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Faculty Senate Chronicle November 5, 2020

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November 5, 2020

29 pages

SENATE ACTIONS

1. Approved the list of graduates for Fall 2020.
2. Approved a motion brought by the Academic Policies Committee to create a link for course syllabi to point students to important campus information (Appendix A).
3. Approved a motion brought by the Academic Policies Committee regarding repeating of courses for a grade, Rules 60-03.3 and 20-05.1 (Appendix A).
4. Approved a motion by the Academic Policies Committee regarding Approbation, Rule 20-05.1 (Appendix A).
5. Approved courses and programs brought by the Curriculum Review Committee (Appendix B).

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MINUTES OF THE FACULTY SENATE MEETING OF

November 5, 2020

The meeting of the Faculty Senate took place Thursday, November 5, 2020 in WebEx. Senate Chair Linda Saliga called the meeting to order at 3:04 pm.

Of the current roster of 46 senators, 36 attended the meeting. Senators Miller and Sahl were absent with notice. Senators Biddle, Gandee, Matney, Mudrey-Camino, Palmer, Randby, Szalay and Zheng were absent without notice.

I. Adoption of Agenda

The agenda was adopted without dissent.

II. Adoption of Minutes of the October 1 meeting.

The minutes were adopted without dissent.

III. Remarks of the Chair

Please keep your microphone muted and your video off, unless you have the floor, as this will help everyone with bandwidth. If you want to be recognized to speak, you are to type “request” in the chat and if you are a Senator, you will be added to the queue. The chat is not a part of the record.

In response to a question asked on the Senate floor last month, the administration has asked Faculty Senate and University Council to work together to provide feedback to them regarding the child-care needs of the campus community during COVID. Tonia Ferrell, UC Chair, and I discussed the request

and presented it to our respective executive committees. We decided to form a work group of six members (three from Senate and three from UC) that will meet two or three times to quickly provide recommendations for the administration to consider regarding child-care needs, suggestions for policy change, etc. Under new business, we will identify the Senate's three representatives to the work group.

Our nation and our university are in similar situations at the moment. In both arenas, we have groups with differing views and opinions yet must find a path to reconciliation for our survival. I hope we are successful in both arenas.

This concludes my remarks.

IV. Special Announcements

None.

V. Report of the Executive Committee

The Executive Committee had four scheduled meetings since the last regular meeting in October.

The Committee met with Provost Wiencek to discuss the following items: Brightspace grading, the co-requisite model, consequences of reorganization, CR/NC, unit name changes, searches for administrators, and workload.

Additionally, the EC met to prepare for the November Senate meeting and to discuss the following: extending CR/NC, program assessment and program review, program reinstatement, reorganization, Spring 2021 models, and the creation of the childcare work group.

In addition, we appointed seven faculty members to the OAA restructuring work group.

The Faculty Senate Executive Committee wishes to share that since May, President Miller has chosen not to meet with the FSEC.

For more information on these discussions, please contact Heather Howley at hhowley@uakron.edu.

VI. Remarks of the President

President Miller thanked the body for their service. He expressed gratitude to keep the campus going and to keep classes in session. The cases have been under or at Summit county levels. The students have also been taking care to keep working to take precautions. The dashboard shows a surge, but it is in line with the surge with the county. Testing plans have been made for Thanksgiving and policy has been developed in coordination with the health department.

He mentioned plans for the spring semester are underway including commencement plans. He commented on a good meeting with the community in Orrville and the Wayne College Alumni session and Advisory Board. He thanked Kim Cole for her work in making the virtual meetings happen. President and Mrs. Miller have been meeting with donors and finding creative ways to promote giving. Dr. Sheldon Wrice has been appointed as the Interim Director of Diversity and Inclusion and will continue with his work. He also welcomed Dallas Grundy to his new position.

President Miller addressed the reason for his absence in the FSEC. He explained he felt the Provost was mentioned directly in the by-laws and he felt he would be less productive. He also mentioned since the University was currently in the negotiations with the union, he felt that as a representative of the Board he felt there was a conflict of interest. He mentioned Bill Rich suggested the separation.

Senator Bisconti asked if his concern was that the executive committees were in conflict and did not see where the conflict was between the two groups.

President Miller stated the collective bargaining agreement article ten explains the different relations between the two groups. He felt the conversation could be constructive if held at another time.

Bill Rich asked for a point of personal privilege to refute that he made such remarks.

Senator Schulze mentioned that most people wore many hats and shared Akron-AAUP never discussed proposals under negotiation in the Senate.

Senator Klein asked about the dashboard with regard to an appearance of an inconsistency between her experience and the reported numbers.

President Miller suggested additional investigation might be warranted and asked us to follow-up with Eric Greene and directed Provost Wiencek to gather some additional data.

Senator Evans reiterated the concern.

VII. Remarks of the Provost

Provost Wiencek agreed that COVID-19 concerns about data were important to address.

Provost Wiencek discussed some of the things that came across his desk and explained his efforts to seek guidance from Faculty Senate and University Council. He discussed a variety of items including posting scholarship, the strategic planning process, the spring schedule, the reactivation of programs and a process for reactivation, and deans' searches.

Senator Klein asked about multifactor authentication and described some of the challenges working with this new technology.

Provost Wiencek mentioned he was participating and described some of the advantages including no new passwords. Identifying problems is always useful and will take it to John Corby.

Senator Evans asked to elaborate on the search for the School of Polymer Science.

Provost Wiencek noted that it would be a national search and it would be open to some non-traditional candidates from labs.

Cher Hendricks presented the OAA reorganization work group. Hendricks presented all of the members that worked on the committee and the goals and noted the goal of the Provost's office would be an office of support. The committee had rich discussion, themes were collected, and other institutional structures were discussed. Common themes included: the importance of mission, vision and values, shifting from compliance to an office that supports problem-

solving, asking for meaningful work rather than work that doesn't go anywhere, decentralized authority, and professional development.

Hendricks also described the draft organizational structure which would focus more on new academic initiatives under the major academic affairs areas: academic programs, undergraduate studies, faculty affairs, and community engagement. A survey will allow faculty to give feedback on the elements.

A discussion about the EXL center and community engagement was held.

VIII. Approval of the List of Graduate for Fall 2020

Senator Feezel made the motion to approve the list of graduates. The motion was approved without dissent.

IX. Committee Reports

A. Academic Policies Committee (Appendix A)—Chair Klein

Senator Klein discussed the report and discussed the first item which is to move the campus wide policies to the link under OAA to what students should know.

Senator Nofziger asked about what was required.

Senator Makki asked about how we can make these policies something that faculty discuss.

Senator Saliga suggested that all of the policies are linked in the Brightspace.

Senator Smith expressed support and suggested that the link had a paragraph to explain what policies are in it. He expressed support for the Brightspace as well.

Senator Dejbord-Sawan echoed the issues were important and felt having less on the syllabus gave the faculty the option to discuss material.

Senator Chiu expressed concern the link needed to be updated each semester.

Senator Feezel mentioned adding information is very important and discussing it during class was important.

The motion passes 29-1.

The second motion relates to repeating courses and the clarification on the rule.

Senator Makki asked for a clarification with regard to curriculum requirements.

Senator Klein noted that students can only repeat courses if they are at a C- or below and the change was discussed.

Senator Schulze explained her experience and suggested we might want to change the rule.

Senator Klein mentioned there are other remedies for students that fail.

Joe Minocchi explained the issue related to consistency and that the credits could not count twice.

Chair Saliga clarified this policy was simply clarifying rather than changing.

Senator Hajjafar noted it would become a loophole were students allowed to replace courses regardless of recency.

The motion passed.

Dean's and President's lists for part-time students were discussed.

B. Curriculum Review Committee—Chair Kraft (Appendix B)

Kris Kraft presented the curriculum review proposals that were approved by the committee. These were approved by the body.

C. Communications and Computer Technology Committee—Chair Randby.

Chair Randby submitted a written report.

X. AAUP report—Senator Schulze

Senator Schulze mentioned negotiations were underway and suggested people check the akronaaup.org.

XI. Graduate Council report—Senator Graor

Senator Graor discussed the composition based on the structuring of the colleges and the goal of providing good representation including colleges, departments, and graduate status levels.

XII. GSG report—Senator Banik

Senator Banik mentioned that a survey was taking place regarding the mental health of graduate students.

XIII. USG report—Senator Feezel

Senator Feezel discussed the spring semester schedule, support of mask wearing, and helping students in quarantine.

XIV. Report of University Council Representatives—Senator Evans & Nicholas

Senator Evans asked the faculty to provide feedback on the strategic plan.

XV. New Business

Identification of people that wish to serve on the Covid-19 rapid response workgroup.

XVI. Good of the Order

None.

XVII. Adjournment

The meeting was adjourned at 4:49 pm.

—Heather Howley, Secretary.

Questions and comments about the minutes can be emailed to hhowley@uakron.edu or called in to x8914.

APPENDIX A

**Report of the Academic Policies Committee to Faculty Senate
Nov. 5, 2020**

1. **In lieu of posting all campus-wide policies in their course syllabi, APC recommends giving faculty the option of providing the link: <https://www.uakron.edu/oaafaculty-affairs/What-students-need-to-know> . This will reduce course syllabi to focus on policies that are specific and particular to that course. Of course, faculty should discuss campus-wide policies and services with their students and may include any policies that they deem necessary in their own syllabi. (Motion passed unanimously)**

Rationale: APC was asked to review the Diversity and Anti-Racism Statement crafted by Jolene Lane for inclusion in course syllabi. We thought the statement was good (albeit with minor editing for gender inclusivity), but had one important question: In the statement, we asked for clarification on what is meant by “will be addressed” in the following sentence: “The learning environment at the University of Akron is deliberately intended to be a safe space for all, and instances of microaggressions, insensitivity, or discrimination will be addressed.” APC asks how and by whom will these things be addressed. We’re awaiting a response.

APC members have noted that there are many items on course syllabi now. Statements like this Diversity and Anti-Racism Statement as well as those on sexual harassment, Zip Assist, student code of conduct, and others are all important. However, including the full text of all of these (and the list is growing) has turned syllabi into very long documents that students can’t absorb. Therefore, APC proposes that course syllabi focus on policies that are specific and particular to that course and draw attention to the items that can be found in the “What students need to know” link in the motion above.

2. **Repeating courses (see attached edits to Rules 60-03.3 and 20-05.1)**

Rationale: The edits to these rules serve to clarify, rather than change, the existing rule that stipulates that only the grade for the last attempt at a course at the university of Akron will be used in calculating the grade point average. In other words, attempts prior to the last attempt cannot be used to fulfill curricular requirements. This is in line with the policies and practices of our peer institutions and serves as incentive for students to make their last attempt their best, as financial aid will not pay for the course past the second attempt. These rule changes also serve to consolidate the rule in one place, rather than having policies regarding course repeats in two separate rules.

3. **Approbation (see attached edits to Rule 20-05.1)**

Rationale: The Dean's List for part-time students apparently disappeared when the President's list was added in 2014. Part-time students should also be rewarded for their hard work and incentivized to return the following semester; thus, this rule reinstates the Dean's List and President's list for part-time students. There will now be separate President's and Dean's Lists for full-time as well as part-time students. The credit hours required for designations on both lists must be earned, letter-graded hours. This is also in line with the practices of peer institutions.

3359-60-03.3 Repeating courses.

Undergraduate students may repeat a course twice. Undergraduate students may repeat a course more than twice with the permission of the dean of their degree-granting college or, if they are not yet admitted to a degree-granting college, by the dean of their intended degree-granting college or, if they have not yet declared a major, by the dean of the college offering the course. All course repeats are subject to the following conditions:

- (A) To receive a new grade of "A" through "F" a student may repeat a course in which the previously received grade was a "C-", "D+", "D", "D-", "F", "CR", "NC", or "AUD."
- (B) To receive a new grade of "CR" or "NC", a student may repeat a course in which the previously received grade was a "NC." Registrations under the "CR/NC" option are subject to the restrictions in the "CR/NC" policy.
- (C) To receive a new grade of "A" through "F", or "CR" or "NC," a student may repeat a course in which the previously received grade was an "AUD." Registrations under the "CR/NC" option are subject to the restrictions in the "CR/NC" policy.
- (D) A course in which the previously received grade was "A" through "F", or "CR" or "NC", may be repeated for a grade of "AUD"; however, the grade of "AUD" does not replace the previously received grade.
- (E) With the dean's permission, a student may substitute another course if the previous course is no longer offered.
- (F) Grades for all attempts at a course will appear on the student's official academic record.

- (G) Only the grade for the last attempt at a course at the university of Akron will be used in calculating the grade point average. Attempts prior to the last attempt cannot not be used to satisfy curricular requirements.
- (H) A student who wishes to receive credit or satisfy a prerequisite by repeating a course at another institution must satisfy the conditions and receive the permissions specified for transient students in paragraph (B) of rule 3359-60-03.1 of the Administrative Code. A course repeated at another institution for transient credit will count toward the two repeats allowed without the dean's permission. A course repeated at another institution will not be used in the calculation of the grade point average.
- (I) Regardless of where a course is taken, credit for the course or its equivalent will apply only once toward meeting degree requirements.

Effective:	12/22/2019
Certification:	<hr/> M. Celeste Cook Secretary Board of Trustees
Promulgated Under:	111.15
Statutory Authority:	3359
Rule Amplifies:	3359
Prior Effective Dates:	Prior to 11/04/1977, 08/30/1979, 01/31/1981, 05/15/1982, 12/31/1986, 02/22/2003, 06/25/2007, 01/31/2015, 08/27/2017, 12/18/2017

3359-20-05.1 Grading system, discipline, academic probation and dismissal.

(A) Faculty grade records.

- (1) The faculty member is expected to maintain a careful and orderly record of each student's academic performance in each class. A record of all grades earned for each course must be retained for a period of five years and shall be uploaded to a central location where they may be accessed by relevant and authorized parties.
- (2) The faculty member's grade records must be legible, understandable, and complete, as they are the ultimate information in case of questions concerning a student's or a former student's academic performance.

(B) Reporting grades.

- (1) By the end of the fifth week of classes in normal academic semesters (pro-rated for summer sessions), faculty members teaching one hundred-level and two hundred-level classes will assign satisfactory or

unsatisfactory performance indicators to all students. Such indicators will be assigned in the system used by the university registrar, and will be based on the faculty members' overall assessment of the students' classroom performance to-date. The system will in turn notify students of any unsatisfactory indicators and direct them to seek the advice of their faculty and/or academic adviser in order to improve their classroom performance.

- (2) At the time for reporting final grades, the university registrar provides each faculty member with appropriate instructions for the reporting of grades.

(C) Grading system.

- (1) Grades, as listed below, are used to indicate academic performance. Overall scholastic averages are computed on a quality point ratio basis, wherein the sum of the quality points earned is divided by the sum of the credits attempted. The quality point value per credit for each letter grade is shown in the following table:

grade	quality points	key
A	4.0	
A-	3.7	
B+	3.3	
B	3.0	
B-	2.7	
C+	2.3	
C	2.0	
C-	1.7	
D+	1.3	undergraduate/law courses
	0.0	graduate courses
D	1.0	undergraduate/law courses
	0.0	graduate courses
D-	0.7	undergraduate/law courses
	0.0	graduate courses
F	0.0	

symbol	quality points	key
I	0.0	incomplete
IP	0.0	in progress
AUC	0.0	audit
CR	0.0	credit
NC	0.0	no credit
WD	0.0	withdrawn
NGR	0.0	no grade reported
INV	0.0	invalid grade reported
PI	0.0	Permanent incomplete

- (2) Incomplete "I" means that the student has done passing work in the course, but some part of the work is, for good and acceptable reason, not complete at the end of the term. Failure to complete the work by the end of the following semester (not summer session, except in engineering) converts the incomplete "I" to an "F." When the work is satisfactorily completed within the allotted time, the incomplete "I" is converted to whatever grade the student has earned.

It is the responsibility of the student to make up the incomplete work. The faculty member should submit the new grade to the university registrar's office on a change of grade form, which is available from each dean's office. If the instructor wishes to extend the "I" grade beyond the following term for which the student is registered, the instructor should submit an incomplete extension form, which is

available from each collegiate dean's office, before the end of the semester.

- (3) In progress "IP" means that the student has not completed the scheduled course work during the semester because the nature of the course does not permit completion within a single semester, such as work toward a thesis. An "IP" grade should be assigned only in graduate courses.
- (4) Credit "CR" means that a student has shown college level competence by satisfactorily pursuing a regular university course under the credit/noncredit registration option. An undergraduate student who has completed at least fifty percent of the work toward a degree, or a postbaccalaureate student, may register for selected courses on a credit/noncredit basis. The student should consult his/her academic adviser for details.

Noncredit "NC" is assigned if the work pursued under this option is unsatisfactory. The student may secure information about this option from an adviser or from the university's "Undergraduate Bulletin."

- (5) Permanent incomplete "PI" means that the student's instructor and the instructor's dean may for special reasons authorize the change of an "I" to a "PI."
- (6) No grade reported "NGR" indicates that at the time grades were processed for the current issue of the record, no grade had been reported by the instructor.
- (7) Invalid "INV" indicates the grade reported by the instructor of the course was improperly noted and thus unacceptable for proper processing.

(D) Dropping courses - applicable to undergraduate and graduate students.

- (1) It is the responsibility of the student to determine the impact of dropping from courses on matters such as financial aid (including scholarships and grants), eligibility for on-campus employment and housing, athletic participation, and insurance eligibility.
- (2) Students may drop a course through the second week (fourteenth calendar day) of a semester or proportionally equivalent dates during summer session, intersession, and other course terms. No record of the course will appear on the student's transcript. For purposes of this policy, the course term for a course that meets during a semester but begins after the beginning of a semester and/or ends before the end of a semester begins when its class meetings begin and ends when its class meetings end.
- (3) Dropping a course shall not reduce or prevent a penalty accruing to a student for misconduct as defined in the code of student conduct.

- (4) Degree-granting colleges may supplement this policy with more stringent requirements.
 - (5) This policy shall take effect at the beginning of the fall 2011 semester for all newly enrolled undergraduate students. In addition, this policy shall take effect at the beginning of the fall 2013 semester for all currently and previously enrolled undergraduate students who have not graduated prior to the start of the fall 2013 semester.
- (E) Withdrawing from courses - applicable to undergraduate and graduate students.
- (1) It is the responsibility of the student to determine the impact of withdrawing from courses on matters such as financial aid (including scholarships and grants), eligibility for on-campus employment and housing, athletic participation, and insurance eligibility.
 - (2) After the fourteen-day drop period, and subject to the limitations below, students may withdraw from a course through the seventh week (forty-ninth calendar day) of a semester or proportionally equivalent dates during summer session, intersession, or other course terms. A course withdrawal will be indicated on the student's official academic record by a grade of "WD."
 - (3) This policy shall take effect for all students at the beginning of the fall semester of 2011.
- (F) Withdrawing from courses - applicable to undergraduate students only.
- (1) Undergraduate students may not withdraw from the same course more than twice. If a student attempts to withdraw from a course after having withdrawn from it twice before, he or she will continue to be enrolled in the course and will receive a grade at the end of the semester.
 - (2) Full-time undergraduate students who need to withdraw from all courses for documented extraordinary, non-academic reasons (e.g., medical treatment or convalescence, military service) must obtain the permission of the dean of their college. For purposes of this paragraph,
 - (a) Students are considered full-time if they were enrolled as full-time students at the beginning of the term; and
 - (b) Courses for which the student has completed all requirements are excluded.
 - (3) Undergraduate students who withdraw from two courses either before they have earned thirty credits, or after they have earned thirty credits but before they have earned sixty credits, are not permitted to register for additional courses until they have consulted with their academic

adviser. The purpose of this consultation is to discuss the reasons for the course withdrawals and to promote satisfactory academic progress by helping students develop strategies to complete their courses successfully.

- (4) Except as otherwise provided below, undergraduate students may not withdraw from more than four courses before they have earned sixty credits. Students who attempt to withdraw from more than four courses will continue to be enrolled in those courses and will receive grades at the end of the semester.
- (5) Undergraduate students who need to withdraw from all courses for documented extraordinary, non-academic reasons (e.g. medical treatment or convalescence, military service) may, after consulting with their adviser, submit a written petition to the dean of their college requesting that these courses not be counted toward the four-course withdrawal limit. The dean may grant this permission if, in the dean's judgment, it is consistent with the best academic interests of the student and the best interests of the university.
- (6) After the withdrawal deadline, undergraduate students may submit a written petition to the dean of their degree-granting college requesting partial withdrawal, after the deadline, for documented extraordinary, non-academic reasons (e.g. medical treatment or convalescence, military service). If the student is not yet admitted to a degree-granting college, the withdrawal request must be submitted to the dean of the student's intended degree-granting college or, if the student has not declared a major, from the deans of the degree-granting colleges offering the courses. The dean may grant this permission if the dean finds that the withdrawal is necessitated by circumstances beyond the student's control and is consistent with the best academic interests of the student and the best interests of the university.
- (7) Undergraduate students who have reached the four-course withdrawal limit as noted above may, after consultation with their adviser, submit a written petition to the dean of their college seeking permission to withdraw from one or more additional courses. The dean may grant this permission if the dean finds that the withdrawal is necessitated by circumstances beyond the student's control and is consistent with the best academic interests of the student and the best interests of the university.
- (8) Withdrawing from a course shall not reduce or prevent a penalty accruing to a student for misconduct as defined in the student code of conduct.
- (9) Degree-granting colleges may supplement this policy with more stringent requirements.

- (10) This policy shall take effect at the beginning of the fall 2011 semester for all newly enrolled undergraduate students. In addition, this policy shall take effect at the beginning of the fall 2013 semester for all currently and previously enrolled undergraduate students who have not graduated prior to the start of the fall 2013 semester.

(G) Changing grades.

- (1) A faculty member who, because of an error, wishes to change a final grade already awarded to a student must submit a written request on the change of grade form for that change to his/her dean. Grade changes must be initiated by the end of the fifth week of the spring semester for fall semester courses, and by the end of the fifth week of the fall semester for spring or summer semester courses. The change of grade must be completed by the end of the semester in which it was initiated. Grade changes for grades earned during the semester in which a student graduates must be completed before the degree is posted to the student's permanent record. The dean notifies the faculty member and the university registrar of the decision.
- (2) A student who wishes to appeal a final grade must initiate the procedure by the end of the fifth week of the spring semester for grades received during the preceding fall semester, and by the fifth week of the fall semester for grades received during the preceding spring or summer semesters. For grades earned during the semester in which a student graduates, grade appeals must be initiated and completed before the degree is posted to the student's permanent record. Students must first review the matter with the instructor. If the matter is not resolved, or if the instructor is not available, the student must submit a written appeal to the department chair or school director.
- (3) Re-examination for the purpose of raising a grade is not permitted.

(H) Retroactive withdrawal.

- (1) A retroactive withdrawal may be granted only when a student has experienced unforeseen, documented extenuating medical or legal circumstances that he/she could not have reasonably expected.
- (2) The student must submit all retroactive withdrawal requests within one calendar year of resuming coursework at the university of Akron.
- (3) The student must initiate the withdrawal request by providing written documentation of the circumstances, a current university of Akron transcript, current contact information, and a cover letter of explanation addressed to the dean of the college in which he/she is enrolled.

- (4) Upon receipt of required materials from the student, the dean of the student's college will discuss the request with the instructor(s) of record, relevant chair(s), and other deans (if the student is requesting retroactive withdrawal from courses in other colleges). Based on these discussions, a coordinated joint response regarding the request will be formulated by the dean. If approval of the request is recommended by the dean, the university registrar will initiate the retroactive withdrawal. The dean will notify the student of the action taken. If the student is not yet admitted to a degree-granting college, the withdrawal request must be submitted to the dean of the student's intended degree-granting college or, if the student has not declared a major, from the deans of the degree-granting colleges offering the courses.
- (5) Requests that have been denied can be appealed to the office of the provost.
- (6) This process addresses academic changes to a student's record only. Once the academic record changes have been made, the student has the right to submit an appeal for tuition and/or fee changes.

(I) Course credit by examination.

- (1) Qualified students may obtain credit for subjects not taken in a course by passing special examinations. The grade obtained is recorded on the student's permanent record and counts as work attempted whenever quality ratio calculations are made.
- (2) Any student desiring to take special examinations for credit, before beginning to study for the examination and before asking the course instructor for direction, must first receive permission from both the student's dean and the dean under whose jurisdiction the course is listed. After permission is granted, the student prepares for the special examination without faculty assistance. Faculty members may describe only the objectives of the course and the work to be covered. The examination must be comprehensive and demand more from the student than is expected on a regular final examination in the course. The faculty member will file copies of the examination and the student's answers with the faculty member's dean.
- (3) Credit by examination is not allowed during a student's last semester before graduation.

(J) Exemption from required courses.

Qualified students may be exempted from courses by examination, testing, or other means approved by the college faculty in which the course is offered.

(K) Faculty tutoring.

If a faculty member tutors a student in a credit course, the student's examination and other performance in the course must be planned and evaluated by another faculty member or by an approved faculty member from another university.

(L) Repeating courses.

Any course may be repeated twice by an undergraduate student subject to the following conditions:

- (1) To secure a grade ("A" through "F") a student may repeat a course in which the previously received grade was a "C-," "D+," "D," "D-" or "F," "CR," "NC," or "AUD." Registrations under the "CR/NC" option are subject to the restrictions in the "CR/NC" policy.
- (2) To secure a "CR," a student may repeat a course in which the previously received grade was a "NC." Registrations under the "CR/NC" option are subject to the restrictions in the "CR/NC" policy.
- (3) To secure a grade ("A" through "F"), "CR," "NC," a student may repeat a course in which the previously received grade was an "AUD." Registrations under the "CR/NC" option are subject to the restrictions in the "CR/NC" policy.
- (4) A graded course ("A" through "F") may not be repeated for a grade of "AUD."
- (5) A course taken under the "CR/NC" option may not be repeated for a grade of "AUD."
- (6) With the dean's permission, a student may substitute another course if the previous course is no longer offered. Courses must be repeated at the university of Akron.
- (7) Grades for all attempts at a course will appear on the student's official academic record.
- (8) Only the grade for the last attempt will be used in the grade point average.
- (9) For purposes of this policy, credit for this course or equivalent will apply only once toward meeting degree requirements.

(LM) Approbation, probation, and dismissal.

- (1) An undergraduate student who carries earns twelve or more letter-graded credit hours during a semester and earns a quality point average of 3.50 or better is listed on the dean's list of the student's college.

- (2) An undergraduate student who carries earns twelve or more letter-graded credit hours during a semester and earns a quality point average of 4.00 is listed on the president's list of the university.
- (3) An undergraduate student who earns as least six but fewer than twelve letter-graded credit hours during a semester and earns a quality point average of 3.50 or better is listed on the part time dean's list of the student's college.
- (4) An undergraduate student who earns at least six but fewer than twelve letter-graded credit hours during a semester and earns a quality point average of 4.00 is listed on the part time president's list of the university.
- (53) An undergraduate student whose cumulative grade point average falls below 2.0 is placed on academic probation and is subject to such academic action, including but not limited to mandatory repeat for change of grade, credit hour restriction, and student success programming, as may be imposed by the dean of the student's degree-granting college, or by the dean's designee.

An undergraduate student whose cumulative grade point average falls below 2.0 for consecutive semesters (excluding summer semesters) will be evaluated at the end of each of the second and third consecutive semesters for dismissal from the university by the dean of the student's degree-granting college, or by the dean's designee. The dean may retain an undergraduate student for the third or fourth consecutive semester if the term grade point average has improved significantly but the cumulative grade point average remains below 2.0. An undergraduate student whose cumulative grade point average falls below 2.0 for each of four consecutive semesters will be dismissed from the university. An undergraduate student not yet enrolled in a degree-granting college will be evaluated for dismissal, according to the criteria above, by the head of the division of student success, or by the head's designee.

- (64) Probation is a warning to the student whose academic record is unsatisfactory and who is in danger of being dismissed from the university. A student may, however, be dismissed without having previously been placed on probation.
- (75) Students dismissed from the university are not eligible to register for any credit courses. They may, however, register for noncredit work. To be eligible for readmission, the student must have either:
 - (a) Completed at a regionally accredited college or university, with a grade point average of 2.5 or higher, at least eighteen credit hours

that will transfer to the university of Akron and apply toward a degree, or;

(b) Satisfied both of the following:

- (i) Wait a minimum of two calendar years from the date of dismissal, and;
- (ii) Submit a written statement describing the causes of poor academic performance and steps taken toward improvement since dismissal.

(86) Students readmitted under paragraph (M)(5) of this rule will be evaluated for dismissal immediately following the first semester after readmission, with the option to retain for one additional semester if the term grade point average has improved significantly, but the cumulative grade point average remains below 2.0.

(97) Students dismissed from the university for reasons other than failure to meet academic standards are readmitted by action of the president only.

(MN) Auditing courses.

A student choosing to audit a course must elect to do so at the time of registration. The student pays the enrollment fee and may be expected to do the work prescribed for students taking the course for credit, except that of taking the examination. Any faculty member may initiate withdrawal for a student not meeting these expectations.

(NO) Scheduling field trips.

The university encourages faculty members to arrange worthwhile field trips which they believe will add substantially to the course they teach. Before scheduling a field trip which is not listed in the university "Undergraduate Bulletin" as an integral part of the course, faculty members should receive approval from their dean. The request for approval should state the name and number of the course, the number of students and faculty members making the trip, the nature of the trip, the destination and the time required for the trip. If students will miss other classes, they must consult their instructors so that work missed because of an approved trip can be made up. Faculty members should contact the purchasing department about insurance coverage.

(OP) Dealing with academic misconduct.

(1) The university reserves the right to discipline any student found responsible of academic misconduct in accordance with the code of student conduct. The student's faculty member shall refer the matter to

the office of student conduct and community standards or a designated representative of that office to investigate the alleged misconduct and determine the outcome.

- (2) A faculty member who has evidence that a student has cheated in any term papers, theses, examinations or daily work shall report the student to the department chair who in turn shall report the matter to the student's dean. Faculty members should be familiar with the student disciplinary procedures in order to protect the rights of students who have been alleged of academic dishonesty or other misconduct.
- (3) All tests and examinations shall be proctored except in colleges of the university with honors systems which have been approved by the faculty senate.
- (4) Members of the faculty of the school of law should consult with their dean as to procedures under the honor system of that school. Faculty members should become familiar with the student disciplinary procedures and the school of law honor system.

Effective: June 20, 2020

Certification:

M. Celeste Cook
Secretary
Board of Trustees

Promulgated Under: 111.15

Statutory Authority: 3359

Rule Amplifies: 3359

Prior Effective Dates: 11/27/1989, 07/20/1990, 05/22/1991, 07/31/1992, 09/16/1996, 02/01/2003, 02/22/2003, 03/20/2003, 06/25/2007, 06/13/2008, 06/30/2011, 07/30/2011, 02/14/2013, 05/23/2013, 07/05/2013, 05/09/2014, 02/01/2015, 08/27/2017, 04/20/2019, 12/22/2019

APPEDIX B
All programs and courses approved by CRC

Program Proposals for Faculty Senate for November 5, 2020				
Code	Title	Status	Initiator	Received
	: Minor in Applied Statistics	Added	rle	10/21/2020
	: Applied History and Public Humanities, MA	Added	gwilson	10/2/2020
330003C	330003C: Teaching English as a Second Language	Edited	wz23	10/21/2020
330008C	330008C: Linguistic Studies	Edited	wz23	10/21/2020
602001M	602001M: Pre-MBA for Non-Business Majors	Deleted	thomson1	10/2/2020

Course Proposals for Faculty Senate for November 5, 2020				
Code	Title	Status	Initiator	Received
1600:491	1600:491: United States Military History	Added	tpm16	10/21/2020
2880:201	2880:201: Robotics Automated Manufacturing	Edited	wac1	10/2/2020
3460:511	3460:511: Human-Computer Interaction	Added	xiao	10/2/2020
3460:538	3460:538: Interactive Game Game Engine Design	Added	xiao	10/2/2020
3470:552	3470:552: Theoretical Statistics II	Edited	sd85	10/2/2020
3470:553	3470:553: Theoretical Statistics I Supplement	Added	sd85	10/2/2020
3470:554	3470:554: Theoretical Statistics II Supplement	Added	sd85	10/2/2020
3470:582	3470:582: Statistical Data Management Supplement	Added	sd85	10/2/2020
3470:669	3470:669: Regression Encore	Added	sd85	10/2/2020
3470:692	3470:692: Statistics Masters Paper	Edited	sd85	10/2/2020
3580:307	3580:307: Spanish Conversation: Health Professions First Responders	Edited	saliga	10/2/2020
3600:456	3600:456: Philosophy of Race Ethnicity	Added	dg29	10/2/2020
3700:370	3700:370: Public Administration: Concepts Practices	Edited	nmarion	10/2/2020
3750:480	3750:480: Special Topics in Psychology	Edited	tb33	10/2/2020

Course Proposals for Faculty Senate for November 5, 2020				
Code	Title	Status	Initiator	Received
3850:100	3850:100: Introduction to Sociology	Edited	rericks	10/2/2020
3850:320	3850:320: Social Inequalities	Edited	rericks	10/2/2020
3850:321	3850:321: Population, Environment, and Health	Edited	rericks	10/2/2020
3850:325	3850:325: Sociology of Women in Global Society	Edited	rericks	10/2/2020
3850:330	3850:330: Criminology	Edited	rericks	10/2/2020
3850:350	3850:350: Drugs in Society	Edited	rericks	10/2/2020
3850:433	3850:433: Sociology of Deviant Behavior	Edited	rericks	10/2/2020
8100:320	8100:320: Evidence-Based Practice Research Applications for Health Professions	Added	rpatton	10/2/2020
9871:403	9871:403: Polymer Chemistry	Edited	mdf1	10/21/2020
9871:404	9871:404: Polymer Physics	Edited	mdf1	10/2/2020
9871:405	9871:405: Polymer Science Laboratory	Edited	mdf1	10/2/2020
9871:720	9871:720: Elastomers	Added	mdf1	10/2/2020

APPENDIX C

Computing & Communications Technologies Committee Report

The CCTC met on Wednesday, October 14, 2020.

The committee met with John Corby, the Chief Information Officer of the university. Qualtrics, WebEx, high performance computing, and Mac support in IT were discussed. The issues surrounding the last two items seem to be resolved or nearly resolved. Data is being collected about Qualtrics usage by faculty and the committee will review this data at its next meeting. The university has WebEx until April 2021 and there is an attempt being made to get a partial extension until the end of the spring semester (though obtaining the partial extension seems unlikely). More investigation needs to be done, but moving to Microsoft Teams with Google Meet as an emergency backup looks promising.

The next meeting of the CCTC will be on Wednesday, November 11.

Scott Randby
CCTC Chair