, if necessary. With the cooperation of everyone on campus, and with purchase of other supplies by the utilities, he hoped that we would get by during the coal strike. In line with this policy, Dean Barker suggested that the lights be turned off in the meeting room and the drapes opened, so Council would set a good example of conservation. This was immediately done.

Turning to reports of the Standing Committees, the Chairman called upon Dr. Schultz who informed Council that the Procedural Committee had met on February 6 to plan the agenda for today's meeting. The Procedural Committee had also authorized the polling of Council members on the question of using exam week for making up "snow" days lost during the quarter, with the exams being given at the last class time the end of that week. The vote had been favorable, and it was hoped that there would be no further disruption of classes this winter. Dr. Schultz asked Council to accept this report and accordingly affirm the vote taken by individual phone calls. Council concurred.

Speaking for the Academic Policies, Curriculum and Calendar Committee, Dr. Poston referred to the document dated February 16, 1978, then before Council. Since some of the recommendations required specific action, he moved that the change in requirements for the Master of Arts degree in Political Science (AS-78-1), therein described, be approved. The motion was seconded and carried. (All curricular changes will appear in the Appendix to these minutes and are effective September 1978 unless otherwise indicated.)

Dr. Poston moved that the change in the requirements for the Master of Arts and Ph.D. degrees in Sociology (AS-78-4) be approved. The motion was seconded and carried. Dr. Focht inquired about the inclusion of "semester" since we will be on the semester calendar next fall. It was explained that this would distinguish the Akron and Kent calendars.

Dr. Poston moved that the change in degree requirements in Chemical Engineering (EN-78-3) be approved. The motion was seconded and carried.

Next Dr. Poston presented the revised Bylaws of the Graduate Faculty and moved their adoption. The motion was seconded.

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 2/16/78, continued

Dr. Holland stated that he favored the acceptance of the new document, but observed that he saw an ambiguity in Council approving bylaws of another group, especially as Robert's Rules of Order stated that the prerogative of determining its own rules was inherent in the group, and that the rules of the group would become effective upon its own approval. He also felt that any conflict with higher University authority would be an effective restraint. He raised other points: what was the status of existing bylaws in other colleges which might not have come before University Council; would amendments also have to be presented to Council; was Council now only reviewing the proposed Graduate Faculty Bylaws, or determining possible conflict with other regulations; and University Council had not tried to amend bylaws of other groups.

Dr. Gerlach, in an effort to remove any ambiguity, moved to amend Article VIII "Amendments" by adding the word "only" to the last sentence, so that it would read, "Amendments are subject only to ratification by the Board of Trustees." The motion was seconded by Dr. Noble.

Dr. Holland declared that the Council was out of order to amend. The Chair ruled that it was in order if seconded. Dr. Schultz opined that Dr. Gerlach supported the spirit of the Bylaws. Dr. Holland recalled that on a previous similar occasion the Chair had ruled a comparable motion to amend as out of order. The Chair said it was a point well taken.

Dr. Barker noted Dr. Gerlach's inconsistent stand on Board authority.

Mr. Jamison questioned the location of the word "only" and proposed its being moved in the sentence to follow "ratification." Dr. Holland concurred.

Dr. Gerlach and Dr. Noble agreed to the change in location of the word "only."

In response to Dr. Siloac's query as to who in Council could vote on this question, he was informed all of the voting members of Council.

The motion to amend by adding the word "only" was put to a vote and failed.

Dr. Gerlach then moved to amend the last sentence of Article VIII by adding the words, "University Council and the," so that it would read, "Amendments are subject to ratification by the University Council and the Board of Trustees." The motion was seconded by Dr. Barker.

The motion to amend was put to a vote and failed.

Dr. Walton called attention to the wording on page 4 under Article IV, "Membership," noting that wherever "quarter" appeared, it would be replaced by "semester," and on page 7, Article VII, Section 3, in the sixth line, the date should read "May 1."

The Bylaws of the Graduate Faculty, with the typographical changes referred to by Dr. Walton, were put to a vote and approved and will be forwarded to the Board of Trustees through the President.

In the absence of Dr. Durst, Mrs. Thomas-Moore presented the following report from the Faculty Well-Being Committee: "The Faculty Well-Being Committee has forwarded University Council's resolution of January 19, 1978 to President Guzzetta. The resolution requested an Attorney General opinion as to the legality of the University's mandatory retirement at age sixty-five. In carrying out University Council's request the Faculty Well-Being Committee, as a committee of University Council, forwarded this resolution for the President's analysis and action. The Faculty Well-Being Committee has also been studying the resolution (May 19, 1977) of University Council related to the legality of the age 65 mandatory retirement policy outlined in the Faculty Manual, but at this time (February 8, 1978) has not issued a report."

MINUTES OF MEETING OF UNIVERSITY COUNCIL, 2/16/78, continued

When Dr. Gerlach inquired why the letter had not been sent earlier regarding the Attorney General, Dr. Leathers reminded him of the extreme weather conditions which had necessitated cancelling many committee meetings, etc.

Miss Homeier reported for the Library and Learning Resources Committee in the absence of Dr. McGucken. Library campus privileges have been extended to General Faculty and Stark Technical faculty.

On behalf of the Reference Committee, Mr. Finan stated that they did not wish to change their proposed amendment to Article II University Council Bylaws, but would request the Procedural Committee, under the provisions of Article VIII (Amendments), to place it on the agenda for the March meeting of Council and circulate it with the agenda, which could ensure its vote at the April meeting. Dr. Holland may also have a recommendation along similar lines. The Provost said the proper circulation would follow action by the Procedural Committee in planning for the March meeting.

Dr. Siloac distributed a report of the January 1978 meeting of the Faculty Advisory Committee to the Chancellor, although neither he nor Dr. Makar could be present. It appears in the Appendix to these minutes.

On motion the meeting was adjourned at 3:40 p. m.

Any comments concerning the contents of The University of Akron Chronicle may be directed to the Office of the President or to the Executive Director of University Relations and Development.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, February 16, 1978

THE UNIVERSITY OF AKRON

BYLAWS OF THE GRADUATE FACULTY

(Approved by University Council February 16, 1978, and to be forwarded to the Board of Trustees through the President)

I. NAME

This organization shall be known as the Graduate Faculty of The University of Akron.

II. PURPOSE

The purpose of the Graduate Faculty shall be to encourage and contribute to the advancement of knowledge through instruction and research of highest quality, and to foster a spirit of inquiry and a high value of scholarship throughout the University.

III. DUTIES

The duties of the Graduate Faculty shall be:

1. To develop curricula leading to appropriate graduate degrees.
2. To participate in research, publication, and professional societies.
3. To recruit, encourage, and supervise superior students in their graduate education.
4. To conduct graduate classes and seminars that stimulate creativity, independent thought, and scholarly attitudes and performance.
5. To serve on supporting committees, as needed; to supervise student research; and to direct theses and dissertations.
6. To help develop a graduate library appropriate to a sound graduate program.
7. To elect the members of the Graduate Council, and if elected to the Council, to serve in the best interests of the Graduate Faculty and the Graduate School.
8. To participate in the selection of a Dean of Graduate Studies and Research following the procedure specified in the Faculty Manual.
9. To approve the list of degree candidates prior to each Commencement.

IV. MEMBERSHIP

Section 1

The following shall be members of the Graduate Faculty:

- A. President of the University
- B. Vice President and Provost

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued

BYLAWS OF THE GRADUATE FACULTY, continued

IV. MEMBERSHIP, continued

Section 1, continued

- C. Dean and Associate/Assistant Dean of Graduate Studies and Research
- D. Deans of Colleges offering graduate programs
- E. Distinguished Professors
- F. Heads of Departments offering graduate programs
- G. Appointees as indicated in Section 2

Section 2

Nominations for Graduate Faculty membership are made upon the recommendation of the Graduate Faculty of the department or a duly constituted committee of that faculty. Nominations are reviewed in turn by the Department Head, the College Dean and the Graduate Council. Appointments to the Graduate Faculty are made by the Dean of Graduate Studies and Research on the basis of the recommendations of the Graduate Council. Any member of the University faculty who holds a full-time appointment at the rank of Assistant Professor, Associate Professor, or Professor, including those ex-officio members designated in Section 1 (A-F), may be nominated.

Nominations and recommendations for appointments of members shall be made in the following categories: (1) Teaching of master's degree courses; (2) Category One responsibilities and directing of master's degree theses; (3) Category Two responsibilities, teaching of doctoral courses and directing of dissertations. Ex-officio appointments shall be in Category One.

A majority of members serving on master's thesis committees must be in Category (2) or (3) and a majority of members serving on doctoral dissertation committees must be in Category (3).

The following shall be the minimum criteria for being nominated and recommended for Category (1): Candidates must possess terminal degrees appropriate to their fields. They must also be actively engaged in consultation in their fields, or demonstrate scholarly competence and activity in the field either through research activities, publications, concerts, exhibits or other comparable work appropriate to the field.

The following shall be the minimum criteria for being nominated and recommended for Category (2): Candidates must possess terminal degrees appropriate to their fields and must demonstrate scholarly competence and activity in the field either through research activities, publications, concerts, exhibits or other comparable creative work appropriate to the field.

The following shall be the minimum criteria for being nominated and recommended for Category (3): The candidate must possess a doctoral degree, and must demonstrate scholarly competence and activity in the field through (a) research and/or creative activities and (b) publications.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued

BYLAWS OF THE GRADUATE FACULTY, continued

IV. MEMBERSHIP, continued

Section 2, continued

It shall be the responsibility of each department to develop its guidelines specifying criteria for members of that department to be nominated for Graduate Faculty status. The guidelines will be developed by the full-time Graduate Faculty of the department and the Academic Dean. Guidelines must be approved by Graduate Council and the Dean of Graduate Studies and Research. These guidelines shall agree with the general criteria described above and shall be on file in the office of the Dean of Graduate Studies and Research prior to the submission of any appointment applications.

Persons who do not meet all the preceding criteria but who are recognized by their departmental colleagues as being highly qualified in their special field of study may be nominated in a specific category by the Graduate Faculty of a college for membership in the Graduate Faculty.

All nominations shall be accompanied by a complete and current vita. The applicant, nominating group, Department Head, and the College Dean are to provide or attest to both qualitative and quantitative information substantiating the nominee's qualifications. The candidate must specify which category of membership is desired.

Section 3

A faculty member holding joint appointments must seek Graduate Faculty status in each department in which Graduate Faculty membership is desired.

Section 4

Any person desiring to appeal actions taken under the provision of ARTICLE IV, Section 2, may request a review by a committee composed of: Two members of the Graduate Council who are not on the Graduate Faculty Membership Committee, and three members of the Graduate Faculty who are not in the candidate's department, to be appointed by the Vice President and Provost who shall serve as a nonvoting chairman. The decision of this committee shall be in effect for one year from the date of decision.

Section 5

Appointments of members of the Graduate Faculty shall be for an initial term of three years and subsequent terms of five years. After any period of nonappointment to Graduate Faculty the next appointment shall be for a term of three years.

Terms shall begin on the first day of the fall semester and end on the day preceding the first day of the fall semester three or five years later. Appointments made during the fall semester shall be considered as having been made on the first day of that semester in determining the three or five-year period. For appointments made during the spring semester the three or five-year terms shall begin on the first day of the following fall semester. Applications for reappointments shall be made not later than March 1 for a fall semester appointment.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued

BYLAWS OF THE GRADUATE FACULTY, continued

IV. MEMBERSHIP, continued

Section 6

Adjunct faculty members may be appointed to Graduate Faculty membership. Such appointments shall follow the guidelines and procedures of ARTICLE IV, Section 2 and Section 5.

Section 7

The Dean of Graduate Studies and Research may appoint visiting faculty members to teach specific graduate courses for one semester. Each appointment will require the written request of the Department Head and the approval of the College Dean. Reappointments will be made only upon written request of the Department Head, subject to the approval of the Departmental Graduate Faculty, and with the approval of the College Dean, the Dean of Graduate Studies and Research and the Graduate Council.

Section 8

Only members of the Graduate Faculty shall be permitted to teach courses at the graduate level. In order to alleviate an emergency condition, the Dean of Graduate Studies and Research, at the written request of the Department Head and with the approval of the College Dean, may appoint a faculty member to Temporary Graduate Faculty status for a given semester. Normally, faculty members may be appointed to Temporary Graduate Faculty status only once during their tenure at The University of Akron. Temporary and Visiting Graduate Faculty shall not have the right to vote at Graduate Faculty meetings or elections.

V. OFFICERS

Officers of the Graduate Faculty shall be the President of the University, the Vice President and Provost, the Academic Deans of Colleges offering graduate programs, the Dean of Graduate Studies and Research, and a Vice Chairman elected by Graduate Council. Their duties shall be as follows:

Section 1

The President, as executive head of the University in all its departments, shall receive the reports of subordinate officers, shall advise and counsel them, and shall have the powers and responsibilities stated in the Bylaws of the Board of Trustees of the University.

Section 2

The Vice President and Provost shall receive the reports of the Graduate Council, and shall advise and counsel the Dean of Graduate Studies and Research and the Graduate Faculty as the administrative officer of the University responsible to the President for the supervision of the academic and student service functions of the University.

Section 3

The Academic Deans of those colleges offering graduate programs shall be responsible for direct supervision of Graduate Faculty and programs within their respective colleges.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued

BYLAWS OF THE GRADUATE FACULTY, continued

V. OFFICERS, continued

Section 4

The Dean of Graduate Studies and Research shall be responsible for the administration of the Graduate School, and shall supervise its program and its student body. The Dean shall serve as Chairman and preside at meetings of the Graduate Faculty and shall be responsible for the recording and maintaining of minutes of all meetings of the Graduate Faculty, sending out notices of all meetings, and for seeing that all Graduate Faculty members receive copies of agenda prior to, and minutes after, all meetings. Two copies of all documents shall be sent to the University Archivist.

Section 5

The Vice Chairman shall be elected by the Graduate Council and shall preside over Graduate Faculty and Graduate Council meetings in the absence of the Dean.

VI. COMMITTEES

The Graduate Council shall be the Executive Committee of the Graduate Faculty and shall represent the Graduate Faculty in proposing matters of academic policy and procedure of the Graduate School, and in counseling and advising with the Dean of Graduate Studies and Research in matters of administering the Graduate School.

Section 1

The Graduate Council shall consist of thirteen elected faculty members, one elected graduate student, and the Dean of Graduate Studies and Research. The faculty members shall be elected from the Colleges and Division as follows:

Buchtel College of Arts and Sciences		4
Humanities Division	1	
Natural Sciences Division	1	
Social Sciences Division	1	
At Large	1	
College of Education		2
College of Business Administration		2
College of Engineering		2
College of Fine and Applied Arts		2
College of Nursing		1

The student member shall be elected yearly by the Graduate Student Council. The Dean shall not have voting rights, except in the case of tie votes.

The number and apportionment of Graduate Council members shall be reviewed within three years of the adoption of these Bylaws and at least every three years thereafter by the Graduate Faculty. A similar review shall be conducted whenever a College not now offering a graduate degree program shall institute one.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued

BYLAWS OF THE GRADUATE FACULTY, continued

VI. COMMITTEES, continued

Section 2

The term of office of faculty members on the Graduate Council shall be three years and the terms arranged so that no fewer than four members shall be replaced each year. No members serving full three-year terms can succeed themselves. No more than one member of the faculty of any department may serve on Council during any given year. Faculty membership on the Graduate Council is limited to those members of the Graduate Faculty who qualify under ARTICLE IV, Section 2, or Department Heads who qualify under ARTICLE IV, Section 2.

Section 3

The faculty members retiring from the Graduate Council each year shall constitute a Nominating Committee which will meet in March and propose the names of two Graduate Faculty members from each College or Division represented by the retiring members. The nominations shall be transmitted to the Dean of Graduate Studies and Research by April 1, and the Dean shall circulate the slate to the Graduate Faculty. Prior to April 15, any five qualified members of a College or Division may nominate an additional member of their group by petition addressed to the Dean of Graduate Studies and Research through the College Dean.

On or about April 15, the Dean of Graduate Studies and Research shall send a ballot to each member of the Graduate Faculty concerned, which ballot shall list all nominees for the Graduate Council classified according to College or Division. Faculty members shall vote only for the representative of their own particular group and shall vote for one nominee only, except when a member At Large is elected from the Buechel College of Arts and Sciences. The ballot shall be inserted in an unmarked envelope which shall be placed inside another envelope. The outer envelope shall be signed and returned to the Dean of Graduate Studies and Research no later than May 1. The Graduate Council shall then tally the vote and preserve the ballots for one month after the May meeting. In the event that no candidate for a given position receives a majority of the votes cast, there shall be a rebalot between the two candidates with the largest pluralities. Results of the election shall be announced at the May meeting of the Graduate Faculty, and the newly elected members shall take up their duties on September 1.

If a vacancy should occur on the Graduate Council with one year or more left in the term, a special election shall be held. The newly elected member shall serve for that portion of the term for which the originally elected member shall be absent. For the special election, the last Nominating Committee shall be asked to submit a slate of two names from the appropriate faculty group; other nominations may be made in accordance with the procedure described in paragraph one of this Section. Only the members of the faculty group concerned shall vote in the special election. If a vacancy occurs with less than one full year remaining in the term, the Dean of the College may recommend for appointment by the Graduate Council a person from the appropriate College or Division to fill the vacancy for the remainder of the term.

Section 4

The duties of the Graduate Council shall include:

- A. To evaluate the qualifications of nominees and recommend membership on the Graduate Faculty.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued

BYLAWS OF THE GRADUATE FACULTY, continued

VI. COMMITTEES, continued

Section 4, continued

- B. To vote upon all matters of policy of the Graduate School, not otherwise established by the Graduate Faculty.
- C. To counsel and advise the Dean of Graduate Studies and Research in administering the policies of the Graduate School in admissions, dismissals, transfers, awards, curricula, degree programs, etc.

Section 5

The Dean of Graduate Studies and Research shall serve as Chairman of the Graduate Council. At its first meeting each fall, Council shall elect from among its members a Vice Chairman and a Secretary. The Vice Chairman shall work with the Chairman on the agenda for each meeting and preside in the absence of the Dean.

Section 6

Standing Committees of the Graduate Council shall be as follows:

A Graduate Faculty Membership Committee, comprised of a Chairman and one other faculty member of the Graduate Council, plus four persons from the membership of the Graduate Faculty, shall be elected by the Council. Six different Colleges shall be represented in the membership of this Committee. This Committee shall review all nominations for membership on the Graduate Faculty, using the guidelines in ARTICLE IV, Section 2, and make recommendations to the Graduate Council. Those persons approved by the Graduate Council shall be recommended to the Dean of Graduate Studies and Research for appointment to the Graduate Faculty. Any nominated person who is rejected by the Council or the Dean may seek further consideration through the procedure described in ARTICLE IV, Section 4.

A Graduate Faculty Curriculum Committee, comprised of a Chairman and one other faculty member of the Graduate Council, plus four persons from the membership of the Graduate Faculty, shall be elected by the Council. Six different Colleges shall be represented in the membership of this Committee. This Committee shall review all curriculum proposals referred to either the Graduate Council or the Dean of Graduate Studies and Research under the operative University Curriculum Review Policies and Procedures.

A Graduate Faculty Student Policy Committee, comprised of a Chairman and two other persons from the Graduate Council, and four persons from the membership of the Graduate Faculty shall be elected by the Council, plus three graduate students to be elected by the Graduate Student Council. Six different colleges shall be represented in the faculty membership of this Committee. This Committee shall assist the Graduate Council and the Dean of Graduate Studies and Research in determining questions about admission and denials of admission, transfer credit, dismissals, special standing, and matters relating to the general welfare of graduate students.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued

BYLAWS OF THE GRADUATE FACULTY, continued

VI. COMMITTEES, continued

Section 6, continued

The Dean of Graduate Studies and Research shall be an ex-officio, nonvoting member of all standing committees of the Graduate Council. No other member of the Graduate Faculty may serve on more than one standing committee at a time.

Ad hoc committees of Graduate Council may be appointed by the Dean of Graduate Studies and Research as needed. The Chairman shall be a member of Graduate Council and shall report to the Council.

Section 7

Minutes of the Graduate Council meetings shall be circulated to all members of the Graduate Faculty and Graduate Student Council within two weeks of each meeting. Unless formal objections to the actions of Council are submitted in writing to the Dean of Graduate Studies and Research within two weeks after the date of distribution, Council actions shall be considered as approved by the Graduate Faculty. All such actions should be forwarded to the University Council whenever action by that body is required.

If written objections to any actions of the Graduate Council are received by the Dean of Graduate Studies and Research, the Dean shall report them to the Council for its consideration. One member of Council shall be designated by the Dean to arbitrate the matter between Council and the objector. If agreement has not been reached after two weeks, a special meeting of the Graduate Faculty shall be called. The action of the Graduate Faculty on the issue shall be binding and reported in the next minutes of the Graduate Council.

Section 8

The Graduate Council shall meet at least once a month during the academic year and two-thirds of the membership shall constitute a quorum.

The agenda for meetings of the Graduate Council shall be prepared by the Dean of Graduate Studies and Research in consultation with the Vice Chairman prior to each meeting and shall include a report from each standing committee. Any member of the Graduate Faculty may submit items for the agenda to any member of the Graduate Council.

VII. MEETINGS

Section 1

The Graduate Faculty shall hold a regular meeting preceding each Commencement. A quorum at any meeting shall be 10 percent of the Graduate Faculty membership. Members shall be notified one month prior to the date of all regular meetings.

Section 2

The agenda for each regular meeting shall include:

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued

BYLAWS OF THE GRADUATE FACULTY, continued

VII. MEETINGS, continued

Section 2, continued

- A. A report by the Dean of Graduate Studies and Research on the state of the Graduate School.
- B. A report by an elected member of the Graduate Council on the activities of the Graduate Council.
- C. A report by the University Librarian on the state of the Library as it pertains to graduate study.
- D. A report by the Director of the Computer Center on the state of the Computer Center as it pertains to graduate study.
- E. A report by a designated representative of Graduate Student Council.
- F. Approval of the list of graduate degree candidates.
- G. Other business.

Section 3

Special meetings shall be called by the Dean of Graduate Studies and Research:

- A. When ten members so petition, or
- B. When counsel and guidance of the Graduate Faculty is sought by the Dean and/or the Graduate Council.

Section 4

The Chairman of the Graduate Faculty shall appoint a Parliamentarian who shall base his rulings on Robert's Rules of Order, Revised.

Section 5

Minutes of each meeting shall be sent to all members of the Graduate Faculty and to Graduate Student Council and a permanent file shall be kept in the office of the Dean of Graduate Studies and Research. Two copies shall be sent to the University Archivist.

VIII. AMENDMENTS

These Bylaws may be amended at any Graduate Faculty meeting by a two-thirds vote of those present, provided the amendment has been submitted to the entire membership in writing at least one month prior to the meeting. It may not be voted on at special meetings of the Graduate Faculty, unless called for the specific purpose of considering such amendments. Amendments are subject to ratification by the Board of Trustees.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued

REPORT OF THE UNIVERSITY OF AKRON REPRESENTATIVE TO THE FACULTY ADVISORY COMMITTEE TO THE CHANCELLOR OF THE OHIO BOARD OF REGENTS—Dr. George Makar, Representative, and Dr. Kenneth Siloac, Alternate.

The following report is a summary of the topics discussed at the January, 1978, meeting of the Faculty Advisory Committee to the Chancellor of the Ohio Board of Regents. This summary is taken from the official minutes of the meeting since both representatives from the University were unable to attend the meeting in January.

University Boards' Support for Higher Education

Chancellor Norton told the group that he is meeting during January and February with all of the members of the various university boards of trustees. The purpose of the meetings is to present to them problems confronting higher education in Ohio, and to enlist their support in solving them. He plans to explain the total budgeting process, various management issues, and the politics of persuading the legislature to support higher education.

Out-of-State Travel

Chancellor Norton indicated that the Ohio Board of Regents is going to be asked to be much more specific about how university travel funds are used. This stems largely from what appears to the legislature as a rather sizeable (several million dollars) use of state funds by universities for travel.

OBR Priority Items for their Work Program

In response to Chancellor Norton's request for suggestions of priority items for OBR, the following came forth:

1. Charge OBR members to take a more active direct lobbying stance.
2. Define more clearly the quality or type of education that the state wants or needs to support.
3. Seek ways to find more support for continuing and noncredit education.
4. Publicize the product of higher education more aggressively.

Extra State Academic Offerings

A question was raised about the quality of education being offered by Thomas More College in the area of nursing. This led to a general discussion on the need for quality control over the academic offerings of any school whose base is outside of Ohio. It was agreed that there is a need for control. Chancellor Norton stated that a person to handle that type of problem is being sought by OBR, and when appointed, he will be assigned such supervision.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued

CURRICULUM CHANGES

SCHOOL OF LAW

Pursuant to prior University Council authorization (Minutes, February 19, 1970, page 12 of the Faculty Bulletin, March 5, 1970 issue), I certify that the following course changes have been duly adopted by the Faculty of the School of Law at its October 13, 1977 and January 12, 1978 meetings, for the 1978-79 academic year and thereafter, and are submitted for filing with the University Council Minutes.
 Stanley A. Samad, Dean

Change in Credits	9200:611	<u>Legal Process.</u> From 3 to 2 credits.
	9200:678	<u>Seminar in Jurisprudence.</u> From 3 to 2 credits.
Add	9200:630	<u>Admiralty.</u> 2 credits. History and jurisdiction of and practice in admiralty; carriage of goods by water and combined transport, collision, salvage and insurance; claims for personal injury and death claims; maritime lien.

The following curriculum changes, in accordance with the Curricula Change Process adopted by University Council on December 12, 1974, have had final approval by the Vice President and Provost, or through specific vote by University Council, all effective September 1978 (unless otherwise noted):

BUCHTEL COLLEGE OF ARTS AND SCIENCES

Department of Chemistry

[AS-78-3]

Add	3150:660	<u>Bio-Organic Reactions.</u> 2 credits. Prerequisites, 3150:264, 313, 314, 402 or permission. Bio-organic mechanisms, including nucleophilic displacements on carbonyl and phosphorus; hydration and redox reactions; chemistry of cofactors; enzyme catalysis and models.
	3150:665	<u>Bioenergetics.</u> 2 credits. Prerequisites, 3150:313, 314, 402 or permission. Energy production and utilization in living systems including historical aspects, thermodynamics, glycolysis, phosphorylation, citric acid cycle, respiratory chain, electron transport, metabolic control, active transport and muscle contraction.
	3150:667	<u>Advanced Biochemistry Techniques.</u> 2 credits. Prerequisites, 3150:402, 405, 426 or permission. An advanced analytical course in Biochemistry laboratory; purification and characterization of DNA, RNA and chromatin; study of metabolic pathways in bacteria using advanced biochemistry techniques.
	3150:715	<u>Special Topics in Biochemistry.</u> 1 or 2 credits. (May be repeated.) A consideration of topics in biochemistry such as: isoenzymes and disease, genetic engineering, membrane structure and functions, and recent developments in the field.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued

Department of History

[AS-78-16]

- Add 3400:304 The Ancient Near East. 3 credits. Mesopotamia and Egypt; Israel and her neighbors to the time of the Persian Empire.
- 3400:307 The Eastern Roman Empire (324-1453). 3 credits. Byzantine culture and history from 324 to the fall in 1453.

Department of Modern Languages

[AS-78-11]

- Add 3500:498 Senior Honors Project in Modern Languages. 1-3 credits (May be repeated for a total of 6 credits.) Prerequisite, senior standing in the University Honors Program and approval of Honors Preceptor. Open only to language majors who are enrolled in the University Honors Program. Independent study leading to the completion of a Senior Honors Thesis or other original work meeting high standards of research and scholarship.

Department of Philosophy

[AS-78-5]

- Add 3600:497/597 Individual Study. 1-3 credits. (May be repeated for no more than 6 credits.) Prerequisite, completion of required courses for philosophy major or permission of instructor and department head. Directed independent study of a philosopher, a philosophy or a philosophical problem under the guidance of a selected faculty member. Subject matter will be determined by the selected faculty member in consultation with the student. Graduate credit will require significant additional work which may include an additional research paper.

Department of Political Science

[AS-78-1]

Change The requirements for the Master of Arts degree are to be changed to read as follows:

B. Each student will be required to take 3700:640 and at least one graduate seminar in each of the following areas:

(1) American Government and Politics (one of the following courses)

- 3700:630 Seminar in National Politics
3700:641 Seminar in Intergovernmental Relations
3700:660 Seminar in Civil Liberties and the Judicial Process
3700:680 Seminar in Urban and Regional Politics
3700:670 Seminar in the Administrative Process

(2) Comparative Politics (one of the following courses)

- 3700:620 Seminar in Comparative Politics
3700:626 Seminar in the Politics of Developing Nations

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued

CURRICULUM CHANGES

SCHOOL OF LAW

Pursuant to prior University Council authorization (Minutes, February 19, 1970, page 12 of the Faculty Bulletin, March 5, 1970 issue), I certify that the following course changes have been duly adopted by the Faculty of the School of Law at its October 13, 1977 and January 12, 1978 meetings, for the 1978-79 academic year and thereafter, and are submitted for filing with the University Council Minutes.
Stanley A. Samad, Dean

Change in Credits	9200:611	<u>Legal Process</u> . From 3 to 2 credits.
	9200:678	<u>Seminar in Jurisprudence</u> . From 3 to 2 credits.
Add	9200:630	<u>Admiralty</u> . 2 credits. History and jurisdiction of and practice in admiralty; carriage of goods by water and combined transport, collision, salvage and insurance; claims for personal injury and death claims; maritime lien.

The following curriculum changes, in accordance with the Curricula Change Process adopted by University Council on December 12, 1974, have had final approval by the Vice President and Provost, or through specific vote by University Council, all effective September 1978 (unless otherwise noted):

BUCHTEL COLLEGE OF ARTS AND SCIENCES

Department of Chemistry
[AS-78-3]

Add	3150:660	<u>Bio-Organic Reactions</u> . 2 credits. Prerequisites, 3150:264, 313, 314, 402 or permission. Bio-organic mechanisms, including nucleophilic displacements on carbonyl and phosphorus; hydration and redox reactions; chemistry of cofactors; enzyme catalysis and models.
	3150:665	<u>Bioenergetics</u> . 2 credits. Prerequisites, 3150:313, 314, 402 or permission. Energy production and utilization in living systems including historical aspects, thermodynamics, glycolysis, phosphorylation, citric acid cycle, respiratory chain, electron transport, metabolic control, active transport and muscle contraction.
	3150:667	<u>Advanced Biochemistry Techniques</u> . 2 credits. Prerequisites, 3150:402, 405, 426 or permission. An advanced analytical course in Biochemistry laboratory; purification and characterization of DNA, RNA and chromatin; study of metabolic pathways in bacteria using advanced biochemistry techniques.
	3150:715	<u>Special Topics in Biochemistry</u> . 1 or 2 credits. (May be repeated.) A consideration of topics in biochemistry such as: isoenzymes and disease, genetic engineering, membrane structure and functions, and recent developments in the field.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued

Department of History

[AS-78-16]

- Add 3400:304 The Ancient Near East. 3 credits. Mesopotamia and Egypt; Israel and her neighbors to the time of the Persian Empire.
- 3400:307 The Eastern Roman Empire (324-1453). 3 credits. Byzantine culture and history from 324 to the fall in 1453.

Department of Modern Languages

[AS-78-11]

- Add 3500:498 Senior Honors Project in Modern Languages. 1-3 credits. (May be repeated for a total of 6 credits.) Prerequisite, senior standing in the University Honors Program and approval of Honors Preceptor. Open only to language majors who are enrolled in the University Honors Program. Independent study leading to the completion of a Senior Honors Thesis or other original work meeting high standards of research and scholarship.

Department of Philosophy

[AS-78-5]

- Add 3600:497/597 Individual Study. 1-3 credits. (May be repeated for no more than 6 credits.) Prerequisite, completion of required courses for philosophy major or permission of instructor and department head. Directed independent study of a philosopher, a philosophy or a philosophical problem under the guidance of a selected faculty member. Subject matter will be determined by the selected faculty member in consultation with the student. Graduate credit will require significant additional work which may include an additional research paper.

Department of Political Science

[AS-78-1]

Change The requirements for the Master of Arts degree are to be changed to read as follows:

B. Each student will be required to take 3700:640 and at least one graduate seminar in each of the following areas:

(1) American Government and Politics (one of the following courses)

- 3700:630 Seminar in National Politics
3700:641 Seminar in Intergovernmental Relations
3700:660 Seminar in Civil Liberties and the Judicial Process
3700:680 Seminar in Urban and Regional Politics
3700:670 Seminar in the Administrative Process

(2) Comparative Politics (one of the following courses)

- 3700:620 Seminar in Comparative Politics
3700:626 Seminar in the Politics of Developing Nations

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued
Department of Political Science, continued
Change in requirements for the Master of Arts Degree, continued

- (3) International Politics
3700:610 Seminar in International Politics
- (4) Political Theory
3700:600 Seminar in Political Theory

In exceptional cases, with the approval of the Graduate Advisor and the Head of the Department, the student may be permitted to omit a graduate seminar in one of these areas and to substitute another graduate level course in its place.

[AS-78-2]

Add 3700:497 Senior Honors Project in Political Science. 1-3 credits. (May be repeated for a total of 6 credits.) Prerequisite, senior standing in the University Honors Program and approval of Honors Preceptor. Open only to Political Science majors who are also enrolled in the University Honors Program. Independent study leading to the completion of a Senior Honors Thesis or other original work meeting high standards of scholarship.

Department of Sociology

[AS-78-4]

Change The requirements for the Master of Arts Degree are to be changed to read as follows:

Option I:

This degree option is intended for students who either plan on eventually pursuing a Ph. D. degree, or whose work will require the ability to conduct research.

Satisfactory completion of 32 semester credits of which at least 21 must be at the 600 level in Sociology or Anthropology (excluding Thesis, 3850:699; and Readings, 3850:697). In meeting these requirements, the student must:

1. Complete three required core courses with at least a 3.0 average:

3850:603 Sociological Research Methods. 3 credits.
3850:604 Social Research Design. 3 credits.
3850:617 Sociological Theory. 3 credits.

2. Complete at least 6 hours of Thesis work (3850:699) (no more than 6 credits will count toward the degree)
3. Completion of Master's thesis and successful oral defense of thesis.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued
Department of Sociology, continued
Change in requirements for the Master of Arts Degree, continued

Option II:

This degree option is intended for students who want intensive and substantive training in a specialized area.

Satisfactory completion of 32 credits (semester) of graduate level work. No more than 6 credits can be taken at the 500 level. In meeting these requirements, the student must:

1. Complete three required core courses with at least a 3.0 average:

3850:603	<u>Sociological Research Methods.</u> 3 credits.
3850:604	<u>Social Research Design.</u> 3 credits.
3850:617	<u>Sociological Theory.</u> 3 credits.

2. Satisfactorily complete at least 15 credits (semester) in a contracted specialty area. This specialty area must be defined in consultation with the student's advisor and approved by the Graduate Studies Committee. Courses from other departments may be taken to meet the specialty requirement.
3. Pass a two-hour oral examination on the specialty area.

Change The requirements for the Ph.D. Degree are to be changed to read as follows:

The University of Akron and Kent State University Departments of Sociology offer a joint program leading to the Ph.D. degree. Faculty and students engaged in the joint Ph.D. program are for all intents and purposes regarded as one single graduate department. Course work is offered at both campuses and faculty and students interchange freely.

The general objective of the Akron-Kent Ph.D. program is to train Sociologists whose specialty includes a strong emphasis on urban processes.

Admission to the program:

1. Applying with a completed Master's degree or equivalent, or
2. Applying to the Ph.D. program after at least one year of full-time course work or equivalent (18 hours) in the Sociology M.A. program at Akron. The course work must include the M.A. core sequence. This type of admission is limited to students whose records clearly indicate both scholarly and research potential to do doctoral level work.

Degree requirements for students admitted with the Master's degree or equivalent

In addition to meeting the general requirements of the Graduate School, students working toward the Doctor of Philosophy degree in Sociology must meet the following requirements:

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued

Department of Sociology, continued

Change in requirements for the Ph.D. Degree, continued

Degree requirements for students admitted with Master's degree or equivalent, continued

1. The Seminar in Urban Sociology (3850:647) 3 credits
2. Two doctoral level courses in Theory. These courses are to be selected from the predetermined group of courses (see Department of Sociology Graduate Student Handbook)
3. Two doctoral level courses in Methods/Statistics. These courses are to be selected from the predetermined group of courses (see Department of Sociology Graduate Student Handbook)
4. Complete a substantive specialty of at least 15 credits
5. Complete a minimum total of 30 credits (semester) in course work.
6. Pass the doctoral comprehensive examination. This examination is given in the specialty area and will include an evaluation of methodology, theory and urban process relevant to the specialty area.
7. Fulfill residency requirement of the Graduate School.
8. Complete foreign language requirement by one of four sequences as detailed in the Department of Sociology Graduate Student Handbook:

Foreign language
Computer science
Statistics
Philosophy
9. Register for a minimum of 30 hours of dissertation credit, complete a dissertation and successfully defend it in an oral examination.

Degree requirements for students admitted without the Master's degree

In addition to meeting the general requirements of the Graduate School, students working toward the Doctor of Philosophy degree in Sociology must meet the following requirements:

1. Satisfactory completion of the M. A. core course work.
2. Satisfactory completion of a research practicum (3 credits). This may be waived for students who already have sufficient research experience.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued
CURRICULUM CHANGES, continued

BUCHTEL COLLEGE OF ARTS AND SCIENCES, continued

Department of Sociology, continued

Change in requirements for the Ph.D. Degree, continued

Degree requirements for students admitted without the Master's degree, continued

3. Complete a minimum total of 60 credits of graduate level (600 or higher) course work beyond the Bachelor's degree.
4. The Seminar in Urban Sociology (3850:647) 3 credits.
5. Two doctoral level courses in Theory. These courses are to be selected from the predetermined group of courses (see Department of Sociology Graduate Student Handbook)
6. Two doctoral level courses in Methods/Statistics. These courses are to be selected from the predetermined group of courses (see Department of Sociology Graduate Student Handbook),
7. Complete a substantive specialty of at least 15 credits.
8. Pass the doctoral comprehensive examination. This examination is given in the specialty area and will include an evaluation of methodology, theory and urban process relevant to the specialty area. The student will be awarded the M. A. degree in Sociology when the examination is passed.
9. Fulfill residency requirement of the Graduate School.
10. Complete foreign language requirement by one of four sequences as detailed in the Department of Sociology Graduate Student Handbook:

Foreign language
Computer science
Statistics
Philosophy
11. Register for a minimum of 30 hours of dissertation credit, complete a dissertation and successfully defend it in an oral examination.

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued
CURRICULUM CHANGES, continued

COLLEGE OF ENGINEERING

Doctoral Research Requirements

[EN-78-5]

Change The following courses to be changed from 1-10 credits to 1-15 credits:

4200:898	<u>Preliminary Research.</u>
4200:899	<u>Doctoral Dissertation.</u>
4300:898	<u>Preliminary Research.</u>
4300:899	<u>Doctoral Dissertation.</u>
4400:898	<u>Preliminary Research.</u>
4400:899	<u>Doctoral Dissertation.</u>
4600:898	<u>Preliminary Research.</u>
4600:899	<u>Doctoral Dissertation.</u>

Department of Chemical Engineering

[EN-78-3]

Change The requirements for the baccalaureate degree are to be changed to read as follows:

Drop (as requirements only)

3150:423	<u>Analytical Chemistry.</u>
3150:425	<u>Analytical Chemistry Laboratory.</u>
3150:472	<u>Advanced Inorganic Chemistry.</u>

Add (All students must complete at least 3 semester credits of advanced chemistry from the following list of courses offered by the Departments of Chemistry and of Polymer Science)

3150:266	<u>Organic Chemistry Laboratory II.</u>
3150:315,316	<u>Physical Chemistry Laboratory I, II.</u>
3150:401,402	<u>Biochemistry Lecture I, II.</u>
3150:404,405	<u>Biochemistry Laboratory I, II.</u>
3150:423,424	<u>Analytical Chemistry Lecture I, II.</u>
3150:425,426	<u>Analytical Chemistry Laboratory I, II.</u>
3150:463	<u>Advanced Organic Chemistry.</u>
3150:472	<u>Advanced Inorganic Chemistry.</u>
3940:407	<u>Polymer Science.</u>

COLLEGE OF EDUCATION

Department of Elementary Education

[ED-78-2]

Add 5200:631 Trends in Elementary Education. 2 credits. Prerequisite, graduate standing and 5200:630. An investigation of innovative programs, organizational patterns, and new curricula currently operational in elementary schools including an analysis of use of these innovations in relation to the teaching/learning process.

Department of Secondary Education

[ED-78-1]

Change 5400:495 Technical Education Practicum. Change from 4 credits to 1-4 credits. [Students selecting an experience assigned less than 4 hours credit will be required to complete the balance (difference between practicum credit and 4) in departmental courses (5400), approved by the faculty advisor.]

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued
CURRICULUM CHANGES, continued

COLLEGE OF EDUCATION, continued

Department of Educational Foundations

[ED-78-3]

Add	5100:258	<u>Small Group Instruction.</u> 1-3 credits. (May be repeated for a total of 3 credits.) Prerequisite, 3750:100 and 5100:250 or their equivalent and the consent of the instructor. A study of student-centered group leadership skills for facilitating classroom cognitive learning. Students will be exposed to the basic literature related to the student-centered style, trained in appropriate observational techniques and provided practice in leading small instructional groups.
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COLLEGE OF FINE AND APPLIED ARTS

Department of Home Economics and Family Ecology

[FAA-78-1]

Add	7400:132	<u>Early Childhood Nutrition.</u> 2 credits. Emphasis on nutrition as a component of Early Childhood programs. Nutrition principles are discussed in relation to self and young children. Prenatal and infant nutrition is studied. Food as a learning experience, menu planning, purchasing, sanitation, food labeling, storage and parent involvement are included. For Family and Child and Child Development Option, Educational Technology students.
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Change This also constitutes a program change in Family and Child Development Option, with 7400:132 (2 credits) replacing 7400:133 (3 credits).

Department of Music

[FAA-78-4]

Drop	5200:323	<u>Music Teaching in the Elementary Grades.</u> 2 credits.
	5200:396	<u>Field Experience in Elementary School Music.</u> 1-2 credits.
	5300:325	<u>General Music in the Secondary Schools.</u> 2 credits.
	5300:396	<u>Field Experience: Instrumental Music.</u> 2 credits.
	7500:354	<u>Woodwind Instrument Techniques.</u> 2 credits.
	7500:355	<u>Brass-Percussion Instruments.</u> 2 credits.
Add	7500:340	<u>General Music.</u> 3 credits. (Repeatable to 6 credits) Prerequisites, upper college standing; 200's level of performance in applied major; 7500:155, 162, 252, 262. Introductory and developmental sequence of studies related to skills, techniques and materials appropriate to nonpublic performance music classes in grades K-12. Clinical and field-based experiences; competency evaluation for all students. (Three hours credit required for all students; 3 additional hours credit required for Voice/Keyboard Majors, elected by all others.)

APPENDIX TO MINUTES OF UNIVERSITY COUNCIL, 2/16/78, continued
CURRICULUM CHANGES, continued

COLLEGE OF FINE AND APPLIED ARTS, continued

Department of Music, continued

Add 7500:342 Wind-Percussion Instrument Techniques. 3 credits. (Repeatable to 6 credits.) Prerequisites, upper college standing; 200's level of performance in applied major; 7500:155, 162, 252, 262. Basic techniques in teaching woodwind, brass and percussion instruments. Development of knowledges and skills on band instruments applied to ensemble, large group and individualized instruction. Clinical and field-based experiences; competency evaluation for all students. (Three hours required for all students; 3 additional hours credit required for Instrumental (nonkeyboard) majors, elected by others.)

COMMUNITY AND TECHNICAL COLLEGE

Division of Business and Office Technology

[CT-78-4]

Add 2420:103 The Role of Supervision in Management. 3 credits. Presentation of basic management techniques; motivation, planning, organizing, leading, and controlling. Elements of group behavior, oommunication, and employee compensation.

Division of Associate Studies

[CT-78-8]

Change 2020:290 Special Topics: Associate Studies. From 1-2 credits to 1-4 credits. (May be repeated with change in topic.)

INTERDISCIPLINARY CURRICULUM

University Honors Program

[VP-78-1]

Add 1870:270 (370, 470) Honors Colloquium—Natural Sciences. 2 credits. Prerequisite, admission to University Honors Program. An interdisciplinary colloquium on important issues in the Natural Sciences.

MR. JOHN S. WATT
ASSISTANT PROVOST